City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240550
Submitted Department/Preparer: Water
Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

Executive Summary

Authorizing the Manager of Procurement Services to execute a $183,000.00 Cooperative Agreement with Bridging the Gap, Inc., a Missouri Non-Profit Company, for the Leak Stoppers Program, Renewal No. 3; and authorizing one successive one-year renewal option for an additional $183,000,00 without further City Council approval for a total agreement amount of $915,000.00.

Discussion

The Leak Stoppers Program consists of the Non-Profit coordinating with KC Water to promote water conservation and fix home water leaks in Kansas City's low-income, urban core neighborhoods. The Non-Profit is to provide the necessary management and administration services for this program.

The City originally executed the Leak Stoppers Program Cooperative Agreement on April 3, 2020 for FY2021 for $183,000.00. An Amendment No. 1 was executed on April 14, 2021 to extend the term of the Agreement and move remaining funding from the Toilet Replacement component of the program to the Water Conservation Kit and Complex Leak Repair components.

The City executed Renewal No. 1 to the Leak Stoppers Program Cooperative Agreement on June 15, 2021 for $183,000.00.

The City executed Renewal No. 2 to the Leak Stoppers Program Cooperative Agreement on April 19, 2023 for $183,000.00.

This ordinance authorizes a $183,000.00 Renewal No. 3 to the Leak Stoppers Program Cooperative Agreement. An ordinance is required for City Council to authorize this Renewal No. 3 as the accumulative total of the original Agreement and Renewals will exceed the $400,000.00 City Council threshold for Cooperative Agreements.

Contract Summary
Original Contract: $183,000.00

Renewal No. 1:	$183,000.00
Renewal No. 2:	$183,000.00
Proposed Renewal No. 3:	$183,000.00
Proposed Renewal No. 4:	$183,000.00
Total:	$915,000.00

Original Solicitation
City Code of Ordinance Section 3-3(d)(2) states that solicitation is not required for Cooperative Agreements, to the extent such agreements are with any other municipality or political subdivision, or with an elective or appointive official thereof; or with a duly authorized agency of the United States, or of this state, or with other states or their municipalities or political subdivisions; or with any not-for-profit entity granted tax-exempt status under any provision of Section 501(c) of the Internal Revenue Code (26 U.S.C. § 501(c).

MBE/WBE Goals

The original Cooperative Agreement project goals were 11% MBE and 11% WBE by the Civil Rights & Equal Opportunity (CREO KC) Department. Subcontracting Contractor Utilization Plan information was approved on September 22, 2022 by CREO KC with 5% MBE and 0% WBE participation after Good Faith Efforts were submitted on September 1, 2022.

Bridging the Gap, Inc. is committed to meeting the 5% MBE and 0% subcontracting goals on this renewal.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No

2. What is the funding source?
   25-8010-801100-619880 = $183,000.00
   Consumer Services, Water fund

3. How does the legislation affect the current fiscal year?
   Already in the FY2025 Budget for Water Services

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
   No.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
   No.

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No
2. This fund has a structural imbalance. ☐ Yes ☒ No
3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)
Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the Adopted 2025-2029 Citywide Business Plan
2. Which CWBP goal is most impacted by this legislation?
   Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):

   ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
   ☐ Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
   ☐ Build on existing strengths while developing a comprehensive transportation plan for the future.
   ☐ Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
   ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
   ☐ Focus on delivery of safe connections to schools.

Prior Legislation

City Council passed Ordinance No. 221007 on December 8, 2022 authorizing Renewal No. 2 to the Leak Stoppers Program with Bridging the Gap, Inc.

Service Level Impacts

The Leak Stoppers Program is intended to help low-income customers lower their water bills through finding and fixing water leaks within their households.

Other Impacts

1. What will be the potential health impacts to any affected groups?
   Reducing water leaks.

2. How have those groups been engaged and involved in the development of this ordinance?
   Bridging the Gap, Inc. has been working on behalf of Water Services to reach low income customers who need assistance fixing water leaks on their property.

3. How does this legislation contribute to a sustainable Kansas City?
   Helps low income customers fix leaks and in turn, reduce water consumption.

4. Does this legislation create or preserve new housing units?
   No (Press tab after selecting)

   Click or tap here to enter text.
   Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

   No - CREO's review is not applicable (Press tab after selecting)
   Please provide reasoning why not:

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   Bridging the Gap, Inc. is committed to meeting the 5% MBE and 0% subcontracting goals on this renewal.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

   No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
   No(Press tab after selecting)