

**Inter-Departmental Communication**

Date: April 26, 2022

To: Mayor Quinton Lucas; Chair: Transportation, Infrastructure & Operations Committee

From: Andrea Dorch; Director; Civil Rights & Equal Opportunity Department

Subject: Docket Memo #:220351

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<b>CONTRACTOR:</b>	W.W. Grainger, Inc.
Address:	2300 E. 18 <sup>th</sup> St. Kansas City, MO 64127
Contract #	EVP2894 – Maintenance, Repairs & Operations Supplies
Contract Amount:	\$1,200,000.00
MBE Goal:	0%
WBE Goal:	0%

**MBE SUBCONTRACTORS:**

None

**WBE SUBCONTRACTORS:**

None

**Comments:**

CREO KC did not set MBE/WBE goals on the project at the request of Procurement Services because this is a piggy-back contract with OMINA contract #192163 through the City of Tucson, AZ. There is a certified MBE (RJ Kool Co.) participating on the contract as part of a Mentor-Protégé agreement with the prime contractor.



# MBE/WBE/DBE Contract Goals Request

Date: October 18, 2021  
 To: Andrea Dorch, Director, Civil Rights & Equal Opportunity Department  
 From: Mia Wilson, Senior Procurement Officer, Procurement Services

<b>Project Number</b>	<b>Project Name</b>	
	Maintenance, Repair and Operation Supplies	
<b>Contract ID Number</b>	<b>Estimated Cost: (cost breakdown attached)</b>	<b>Solicitation Date:</b>
EVP2894	\$1,200,000.00	

**Estimated Project Duration:**

Note: Click the box to select

<input checked="" type="checkbox"/> <b>FICB</b> <b>PREVAILING WAGE:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Contract Category:	<input type="checkbox"/> Construction <input type="checkbox"/> Design-Build <input type="checkbox"/> Non-Municipal Agency <input type="checkbox"/> Design Professional <input checked="" type="checkbox"/> Other Goods & Services <input type="checkbox"/> Lease <input type="checkbox"/> Professional Services <input type="checkbox"/> Facilities Maintenance/Repair <input type="checkbox"/> Tenant (MBE/WBE) <input type="checkbox"/> Other (Enter Type): <input type="checkbox"/> Concession
	Type: <input checked="" type="checkbox"/> Original <input type="checkbox"/> Amendment No.
	Funding: <input checked="" type="checkbox"/> City(MBE/WBE) <input type="checkbox"/> Federal (DBE) <input type="checkbox"/> State (DBE) <input type="checkbox"/> Other: <input type="checkbox"/> Grant#
	Construction Workforce Goals: Are the estimated construction labor hours greater than 800 and the estimated cost greater than \$300,000? If yes, complete "Required Crafts" Worksheet and include total number of hours in Description of Work. <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Estimated Cost Breakdown attached - Page 2 <input type="checkbox"/> List of Required Crafts attached - Page 3	

**Description of work:**

This is a piggyback contract utilizing the OMINA Contract #192163, of which the City of Tucson, AZ was the Lead Public Agency. This contract is for Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment and Materials and Related Services which includes, but not limited to, janitorial supplies, facilities supplies, and other related supplies. The City will be able to access deeply-discounted pricing based on this national contract, as well as have access to a wide variety of products. Grainger will be utilizing a City-certified MBE ( RJ Kool DBA Controlled Environment Products) firm through its Distributor Alliance Program to sell janitorial supplies (under contract EVP2448) to the City at the same discounted contract price. The total estimated amount for these items is about \$220,000 of the \$1M or 22%. Grainger and RJ Kool will be participating in the CREO Mentor-Protege program. Based on the CREO program, Procurement is requesting no goals.

cc: \_\_\_\_\_

<b>FOR CIVIL RIGHTS &amp; EQUAL OPPORTUNITY DEPARTMENT USE ONLY:</b>	
<input checked="" type="checkbox"/> No Goals are set for this Project; OR * <input type="checkbox"/> The following Goals are approved for this Project	
% MBE _____ % WBE OR _____ % DBE	
Civil Rights & Equal Opportunity Department	DocuSigned by: Date: 10/29/2021

<b>FOR FAIRNESS IN CONSTRUCTION BOARD USE ONLY</b> <sup>2</sup>	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> N/A
_____	_____
	Date

<b>FOR GRANT AGENCY USE ONLY</b> <sup>3</sup>	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> N/A
_____	_____
	Date

<sup>1</sup> DBE Programs apply to specific federal or state grant requirements.  
<sup>2</sup> For Projects subject to prevailing wage requirements only.  
<sup>3</sup> Federal and state grant agreements may require granting agency approval of contract goals.  
 HRD 01 M/W/DBE Contract Goal Request 022714    1    Contract Central

\* The Prime and MBE firm have agreed to enter a Mentor/Protege Agreement (MPA). Failure of the Prime to submit a valid MPA within 30 days of contract execution will void this approval and require goals to be set for this contract. NOTE to Contract Admin: This is a required contract term.