



# Additional Business – 230741 Update

NPD 7/23/2024



# Ordinance 230741

Passed: 2/29/2024

*Amending Chapter 60, Code of Ordinances of Kansas City, Missouri, by repealing Section 60-32, Construction of private sewage disposal systems, and enacting in lieu thereof a new section of like number and subject matter; Amending Chapter 61-20, Code of Ordinances of Kansas City, Missouri, by repealing Section 61-20, Enclosing natural drain ditches, and enacting in lieu thereof a new section of like number and subject matter; Amending Chapter 63, Code of Ordinances of Kansas City, Missouri, by repealing Sections 63-21, Title and authority, and 63-24, Definitions, and enacting in lieu thereof new sections of like number and subject matter; Amending Chapter 64, Code of Ordinances of Kansas City Missouri, by repealing Section 64-4, and enacting in lieu thereof a new section of like number and subject matter; Amending Chapter 2, Code of Ordinances of Kansas City, Missouri by enacting a new Article XIX entitled "City Permits", Section 2-2300 entitled "Permitting Standards" all for the purpose of transferring certain permitting functions from the City Planning and Development Department to the Water Services and Public Works Departments; Directing the City Manager to begin transition of these permits from the City Planning and Development Department to the Water Services and Public Works Departments before May 1, 2024, including taking steps to address any needed staffing, funding, and legislative changes to effectuate the transition; and directing the City Manager to review implementation of these process changes and report back to Council in one year.*

# Land Development Division transition to PW & KCW

*City review and approval process for privately built public infrastructure*

**Intake / Quality Control**



**Plan Review**



**Permit Issuance**



**Inspection**

Reviews by Category	Department
Agreement Document	KCW
Sanitary Sewer Plan	KCW
Initial QCR (LDD)	Shared
Storm Drainage Letter	KCW
Plat Drawing Engineering	Shared
City Planning Bldg Applications	Shared
Easement Review for Acceptance	KCW
General Warranty Deed	PW
LDD FOI Req	KCW
Impact Fee	PW
Street and Storm Plan	Shared
Site Disturbance Only	KCW
Easement Review for Release	KCW
DRC - LDD	Shared
Storm Drainage Study	KCW
CPLD Permit Ready to Write	Shared
Public Grading and Site Disturbance Review	Shared
Street Lighting Plan - Utility Conflicts	PW
Storm Sewer Plan	KCW
Street Plan	PW

## Resource Summary

*Budget Update – Budget transfers have been completed and fees are being routed to the correct departments.*

- **No net budget implications** associated with transition
- **Budgets have been transitioned** to the respective departments
- Preliminary **fee splits identified** with more advanced distribution in phase 2 of system update
- All **existing employees have transitioned** to their new departments
- **13 additional vacant positions** opened to support increased service

# Resource Summary

*Workforce Update – More than doubling workforce capacity by actively filling vacant positions.*

	<b>Function Overview</b>	<b>Updated Team Capacity</b>	<b>Vacancy and Hiring Update</b>
<b>Intake / Quality Control</b>	Administrative review of application	3 shared resources reporting through PW	Pending 1 transfer to a shared position – other positions filled
<b>Plan Review</b>	Technical review	4 FTE PW   4 FTE KCW + integration with existing teams	Currently recruiting for 2 KCW positions and 2 PW positions
<b>Permit Issuance</b>	Administrative issuance of permit	3 shared resources reporting through PW	Pending 1 staff transfer to a shared position
<b>Inspection</b>	Technical inspection post construction	6 FTE PW   5 FTE KCW + integration with existing teams	Currently recruiting for 6 PW positions

# Technology and Equipment Summary

- Compass KC **Phase 1 essential updates complete**
  - Access improvements still underway – working out the bugs
  - Phase 2 process improvement and data collection updates pending
- Employees **transitioned with equipment**, new employees will be equipped by new department
  - Additional vehicle and equipment requests pending
- City Website and **external communications being updated** to reflect new processes and contacts