City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250801
Submitted Department/Preparer: General Services
Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

Executive Summary

Authorizing the Manager of Procurement Services to piggyback off the Houston-Galveston Area Council Cooperative Agreement and issue a $1,121,408.00 Purchase Order (EV4142) to Spencer Manufacturing, Inc., dba Spencer Fire Trucks, Inc to provide fire trucks for the Fire Department; and authorizing the Fire Chief to expend $1,121,408.00 from previously appropriated funds; and recognizing this ordinance as having an accelerated effective date.

Discussion

Authorizing the Manager of Procurement Services to execute a Purchase Order (EV4142) with Spencer Mfg, Inc. to provide Fire fighting vehicles that will expend $1,121,408.00, and under the Purchase Order, the cost of the fire trucks will exceed $1,000,000.00; and

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No

2. What is the funding source?
   Fire Sales Tax Capital - 2301-231405-634120

3. How does the legislation affect the current fiscal year?

Reduces appropriations by $1,121,408.00

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
   One-time

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
   No

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No
2. This fund has a structural imbalance. ☒ Yes ☐ No
3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)
The Fire Sales Tax Capital Fund has Unappropriated Fund Balance available to support the proposed amount. The unreserved fund balance of the Fire Sales Tax Capital Fund is $25,730,710, as of 09/05/25.

Citywide Business Plan (CWBP) Impact

1. View the Adopted 2025-2029 Citywide Business Plan

2. Which CWBP goal is most impacted by this legislation?
   Public Safety (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

   ☐ Engage the community and community partners to reimagine the system of public safety with a focus on evidence-based approaches for crime prevention, treatment of mental health, emergency response time, and the criminal justice system.
   ☐ Focus on violence prevention among all age groups, placing an emphasis on youth.
   ☐ Increase fairness, justice, and responsiveness of our municipal criminal justice system to support the best possible outcome for offenders and victims of crime.
   ☐ Reduce recidivism through prevention, deterrence, including detention, and re-entry services.

☒ Enhance employee recruitment, succession planning, and retention in the police and fire departments with a continued emphasis on diversity.

☐

Prior Legislation

N/A

Service Level Impacts

All City services and departments including Police, Fire and Aviation Departments.

Other Impacts

1. What will be the potential health impacts to any affected groups?
   N/A

2. How have those groups been engaged and involved in the development of this ordinance?
   N/A

3. How does this legislation contribute to a sustainable Kansas City?
   This purchase allows the Fire Department to reach areas that the larger vehicles would not have access to.

4. Does this legislation create or preserve new housing units?
   No (Press tab after selecting)

   Click or tap here to enter text.
   Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

   No - CREO's review is not applicable (Press tab after selecting)
   Please provide reasoning why not:
   This is for purchasing equipment only

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

   No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
   No(Press tab after selecting)