

## Agenda - Final

## Transportation, Infrastructure and Operations Committee

Quinton Lucas, Chair Teresa Loar, Vice Chair Eric Bunch, Vice Chair Katheryn Shields Melissa Robinson Kevin O'Neill

Wednesday, February 1, 2023

9:00 AM

26th Floor, Council Chamber

#### https://us02web.zoom.us/j/84530222968

PUBLIC OBSERVANCE OF MEETINGS

Members of the City Council may attend this meeting via videoconference.

Any closed session may be held via teleconference.

The public can observe this meeting at the links provided below.

Applicants and citizens wishing to participate have the option of attending each meeting or they may do so through the videoconference platform ZOOM, using this link:

https://us02web.zoom.us/j/84530222968

230090 Sponsor(s): Councilmember Kevin O'Neill and Mayor Quinton Lucas

Appropriating \$750,000.00 from the Unappropriated Fund Balance of the Neighborhood Tourist Development Fund; approving a contract in up to the same amount with the Greater Kansas City Sports Commission for the purpose of promoting neighborhoods and tourism in connection with a 2023 Chiefs Post Season Championship Celebration; and recognizing this ordinance as having an accelerated effective date.

Attachments: 230090 Docket Memo

230092 Sponsor(s): Councilmembers Melissa Robinson and Brandon Ellington

Amending Ordinance No. 220318 by removing "E. Truman Road from Holmes Street to Belmont Avenue" from the list of bicycle facilities to be implemented as part of the one-year work plan; and directing the City Manager to remove bike lanes from Truman Road within sixty days.

Attachments: 230092 No Fact Sheet

#### HELD IN COMMITTEE

230038 Sponsor: Director of the Water Services Department

Authorizing a \$4,583,900.00 design-build contract with Radmacher Brothers Excavating Co., Inc., for the Blue River Screen House Improvements project; and authorizing a maximum expenditure of \$5,000,000.00.

Attachments: 230038 CREO Docket Memo

230038 Docket Memo 230038 Approved Goals

#### ADDITIONAL BUSINESS

- 1. There may be a general discussion regarding current Transportation, Infrastructure and Operations Committee issues.
- 2. Closed Session
- Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate:
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
- Pursuant to Section 610.021 subsection 9 of the Revised Statutes of Missouri to discuss employee labor negotiations;
- Pursuant to Section 610.021 subsection 11 of the Revised Statutes of Missouri to discuss specifications for competitive bidding;
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or
- Pursuant to Section 610.021 subsection 17 of the Revised Statutes of Missouri to discuss confidential or privileged communications with auditors.
- 3. Those who wish to comment on proposed ordinances can email written testimony to public.testimony@kcmo.org. Comments received will be distributed to the committee and added to the public record by the clerk.

The City provides several ways for residents to watch City Council meetings:

- · Livestream on the city's website at www.kcmo.gov
- Livestream on the city's YouTube channel at https://www.youtube.com/watch?
   v=3hOuBlg4fok
- Watch Channel 2 on your cable system. The channel is available through Time Warner Cable (channel 2 or 98.2), AT&T U-verse (channel 99 then select Kansas City) and Google Fiber on Channel 142.
- To watch archived meetings, visit the City Clerk's website and look in the Video on Demand section: http://kansascity.granicus.com/ViewPublisher.php?view\_id=2

Adjournment



## Kansas City

414 E. 12th Street Kansas City, MO 64106

#### **Legislation Text**

File #: 230090

#### ORDINANCE NO. 230090

Sponsor(s): Councilmember Kevin O'Neill and Mayor Quinton Lucas

Appropriating \$750,000.00 from the Unappropriated Fund Balance of the Neighborhood Tourist Development Fund; approving a contract in up to the same amount with the Greater Kansas City Sports Commission for the purpose of promoting neighborhoods and tourism in connection with a 2023 Chiefs Post Season Championship Celebration; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, § 92.336, RSMo, provides that ten percent of the proceeds of the City's convention and tourism tax be committed to the Neighborhood Tourism and Development Fund ("NTDF"), to be used for the purpose of promoting such neighborhood through cultural, social, ethnic, historic, educational, and recreations events; and

WHEREAS, Council has provided a process for the NTDF Committee to make recommendations to the City Council for the expenditure of NTDF Funds in code Chapter 2, Art. VI, Div. 9; and

WHEREAS, on January 26, 2022, the NTDF Committee voted to recommend that the City execute a contract in the amount of \$750,000.00 with the Greater Kansas City Sports Commission for a potential 2023 Chiefs Post Season Championship Celebration; NOW, THEREFORE,

#### BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. Appropriating the sum of \$750,000.00 from the Unappropriated Fund Balance of the Neighborhood Tourist Development Fund to the following account:

23-2350-672100-619080

Neighborhood Tourist Dev CW

\$750,000.00

Section 2. That the Manager of Procurement Services is authorized to execute a contract in a total amount up to \$750,000.00 from the Neighborhood Tourist Development Fund with the Greater Kanas City Sports Commission from the funds previously appropriated in Account No. 23-2350-672100-619080. The contracts is hereby approved in substantial form as that on file in the Neighborhood Services Department.

#### File #: 230090

Section 3. That this ordinance is recognized as an ordinance with an accelerated effective
date as provided by Section 503(a)(3)(C) of the City Charter in that it appropriates money and
shall take effect in accordance with that section.

end			

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen Director of Finance

Approved as to form:

Emalea Kaye Black Assistant City Attorney

Kansas City Page 2 of 2



Ordinance/Resolution # 230090

Submitted Department/Preparer: Mayor/Council's Office

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

#### **Executive Summary**

Appropriating \$750,000.00 from the Unappropriated Fund Balance of the Neighborhood Tourist Development Fund; approving a contract in up to the same amount with the Greater Kanas City Sports Commission for the purpose of promoting neighborhoods and tourism in connection with a 2023 Chiefs Post Season Championship Celebration; and recognizing this ordinance as having an accelerated effective date.

#### **Discussion**

Click or tap here to provide more detailed information and analysis on this topic.

#### **Fiscal Impact**

	1.	Is this legislation included	in the adopted budget?	☐ Yes	$\boxtimes$ No
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2. What is the funding source?

Unappropriated Fund Balance of the Neighborhood Tourist and Development Fund.

3. How does the legislation affect the current fiscal year?

This legislation reduces the balance of the Unappropriated Fund Balance of the Neighborhood Tourism and Development Fund by \$750,000.00 and appropriates it in the Neighborhood Tourist Development Citywide account.

4. Does the legislation have fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

No.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

N/A

## Office of Management and Budget Review (OMB Staff will complete this section.) 1. This legislation is supported by the general fund. ☐ Yes ☒ No 2. This fund has a structural imbalance. ☐ Yes ☒ No **Additional Discussion (if needed)** Click or tap here to enter text. Citywide Business Plan (CWBP) Impact View the FY23 Citywide Business Plan Which CWBP goal is most impacted by this legislation? Finance and Governance (Press tab after selecting.) Which objectives are impacted by this legislation (select all that apply): ☐ Reform the City's economic incentives to meet the policy objectives of the City Council ☐ Ensure the resiliency of City government ☐ Engage in workforce planning including employee recruitment, development, retention, and engagement П **Prior Legislation Service Level Impacts** Click or tap here to provide a description of how this ordinance will impact service levels. List any related key performance indicators and impact. Other Impacts



1. What will be the potential health impacts to any affected groups?

N/A

2. How have those groups been engaged and involved in the development of this ordinance?

N/A

3. How does this legislation contribute to a sustainable Kansas City?

N/A

4. Does the ordinance/resolution include Civil Rights antidiscrimination requirements in compliance with the Code of Ordinances (Chapter 38, titled "Civil Rights")?

N/A

5. Has the ordinance/resolution been submitted for review of economic equity & inclusion requirements in compliance with the Code of Ordinances (Chapter 3, titled "Contracts and Leases")?

N/A



## Kansas City

414 E. 12th Street Kansas City, MO 64106

#### **Legislation Text**

File #: 230092

#### ORDINANCE NO. 230092

Sponsor(s): Councilmembers Melissa Robinson and Brandon Ellington

Amending Ordinance No. 220318 by removing "E. Truman Road from Holmes Street to Belmont Avenue" from the list of bicycle facilities to be implemented as part of the one-year work plan; and directing the City Manager to remove bike lanes from Truman Road within sixty days.

WHEREAS, the way the bike lanes on Truman Road have been installed is causing a safety challenge for road users and is disruptive for small businesses; and

WHEREAS, Vision Zero was passed for the purpose of increasing safety and having a parking and driving lane simultaneously is dangerous and has the potential to be fatal for road users; and

WHEREAS, the vision for the Truman Road Complete Streets Plan was for a safe, accessible, comfortable, and welcoming Complete Streets corridor which would serve all modes of transportation, and serve as a catalyst for economic and community development; and

WHEREAS, during the Complete Streets planning process, constituents along Truman Road provided clear feedback of the importance of preserving parking; and

WHEREAS, Truman Road Complete Streets was not completed with fidelity in that the plan provided for full-time parking, bus structures, benches, pedestrian lighting, and trash cylinders; and

WHEREAS, businesses along Truman Road have reported lost revenue due to removed parking and access as well as decreased access for those living with disabilities due to the way the bike lanes on Truman Road have been designed and implemented; and

WHEREAS, the City has a responsibility and desires to support business viability, especially in blighted communities; and

WHEREAS, the implementation of Bike Lanes on Truman Road did not fully comply with the spirit of Ordinance No. 210966; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

#### **File #:** 230092

Section 1. That Ordinance No. 220318 is hereby amended by removing "E. Truman Road from Holmes Street to Belmont Avenue" from the list of bicycle facilities to be implemented as part of the one-year work plan.

Section 2. That the City Manager is hereby directed to remove the bike lanes from Truman Road within sixty days.

end 		
	Approved as to form:	
	Dustin E. Johnson Associate City Attorney	

Kansas City Page 2 of 2

# No Fact Sheet Provided for Ordinance No. 230092



## Kansas City

414 E. 12th Street Kansas City, MO 64106

#### **Legislation Text**

File #: 230038

#### ORDINANCE NO. 230038

Sponsor: Director of the Water Services Department

Authorizing a \$4,583,900.00 design-build contract with Radmacher Brothers Excavating Co., Inc., for the Blue River Screen House Improvements project; and authorizing a maximum expenditure of \$5,000,000.00.

#### BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Water Services Department is authorized to execute Contract No. 1638 in the amount of \$4,583,900.00 with Radmacher Brothers Excavating Co., Inc., for the Blue River Screen House Improvements project, Project No. 81000984. A copy of the contract is on file in the office of Water Services.

Section 2. That the Director of the Water Services Department is authorized a maximum expenditure of \$5,000,000.00 from Account No. AL-8193-807777-B-81000984, Sewer Pump Stations, to satisfy the cost of this contract.

end	
appropriation to which the foregoing exp	balance, otherwise unencumbered, to the credit of the penditure is to be charged, and a cash balance, otherwise edit of the fund from which payment is to be made, each neurred.
	Tammy L. Queen
	Director of Finance
	Approved as to form:
	Mark P. Jones
	Senior Associate City Attorney

Kansas City Page 1 of 1

#### **Inter-Departmental Communication**

Date: January 6, 2023

To: Mayor Quinton Lucas, Chair: Transportation, Infrastructure & Operations

Committee

From: Andrea Dorch; Director; Civil Rights & Equal Opportunity Department

Subject: Docket Memo #:

**CONTRACTOR**: Radmacher Brothers Excavating Co., Inc.

Address: 2201 N. State Route 7, Suite B

Pleasant Hill, MO 64080

Contract # 1638 / 81000984 – Blue River Screen House

Facility

Contract Amount: \$4,583,900.00

MBE Goal 14% WBE Goal: 14% Total MBE Achieved: 14% Total WBE Achieved: 14%

**MBE SUBCONTRACTORS:** 

Name: Whatever It Takes Electrical Contractors, LLC

Address: 9709 E. 56<sup>th</sup> St.

Raytown, MO 64133

Scope of Work: Electrical
Dollar Amount: \$641,750
Ownership: Rolls, John

Structure: African-American Male Code 15

WBE SUBCONTRACTORS:

Name: Brandy Electric, Inc.
Address: 500 SW Gull Point Ct.
Lee's Summit, MO 64082

Electrical / Demo / Hoisting / Rigging

Dollar Amount: \$641,750 Ownership: Asher, Terri

Structure: Caucasian Female Code 27

Comments:

Scope of Work:



Ordinance/Resolution # 230038

Submitted Department/Preparer: Water Services

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

#### **Executive Summary**

Authorizing a \$4,583,900.00 design-build contract with Radmacher Brothers Excavating Co., Inc., for the Blue River Screen House Improvements project; and authorizing a maximum expenditure of \$5,000,000.00.

#### **Discussion**

Project Justification: Wastewater arriving at the Blue River Wastewater Treatment Plant contain trash, debris, and personal care products. This material must be removed to prevent the debris from reaching local rivers and/or land applied with biosolids. The current screens are at the end of their service life and need to be replaced.

Project Description: This project includes the design, construction, and modifications of the existing Blue River Screen House located at 7300 Hawthorne Road, Kansas City, MO 64120. Modifications include replacement of existing screenings, channel flow separation, grit equalization, replacement of slide gates, HVAC improvements, and electrical improvements.

Solicitation/Bid Opening Date/Number of Bidders: This Design-Build project was advertised in accordance with the City's requirements. Three bidders submitted completed technical proposal packets on December 6, 2022. A public bid opening was held in the General Services Department on December 20, 2022 to open the cost proposals.

After proposals were submitted, the Water Services Department received technical proposal packets. The selection committee convened and assigned scoring to technical proposals based on the following:

- Project plans/management approach,
- Technical approach, and
- Construction schedule, planning and sequencing.



After technical proposals were awarded points, the highest technical proposal(s) was awarded 100 points. Points were then added to the other Technical Proposals corresponding to the 100 points and the original points earned by that Proposal.

After proposals were submitted, cost proposal packets were retained at the General Services Department. The lowest bid price was awarded 100 points. For the other bids, one (1) point was deducted for each percentage the base bid exceeded the lowest Base Bid.

Awardee: Radmacher Brothers Excavating Co., Inc. was selected as the lowest and most responsive bidder with a base bid price of \$4,583,900.00 & Technical Score of 100 for a score of 200/14% MBE and 14% WBE subcontracting participation.

Other Bidders/Base Bid Price/Technical Evaluation Subtotal+Cost Submittal/Subcontracting Participation:

- Garney Construction/CDM Smith = \$5,196,000.00/178.647/16.03% MBE and 15.87% WBE, and Technical Score of 95
- Goodwin Bros./Black & Veatch Corporation = \$5,000,000.00/187.923/14% MBE and 14% WBE and Technical Score of 100

#### **Fiscal Impact**

1.	Is this legislation included in the adopted budget?	☐ No

2. What is the funding source?

AL-8193-807777-611060-81000984, Sewer Pump Stations

3. How does the legislation affect the current fiscal year?

This ordinance is revenue supported and will not have a net impact on the current fiscal year.

4. Does the legislation have fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

\$50,000 to \$100,000 in Operations and Maintenance costs is anticipated for the 20 year life of these assests.



5.	Docket Memo  Does the legislation generate revenue, leverage outside funding, or de investment?		urn on
	No.		
	ce of Management and Budget Review  3 Staff will complete this section.)		
1.	This legislation is supported by the general fund.	☐ Yes	⊠ No
2.	This fund has a structural imbalance.	☐ Yes	⊠ No
Addi	tional Discussion (if needed)		
С	lick or tap here to enter text.		
	Citywide Business Plan (CWBP) Impact		
V	iew the FY23 Citywide Business Plan		
W	hich CWBP goal is most impacted by this legislation?		
	Infrastructure and Accessibility (Press tab after selecting.)		
W	/hich objectives are impacted by this legislation (select all that apply):		
	☐ Enhance the City's connectivity, resiliency, and equity through a safe, e convenient, inclusive, accessible, sustainable and better connected mutransportation system		
	<ul> <li>Develop environmentally sound and sustainable infrastructure strategical quality of life and foster economic growth</li> </ul>	ies that im	prove
[	☐ Increase and support local workforce development and minority, women owned businesses	en, and lo	cally-
		explore en	nerging
	Prior Legislation		

N/A.

#### **Service Level Impacts**

This project will contribute to service level impacts by allowing the City to continue to treat the anticipated 39 billion gallons of wastewater in FY24.

#### Other Impacts

1. What will be the potential health impacts to any affected groups?

Work on this project will contribute to health impacts by supplying healthy and safe treatment of wastewater for citizens.

2. How have those groups been engaged and involved in the development of this ordinance?

This Project rehabilitates existing assets to maintain current levels of services and optomize maintence activities. This project will occur on City property at the Blue River Wastewater Treatment Plant, which is not adjacent to residents.

3. How does this legislation contribute to a sustainable Kansas City?

This Project removes trash from wastewater that would have othewise gone to local rivers or into biosolids land applied on local farms.

4. Does the ordinance/resolution include Civil Rights antidiscrimination requirements in compliance with the Code of Ordinances (Chapter 38, titled "Civil Rights")?

The Manager of Procurement Division approved goals for this project on behalf of CREO KC on October 10, 2022. Goals on the project were approved at 14% MBE and 14% WBE.

There are Affirmative Action Program requirements in this contract.

5. Has the ordinance/resolution been submitted for review of economic equity & inclusion requirements in compliance with the Code of Ordinances (Chapter 3, titled "Contracts and Leases")?

Yes. The Contractor Utilization Plan was submitted to CREO KC on January 5, 2023, and was approved on January 6, 2023 with 14% MBE and 14% WBE participation.

**CONTRACTOR**: Radmacher Brothers Excavating Co., Inc.

Address: 2201 N. State Route 7, Suite B

Pleasant Hill, MO 64080

Contract # 1638 / 81000984 – Blue River Screen House

Facility

Contract Amount: \$4,583,900.00

MBE Goal 14% WBE Goal: 14% Total MBE Achieved: 14% Total WBE Achieved: 14%

**MBE SUBCONTRACTORS:** 

Name: Whatever It Takes Electrical Contractors, LLC

Address: 9709 E. 56<sup>th</sup> St.

Raytown, MO 64133

Scope of Work: Electrical
Dollar Amount: \$641,750
Ownership: Rolls, John

Structure: African-American Male Code 15

WBE SUBCONTRACTORS:

Name: Brandy Electric, Inc. Address: 500 SW Gull Point Ct.

Lee's Summit, MO 64082

Scope of Work: Electrical / Demo / Hoisting / Rigging

Dollar Amount: \$641,750 Ownership: Asher, Terri

Structure: Caucasian Female Code 27

## Civil Rights & Equal Opportunity Department Economic Equity & Inclusion Contract Goals Request

Date: 10/5/2022 Form Prepared By: Isaac Garlington

Contract/Project Number: 81000984	Project Name: Blue River Screen House Project.			
Owning Department: Water Services Department	Project Manager: Isaac Garlington			
Estimated Number of Project Days: 18 months	Anticipated Solicitation Date: August 9th			
Contract Type:  ☐ Construction ☑ Design-Build ☐ Design Professional ☐ Professional Services ☐ General Service ☐ Concession ☐ Other Goods & Services ☐ Non-Municipal Agency ☐ Co-Operative ☐ Revenue Sharing ☐ Facilities Maintenance/Repair/Renovation ☐ Other:				
Description of Contract (Provide Details):  Design and construction services to channelize flow the multi-rake bar screens, four (4) electric actuators and g  Rank Order of scopes are as follows.  1) Multi-Rake Screens and Conveyors 2) Channel 4) Actuated Slide Gates 5) Power Upgrade  Pursuant to RSMo. Section 610.021(11) & (12) documents related	ates, and new screening conveyance system.  Separation System 3 )Grit Equalization across Channels 6) Heating, Ventilation, and Air Conditioning (HVAC)			
FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:				
Reviewed CREO Annual Goal Manual? X Yes	□No			
Waiver being applied? Yes	☑ No Type:			
According to CREO Annual Goal Manual, the Goa				
% MBE	14 % WBE% DBE			
	14 % WBE    % DBE       □ No        Date:			
	14 % WBE    % DBE       □ No        Date:			
	14 % WBE			
Italian MBE  Electronic Record?  GSD Signature:  FOR CIVIL RIGHTS & EQUAL OPPORTUNITY I  Reviewed CREO Annual Goal Manual? Yes	14 % WBE			
Italian MBE  Electronic Record?  GSD Signature:  FOR CIVIL RIGHTS & EQUAL OPPORTUNITY  Reviewed CREO Annual Goal Manual? Yes  The following Goals are approved for this Proj  MBE  No Goals are set for this Project  Waiver	14 % WBE			
Italian MBE  Electronic Record?  GSD Signature:  FOR CIVIL RIGHTS & EQUAL OPPORTUNITY  Reviewed CREO Annual Goal Manual? Yes  The following Goals are approved for this Proj  MBE  No Goals are set for this Project  Reason for Wavier:	14 % WBE     % DBE       No     Date:     10/10/2022       DEPARTMENT (CREO) USE ONLY:     No     N/A       ect:     % WBE     % DBE			
Italian MBE  Electronic Record?  GSD Signature:  FOR CIVIL RIGHTS & EQUAL OPPORTUNITY  Reviewed CREO Annual Goal Manual? Yes  The following Goals are approved for this Proj  MBE  No Goals are set for this Project  Waiver	14 % WBE     % DBE       No     Date:     10/10/2022       DEPARTMENT (CREO) USE ONLY:     No     N/A       ect:     % WBE     % DBE			



#### Civil Rights & Equal Opportunity Department Economic Equity & Inclusion Contract Goals Request

Date: 10/5/2022
Form Prepared By: Isaac Garlington

Contract/Project Number: 81000984	Project Name: Blue River Screen House Project.			
Owning Department: Water Services Department	Project Manager: Isaac Garlington			
Estimated Number of Project Days: 18 months	Anticipated Solicitation Date: August 9th			
Contract Type:  ☐ Construction ☑ Design-Build ☐ Design Professional ☐ Professional Services ☐ General Service ☐ Concession ☐ Other Goods & Services ☐ Non-Municipal Agency ☐ Co-Operative ☐ Revenue Sharing ☐ Facilities Maintenance/Repair/Renovation ☐ Other:				
Description of Contract (Provide Details):  Design and construction services to channelize flow through the Blue River Screen House, install four (4) multi-rake bar screens, four (4) electric actuators and gates, and new screening conveyance system.  Rank Order of scopes are as follows.  1) Multi-Rake Screens and Conveyors 2) Channel Separation System 3 )Grit Equalization across Channels 4) Actuated Slide Gates 5 )Power Upgrade 6) Heating, Ventilation, and Air Conditioning (HVAC)  Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.				
FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:				
Reviewed CREO Annual Goal Manual? X Yes	□No			
Waiver being applied?	☑ No Type:			
According to CREO Annual Goal Manual, the Goals for this project are:				
14% MBE	% DBE			
Electronic Record?	□No			
GSD Signature: Darrell Everitte	Date:10/10/2022			
FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:				
Reviewed CREO Annual Goal Manual? Yes	□No □N/A			
☐ The following Goals are approved for this Pro	oject:			
% MBE	% WBE% DBE			
■ No Goals are set for this Project ■ Waive	r Approved Waiver Denied			
Reason for Wavier:				
Electronic Record?	□No			
CREO Signature:	Date:			

