



## Agenda - Final

### Finance, Governance and Public Safety Committee

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Wednesday, October 26, 2022

10:30 AM

26th Floor, Council Chamber

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<https://us02web.zoom.us/j/84530222968>

#### PUBLIC OBSERVANCE OF MEETINGS

Members of the City Council may attend this meeting via videoconference.

Any closed session may be held via teleconference.

The public can observe this meeting at the links provided below.

Applicants and citizens wishing to participate have the option of attending each meeting or they may do so through the videoconference platform ZOOM, using this link:

<https://us02web.zoom.us/j/84530222968>

#### **Director of the Law Department**

[220923](#)

Sponsor: Director of the Law Department

Estimating and appropriating \$42,740.00 in the Domestic Violence Shelter Operations Fund; authorizing the City Manager to accept a 12 month grant under the Victims of Crime Act (VOCA) of 1984 administered by the State of Missouri's Department of Public Safety, in the amount of \$42,740.00 for full-time victim assistant in the City Prosecutor's Office; and designating requisitioning authority.

**Attachments:** [fact sheet-voca](#)

[Fiscal Note TMP 2394](#)

#### **Director of Human Resources**

[220927](#)

Sponsor: Director of Human Resources Department

Accepting and approving a \$20,000.00 grant agreement from the Volcker Alliance to market the City for purposes of improving recruitment of job candidates for City positions; estimating and appropriating \$20,000.00 in the General Grants Fund; designating requisitioning authority; and recognizing an accelerated effective date.

**Attachments:** [ordinance](#)  
[G14RECRUIT Fiscal Note](#)  
[220927 Fact Sheet](#)  
[Fact Sheet \(Grant\)](#)

**Director of Health**

**[220928](#)** Sponsor: Director of the Health Department

Accepting and approving a one year \$202,143.93 grant with the Missouri Department of Health and Senior Services that provides funding for the Maternal Child Health Services program; and designating requisitioning authority.

**Attachments:** [MCH FY23 - Budget](#)  
[MCH FY23 - Fact Sheet](#)  
[MCH FY23 - Fiscal Note](#)

**Director of Health**

**[220929](#)** Sponsor: Director of the Health Department

Accepting and approving a \$145,000.00 contract with the Missouri Department of Health and Senior Services to conduct child care sanitation inspections in Kansas City, Missouri; and designating requisitioning authority.

**Attachments:** [Child Care Sanitation Inspections FY23 - Budget](#)  
[Child Care Sanitation Inspections FY23 - Fact Sheet](#)  
[Child Care Sanitation Inspections FY23 - Fiscal Note](#)

**Director of Health**

**[220933](#)** Sponsor: Director of Health Department

Accepting and approving a \$2,000,000.00 grant with the U.S. Bureau of Justice Assistance that provides funding to implement the Cure Violence model in Kansas City, Missouri; estimating and appropriating \$2,000,000.00 in the Health Grants Fund; and designating requisitioning authority.

**Attachments:** [Aim4Peace CVIPI FY23 - Budget](#)  
[Aim4Peace CVIPI FY23 - Fact Sheet](#)  
[Aim4Peace CVIPI FY23 - Fiscal Note](#)

**Director of Health**

**[220934](#)** Sponsor: Director of the Health Department

Approving two separate \$100,000 professional services contracts with Tico Productions, LLC and Blue Symphony, LLC to provide mental health marketing

to Latinx and Low Socio-Economic Status groups; and authorizing the Director of Health to extend the term of the contract or increase the total contract dollar amount upon need and appropriation without further Council approval.

**Attachments:** [Mental Health Marketing Campaign FY23 - Fact Sheet](#)  
[Fiscal Note TMP 2416](#)  
[Docket Memo-HD7622F-Mental Health Campaign Low SES.10.25.22](#)  
[Docket Memo-HD7622G-Mental Health Campaign LatinX.10.25.22](#)

### **Director of General Services**

**220935**

Sponsor: Director of General Services Department

Estimating revenue in the amount of \$13,117.50 in the General Fund; authorizing the Director of General Services to execute a one (1) year lease agreement with two options to renew for one (1) year each with Pathway Financial Education LLC, for the purpose of the continued use of office space in the Historic 18th & Vine District located at 1520 E. 18th Street, KCMO 64108.

**Attachments:** [Ordinance pathway 9-28-22](#)  
[Fact Sheet Pathway 9-28-22](#)  
[Fiscal Note pathway 9-28-2022](#)  
[TMP-2403 Revenue Note](#)

### **Director of Finance**

**220937**

Sponsor: Director of Finance Department

Adopting the 2024-2028 Citywide Business Plan including City Goals, the Financial Strategic Plan, and the Balanced Scenario of the Five-Year Planning Model; and directing the City Manager to align departmental strategic plans and business plans to the Citywide Business Plan.

**Attachments:** [CWBP Fact Sheet](#)  
[CWBP Fiscal Note](#)

HELD IN COMMITTEE

### **Lucas**

**220498**

Amending Chapter 2, Code of Ordinances, by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number and subject matter related to the approval of resolution and ordinance drafts and docket memos; directing the City Manager to review and revise as necessary the administrative regulation concerning procedures for handling ordinance or resolution requests to accommodate this ordinance; and having an effective date.

**Attachments:** [fact sheet](#)

[Copy of 220498 Fiscal Note v2](#)

[220498com](#)

[220498 Presentation FINAL Presentation](#)

[220498 Presentation FINAL \(003\)](#)

[draft committee sub to ordinance 220498 v5](#)

[220498 cs to org ord-com](#)

ADDITIONAL BUSINESS

1. There may be an additional general discussion regarding current Finance, Governance, and Public Safety Committee issues.

2. Those who wish to comment on proposed ordinances can provide testimony to

[public.testimony@kcmo.org](mailto:public.testimony@kcmo.org).

Comments received will be distributed to the committee and added to the public record by the clerk. The city provides several ways for residents to watch City Council meetings:

• Livestream on the city's website at [www.kcmo.gov](http://www.kcmo.gov)

• Livestream on the city's YouTube channel at <https://www.youtube.com/watch?v=3hOubIq4fok>

Watch Channel 2 on your cable system. The channel is available through Time Warner Cable (channel 2 or 98.2), AT&T U-verse (channel 99 then select Kansas City), and Google Fiber on Channel 142.

• To watch archived meetings, visit the City Clerk's website and look in the Video on Demand section:

[http://kansascity.granicus.com/ViewPublisher.php?view\\_id=2](http://kansascity.granicus.com/ViewPublisher.php?view_id=2)

Closed Session

Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;

• Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;

• Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;

- Pursuant to Section 610.021 subsection 9 of the Revised Statutes of Missouri to discuss employee labor negotiations;
- Pursuant to Section 610.021 subsection 11 of the Revised Statutes of Missouri to discuss specifications for competitive bidding;
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or
- Pursuant to Section 610.021 subsection 17 of the Revised Statutes of Missouri to discuss confidential or privileged communications with the auditor

The City Clerk's Office now has equipment for the hearing impaired for every meeting. To check out the equipment, please see the secretary for each committee. Be prepared to leave your Driver's License or State issued Identification Card with the secretary, and she / He will give you the equipment. The City Clerk's Office will return your license upon returning the equipment.

Adjournment



**File #: 220923**

ORDINANCE NO. 220923

Sponsor: Director of the Law Department

Estimating and appropriating \$42,740.00 in the Domestic Violence Shelter Operations Fund; authorizing the City Manager to accept a 12 month grant under the Victims of Crime Act (VOCA) of 1984 administered by the State of Missouri’s Department of Public Safety, in the amount of \$42,740.00 for full-time victim assistant in the City Prosecutor’s Office; and designating requisitioning authority.

WHEREAS, the Victims of Crime Act (VOCA) was passed by Congress to assist states in providing high quality services that are directly related to the emotional healing and recovery of crime victims; and

WHEREAS, the primary purpose of these grants is to support the provision of direct services to victims of crime throughout the nation, to assist victims of crime as soon as possible in order to reduce the severity of the psychological and emotional consequences of the victimization, and to demonstrate on-going support for the victim in coping with the impact of the victimization; and

WHEREAS, the U.S. Department of Justice, Office for Victims of Crime (OVC), administers these funds at the federal level, and the Missouri Department of Public Safety administers the VOCA funds at the state level; and

WHEREAS, it is in the best interests of Kansas City, Missouri, and its citizens to receive this grant from the State of Missouri, Department of Public Safety to secure assistance for its less fortunate citizens who have suffered physical or mental injury through acts which are in violation of criminal laws; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the revenue in the following account of the Domestic Violence Shelter Operations Fund is hereby estimated in the following amount:

23-2470-130001-471240-G13VOCA21	VOCA Grant	\$42,740.00
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Section 2. That the amount of \$42,740.00 is hereby appropriated from the Unappropriated Fund Balance of the Domestic Violence Shelter Operations Fund to the following accounts in the Domestic Violence Shelter Operations Fund:

23-2470-135701-A-G13VOCA21

VOCA Grant

\$42,740.00

Section 3. That the City Manager is to accept a 12 month grant under the Victims of Crime Act (VOCA) of 1984 administered by the State of Missouri's Department of Public Safety, in the amount of \$42,740.00 to provide for a full-time victim assistant in the City Prosecutor's Office.

Section 4. That the City Attorney is hereby designated as requisitioning authority for Account No. 23-2470-135701.

..end

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I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

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Tammy L. Queen  
Director of Finance

Approved as to form and legality:

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Laura Dold  
First Assistant City Prosecutor

LEGISLATIVE FACT SHEET		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
<p>What is the reason for this legislation?</p>	<p><b>Fact Sheet Color Codes</b></p> <p>User Entered Field</p> <p>User Select From Menu</p> <p>For OMB Use</p>		
<p>Discussion (including relationship to other Council actions)</p>	<p>Sponsor(s)</p> <p>Programs, Departments, or Groups Affected</p> <p>Sub-Program in Budget (page #)</p>		
	<p>Applicants/ Proponents</p>		<p>City Department</p>
			<p>Other</p>
	<p>Staff Recommendation</p>		
	<p>Board or Commission Recommendation</p>		
<p><b>Citywide Business Plan Goal</b></p>	<p><b>Future Impacts</b></p>		
	<p>Cost of Legislation current Fiscal Year</p>		
<p><b>Citywide Business Plan Objective</b></p>	<p>Costs in Future Fiscal Years?</p>		
	<p>Annual Revenue Increase/Decrease</p>		
	<p><b>Applicable Dates:</b></p>		
<p><b>Citywide Business Plan Strategy</b></p>	<p>Prepared by:</p>		
	<p>Date Prepared:</p>		
	<p>Reviewed by:</p>		
	<p>Date Reviewed</p>		
	<p>Reference Numbers</p>		

# LEGISLATIVE FISCAL NOTE

LEGISLATION  
NUMBER:

## LEGISLATION IN BRIEF:

Estimating and appropriating \$42,740.00 in the Domestic Violence Shelter Operations Fund; Estimating and appropriating \$42,740.00 in the Domestic Violence Shelter Operations Fund; authorizing the City Manager to accept a 12 month grant under the Victims of Crime Act (VOCA) of 1984 administered by the State of Missouri's Department of Public Safety, in the amount of \$42,740.00 for full-time victim assistant in the City Prosecutor's Office; and designating requisitioning authority.

### What is the purpose of this legislation?

OPERATIONAL

*For the purpose of authorizing expenditures new or planned to conduct municipal services*

#### Does this legislation spend money?

YES

Yes/No

*See Sections 01, 02 and 03 for sources of funding*

#### Does this legislation estimate new Revenues?

YES

Yes/No

*See Section 02 for new revenue estimates*

#### Does this Legislation Increase Appropriations?

YES

Yes/No

*See Section 03 for increases in appropriations*

#### Are costs associated with this legislation ongoing (Yes)? Or one-time (No)

NO

Yes/No

*See Section 00: "Notes" Below*

### Section 00: Notes:

Five years of operational costs for ongoing programs should be included in Section 04 below.

## FINANCIAL IMPACT OF LEGISLATION

### Section 01: If applicable, where are funds appropriated in the current budget?

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

### Section 02: If applicable, where will new revenues be estimated?

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST
2470	130001	471240	G13VOCA21	42,740.00	

### Section 03: If applicable, where will appropriations be increased?

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST
2470	135701	601100	G13VOCA21	42,740.00	

### NET IMPACT ON OPERATIONAL BUDGET

RESERVE STATUS:

REVENUE SUPPORTED

## SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
2470	Domestic Violence	42,740						
<b>TOTAL REV</b>		<b>42,740</b>	-	-	-	-	-	-

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
<b>TOTAL EXP</b>		-	-	-	-	-	-	-

**NET Per-YEAR IMPACT**      42,740      -      -      -      -      -      -

**NET IMPACT ( SIX YEARS)**      **42,740.00**

REVIEWED BY

Robyn Cottin

DATE

10/14/2022



**File #: 220927**

ORDINANCE NO. 220927

Sponsor: Director of Human Resources Department

Accepting and approving a \$20,000.00 grant agreement from the Volcker Alliance to market the City for purposes of improving recruitment of job candidates for City positions; estimating and appropriating \$20,000.00 in the General Grants Fund; designating requisitioning authority; and recognizing an accelerated effective date.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That a grant award agreement between the City of Kansas City, Missouri, acting through its Director of Human Resources, and the Volcker Alliance, whereby the Alliance will provide funding in an amount not to exceed \$20,000.00 for the City to develop and implement a marketing campaign to improve recruitment of job candidates for City positions and share relevant findings and recommendations with the Alliance, is hereby accepted and approved. A copy of the agreement in substantial form is attached hereto and made a part hereof by reference.

Section 2. That the revenue in the following account of the General Grants Fund is hereby estimated in the following amount:

23-2580-140001-487985-G14RECRUIT	Private Foundation Grant	\$20,000.00
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Section 3. That the sum of \$20,000.00 is hereby appropriated in the following account of the General Grants Fund:

23-2580-145001-B-G14RECRUIT	Private Foundation Grant	\$20,000.00
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Section 4. That the Director of Human Resources is designated as requisitioning authority for Account No. 23-2580-145001.

Section 5. That this ordinance is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(C) of the City Charter, in that it appropriates money, and shall take effect in accordance with that section.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

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Tammy L. Queen  
Director of Finance

Approved as to form and legality:

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Katherine Chandler  
Senior Associate City Attorney

Accepting and approving a \$20,000.00 grant amendment from the Volcker Alliance to market the City for purposes of improving recruitment of job candidates for City positions; estimating and appropriating \$20,000.00 in the General Grants Fund; designating requisitioning authority and recognizing an accelerated effective date.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That a grant award agreement between the City of Kansas City, Missouri, acting through its Director of Human Resources, and the Volcker Alliance, whereby the Alliance will provide funding in an amount not to exceed \$20,000.00 for the City to develop and implement a marketing campaign to improve recruitment of job candidates for City positions and share relevant findings and recommendations with the Alliance, is hereby accepted and approved. A copy of the agreement in substantial form is attached hereto and made a part hereof by reference.

Section 2. That the revenue in the following account of the General Grants Fund is hereby estimated in the following amount:

23-2580-140001-487985-G14RECRUIT	Private Foundation Grant	\$20,000.00
----------------------------------	--------------------------	-------------

Section 3. That the sum of \$20,000.00 is hereby appropriated in the following accounts of the General Grants Fund:

23-2580-145001-B-G14RECRUIT	Private Foundation Grant	\$20,000.00
-----------------------------	--------------------------	-------------

Section 4. That the Director of Human Resources is designated as requisitioning authority for Account No. 23-2580-145001.

Section 5. That this ordinance is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(C) of the City Charter, in that it appropriates money, and shall take effect in accordance with that section.

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I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

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Tammy L. Queen  
Director of Finance

Approved as to form and legality:

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Katherine Chandler  
Senior Associate City Attorney

<b>LEGISLATIVE FISCAL NOTE</b>	LEGISLATION NUMBER:	220927
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**LEGISLATION IN BRIEF:**  
 Accepting and approving a \$20,000.00 grant amendment from the Volcker Alliance to market the City for purposes of improving recruitment of job candidates for City positions; estimating and appropriating \$20,000.00 in the General Grants Fund; designating requisitioning authority and recognizing an accelerated effective date.

**What is the purpose of this legislation?** OPERATIONAL

*For the purpose of authorizing expenditures new or planned to conduct municipal services*

<b>Does this legislation spend money?</b> <i>See Sections 01, 02 and 03 for sources of funding</i>	<input type="checkbox"/> YES	Yes/No
<b>Does this legislation estimate new Revenues?</b> <i>See Section 02 for new revenue estimates</i>	<input type="checkbox"/> YES	Yes/No
<b>Does this Legislation Increase Appropriations?</b> <i>See Section 03 for increases in appropriations</i>	<input type="checkbox"/> YES	Yes/No
<b>Are costs associated with this legislation ongoing (Yes)? Or one-time (No)</b> <i>See Section 00: " Notes" Below</i>	<input type="checkbox"/> NO	Yes/No

**Section 00: Notes:**  
  
 Five years of operational costs for ongoing programs should be included in Section 04 below.

**FINANCIAL IMPACT OF LEGISLATION**

**Section 01: If applicable, where are funds appropriated in the current budget?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

**Section 02: If applicable, where will new revenues be estimated?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST
2580	140001	487985	G14RECRUIT	20,000.00	

**Section 03: If applicable, where will appropriations be increased?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST
2580	145001	B	G14RECRUIT	20,000.00	

**RESERVE STATUS:** REVENUE SUPPORTED

**SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)**

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
2580	General Grants Fund	20,000						
<b>TOTAL REV</b>		<b>20,000</b>	-	-	-	-	-	-

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
2580	General Grants Fund	20,000						
<b>TOTAL EXP</b>		<b>20,000</b>	-	-	-	-	-	-

<b>NET Per-YEAR IMPACT</b>	-	-	-	-	-	-	-
<b>NET IMPACT ( SIX YEARS)</b>	-						

REVIEWED BY Theresa Danielsen      DATE 10/24/2022

# GENERAL

## Ordinance Fact Sheet

220927

Ordinance Number

**Brief Title**  
Administrative Code Changes

**Approval Deadline**

**Reason**

**Details**

**Positions/Recommendations**

<p><b>Reason for Legislation</b></p> <p>Accepting and approving a \$20,000.00 grant amendment from the Volcker Alliance to market the City for purposes of improving recruitment of job candidates for City positions; estimating and appropriating \$20,000.00 in the General Grants Fund; designating requisitioning authority and recognizing an accelerated effective date.</p>
<p><b>Details:</b></p> <p>The Government to University Initiative (G2U) is a collaborative, national effort to connect jobseekers to public service jobs. Through G2U, universities and government representatives around the country are generating innovative, collaborative projects to strengthen the talent pipeline into government. The Volcker Alliance’s G2U team works with partners to launch and scale these efforts.</p> <p>For purposes of this project, the City of Kansas City, Missouri’s goals are to:</p> <p>Utilize social media, graphic design, and marketing tools to rebrand the City of Kansas City, Missouri’s services, enhancing KCMO’s positioning as an employer and increasing applications to fill open positions.</p> <p>Share any lessons learned, relevant findings, or recommendations with the Volcker Alliance; and</p> <p>Increase recognition of the public sector talent crisis as an urgent national priority.</p>

<b>Sponsor</b>	Human Resources
<b>Programs, Departments, or Groups Affected</b>	All
<b>Applicants / Proponents</b>	<p>Applicant</p> <p>Human Resources</p> <p>City Department All</p> <p>Other</p>
<b>Opponents</b>	<p>Groups or Individuals</p> <p>None Known</p> <p>Basis of opposition</p>
<b>Staff Recommendation</b>	<p><input checked="" type="checkbox"/> For</p> <p><input type="checkbox"/> Against</p> <p>Reason Against</p>
<b>Board or Commission Recommendation</b>	<p>By</p> <p><input type="checkbox"/> For   <input type="checkbox"/> Against   <input type="checkbox"/> No action taken</p> <p><input type="checkbox"/> For, with revisions or conditions (see details column for conditions)</p>
<b>Council Committee Actions</b>	<p><input type="checkbox"/> Do pass</p> <p><input type="checkbox"/> Do pass (as amended)</p> <p><input type="checkbox"/> Committee Sub.</p> <p><input type="checkbox"/> Without Recommendation</p> <p><input type="checkbox"/> Hold</p> <p><input type="checkbox"/> Do not pass</p>

(Continued on reverse side)

**Details**

Is it good for the children? Yes

How will this contribute to a sustainable Kansas City?

Allows us to move forward with the goals and objectives of the entire City.

**Policy/Program Impact**

<b>Policy or Program Change</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes

**Finances**

<b>Cost &amp; Revenue Projections -- Including Indirect Costs</b>	
<b>Financial Impact</b>	See Attached Fiscal Note
<b>Fund Source (s) and Appropriation Account Codes</b>	__ Budget, Page __ Unbudgeted, Appropriation Fund 00-000-00-0000-A0000

(Use this space for further discussion, if necessary)

**Applicable Dates:**

**Fact Sheet Prepared by:**

Christa Tyler  
Human Resources Manager

Date 10/14/2022

**Reviewed by:**

Teri Casey  
Director of Human Resources

Date 10/14/2022

**Reference Numbers**

# GENERAL

## Ordinance Fact Sheet

220927

Ordinance Number

**Brief Title**  
Administrative Code Changes

**Approval Deadline**

**Reason**

**Details**

**Positions/Recommendations**

<p><b>Reason for Legislation</b></p> <p>Accepting and approving a \$20,000.00 grant amendment from the Volcker Alliance to market the City for purposes of improving recruitment of job candidates for City positions; estimating and appropriating \$20,000.00 in the General Grants Fund; designating requisitioning authority and recognizing an accelerated effective date.</p>
<p><b>Details:</b></p> <p>The Government to University Initiative (G2U) is a collaborative, national effort to connect jobseekers to public service jobs. Through G2U, universities and government representatives around the country are generating innovative, collaborative projects to strengthen the talent pipeline into government. The Volcker Alliance’s G2U team works with partners to launch and scale these efforts.</p> <p>For purposes of this project, the City of Kansas City, Missouri’s goals are to:</p> <p>Utilize social media, graphic design, and marketing tools to rebrand the City of Kansas City, Missouri’s services, enhancing KCMO’s positioning as an employer and increasing applications to fill open positions.</p> <p>Share any lessons learned, relevant findings, or recommendations with the Volcker Alliance; and</p> <p>Increase recognition of the public sector talent crisis as an urgent national priority.</p>

<b>Sponsor</b>	Human Resources
<b>Programs, Departments, or Groups Affected</b>	All
<b>Applicants / Proponents</b>	<p>Applicant</p> <p>Human Resources</p> <p>City Department All</p> <p>Other</p>
<b>Opponents</b>	<p>Groups or Individuals</p> <p>None Known</p> <p>Basis of opposition</p>
<b>Staff Recommendation</b>	<p><input checked="" type="checkbox"/> For</p> <p><input type="checkbox"/> Against</p> <p>Reason Against</p>
<b>Board or Commission Recommendation</b>	<p>By</p> <p><input type="checkbox"/> For   <input type="checkbox"/> Against   <input type="checkbox"/> No action taken</p> <p><input type="checkbox"/> For, with revisions or conditions (see details column for conditions)</p>
<b>Council Committee Actions</b>	<p><input type="checkbox"/> Do pass</p> <p><input type="checkbox"/> Do pass (as amended)</p> <p><input type="checkbox"/> Committee Sub.</p> <p><input type="checkbox"/> Without Recommendation</p> <p><input type="checkbox"/> Hold</p> <p><input type="checkbox"/> Do not pass</p>

(Continued on reverse side)

**Details**

Is it good for the children? Yes

How will this contribute to a sustainable Kansas City?

Allows us to move forward with the goals and objectives of the entire City.

**Policy/Program Impact**

<b>Policy or Program Change</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes

**Finances**

<b>Cost &amp; Revenue Projections -- Including Indirect Costs</b>	
<b>Financial Impact</b>	See Attached Fiscal Note
<b>Fund Source (s) and Appropriation Account Codes</b>	__ Budget, Page __ Unbudgeted, Appropriation Fund 00-000-00-0000-A0000

(Use this space for further discussion, if necessary)

**Applicable Dates:**

**Fact Sheet Prepared by:**

Christa Tyler  
Human Resources Manager

Date 10/14/2022

**Reviewed by:**

Teri Casey  
Director of Human Resources

Date 10/14/2022

**Reference Numbers**



**File #: 220928**

ORDINANCE NO. 220928

Sponsor: Director of the Health Department

Accepting and approving a one year \$202,143.93 grant with the Missouri Department of Health and Senior Services that provides funding for the Maternal Child Health Services program; and designating requisitioning authority.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That a contract between the City of Kansas City, Missouri, acting through its Director of Health, and the Missouri Department of Health and Senior Services, whereby the Missouri Department of Health and Senior Services will provide funding for programs that address women and children’s wellness issues such as injury prevention, for the period beginning October 1, 2022 through September 30, 2023, for an amount not to exceed \$202,143.93, is hereby accepted and approved. A copy of the agreement, in substantial form, is on file with the Director of Health.

Section 2. That the Director of Health is hereby designated as requisitioning authority and is hereby authorized to expend the sum of \$148,356.02 from funds previously appropriated to:

23-2480-505803-A-G50MCH23	Maternal Child Health Services	\$64,039.00
23-2480-505803-B-G50MCH23	Maternal Child Health Services	80,599.27
23-2480-505803-C-G50MCH23	Maternal Child Health Services	<u>3,717.75</u>
	TOTAL	\$148,356.02

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

\_\_\_\_\_  
Tammy L. Queen  
Director of Finance

Approved as to form and legality:

---

Joseph Guarino  
Senior Associate City Attorney

**Maternal Child Health Services 220928**

<b>Revenues</b>		Current Budget	Revised	Dollar
Account Number	Revenue Account Title	Estimate	Estimate	Change
23-2480-500001-472470-G50MCH23	Maternal Child Health Services	\$ 148,356.02	\$ 148,356.02	\$ -

<b>Appropriations</b>		Current	Revised	Dollar
Account Number	Appropriation Account Title	Estimate	Estimate	Change
23-2480-505803-A-G50MCH23	Maternal Child Health Services	\$ 64,039.00	\$ 64,039.00	\$ -
23-2480-505803-B-G50MCH23	Maternal Child Health Services	\$ 80,599.27	\$ 80,599.27	\$ -
23-2480-505803-C-G50MCH23	Maternal Child Health Services	\$ 3,717.75	\$ 3,717.75	\$ -
		<u>\$ 148,356.02</u>	<u>\$ 148,356.02</u>	<u>\$ -</u>

LEGISLATIVE FACT SHEET		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
<p>What is the reason for this legislation?</p>	<p><b>Fact Sheet Color Codes</b></p> <p>User Entered Field</p> <p>User Select From Menu</p> <p>For OMB Use</p>		
<p>Discussion (including relationship to other Council actions)</p>	<p>Sponsor(s)</p> <p>Programs, Departments, or Groups Affected</p> <p>Sub-Program in Budget (page #)</p>		
	<p>Applicants/ Proponents</p>	<p>City Department</p>	<p>Other</p>
<p>Citywide Business Plan Goal</p>	<p>Staff Recommendation</p>		
<p>Citywide Business Plan Objective</p>	<p>Board or Commission Recommendation</p>		
<p>Citywide Business Plan Strategy</p>	<p><b>Future Impacts</b></p>		
	<p>Cost of Legislation current Fiscal Year</p>		
	<p>Costs in Future Fiscal Years?</p>		
	<p>Annual Revenue Increase/Decrease</p>		
	<p>Applicable Dates:</p>		
	<p>Prepared by:</p>		
	<p>Date Prepared:</p>		
	<p>Reviewed by:</p>		
	<p>Date Reviewed</p>		
	<p>Reference Numbers</p>		

<b>LEGISLATIVE FISCAL NOTE</b>	LEGISLATION NUMBER:	220928
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**LEGISLATION IN BRIEF:**

Accepting and approving a one year \$202,143.93 grant with the Missouri Department of Health and Senior Services that provides funding for the Maternal Child Health Services program; designating requisitioning authority.

**What is the purpose of this legislation?** OPERATIONAL

*For the purpose of authorizing expenditures new or planned to conduct municipal services*

- Does this legislation spend money?**  Yes/No
- Does this grant require a match?**  Yes/No  
*See Section 01 for the City's Grant Match in the Current Fiscal year*
- Does this legislation estimate Grant Revenues?**  Yes/No  
*See Section 02 for the New Estimated Revenues by Year.*
- Does this legislation estimate Grant Appropriations?**  Yes/No  
*See Section 03 Below, Note all future Revenues in Section 04.*
- Does this grant create an ongoing expense for the city?**  Yes/No  
*See Section 04 for five years of ongoing operational Impacts.*

**Section 00: Notes:**

Five years of operational costs for ongoing programs should be included in Section 04 below.

**FINANCIAL IMPACT OF LEGISLATION**

**Section 01: If applicable, where are funds appropriated in the current budget?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST
2480	505803	Various	G50MCH23	148,356.02	53,787.91

**Section 02: If applicable, where will new revenues be estimated?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

**Section 03: If applicable, where will appropriations be increased?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

<b>NET IMPACT ON OPERATIONAL BUDGET</b>				-	-
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*RESERVE STATUS:*

**SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)**

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
2480	Health Grants Fund	148,356.02	53,787.91					
		-						
		-						
		-						
<b>TOTAL REV</b>		<b>148,356</b>	<b>53,788</b>	-	-	-	-	-

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
2480	Health Grants Fund	148,356.02	53,787.91					
<b>TOTAL EXP</b>		<b>148,356.02</b>	<b>53,787.91</b>	-	-	-	-	-

<b>NET Per-YEAR IMPACT</b>		-	-	-	-	-	-	-
<b>NET IMPACT ( SIX YEARS)</b>		-						

REVIEWED BY Elizabeth Justus DATE 10/24/2022

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**File #: 220929**

ORDINANCE NO. 220929

Sponsor: Director of the Health Department

Accepting and approving a \$145,000.00 contract with the Missouri Department of Health and Senior Services to conduct child care sanitation inspections in Kansas City, Missouri; and designating requisitioning authority.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That a contract between the City of Kansas City, Missouri, acting through its Director of Health, and the Missouri Department of Health and Senior Services, acting through its Director of Administration, whereby the State will provide funding for child care sanitations in Kansas City, Missouri for the period beginning October 1, 2022 through September 30, 2025, for an amount not to exceed \$145,000.00, is hereby accepted and approved. A copy of the contract, in substantial form, is attached hereto and made a part by reference.

Section 2. That the Director of Health is hereby designated as requisitioning authority and is hereby authorized to expend the sum of \$23,499.00 from funds previously appropriated to:

23-2480-505420-A-G50542025	Child Care Sanitation	\$23,499.00
----------------------------	-----------------------	-------------

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

\_\_\_\_\_  
Tammy L. Queen  
Director of Finance

Approved as to form and legality:

\_\_\_\_\_

Joseph Guarino  
Senior Associate City Attorney

### Child Care Sanitation

<b>Revenues</b>		Current Budget	Revised	Dollar
Account Number	Revenue Account Title	Estimate	Estimate	Change
23-2480-500001-471450-G50542025	Child Care Sanitation	\$ 23,499.00	\$ 23,499.00	\$ -

<b>Appropriations</b>		Current	Revised	Dollar
Account Number	Appropriation Account Title	Estimate	Estimate	Change
23-2480-505420-A-G50542025	Child Care Sanitation	\$ 23,499.00	\$ 23,499.00	\$ -
		\$ 23,499.00	\$ 23,499.00	\$ -

220929

<b>LEGISLATIVE FACT SHEET</b>		Legislation Number:																																																					
		Approval Deadline:																																																					
<b>LEGISLATION IN BRIEF:</b>																																																							
<b>What is the reason for this legislation?</b>	<table border="1" style="width: 100%;"> <thead> <tr> <th colspan="2" style="text-align: center;"><b>Fact Sheet Color Codes</b></th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center;">User Entered Field</td> </tr> <tr> <td colspan="2" style="text-align: center;">User Select From Menu</td> </tr> <tr> <td colspan="2" style="text-align: center;">For OMB Use</td> </tr> <tr> <td colspan="2" style="text-align: center;">Sponsor(s)</td> </tr> <tr> <td colspan="2" style="height: 40px;"></td> </tr> <tr> <td colspan="2" style="text-align: center;">Programs, Departments, or Groups Affected</td> </tr> <tr> <td colspan="2" style="height: 40px;"></td> </tr> <tr> <td colspan="2" style="text-align: center;">Sub-Program in Budget (page #)</td> </tr> <tr> <td colspan="2" style="text-align: center;">Applicants/ Proponents</td> </tr> <tr> <td style="width: 60%;"></td> <td style="text-align: center;">City Department</td> </tr> <tr> <td></td> <td style="text-align: center;">Other</td> </tr> <tr> <td colspan="2" style="text-align: center;">Staff Recommendation</td> </tr> <tr> <td colspan="2" style="text-align: center;">Board or Commission Recommendation</td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Future Impacts</b></td> </tr> <tr> <td colspan="2" style="height: 40px;"></td> </tr> <tr> <td style="text-align: center;">Cost of Legislation current Fiscal Year</td> <td></td> </tr> <tr> <td style="text-align: center;">Costs in Future Fiscal Years?</td> <td></td> </tr> <tr> <td style="text-align: center;">Annual Revenue Increase/Decrease</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Applicable Dates:</b></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Prepared by:</b></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Date Prepared:</b></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Reviewed by:</b></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Date Reviewed</b></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Reference Numbers</b></td> </tr> <tr> <td colspan="2" style="height: 40px;"></td> </tr> </tbody> </table>			<b>Fact Sheet Color Codes</b>		User Entered Field		User Select From Menu		For OMB Use		Sponsor(s)				Programs, Departments, or Groups Affected				Sub-Program in Budget (page #)		Applicants/ Proponents			City Department		Other	Staff Recommendation		Board or Commission Recommendation		<b>Future Impacts</b>				Cost of Legislation current Fiscal Year		Costs in Future Fiscal Years?		Annual Revenue Increase/Decrease		<b>Applicable Dates:</b>		<b>Prepared by:</b>		<b>Date Prepared:</b>		<b>Reviewed by:</b>		<b>Date Reviewed</b>		<b>Reference Numbers</b>			
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# LEGISLATIVE FISCAL NOTE

LEGISLATION  
NUMBER:

220929

**LEGISLATION IN BRIEF:**

Accepting and approving a \$145,000.00 contract with the Missouri Department of Health and Senior Services to conduct child care sanitation inspections in Kansas City, Missouri; and designating requisitioning authority.

**What is the purpose of this legislation?**

OPERATIONAL

*For the purpose of authorizing expenditures new or planned to conduct municipal services*

**Does this legislation spend money?**

**Does this grant require a match?**

See Section 01 for the City's Grant Match in the Current Fiscal year

**Does this legislation estimate Grant Revenues?**

See Section 02 for the New Estimated Revenues by Year.

**Does this legislation estimate Grant Appropriations?**

See Section 03 Below, Note all future Revenues in Section 04.

**Does this grant create an ongoing expense for the city?**

See Section 04 for five years of ongoing operational Impacts.

NO

Yes/No

NO

Yes/No

NO

Yes/No

NO

Yes/No

**Section 00: Notes:**

Five years of operational costs for ongoing programs should be included in Section 04 below.

**FINANCIAL IMPACT OF LEGISLATION**

**Section 01: If applicable, where are funds appropriated in the current budget?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST
2480	505060	A	G50506023	23,499.00	50,500.00

**Section 02: If applicable, where will new revenues be estimated?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

**Section 03: If applicable, where will appropriations be increased?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

**NET IMPACT ON OPERATIONAL BUDGET**

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**RESERVE STATUS:**

**SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)**

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
2480	Health Grants Fund	23,499	50,500	50,500	20,501			
		-						
		-						
		-						
<b>TOTAL REV</b>		<b>23,499</b>	<b>50,500</b>	<b>50,500</b>	<b>20,501</b>	<b>-</b>	<b>-</b>	<b>-</b>

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
2480	Health Grants Fund	23,499	50,500	50,500	20,501			
<b>TOTAL EXP</b>		<b>23,499</b>	<b>50,500</b>	<b>50,500</b>	<b>20,501</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>NET Per-YEAR IMPACT</b>	-	-	-	-	-	-	-	-
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<b>NET IMPACT ( SIX YEARS)</b>	-
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REVIEWED BY

Vickie Watson

DATE

10/24/2022

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**File #: 220933**

ORDINANCE NO. 220933

Sponsor: Director of Health Department

Accepting and approving a \$2,000,000.00 grant with the U.S. Bureau of Justice Assistance that provides funding to implement the Cure Violence model in Kansas City, Missouri; estimating and appropriating \$2,000,000.00 in the Health Grants Fund; and designating requisitioning authority.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That a contract between the City of Kansas City, Missouri, acting through its Director of Health, and the U.S. Bureau of Justice Assistance, whereby the Bureau of Justice Assistance will provide funding to implement the Cure Violence model and expand the program’s efforts in Kansas City, Missouri, for the period beginning October 1, 2022 through September 30, 2025, for an amount not to exceed \$2,000,000.00, is hereby accepted and approved. A copy of the agreement, in substantial form, is on file with the Director of Health.

Section 2. That revenue in the following account of the Health Grants Fund is hereby estimated in the following amounts:

23-2480-500001-472720-G50508225	Aim4Peace CVIPI	\$2,000,000.00
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Section 3. That the sum of \$2,000,000.00 is hereby appropriated from the Unappropriated Fund Balance of the Health Grants Fund in the following accounts:

23-2480-505082-A-G50508225	Aim4Peace CVIPI	\$1,179,255.08
23-2480-505082-B-G50508225	Aim4Peace CVIPI	800,744.96
23-2480-505082-C-G50508225	Aim4Peace CVIPI	<u>19,999.96</u>
	TOTAL	\$2,000,000.00

Section 4. That the Director is hereby designated as requisitioning authority for Account No. 23-2480-505082-G50508225 and is hereby authorized to expend the sum of \$2,000,000.00 from funds heretofore appropriated.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the

appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

---

Tammy L. Queen  
Director of Finance

Approved as to form and legality:

---

Joseph Guarino  
Senior Associate City Attorney

**Maternal Child Health Services 220928**

<b>Revenues</b>		Current Budget	Revised	Dollar
Account Number	Revenue Account Title	Estimate	Estimate	Change
23-2480-500001-472470-G50MCH23	Maternal Child Health Services	\$ 148,356.02	\$ 148,356.02	\$ -

<b>Appropriations</b>		Current	Revised	Dollar
Account Number	Appropriation Account Title	Estimate	Estimate	Change
23-2480-505803-A-G50MCH23	Maternal Child Health Services	\$ 64,039.00	\$ 64,039.00	\$ -
23-2480-505803-B-G50MCH23	Maternal Child Health Services	\$ 80,599.27	\$ 80,599.27	\$ -
23-2480-505803-C-G50MCH23	Maternal Child Health Services	\$ 3,717.75	\$ 3,717.75	\$ -
		<u>\$ 148,356.02</u>	<u>\$ 148,356.02</u>	<u>\$ -</u>

LEGISLATIVE FACT SHEET		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
What is the reason for this legislation?		<b>Fact Sheet Color Codes</b> User Entered Field User Select From Menu For OMB Use	
		Sponsor(s)	
		Programs, Departments, or Groups Affected	
		Sub-Program in Budget (page #)	
Discussion (including relationship to other Council actions)		Applicants/ Proponents	City Department
			Other
		Staff Recommendation	
		Board or Commission Recommendation	
		<b>Future Impacts</b>	
		Cost of Legislation current Fiscal Year	
		Costs in Future Fiscal Years?	
<b>Citywide Business Plan Goal</b>		Annual Revenue Increase/Decrease	
<b>Citywide Business Plan Objective</b>		<b>Applicable Dates:</b>	
		<b>Prepared by:</b>	
		<b>Date Prepared:</b>	
<b>Citywide Business Plan Strategy</b>		<b>Reviewed by:</b>	
		<b>Date Reviewed</b>	
		<b>Reference Numbers</b>	

# LEGISLATIVE FISCAL NOTE

LEGISLATION  
NUMBER:

220928

**LEGISLATION IN BRIEF:**

Accepting and approving a one year \$202,143.93 grant with the Missouri Department of Health and Senior Services that provides funding for the Maternal Child Health Services program; designating requisitioning authority.

**What is the purpose of this legislation?**

OPERATIONAL

*For the purpose of authorizing expenditures new or planned to conduct municipal services*

**Does this legislation spend money?**

**Does this grant require a match?**

See Section 01 for the City's Grant Match in the Current Fiscal year

**Does this legislation estimate Grant Revenues?**

See Section 02 for the New Estimated Revenues by Year.

**Does this legislation estimate Grant Appropriations?**

See Section 03 Below, Note all future Revenues in Section 04.

**Does this grant create an ongoing expense for the city?**

See Section 04 for five years of ongoing operational Impacts.

NO

Yes/No

NO

Yes/No

NO

Yes/No

NO

Yes/No

**Section 00: Notes:**

Five years of operational costs for ongoing programs should be included in Section 04 below.

**FINANCIAL IMPACT OF LEGISLATION**

**Section 01: If applicable, where are funds appropriated in the current budget?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST
2480	505803	Various	G50MCH23	148,356.02	53,787.91

**Section 02: If applicable, where will new revenues be estimated?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

**Section 03: If applicable, where will appropriations be increased?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

**NET IMPACT ON OPERATIONAL BUDGET**

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**RESERVE STATUS:**

**SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)**

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
2480	Health Grants Fund	148,356.02	53,787.91					
		-						
		-						
		-						
<b>TOTAL REV</b>		<b>148,356</b>	<b>53,788</b>	-	-	-	-	-

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
2480	Health Grants Fund	148,356.02	53,787.91					
<b>TOTAL EXP</b>		<b>148,356.02</b>	<b>53,787.91</b>	-	-	-	-	-

<b>NET Per-YEAR IMPACT</b>	-	-	-	-	-	-	-	-
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<b>NET IMPACT ( SIX YEARS)</b>	-
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REVIEWED BY

Elizabeth Justus

DATE

10/24/2022

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**File #: 220934**

ORDINANCE NO. 220934

Sponsor: Director of the Health Department

Approving two separate \$100,000 professional services contracts with Tico Productions, LLC and Blue Symphony, LLC to provide mental health marketing to Latinx and Low Socio-Economic Status groups; and authorizing the Director of Health to extend the term of the contract or increase the total contract dollar amount upon need and appropriation without further Council approval.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Health is authorized to execute contracts with Tico Productions, LLC in the amount of \$100,000.00 for mental health marketing to Latinx groups and Blue Symphony, LLC in the amount of \$100,000.00 for mental health marketing to Low Socio-Economic Status groups in the Kansas City, Missouri area for the contract period of September 30, 2022 to January 30, 2023, for a total amount of \$200,000.00 to be paid from funds previously appropriated in Account No. 23-2480-505072-B-G50507224. Copies of these contracts, in substantial form, are on file with the Director of Health.

Section 2. That the Director is hereby authorized to extend the term of this contract without further Council approval and that the Director is also hereby authorized to amend this contract to increase or decrease the total contract dollar amount contingent upon the need and availability of appropriated funds.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which the payment is to be made

\_\_\_\_\_  
Tammy L. Queen  
Director of Finance

Approved as to form and legality:

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Joseph Guarino  
Senior Associate City Attorney

LEGISLATIVE FACT SHEET		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
What is the reason for this legislation?	<b>Fact Sheet Color Codes</b> User Entered Field User Select From Menu For OMB Use		
	Sponsor(s)  Programs, Departments, or Groups Affected  Sub-Program in Budget (page #)		
Discussion (including relationship to other Council actions)	Applicants/ Proponents	City Department	Other
	Staff Recommendation		
<b>Citywide Business Plan Goal</b>	Board or Commission Recommendation		
<b>Citywide Business Plan Objective</b>	<b>Future Impacts</b>		
	Cost of Legislation current Fiscal Year		
	Costs in Future Fiscal Years?		
<b>Citywide Business Plan Strategy</b>	Annual Revenue Increase/Decrease		
	<b>Applicable Dates:</b>		
	<b>Prepared by:</b>		
	<b>Date Prepared:</b>		
	<b>Reviewed by:</b>		
	<b>Date Reviewed</b>		
	<b>Reference Numbers</b>		



## Inter-Departmental Communication

Date: October 25, 2022

To: Katheryn Shields, Chair: Finance, Governance & Public Safety Committee

From: Andrea Dorch; Director; Civil Rights & Equal Opportunity Department

Subject: Docket Memo #:220934

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<b>CONTRACTOR:</b>	Blue Symphony, LLC
Address:	751 E. 63 <sup>rd</sup> St., Suite 313 Kansas City, MO 64110
Contract #	HD7622F – Mental Health Campaign – Low Socio-Economic Status Community
Contract Amount:	\$100,000.00

### Comments:

This is an SLBE project and Blue Symphony is a certified SLBE. There are no MBE/WBE goals on SLBE projects.

**Inter-Departmental Communication**

Date: October 25, 2022

To: Katheryn Shields, Chair: Finance, Governance & Public Safety Committee

From: Andrea Dorch; Director; Civil Rights & Equal Opportunity Department

Subject: Docket Memo #:220934

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**CONTRACTOR:** Tico Productions, LLC  
Address: 1722 Holly St.  
Kansas City, MO 64108  
Contract # HD7622G – Mental Health Campaign – LatinX  
Community  
Contract Amount: \$100,000.00

**Comments:**  
This is an SLBE project and Tico Productions is a certified SLBE. There are no MBE/WBE goals on SLBE projects.



**File #: 220935**

ORDINANCE NO. 220935

Sponsor: Director of General Services Department

Estimating revenue in the amount of \$13,117.50 in the General Fund; authorizing the Director of General Services to execute a one (1) year lease agreement with two options to renew for one (1) year each with Pathway Financial Education LLC, for the purpose of the continued use of office space in the Historic 18th & Vine District located at 1520 E. 18th Street, KCMO 64108.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the revenue in the following account of the General Fund, is hereby estimated in the following amount pursuant to the Pathway Financial LLC lease agreement:

23-1000-071600-457500	City Property and Acquisition	\$13,117.50
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Section 2. That the Director of General Services Department is authorized to execute a lease agreement with Pathway Financial LLC for the purpose of the use of an office space beginning January 4, 2023 and ending January 3, 2024. A copy of the lease agreement is on file in the General Services Department.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

\_\_\_\_\_  
Tammy L. Queen  
Director of Finance

Approved as to form and legality:

\_\_\_\_\_  
Julian Langenkamp  
Assistant City Attorney

ORDINANCE NO. \_\_\_ 220935 \_\_\_\_\_

Sponsor: General Services Department

Authorizing the Director of General Services to execute a one (1) year lease agreement with two options to renew for one (1) year each with Pathway Financial Education LLC, for the purpose of the continued use of office space in the Historic 18th & Vine District located at 1520 E. 18th Street, KCMO 64108.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the revenue in the following account of the General Fund, is hereby estimated in the following amount pursuant to the Pathway Financial LLC lease agreement:

23-1000-071600-457500 City Property and Acquisition \$39,352.50

Section 2. That the Director of General Services Department is authorized to execute a lease agreement with Pathway Financial LLC for the purpose of the use of an office space beginning January 4, 2023 and ending January 3, 2024. A copy of the lease agreement is on file in the General Services Department.

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Approved as to form & legality:

\_\_\_\_\_  
Julian Langenkamp  
Assistant City Attorney

LEGISLATIVE FACT SHEET		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
<p>What is the reason for this legislation?</p>	<p align="center"><b>Fact Sheet Color Codes</b></p> <p align="center">User Entered Field</p> <p align="center">User Select From Menu</p> <p align="center">For OMB Use</p>		
<p>Discussion (including relationship to other Council actions)</p>	<p align="center">Sponsor(s)</p> <p align="center">Programs, Departments, or Groups Affected</p> <p align="center">Sub-Program in Budget (page #)</p>		
	<p>Applicants/ Proponents</p>	<p align="center">City Department</p>	<p align="center">Other</p>
<p align="center"><b>Citywide Business Plan Goal</b></p>	<p>Staff Recommendation</p>		
	<p>Board or Commission Recommendation</p>		
<p align="center"><b>Citywide Business Plan Objective</b></p>	<p align="center"><b>Future Impacts</b></p>		
	<p>Cost of Legislation current Fiscal Year</p>		
<p align="center"><b>Citywide Business Plan Strategy</b></p>	<p>Costs in Future Fiscal Years?</p>		
	<p>Annual Revenue Increase/Decrease</p>		
	<p><b>Applicable Dates:</b></p>		
	<p><b>Prepared by:</b></p>		
	<p><b>Date Prepared:</b></p>		
	<p><b>Reviewed by:</b></p>		
	<p><b>Date Reviewed</b></p>		
	<p><b>Reference Numbers</b></p>		

# LEGISLATIVE FISCAL NOTE

LEGISLATION  
NUMBER:

220935

**LEGISLATION IN BRIEF:**

Authorizing the Director of General Services to execute a one (1) year lease agreement with two options to renew for one (1) year each with Pathway Financial Education LLC, for the purpose of the continued use of office space in the Historic 18th & Vine District located at 1520 E. 18th Street, KCMO 64108.

**What is the purpose of this legislation?**

OPERATIONAL

*For the purpose of authorizing expenditures new or planned to conduct municipal services*

**Does this legislation spend money?**

NO

Yes/No

See Section 00: " Notes" Below

**Does this legislation estimate new Revenues?**

YES

Yes/No

See Section 02 for new revenue estimates

**Does this Legislation Increase Appropriations?**

NO

Yes/No

**Are costs associated with this legislation ongoing (Yes)? Or one-time (No)**

NO

Yes/No

See Section 00: " Notes" Below

**Section 00: Notes:**

*Lease renewal*

Five years of operational costs for ongoing programs should be included in Section 04 below.

**FINANCIAL IMPACT OF LEGISLATION**

**Section 01: If applicable, where are funds appropriated in the current budget?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

**Section 02: If applicable, where will new revenues be estimated?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST
1000	071600	457500		13,118	26,235

**Section 03: If applicable, where will appropriations be increased?**

FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD	FY 23-24 EST

**NET IMPACT ON OPERATIONAL BUDGET**

13,117.50      26,235.00

RESERVE STATUS:

REVENUE SUPPORTED

**SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)**

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
1000	General Fund	13,117.50	26,235					
<b>TOTAL REV</b>		<b>13,118</b>	<b>26,235</b>	-	-	-	-	-

FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
<b>TOTAL EXP</b>		-	-	-	-	-	-	-

**NET Per-YEAR IMPACT**      13,118      26,235      -      -      -      -      -

**NET IMPACT ( SIX YEARS)**      **39,352.50**

REVIEWED BY

Joshua Haverkamp

DATE

10/18/2022





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**File #: 220937**

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ORDINANCE NO. 220937

Sponsor: Director of Finance Department

Adopting the 2024-2028 Citywide Business Plan including City Goals, the Financial Strategic Plan, and the Balanced Scenario of the Five-Year Planning Model; and directing the City Manager to align departmental strategic plans and business plans to the Citywide Business Plan.

WHEREAS, the City Council adopted Resolution No. 120879 on October 11, 2012, stating the Council's intent to adopt a long-term financial plan and to review and update it on an annual basis; and

WHEREAS, the City Council adopted Resolution No. 130025 adopting the City's strategic plan of priorities and performance indicators; and

WHEREAS, the residents of Kansas City at the April 8, 2014, Special Election amended the City Charter in Section 804 to mandate the adoption of a Five-year Financial Plan by November 1 of each year; and

WHEREAS, since enactment of this Charter provision, the City Council has annually adopted a resolution approving a Citywide Business Plan including Council Goals, the Financial Strategic Plan, and the Balanced Scenario of the Five-year Planning Model; and

WHEREAS, the Mayor and City Council provided priorities to shape Goals and Objectives on July 10, 2020; and

WHEREAS, City staff specified Objectives and Strategies within City Goals on July 31, 2020; and

WHEREAS, City staff developed 87 strategies which will serve as action plans designed to facilitate completion of objectives within the timeframe of the Citywide Business Plan; and

WHEREAS, the Submitted Citywide Business Plan contains the City Goals, the Financial Strategic Plan, and the proposed Five-year Planning model; and

WHEREAS, the City Goals include Finance and Governance, Housing and Healthy Communities, Public Safety, and Infrastructure and Accessibility, with 18 total Objectives and 86 Strategies; and

WHEREAS, the Financial Strategic Plan proposes 13 financial objectives; and

WHEREAS, the Submitted Citywide Business Plan proposes a Five-Year Planning Model that addresses several objectives in the Financial Strategic Plan; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the City Council hereby adopts the following City Goals with the following Objectives and Strategies:

**Finance and Governance**

1. Reform the City's economic incentives to meet the policy objectives of the City Council
  - a. Develop a method to consistently report the financial impact of economic development incentives on taxing jurisdictions, including the City
  - b. Assess the need for an inter-departmental team to review new economic development incentive requests
  - c. Review citywide economic development policies and recommend areas for reform to support equitable and accessible development in all areas of Kansas City
  - d. Assess the organizational alignment of external organizations, statutory agencies and City departments as it relates to economic development.
  
2. Ensure the resiliency of City government
  - a. Develop an organizational standard of core competencies in law, human resources, and finance
  - b. Implement the PeopleSoft Strategic Plan for human resources and finance
  - c. Develop a strategy for upcoming tax renewals: Earnings Tax (2021), Temporary Health Levy (2023), KC Area Transportation Authority Sales Tax (2024), and Public Safety Sales Tax (2026)
  - d. Update financial policies to identify required actions in response to severe recession, natural disaster, or other financial shock
  - e. Identify solutions to structurally balance special revenue funds traditionally supported by the General Fund
  - f. Implement an outcomes-based budgeting system

- g. Identify and develop adequate diversified funding mechanisms to increase access to affordable housing
  - h. Develop an Information Technology Governance Framework to manage IT efforts, cost and risk, and deliver a unified IT service model across the City
  - i. Develop and implement a comprehensive risk management program
3. Engage in workforce planning including employee recruitment, development, retention, and engagement
- a. Develop a plan to ensure internal candidates are given adequate consideration for promotional opportunities
  - b. Create a plan to adjust pay scales so that they are within the market range using results of the Market Pay Study and its gender equity analysis component
  - c. Develop sustainable strategies to continuously engage all employees and implement recommendations made by the Employee Engagement and Empowerment committees
  - d. Develop partnerships with local educational institutions to effectively recruit the City's entry-level workforce
4. Ensure a responsive, representative, engaged, and transparent City government
- a. Review the City Charter to identify the need for revisions
  - b. Conduct a comprehensive, departmental initiated review of the Code of Ordinances to foster periodic updates
  - c. Commission a tax burden study
  - d. Improve communication between staff and customers by using plain language
  - e. Develop and implement a reporting system to measurably evaluate service request performance and progress in achieving customer service goals

### **Housing and Healthy Communities**

- 1. Maintain and increase affordable housing supply to meet the demands of a diverse population
  - a. Preserve existing affordable rental and owner-occupied housing units citywide

- b. Expand the use of Low-Income Housing Tax Credits for the preservation and construction of new affordable housing units
  - c. Work in a renewed partnership with the Housing Authority of Kansas City and other stakeholders to actively create affordable housing in all areas of the City
  - d.
  - e. Create a range of homeownership assistance programs to remove barriers and encourage residents in all income groups to be homeowners
2. Broaden the capacity and innovative use of funding sources for affordable housing
- a. Capitalize and maintain the Housing Trust Fund
  - b. Align developer incentives with affordable housing production and commitment
  - c. Utilize Brownfield assistance programs to facilitate and support development of new infill affordable housing in established neighborhoods or on repurposed property
3. Invest in neighborhood stabilization and revitalization to reduce blight, ensure sustainable housing, and improve the wellbeing of residents while sustaining their diverse cultures
- a. Focus partnerships with neighborhoods, community groups, and agencies to support existing programs, events and initiatives for resident engagement and social equity
  - b. Provide well-cared-for green space for recreation, public events, and public enjoyment
  - c. Establish baseline criteria for the development of Health Prosperity Zones
  - d. Establish an interdepartmental work group that identifies the underlying causes of the City's racial divide and develop recommendations on how to address this problem
  - e. Integrate human and social benefits of housing policy with natural resource conservation and restoration
  - f. Propose and support Legislation to address environmental health hazards, including air and noise pollution
  - g. Update Food Code to ensure safety of food establishments

- h. Propose and support legislation and other initiatives to provide the City and local neighborhoods better control over the future of vacant properties
  - i. Develop an anti-illegal dumping campaign tied to health and environmental impact
4. Ensure all occupants of residences have quality, efficient, and healthy housing with minimal economic or regulatory barriers
- a. Develop and support actions to eliminate lead paint hazards
  - b. Promote expansion of energy efficient measures as part of housing preservation and new developments
  - c. Develop communication and other strategies to increase compliance with solid waste ordinances, with particular attention to enforcement
  - d. Promote housing mobility and assist residents with access to enhanced services and housing choices
  - e. Advocate for nondiscriminatory, Fair Housing at the state and national level
5. Address the various needs of the City's most vulnerable population
- a. Coordinate with external partners to address people experiencing homelessness and other vulnerable populations
  - b. Increase the level of supportive housing and treatment services to high risk populations to help them secure permanent housing
  - c. Create an interdepartmental work group to assess work being done related to homelessness and develop priorities and strategies to address issues related to homelessness
  - d. Reduce Sexually Transmitted Infections (STIs) and HIV/AIDS, particularly among adolescents
6. Utilize planning approaches to improve the City's neighborhoods
- a. Update the City's comprehensive plan
  - b. Establish standardized guidelines for area implementation committees based on best practices

- c. Develop and implement a plan to foster entrepreneurship, small business growth, and development
- d. Implement the digital equity strategic plan for all residents to have access to the same information technology resources

**Public Safety**

1. Reduce violent crime among all age groups, placing an emphasis on young offenders
  - a. Set aside annual funding to partner with local schools and provide year-round internship opportunities for students, as is feasible
  - b. Empower all patrolling/enforcement City staff to report dumping and other property violations
  - c. Collaborate across departments to implement a messaging campaign supporting positive social norms and behaviors across all age groups, with an emphasis on youth and young adults
  - d. Provide educational training through KPCP to youths and young adults inside and outside the classroom which affords them with the information necessary to make positive decisions and avoid negative influences
2. Evaluate and identify areas of opportunity in the emergency response delivery system to ensure the best possible patient outcome
  - a. Ensure that staff are trained in trauma-informed care approaches to client service
  - b. Develop programs to handle mental health crises using neighborhood leaders to identify and administer Mental Health First Aid (especially to young adults)
  - c. Expand the City's surge capacity for major outbreaks of disease
  - d. Develop programs and messaging around life safety and injury prevention for the community focusing on vulnerable populations
  - e. Promote expanded automatic aid agreements with neighboring communities to enhance coverage and increase efficiency
  - f. Restore International Academies of Emergency Dispatch accreditation to KCFD Communications Center
  - g. Improve the cardiac survival rate through internal and external training in CPR and other life-saving techniques

- h. Develop initiatives to reduce the number of high utilizers of emergency response services and non-emergent calls
    - i. Ensure interoperability of Police communications are established immediately for mass causality scenes
- 3. Improve the diversity of employee recruitment, succession planning, and retention in the Police and Fire Departments
  - a. Develop programs with other fire service and EMS agencies to leverage the regional pool of applicants to increase diversity and reduce competition
  - b. Recruit a diverse group of teens and adults into careers in Police and Fire service
- 4. Increase effectiveness and efficiencies of operations at Municipal Court and work to achieve the best possible outcomes for those served
  - a. Encourage the maintenance of positive relationships between minors and their incarcerated parents
  - b. Implement a brief Adverse Childhood Experiences (ACEs) survey for households served by the department and refer client families to the Health Department for further support
  - c. Improve access to justice by expanding online partial payments and virtual court dockets
  - d. Develop opportunities to expand education about the municipal judicial system to help build trust between the Court and the Community

### **Infrastructure and Accessibility**

- 1. Enhance the City's resiliency and equity through a safe, efficient, convenient, inclusive, accessible, sustainable, and better connected multi-modal transportation system
  - a. Optimize the City's transit investment to enhance mobility and meet community needs
  - b. Continue to implement complete streets and Vision Zero plans to enhance pedestrian connectivity
  - c. Implement transportation solutions that provide inclusive and equitable access and connect places

- d. Utilize the City's Transit Oriented Development Policy to encourage higher density for new housing developments within close proximity of frequent public transit service
2. Develop environmentally sound and sustainable infrastructure strategies that improve quality of life and foster economic growth
    - a. Update the City's Climate Protection Plan with new goals for greenhouse gas emission reduction, incorporating new strategies for climate adaptation, mitigation, resilience, and the long-term removal of carbon dioxide from the atmosphere
    - b. Reduce financial impacts of the City's Smart Sewer Program by proactively working with the EPA to adjust the timeline for project completion
    - c. Implement the City's Smart Sewer Program by practicing adaptive management approaches and integrating green infrastructure
    - d. Collaborate with Evergy to support implementation of the Renewables (non-carbon-based power) Direct Program
3. Increase and support local workforce development and minority, women, and locally-owned businesses
    - a. Adopt Workforce Disparity Study and begin implementation of broader workforce development programs across City and statutory agencies
    - b. Develop a plan to prioritize the hiring of local companies by the City and statutory agencies
4. Engage in efforts to strategically invest in the City's infrastructure and explore emerging technologies
    - a. Implement improvements at the City's convention and entertainment venues to successfully host conventions, tradeshow and meetings, while maximizing economic impact for the City
    - b. Develop a plan to track and preserve investment in City-owned historic and cultural assets
    - c. Monitor the finance, design, and construction of the Airport's Terminal Modernization Program to bring it in on time and on budget

- d. Develop and update sustainable infrastructure plans that include a comprehensive asset management plan for critical assets that include the goal of keeping infrastructure assets at good or better condition

Section 2. That the City Council hereby adopts the Financial Strategic Plan including the following priorities:

1. Revise the Fund Balance and Reserve Policy to account for amounts above the General Fund Unreserved Fund Balance goal of at least two months operating expenditures
2. Update financial policies to identify required actions in response to severe recession, natural disaster, or other financial shock
3. Identify solutions to structurally balance special revenue funds traditionally supported by the General Fund
4. Adopt a model portfolio of services and adjust the City's expenditure ratios as needed to maintain portfolio balance
5. Seek legislative relief with regard to the five-year renewal of the earnings tax
6. Ensure that fee-supported services are self-supporting to the extent practicable
7. Commission a tax burden study
8. Develop a comprehensive debt portfolio report to demonstrate compliance with the codified debt policy objectives
9. Attain a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and liquidity needs
10. Develop and implement a comprehensive risk management program
11. Implement an outcomes-based budgeting system
12. Develop a long-range funding plan for pension, healthcare, and other post-employment benefits
13. Create a comprehensive financial recovery plan to mitigate the impact of the recession caused by the COVID-19 pandemic

Section 3. That the City Council hereby adopts the Balanced Scenario in the Five-Year Planning Model that addresses objectives identified in this resolution and that includes the following assumptions:

Assume FY 2022-23 Adopted Budget plus the following conditions:

- Assumes annual wage increases in each year of the five-year financial plan at 3.0% for FY 2024, 3.5% for FY 2025 and 4.0% beyond. Collective bargaining agreement terms are included
- Assumes the increase in service levels for recycling carts pursuant to Ordinance No. 220383
- Assumes debt at same level in the General Fund in future years for upcoming fleet replacement needs
- Assumes a vacancy factor of 10% to account for normal attrition
- Assumes a modest economic downturn starting recovery in FY 2025
- Assumes an increase in operating expenditures in FY 2024 to account for ongoing inflation
- The General Fund subsidizes the anticipated shortfall in all other governmental activities funds (Special Revenue, Debt, Capital)

Section 4. That the City Council directs the City Manager to include the assumptions of the Financial Strategic Plan, the Five-Year Planning Model, and year one of the GOKC Bond Plan in the Submitted FY 2023-24 Budget.

Section 5. That the City Council directs the City Manager to direct the strategic and business planning of City departments and to align departmental strategic plans and business plans to the Citywide Business Plan.

Section 6. That the City Council may update and enhance the Citywide Business Plan and the Council's adopted priorities through the Council committee process.

..end

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Approved as to form and legality:

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Chivonne Scott  
Assistant City Attorney

LEGISLATIVE FACT SHEET		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
What is the reason for this legislation?	<b>Fact Sheet Color Codes</b> User Entered Field User Select From Menu For OMB Use		
	Sponsor(s)  Programs, Departments, or Groups Affected  Sub-Program in Budget (page #)		
Discussion (including relationship to other Council actions)	Applicants/ Proponents	City Department	Other
	Staff Recommendation		
<b>Citywide Business Plan Goal</b>	Board or Commission Recommendation		
<b>Citywide Business Plan Objective</b>	<b>Future Impacts</b>  Cost of Legislation current Fiscal Year		
	Costs in Future Fiscal Years?		
<b>Citywide Business Plan Strategy</b>	Annual Revenue Increase/Decrease		
	<b>Applicable Dates:</b>		
	<b>Prepared by:</b>		
	<b>Date Prepared:</b>		
	<b>Reviewed by:</b>		
	<b>Date Reviewed</b>		
	<b>Reference Numbers</b>		





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**File #: 220498**

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COMMITTEE SUBSTITUTE FOR ORDINANCE NO. 220498

Amending Chapter 2, Code of Ordinances, by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number and subject matter related to the approval of resolution and ordinance drafts and docket memos; directing the City Manager to review and revise as necessary the administrative regulation concerning procedures for handling ordinance or resolution requests to accommodate this ordinance; and having an effective date.

WHEREAS, clear communication from staff and shared understanding of legislative items before Council is critical for effective debate and public engagement in the legislative process; and

WHEREAS, Resolution No. 971616, directing staff to include the question “Is it good for the children?” on fact sheets has not yielded substantive evaluation of policy impacts; and

WHEREAS, Section 2-50 of the Code of Ordinances currently requires fiscal notes accompany any ordinance or resolution with fiscal impacts; and

WHEREAS, Rule 3.01 of the Standing Rules of City Council states that ordinances and resolutions shall include a fact sheet and fiscal note or declare no fiscal impact; and

WHEREAS, there are opportunities to improve the current documentation that accompanies ordinances to provide a clearer and more holistic review of the anticipated impacts of those legislative items; NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 2, Code of Ordinances, is amended by repealing section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number and subject matter related to the approval of resolution and ordinance drafts and docket memos to read as follows:

**Sec. 2-50. Approval of resolution and ordinance drafts; docket memos.**

(a) *Approval by requestor.* No ordinance or resolution initiated and prepared on the request of the mayor or any member of the city council shall be docketed for council action, unless such requesting official shall have indicated in writing that the official approves such

resolution or ordinance as drafted, or that the official's approval of the resolution or ordinance is waived.

(b) *Docket memos.*

- (1) A proposed ordinance shall be accompanied by a docket memo before it is any Council committee, unless the ordinance is introduced by a council member, including the mayor, pursuant to Charter Section 501
- (2) The purpose of the docket memo shall be to allow councilmembers and members of the public to easily review the anticipated impacts of legislative items under consideration. A docket memo shall be a brief informational document, written in plain language, conveying the following:
  - i. Purpose of the legislation, including intended impact on the lives of Kansas Citizens, what community needs it responds to, and how it relates to the Citywide Business Plan;
  - ii. Anticipated impact on public health and safety, including impacts on youth and any housing needs addressed by the action.
  - iii. If new housing units are created or preserved, the docket memo should also include the total number of units and the number of affordable units, specifically.
  - iv. Anticipated environmental impacts, including how the legislation advances the City's climate goals and sustainability for future generations;
  - v. An equity impact analysis, including how the legislation advances the City's equal opportunity goals like minority- and women-owned business enterprise (M/WBE) contracting requirements;
  - vi. Anticipated impacts on city administrative capacity, including government efficiencies the legislation will create and whether capacity exists in-house to implement the legislation or whether additional staffing or outsourcing will be required;
  - vii. Anticipated fiscal impacts, including how the legislation impacts the City's overall fiscal health, any upfront and recurring costs, whether those costs have been accounted for in the current adopted city budget, what other funding streams will be leveraged to reduce the cost to taxpayers, and any new revenues generated.
- (4) The city manager shall be responsible for the preparation of all docket memos.
- (5) The staff sponsor of a proposed ordinance shall forward the proposed ordinance and draft docket memo to the city manager or their designee for review and following such review the docket memo shall be forwarded to the sponsor.

Following the sponsor's receipt of a docket memo for a proposed ordinance or resolution, if any substantive changes are made to the proposed ordinance or resolution which would alter the anticipated impacts outlined in the docket memo, then the party making such substantive changes to such proposed ordinance or resolution may request a new docket memo.

- (6) A docket memo shall be inserted with the proposed ordinance by the city clerk in city council legislative binders.

Section 2. That the City Manager is directed to review and revise as necessary the administrative regulation concerning procedures for handling ordinance or resolution requests to accommodate section 1 of this ordinance; and to ensure docket memos are appropriately completed, with particular attention to the application of equity and health in all policies frameworks; and to identify if additional training is needed for staff preparing docket memos.

Section 3. That this ordinance shall have an effective date of December 1, 2022.

..end

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Approved as to form and legality:

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Chivonne Scott  
Assistant City Attorney

LEGISLATIVE FACT SHEET		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
What is the reason for this legislation?	<b>Fact Sheet Color Codes</b> User Entered Field User Select From Menu For OMB Use		
	Sponsor(s)  Programs, Departments, or Groups Affected  Sub-Program in Budget (page #)		
Discussion (including relationship to other Council actions)	Applicants/ Proponents	City Department	
		Other	
	Staff Recommendation		
	Board or Commission Recommendation		
	<b>Future Impacts</b>		
<b>Citywide Business Plan Goal</b>	Cost of Legislation current Fiscal Year		
	Costs in Future Fiscal Years?		
<b>Citywide Business Plan Objective</b>	Annual Revenue Increase/Decrease		
	<b>Applicable Dates:</b>		
<b>Citywide Business Plan Strategy</b>	<b>Prepared by:</b>		
	<b>Date Prepared:</b>		
	<b>Reviewed by:</b>		
	<b>Date Reviewed</b>		
	<b>Reference Numbers</b>		



COMPARED VERSION  
NEW ORDINANCE TO CODE BOOKS

ORDINANCE NO. 220498

Amending Chapter 2, Code of Ordinances, by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number related to the approval of resolution and ordinance drafts and docket memos.

WHEREAS, clear communication and shared understanding of legislative items before Council is critical for effective debate and public engagement in the legislative process; and

WHEREAS, Section 2-50 of the Code of Ordinances currently requires fiscal notes accompany any ordinance or resolution with fiscal impacts; and

WHEREAS, there are opportunities to improve the current documentation that accompanies ordinances to provide a clearer and more holistic review of the anticipated impacts of those legislative items; NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 2, Code of Ordinances, is amended by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number related to the approval of resolution and ordinance drafts and docket memos, to read as follows:

**Sec. 2-50. Approval of resolution and ordinance drafts; docket memos.**

(a) *Approval by requestor.* No ordinance or resolution initiated and prepared on the request of the mayor or any member of the city council shall be docketed for council action, unless such requesting official shall have indicated in writing that the official approves such resolution or ordinance as drafted, or that the official's approval of the resolution or ordinance is waived.

(b) *Docket memos.*

- (1) A proposed ordinance shall prior to introduction be accompanied by a docket memo.
- (2) The purpose of the docket memo shall be to allow councilmembers and members of the public to easily review the anticipated impacts of legislative items under consideration. A docket memo shall be a brief informational document, written in plain language, conveying the following:

- i. Overall purpose of the legislation, including intended impact on the lives of Kansas Citians and how those impacts relate to the Citywide Business Plan;
  - ii. Anticipated impact on the health and safety of Kansas Citians, particularly our youth, including any housing needs addressed by the action;
  - iii. Anticipated environmental impacts, including how the legislation advances
  - iv. the City's climate goals;
  - v. An equity impact analysis, including what groups may be disproportionately impacted by this legislation and how the legislation advances the City's equal opportunity goals like minority- and women-owned business enterprise (M/WBE) contracting requirements;
  - vi. Anticipated impacts on city staff capacity, including whether capacity exists in-house to implement the legislation or whether additional staffing or outsourcing will be required;
  - vii. Anticipated fiscal impacts, including how the legislation impacts the City's overall fiscal health, any upfront and recurring costs, whether those costs have been accounted for in the current adopted city budget, what other funding streams will be leveraged to reduce the cost to taxpayers, and any new revenues generated.
- (4) The city manager's office of management and budget shall be responsible for the preparation of all docket memos and such docket memos shall be in a form of their design. City departments and offices shall cooperate in providing any information necessary for the preparation of a docket memo.
- (5) The sponsor of a proposed ordinance shall forward the proposed ordinance to the office of management and budget for preparation of a docket memo and following such preparation the docket memo shall be forwarded to the sponsor. Following the sponsor's receipt of a docket memo for a proposed ordinance or resolution, if any substantive changes are made to the proposed ordinance or resolution which would alter the anticipated impacts in the docket memo, then the party making such substantive changes to such proposed ordinance or resolution shall request a new docket memo. If substantive changes are made to a proposed ordinance, following the preparation of a docket memo, which would alter the anticipated impacts in the docket memo and the substantive changes are made following consideration by a council committee, then a new docket memo shall be prepared prior to consideration by the full council.
- (6) The city clerk shall not assign a legislative control number to a proposed ordinance unless a docket memo is attached. A docket memo shall be inserted with the proposed ordinance by the city clerk in city council legislative binders.

Section 2. That this ordinance shall have an effective date of July 15, 2022.

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Approved as to form and legality:

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Chivonne Scott  
Assistant City Attorney



# Docket Memos

Finance, Governance, and  
Public Safety Committee



**KANSAS CITY**

Finance Dept





# Ordinance Fiscal Notes

Section 2-50 of the Code of Ordinances requires that fiscal notes accompany any ordinance or resolution.

Fiscal Notes are intended to allow a councilmember a brief review of the fiscal impact of the proposed ordinance or resolution on the City.

LEGISLATIVE FISCAL NOTE				LEGISLATION NUMBER:				
LEGISLATION IN BRIEF:								
What is the purpose of this legislation?						OPERATIONAL		
<i>For the purpose of authorizing expenditures new or planned to conduct municipal services</i>								
Does this legislation spend money? <i>See Section 00: "Notes" Below</i>				NO		Yes/No		
Does this legislation estimate new Revenues? <i>See Section 02 for new revenue estimates</i>				YES		Yes/No		
Does this Legislation Increase Appropriations? <i>See Section 00: "Notes" Below</i>				NO		Yes/No		
Are costs associated with this legislation ongoing (Yes)? Or one-time (No) <i>See Section 00: "Notes" Below</i>				NO		Yes/No		
Section 00: Notes:								
Five years of operational costs for ongoing programs should be included in Section 04 below.								
FINANCIAL IMPACT OF LEGISLATION								
Section 01: If applicable, where are funds appropriated in the current budget?								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD		FY 23-24 EST		
Section 02: If applicable, where will new revenues be estimated?								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD		FY 23-24 EST		
						135,000.00		
Section 03: If applicable, where will appropriations be increased?								
FUND	DEPTID	ACCOUNT	PROJECT	FY 22-23 BUD		FY 23-24 EST		
NET IMPACT ON OPERATIONAL BUDGET				-		-		
RESERVE STATUS:				REVENUE SUPPORTED				
SECTION 04: FIVE-YEAR FISCAL IMPACT (Direct and indirect)								
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
TOTAL REY		-	-	-	-	-	-	-
FUND	FUND NAME	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	All Outyears
TOTAL EXP		-	-	-	-	-	-	-
NET Per-YEAR IMPACT		-	-	-	-	-	-	-
NET IMPACT ( SIX YEARS)		-	-	-	-	-	-	-



# Ordinance Fact Sheets

<b>LEGISLATIVE FACT SHEET</b>		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
What is the reason for this legislation?	<b>Fact Sheet Color Codes</b> User Entered Field User Select From Menu For OMB Use		
	Sponsor(s)		
	Programs, Departments, or Groups Affected		
	Sub-Program in Budget (page #)		
Discussion (including relationship to other Council actions)	Applicants/ Proponents	City Department	
		Other	

In addition to Fiscal Notes, ordinances are accompanied by Fact Sheets.



# Ordinance Fact Sheets

	Staff Recommendation	For	
	Board or Commission Recommendation	N/A	
	Future Impacts		
	None		
	Cost of Legislation current Fiscal Year		
	Costs in Future Fiscal Years?	No	
	Citywide Business Plan Goal	Annual Revenue Increase/Decrease	
	Citywide Business Plan Objective	Applicable Dates:	
	Citywide Business Plan Strategy	Prepared by:	
		Date Prepared:	
Reviewed by:			
Date Reviewed			
Reference Numbers			

Fact Sheets provide a brief overview of the ordinance, including a description of the legislation, its relation to the Citywide Business Plan, sponsor information, and department information.

# Streamlined Docket Memo

## Includes

- Executive Summary
- Discussion
- Fiscal Impact
- Citywide Business Plan Impact
- Prior Legislation
- Service Level Impacts
- Other Impacts (e.g., advancement of equal-opportunity goals)

## City of Kansas City, Missouri



Docket Memo

Ordinance/Resolution #

Submitted Department/Preparer: [Please Select](#)

### Executive Summary

Click or tap here to summarize this ordinance/resolution in plain language.

### Discussion

Click or tap here to provide [more detailed information and analysis](#) on this topic.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No

2. What is the funding source?

Click or tap here to provide fund name(s).

3. How does the legislation affect the current fiscal year?

Click or tap here to enter text.

4. Does the legislation have fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Click or tap here to enter text.

5. Does the legislation generate revenue?

Click or tap here to enter text.

### Budget Review

(Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No

2. This fund has a structural imbalance.  Yes  No





This new docket memo will combine the most important information from the Fiscal Note and Fact Sheet into one document written in plain language.

The City Clerk will not assign a legislative control number to a proposed ordinance unless this docket memo is attached.

This will ensure Council has the information it needs for effective debate and public engagement in the legislative process.





## City of Kansas City, Missouri

Docket Memo

**Additional Discussion (if needed)**

Click or tap here to enter text.

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### Citywide Business Plan Impact

List which goals and strategies in the [Citywide Business Plan](#) are impacted.

---

### Prior Legislation

Click or tap here to list prior related ordinances/resolutions related.

---

### Service Level Impacts

Click or tap here to provide a description of how this ordinance will impact service levels. List any related key performance indicators and impact.

---

### Other Impacts

1. What is the impact on equity, including what groups may be disproportionately impacted by this legislation?  
Click or tap here to enter text.
2. Does this legislation impact the health and safety of citizens, particularly youth, including any housing needs? If so, please explain.  
Click or tap here to enter text.
3. Does this legislation advance the City's climate goals? Are there any anticipated environmental impacts? If so, please explain.  
Click or tap here to enter text.
4. Does this legislation impact staff capacity, including whether capacity exists in-house to implement the legislation or whether additional staffing or outsourcing will be required, if so, please explain.  
Click or tap here to enter text.



# Purpose

This new docket memo will allow Councilmembers and the public to easily review agenda items and their impact. In plain language, the memos will include:

- The purpose of the legislation, its intended impact, and how it relates to the Citywide Business Plan
- Expected impact on health and safety of residents, particularly youth and housing needs
- Environmental impacts, including how it relates to the City's climate goals
- An equity impact analysis, including what groups may be disproportionately affected by this and whether this advances the City's equal opportunity goals
- Expected impact on City staff capacity
- Anticipated fiscal impact, including how it will affect the City's fiscal health, upfront and recurring costs, whether those costs are budgeted, whether there is additional funding from other sources, and whether new revenues will be generated



## **Ordinance No. 220498**

- Replaces the Fact Sheet and Fiscal Note with the docket memo
- Redefines the information to be included in the docket memo
- Department sponsors will submit draft docket memos for review

## **Resolution No. 220501**

- Updates the Council standing rules to reflect this new requirement



# New Docket Memo Benefits

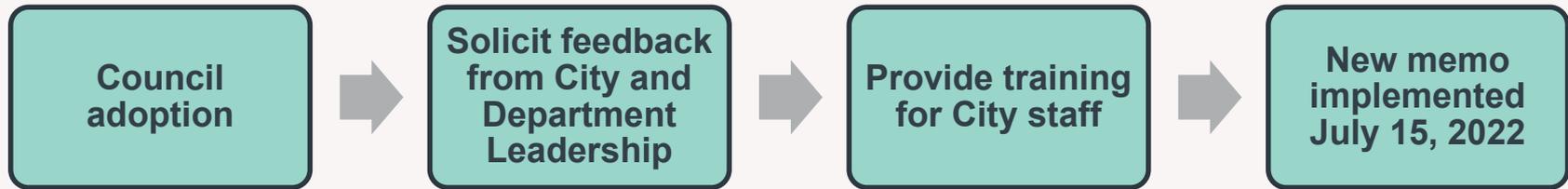
**Clarity:** Uses plain language; presents all information in one location

**Efficiency:** One document completed by submitting departments with subject matter expertise and reviewed by Finance and Law

**Transparency:** Makes the legislative process easier to understand



# Timeline for Implementation





## Questions?

**You can find us at:**

@kcmo

@kansascity

[www.kcmo.gov/budget](http://www.kcmo.gov/budget)



# Docket Memos

Finance, Governance, and  
Public Safety Committee



**KANSAS CITY**

Finance Dept







# Ordinance Fact Sheets

<b>LEGISLATIVE FACT SHEET</b>		Legislation Number:	
		Approval Deadline:	
LEGISLATION IN BRIEF:			
What is the reason for this legislation?	<b>Fact Sheet Color Codes</b> User Entered Field User Select From Menu For OMB Use		
	Sponsor(s)		
	Programs, Departments, or Groups Affected		
	Sub-Program in Budget (page #)		
Discussion (including relationship to other Council actions)	Applicants/ Proponents	City Department	
		Other	

In addition to Fiscal Notes, ordinances are accompanied by Fact Sheets.



# Ordinance Fact Sheets

	Staff Recommendation	For	
	Board or Commission Recommendation	N/A	
	Future Impacts		
	None		
	Cost of Legislation current Fiscal Year		
	Costs in Future Fiscal Years?	No	
	Citywide Business Plan Goal	Annual Revenue Increase/Decrease	
	Citywide Business Plan Objective	Applicable Dates:	
	Citywide Business Plan Strategy	Prepared by:	
		Date Prepared:	
Reviewed by:			
Date Reviewed			
Reference Numbers			

Fact Sheets provide a brief overview of the ordinance, including a description of the legislation, its relation to the Citywide Business Plan, sponsor information, and department information.

# Streamlined Docket Memo

## Includes

- Executive Summary
- Discussion
- Fiscal Impact
- Citywide Business Plan Impact
- Prior Legislation
- Service Level Impacts
- Other Impacts (e.g., advancement of equal-opportunity goals)

  
KANSAS CITY  
MISSOURI

**City of Kansas City, Missouri**  
Docket Memo  
Ordinance/Resolution #   
Submitted Department/Preparer: **Please Select**

---

**Executive Summary**

---

Click or tap here to summarize this ordinance/resolution in plain language.

---

**Discussion**

---

Click or tap here to provide [more detailed information and analysis](#) on this topic.

---

**Fiscal Impact**

---

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
Click or tap here to provide fund name(s).
3. How does the legislation affect the current fiscal year?  
Click or tap here to enter text.
4. Does the legislation have fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
Click or tap here to enter text.
5. Does the legislation generate revenue?  
Click or tap here to enter text.

---

**Budget Review**  
(Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No





This new docket memo will combine the most important information from the Fiscal Note and Fact Sheet into one document written in plain language.

The City Clerk will not assign a legislative control number to a proposed ordinance unless this docket memo is attached.

This will ensure Council has the information it needs for effective debate and public engagement in the legislative process.





## City of Kansas City, Missouri

Docket Memo

**Additional Discussion (if needed)**

Click or tap here to enter text.

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**Citywide Business Plan Impact**

---

List which goals and strategies in the [Citywide Business Plan](#) are impacted.

---

**Prior Legislation**

---

Click or tap here to list prior related ordinances/resolutions related.

---

**Service Level Impacts**

---

Click or tap here to provide a description of how this ordinance will impact service levels. List any related key performance indicators and impact.

---

**Other Impacts**

---

1. What is the impact on equity, including what groups may be disproportionately impacted by this legislation?  
Click or tap here to enter text.
2. Does this legislation impact the health and safety of citizens, particularly youth, including any housing needs? If so, please explain.  
Click or tap here to enter text.
3. Does this legislation advance the City's climate goals? Are there any anticipated environmental impacts? If so, please explain.  
Click or tap here to enter text.
4. Does this legislation impact staff capacity, including whether capacity exists in-house to implement the legislation or whether additional staffing or outsourcing will be required, if so, please explain.  
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# Purpose

This new docket memo will allow Councilmembers and the public to easily review agenda items and their impact. In plain language, the memos will include:

- The purpose of the legislation, its intended impact, and how it relates to the Citywide Business Plan
- Expected impact on health and safety of residents, particularly youth and housing needs
- Environmental impacts, including how it relates to the City's climate goals
- An equity impact analysis, including what groups may be disproportionately affected by this and whether this advances the City's equal opportunity goals
- Expected impact on City staff capacity
- Anticipated fiscal impact, including how it will affect the City's fiscal health, upfront and recurring costs, whether those costs are budgeted, whether there is additional funding from other sources, and whether new revenues will be generated



## **Ordinance No. 220498**

- Replaces the Fact Sheet and Fiscal Note with the docket memo
- Redefines the information to be included in the docket memo
- Department sponsors will submit draft docket memos for review

## **Resolution No. 220501**

- Updates the Council standing rules to reflect this new requirement



# New Docket Memo Benefits

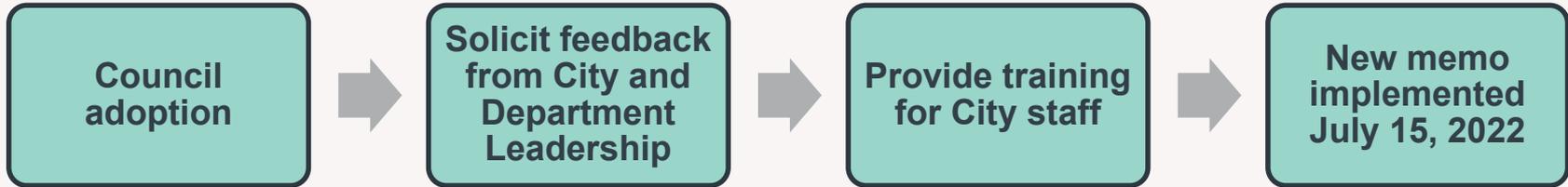
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**Efficiency:** One document completed by submitting departments with subject matter expertise and reviewed by Finance

**Transparency:** Makes the legislative process easier to understand



# Timeline for Implementation





## Questions?

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Committee Substitute to Ordinance No. 220498

Replacing fact sheets and fiscal notes with docket memos and amending Section 2-50 of the Code of Ordinances.

WHEREAS, clear communication from staff and shared understanding of legislative items before Council is critical for effective debate and public engagement in the legislative process; and

WHEREAS, Resolution No. 971616, directing staff to include the question “Is it good for the children?” on fact sheets has not yielded substantive evaluation of policy impacts; and

WHEREAS, Section 2-50 of the Code of Ordinances currently requires fiscal notes accompany any ordinance or resolution with fiscal impacts; and

WHEREAS, Rule 3.01 of the Standing Rules of City Council ~~as last revised in 2019~~ states that ordinances and resolutions shall include a fact sheet and fiscal note or declare no fiscal impact; and

WHEREAS, there are opportunities to improve the current documentation that accompanies ordinances to provide a clearer and more holistic review of the anticipated impacts of those legislative items; NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That section 2-50 of the Code of Ordinances is amended to read:

- (a) *Approval by requestor.* No ordinance or resolution initiated and prepared on the request of the mayor or any member of the city council shall be docketed for council action, unless such requesting official shall have indicated in writing that the official approves such resolution or ordinance as drafted, or that the official's approval of the resolution or ordinance is waived.
- (b) *Docket memos.*
  - (1) A proposed ordinance shall be accompanied by a docket memo before it is any Council committee, unless the ordinance is introduced by a council member, including the mayor, pursuant to Charter Section 501
  - (2) The purpose of the docket memo shall be to allow councilmembers and members of the public to easily review the anticipated impacts of legislative items under consideration. A docket memo shall be a brief informational document, written in plain language, conveying the following:
    - i. Purpose of the legislation, including intended impact on the lives of Kansas Citizens, what community needs it responds to, and how it relates to the Citywide Business Plan;
    - ii. Anticipated impact on public health and safety, including impacts on youth and any housing needs addressed by the action;

- a. If new housing units are created or preserved, the docket memo should also include the total number of units and the number of affordable units, specifically.
  - iii. Anticipated environmental impacts, including how the legislation advances the City’s climate goals and sustainability for future generations;
  - iv. An equity impact analysis, including ~~what groups may be disproportionately impacted by this legislation and~~ how the legislation advances the City’s equal opportunity goals like minority- and women-owned business enterprise (M/WBE) contracting requirements;
  - v. Anticipated impacts on city administrative capacity, including government efficiencies the legislation will create and whether capacity exists in-house to implement the legislation or whether additional staffing or outsourcing will be required;
  - vi. Anticipated fiscal impacts, including how the legislation impacts the City’s overall fiscal health, any upfront and recurring costs, whether those costs have been accounted for in the current adopted city budget, what other funding streams will be leveraged to reduce the cost to taxpayers, and any new revenues generated.
- (4) The city manager shall be responsible for the preparation of all docket memos.
- (5) The staff sponsor of a proposed ordinance shall forward the proposed ordinance and draft docket memo to the city manager or their designee for review and following such review the docket memo shall be forwarded to the sponsor. Following the sponsor’s receipt of a docket memo for a proposed ordinance or resolution, if any substantive changes are made to the proposed ordinance or resolution which would alter the anticipated impacts outlined in the docket memo, then the party making such substantive changes to such proposed ordinance or resolution ~~shall~~may request a new docket memo.
- (6) A docket memo shall be inserted with the proposed ordinance by the city clerk in city council legislative binders.

Section 2. That the City Manager is directed to review and revise as necessary the administrative regulation concerning procedures for handling ordinance or resolution requests to accommodate section 1 of this ordinance; and to ensure docket memos are appropriately completed, with particular attention to the application of equity and health in all policies frameworks; and to identify if additional training is needed for staff preparing docket memos.

Section 3. That this ordinance shall have an effective date of ~~September 2~~December 1, 2022.

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Approved as to form and legality:

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Assistant City Attorney

COMPARED VERSION  
COMMITTEE SUBSTITUTE TO ORIGINAL ORDINANCE

COMMITTEE SUBSTITUTE FOR ORDINANCE NO. 220498

Amending Chapter 2, Code of Ordinances, by repealing Section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number and subject matter related to the approval of resolution and ordinance drafts and docket memos; directing the City Manager to review and revise as necessary the administrative regulation concerning procedures for handling ordinance or resolution requests to accommodate this ordinance; and having an effective date.

WHEREAS, clear communication from staff and shared understanding of legislative items before Council is critical for effective debate and public engagement in the legislative process; and

WHEREAS, Resolution No. 971616, directing staff to include the question “Is it good for the children?” on fact sheets has not yielded substantive evaluation of policy impacts; and

WHEREAS, Section 2-50 of the Code of Ordinances currently requires fiscal notes accompany any ordinance or resolution with fiscal impacts; and

WHEREAS, Rule 3.01 of the Standing Rules of City Council states that ordinances and resolutions shall include a fact sheet and fiscal note or declare no fiscal impact; and

WHEREAS, there are opportunities to improve the current documentation that accompanies ordinances to provide a clearer and more holistic review of the anticipated impacts of those legislative items; NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 2, Code of Ordinances, is amended by repealing ~~Section~~section 2-50 relating to the approval of resolution and ordinance drafts and fiscal notes and enacting in lieu thereof one new section of like number and subject matter related to the approval of resolution and ordinance drafts and docket memos; to read as follows:

**Sec. 2-50. Approval of resolution and ordinance drafts; docket memos.**

(a) *Approval by requestor.* No ordinance or resolution initiated and prepared on the request of the mayor or any member of the city council shall be docketed for council action, unless such requesting official shall have indicated in writing that the official approves such resolution or ordinance as drafted, or that the official's approval of the resolution or ordinance is waived.

(b) *Docket memos.*

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- (1) A proposed ordinance shall ~~prior to introduction~~ be accompanied by a docket memo ~~before it is any Council committee, unless the ordinance is introduced by a council member, including the mayor, pursuant to Charter Section 501~~
- (2) The purpose of the docket memo shall be to allow councilmembers and members of the public to easily review the anticipated impacts of legislative items under consideration. A docket memo shall be a brief informational document, written in plain language, conveying the following:
  - i. ~~Overall purpose~~ Purpose of the legislation, including intended impact on the lives of Kansas Citians, what community needs it responds to, and how those impacts relate it relates to the Citywide Business Plan;
  - ii. Anticipated impact on ~~the public health and safety of Kansas Citians particularly youth, including impacts on youth~~ and any housing needs addressed by the action~~s~~;
  - iii. If new housing units are created or preserved, the docket memo should also include the total number of units and the number of affordable units, specifically.
  - vi.v. An equity analysis, including a gap analysis, identifying impacts by legislation on the City's equal opportunity goals like minority- and women-owned business enterprise (M/WBE) contracting requirements;
- (4) The city ~~manager's office of management and budget~~ manager shall be responsible for the preparation of all docket memos ~~and such docket memos shall be in a form of their design. City departments and offices shall cooperate in providing any information necessary for the preparation of a docket memo.~~
- (5) The ~~staff~~ sponsor of a proposed ordinance shall forward the proposed ordinance and draft docket memo to the ~~office of management and budget for preparation of a docket memo~~ city manager or their designee for review and following such ~~preparation~~ review the docket memo shall be forwarded to the sponsor. Following the sponsor's receipt of a docket memo for a proposed ordinance or resolution, if any substantive changes are made to the proposed ordinance or resolution which would alter the anticipated impacts outlined in the docket memo, then the party making such substantive changes to such proposed ordinance or resolution ~~shall request a new docket memo. If substantive changes are made to a proposed ordinance, following the preparation of a docket memo, which would alter the anticipated impacts in the docket memo and the substantive changes are made following consideration by a council committee, then a new docket memo shall be prepared prior to consideration by the full council,~~ may request a new docket memo.

~~(6) The city clerk shall not assign a legislative control number to a proposed ordinance unless a docket memo is attached.~~

(6) A docket memo shall be inserted with the proposed ordinance by the city clerk in city council legislative binders.

Section 2. ~~That this ordinance shall have an effective date of July 15, 2022~~That the City Manager is directed to review and revise as necessary the administrative regulation concerning procedures for handling ordinance or resolution requests to accommodate section 1 of this ordinance; and to ensure docket memos are appropriately completed, with particular attention to the application of equity and health in all policies frameworks; and to identify if additional training is needed for staff preparing docket memos.

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Approved as to form and legality:

Chivonne Scott  
Assistant City Attorney