DocuSign Envelope ID: DA8F747F-DE65-4B8A-B6A6-3841E7801191

CREO - Division of Economic Equity & Inclusion

Contractor Utilization Plan Approval Form

Prepared by: Leona Walton

Date: 3/27/24

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Contract/Project Number: 470/82000379	Project Name: Dr. Jeremiah Cameron Park and Westport Stormwater Improvements
Developer/Prime: Burns & McDonnell Engineering Company, Inc.	Contact Name: John Pruss
Address: 9450 Ward Parkway, Kansas City, MO 64114	Email: jjpruss@burnsmcd.com

Full Contract Value: $ 2,741,000.00

Funding: ☑ City ☐ State ☐ Federal ☐ CO-OP ☐ Grant: ☐ Other:
Project Requirements: ☑ M/WBE ☐ DBE ☐ Section 3 ☐ N/A
Tax Incentive: ☐ LCRA ☐ TIF ☐ PIEA ☑ N/A ☐ Other:
Prevailing Wage: ☐ Yes ☑ No
Davis-Bacon: ☐ Yes ☑ No

Construction Employment Program: ☐ Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is $300,000 or more.
☑ No: Workforce hours are less than 800 and project cost is less than $300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: 10 %	MBE: 15 %
WBE: 10 %	WBE: 5 %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): ◯ Construction ◉ Design-Build ◯ Design Professional ◯ Professional Services ◯ General Services ◯ Facilities Maintenance/Repair/Renovation ◯ Concessions ◯ Co-operative ◯ Revenue Sharing ◯ Non-Municipal Agency ◯ Other Goods & Services ◯ Other progressive design-build

Project Manager: Matt Thomas Email: Matt.Thomas@kcmo.org

Additional Information:
The CUP achievement noted above (15%MBE / 5% WBE) is only relative to Phase 1 of the project which is valued at $2,741,000, covering preliminary design and pre-construction. Our intention is to meet the Contract Goals (10%MBE / 10%WBE) for the entire project which amounts to $25,000,000 in aggregate (Phase 1 and Phase 2). Phase 2 is to cover final design and construction. Our approach to meet the requirement will be to break the construction work into scopes that local M/WBE firms can bid on and execute, conduct M/WBE outreach and advertising for the project, and requiring non-M/WBE bidders to achieve M/WBE participate from

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

☒ Approved ☐ Disapproved

16 % MBE	5 % WBE	% DBE

The Request for Good Faith Efforts Waiver is:

☐ Approved ☐ Disapproved ☐ Not Applicable

Appeal Sent to FICB or Incentive Agency? ☐ Yes ____ FICB ____ Incentive Agency ☐ No

CREO Signature: DocuSigned by: Mark Runge 6AFEC964B03641A... Date: 4/5/2024

Comments:
Goals are for Phase 1 only. Project goals remain at 10% MBE and 10% WBE. Prime Contractor is committed to meeting the project goals after Phase 2 is added.

DocuSign Envelope ID: DA8F747F-DE65-4B8A-B6A6-3841E7801191

Civil Rights and Equal Opportunity Department
Civil Rights and Wage Assurances

Non-discrimination in Employment. Contractor shall not discriminate against any employee or candidate for employment on the basis of an individual's race, hair texture or hair style associated with an individual's race, color, sex, religion, national origin, or ancestry, disability, sexual orientation, gender identity, age, or in any other manner prohibited by Chapter 38 of the City Code. Contractor shall not engage in any discrimination as prohibited by Chapter 3 of the City Code.

Ban the Box in Hiring and Promotion.

(a) Pursuant to Section 38-104, City Code Ordinances, Contractor shall not base a hiring or promotional decision on an applicant's criminal history or sentence related thereto, unless the employer can demonstrate that the employment-related decision was based on all information available including consideration of the frequency, recentness and severity of a criminal record and that the record was reasonably related to the duties and responsibilities of the position.

(b) Notwithstanding subsection (a), Contractor may inquire about an applicant's criminal history after it has been determined that the individual is otherwise qualified for the position, and only after the applicant has been interviewed for the position. Any such inquiry may be made of all applicants who are within the final selection pool of candidates from which a job will be filled.

(c) This provision shall not apply to positions where employers are required to exclude applicants with certain criminal convictions from employment due to local, state or federal law or regulation.

Title VI of the Civil Rights Act of 1964. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color, or national or origin (including limited English proficient individuals), be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The City of Kansas City, Missouri requires compliance with the requirements of Title VI in all of its programs and activities regardless of the funding source.
Contractor shall not discriminate on the grounds of race, color, or national or origin (including limited English proficient individuals).

Quality Services Assurance Act. If this Contract exceeds $160,000.00, Contractor certifies Contractor will pay all employees who will work on this Contract in the city limits of Kansas City, Missouri at least $15.00 per hour in compliance with the City's Quality Services Assurance Act,

DocuSign Envelope ID: DA8F747F-DE65-4B8A-B6A6-3841E7801191

Civil Rights and Equal Opportunity Department
Civil Rights and Wage Assurances

Section 3-66, Code of Ordinances or City has granted Contractor an exemption pursuant to the Quality Services Assurance Act.

Anti-Discrimination Against Israel. If this Contract exceeds $100,000.00 and Contractor employs at least ten employees, pursuant to Section 34.600, RSMo., by executing this Contract, Contractor certifies it is not currently engaged in and shall not, for the duration of this contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

Affirmative Action. If this Contract exceeds $300,000.00 and Contractor employs fifty (50) or more people, Contractor shall comply with City's Affirmative Action requirements in accordance with the provisions of Chapter 3 of City's Code, the rules and regulations relating to those sections, and any additions or amendments thereto; in executing any Contract subject to said provisions, Contractor warrants that it has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract. Contractor shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or ancestry, disability, sexual orientation, gender identity or age in a manner prohibited by Chapter 3 of City's Code. Contractor shall:

(a) Execute and submit the City of Kansas City, Missouri CREO Affirmative Action Program Affidavit warranting that the Contractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract.

(b) Submit, in print or electronic format, a copy of Contractor's current certificate of compliance to the City's Civil Rights and Equal Opportunity Department (CREO) prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years. If, and only if, Contractor does not possess a current certification of compliance, Contractor shall submit, in print or electronic format, a copy of its affirmative action program to CREO prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years.

(c) Require any Subcontractor awarded a subcontract exceeding $300,000.00 to affirm that Subcontractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the subcontract.

(d) Obtain from any Subcontractor awarded a subcontract exceeding $300,000.00 a copy of the Subcontractor's current certificate of compliance and tender a copy of the same, in print or

KANSAS CITY

DocuSign Envelope ID: DA8F747F-DE65-4B8A-B6A6-3841E7801191

electronic format, to CREO within thirty (30) days from the date the subcontract is executed. If, and only if, Subcontractor does not possess a current certificate of compliance, Contractor shall obtain a copy of the Subcontractor's affirmative action program and tender a copy of the same, in print or electronic format, to CREO within thirty (30) days from the date the subcontract is executed.

City has the right to take action as directed by City's Civil Rights and Equal Opportunity Department to enforce this provision. If Contractor fails, refuses or neglects to comply with the provisions of Chapter 3 of City's Code, then such failure shall be deemed a total breach of this Contract and this Contract may be terminated, cancelled or suspended, in whole or in part, and Contractor may be declared ineligible for any further contracts funded by City for a period of one (1) year. This is a material term of this Contract.

Compliance with Laws. Contractor shall comply with all federal, state and local laws, ordinances and regulations applicable to the work and this Agreement. Contractor shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.

Prevailing Wage. If the Agreement exceeds $75,000.00 and any of the Services performed by Contractor includes construction, reconstruction, improvement, enlargement, alteration, painting and decorating, or major repair, that is subject to the Missouri Prevailing Wage Law (Section 290.210, RSMo – 290.340, RSMo), Contractor shall immediately notify the City prior to performing Services so the parties can execute an agreement that incorporates, the appropriate Wage Order. Contractor shall comply with all requirements of Section 290.210, RSMo – 290.340, RSMo even if Contractor fails to notify
the City.

Inter-Departmental Communication

Date: April 3, 2024

To: Councilman Kevin O'Neill; Chair; Transportation. Infrastructure & Operations Committee

From Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: CUP Summary #:

CONTRACTOR:	Burns & McDonnell Engineering Co., Inc.
Address:	9450 Ward Parkway Kansas City, MO 64114
Contract #	470 / 82000379 – Dr. Jeremiah Cameron Park & Westport Stormwater Improvements- Phase 1
Contract Amount:	$2,741,000.00
MBE Goal	10%
WBE Goal:	10%
Total MBE Achieved:	16%*
Total WBE Achieved:	5%*

MBE SUBCONTRACTORS:

Name:	Taliaferro & Browne, Inc.
Address:	1020 E. 8th St. Kansas City, MO 64106
Scope of Work:	Surveying / Project Management / Engineering Support Services
Subcontract Amount:	$277,600
Ownership:	Andebrhan, Hagos
Structure:	African-American Male Code: 15

MBE SUBCONTRACTORS:

Name:	Parson & Associates, LLC
Address:	1518 E. 18th St. Kansas City, MO 64108
Scope of Work:	Public Involvement / Project Administration
Subcontract Amount:	$18,800
Ownership:	Parson, R. Jason
Structure:	African-American Male Code: 15

MBE SUBCONTRACTORS:

Name:	Tech Services to Go, Inc. dba TSi Geotechnical
Address:	8248 NW 101st Terrace, #5 Kansas City, MO 64153
Scope of Work:	Geotechnical Services
Subcontract Amount:	$133,000
Ownership:	Hervey, Denise
Structure:	African-American Female Code: 19

WBE SUBCONTRACTORS:

Name:	Patti Banks Associates, LLC dba Vireo
Address:	929 Walnut, Suite 700 Kansas City, MO 64106
Scope of Work:	Planning & Scheduling Services / Project Management Support / Public Outreach
Subcontract Amount:	$108,200
Ownership:	deFlon, Linda
Structure:	Caucasian Female Code: 27

WBE SUBCONTRACTORS:

Name:	Macy Consulting Services, Inc.
Address:	601 E. 63rd St., Suite 415 Kansas City, MO 64110
Scope of Work:	Public Involvement / Project Administration
Subcontract Amount:	$25,000
Ownership:	Macy, Babette
Structure:	Caucasian Female Code: 27

Comments:
*Note: This is the initial phase (preliminary design / pre-construction) of the project. The prime contractor is committed to meeting or exceeding the project goals of 10% MBE and 10% WBE as subsequent phases (Design / Construction) are added to the project.

CITY OF FOUNTAINS
HEART OF THE NATION

KANSAS CITY
MISSOURI

CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number 82000379

Project Title Dr. Jeremiah Cameron Park and Westport Stormwater Improvements

Dr. Jeremiah Cameron Park and Westport Stormwater Improvements (Department Project)

KC Water Services Department

Burns & McDonnell Engineering Company, Inc. (Bidder/Proposer)

STATE OF Missouri)
) ss
COUNTY OF Jackson)

I, John Pruss, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.

2. The project target goals are 10 **% MBE** and 10 **% WBE.**

3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

   - **BIDDER/PROPOSER PARTICIPATION:** 15 **% MBE** 5 **% WBE**

   - **POST-BID/POST-RFP ESTIMATED BUDGET: $** 2,741,000.00

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). ***(All firms must currently be certified by Kansas City, Missouri)***

   - Name of M/WBE Firm Taliaferro & Browne, Inc. (MBE)
     Address 1020 E. 8th Street, Kansas City, MO 64106
     Telephone No. (816)283-3456
     I.R.S. No. 48-0758891

Name of M/WBE Firm Parson & Associates (MBE)
Address 1518 E. 18th Street, Kansas City, MO 64108
Telephone No. (816)216-6571
I.R.S. No. 33-1169076

Name of M/WBE Firm TSi Geotechnical, Inc. (MBE)
Address 8248 NW 101st Terrace, #5, Kansas City, MO 64153
Telephone No. (816)599-7965
I.R.S. No. _____

Name of M/WBE Firm Vireo (WBE)
Address 929 Walnut Street, Kansas City, MO 64106
Telephone No. (816)756-5690
I.R.S. No. 43-1714841

Name of M/WBE Firm Macy Consulting Services (WBE)
Address 601 E. 63rd St., Kansas City, MO, 64110
Telephone No. (816)716-8153
I.R.S. No. 84-2322146

Name of M/WBE Firm _____
Address _____
Telephone No. _____
I.R.S. No. _____

(List additional M/WBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

MBE/WBE BREAKDOWN SHEET

MBE FIRMS:

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Taliaferro & Browne		$ 277,600.00	$ 277,600.00	10.13
Parson & Associates		$ 18,800.00	$ 18,800.00	0.69
TSI		$ 133,000.00	$ 133,000.00	4.85

TOTAL MBE $ / TOTAL MBE %: $ 429,400.00 15.67 %

WBE FIRMS:

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Vireo		$ 108,220.00	$ 108,220.00	3.95
Macy Consulting Services		$ 25,000.00	$ 25,000.00	0.91

TOTAL WBE $ / TOTAL WBE %: $ 133,200.00 4.86 %

*"Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

**"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.

5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation

6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.

7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve

8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested bythe City.

9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: John Pruss
Address: 9450 Ward Parkway
Kansas City, MO 64114
Phone Number: (816)743-4603
Facsimile number:
E-mail Address: Jjpruss@burnsmcd.com

By: John Pruss
Title: Director, Program Management
Date: 3/27/2024
(Attach corporate seal if applicable)

Subscribed and sworn to before me this 27th day of March, 2024.

My Commission Expires: 3-14-28

Angie Yelton
Notary Public

ANGIE YELTON
Notary Public-Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires 3/14/2028
Commission # 12381302

PART 3:

NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI); SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering, Inc.

John Pruss
Signature: Prime Contractor

John Pruss
Print Name

Director of Program Management
Title

3/27/2024
Date

State of Missouri)
County of Jackson)

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of March, 20 24

My Commission Expires: 3-14-28

Angie Yelton
Notary Public

STAMP:
ANGIE YELTON
Notary Public-Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires 3/14/2028
Commission # 12381302

M/WDBE SUBCONTRACTOR BUSINESS NAME: Taliaferro & Browne

Signature: Subcontractor

Leonard J. Graham
Print Name

President
Title

3.27.2024
Date

State of Missouri)
County of Jackson)

I, Eartha Taylor, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of March, 20 24

My Commission Expires: 03-07-2026

Eartha J. Taylor
Notary Public

STAMP:
EARTHA J. TAYLOR
Notary Public, Notary Seal
State of Missouri
Clay County
Commission # 92458631
My Commission Expires 03-07-2026

LETTER OF INTENT TO SUBCONTRACT

Check one: Original LOI: ☑ Updated LOI: ☐

Project Name/Title Dr. Jeremiah Cameron Clark and Westport Stormwater Improvements

Project Location/Number 470

PART I: Prime Contractor Burns & McDonnell Engineering, Inc. agrees to enter into a contractual agreement with M/W/DBE Subcontractor TSi Geotechnical, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Geotechnical Investigations

for an estimated amount of $ 133,000.00 (or 4.85 % of the total estimated contract value.)

M/WBE Vendor type:

- ☑ Subcontractor/manufacturer (counts as 100% of contract value towards goals)
- ☐ Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
- ☐ Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one:

- ☑ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
- ☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____
Street number and name City, State and Zip Code

Primary contact: _____
Name Phone

a) This subcontractor is (select one): ☐MBE ☐WBE ☐DBE ☐N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI); SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering, Inc.

John Pruss
Signature: Prime Contractor

John Pruss
Print Name

Director of Program Management
Title

3/27/2024
Date

State of Missouri)
County of Jackson)

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of March 2024

My Commission Expires: 3-14-28

Angie Yelton
Notary Public

STAMP:
ANGIE YELTON
Notary Public-Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires 3/14/2028
Commission # 12381302

MWDBE SUBCONTRACTOR BUSINESS NAME: TSi Geotechnical, Inc.

Denise B. Hervey
Signature: Subcontractor

Denise B. Hervey
Print Name

CEO
Title

03/27/2024
Date

State of Missouri)
County of St. Louis)

I, Denise B. Hervey, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of March, 2024

My Commission Expires: 9/25/27

Molly K. Harris
Notary Public

STAMP:
MOLLY K. HARRIS
MY COMMISSION EXPIRES 09/25/2027
NOTARY PUBLIC
NOTARY SEAL ID NO. 15388406
MISSOURI

LETTER OF INTENT TO SUBCONTRACT

Check one:
Original LOI: ☑
Updated LOI: ☐

Project Name/Title Dr. Jeremiah Cameron Clark and Westport Stormwater Improvements

Project Location/Number 470

PART 1: Prime Contractor Burns & McDonnell Engineering, Inc. agrees to enter into a contractual agreement with M/W/DBE Subcontractor Macy Consulting Services, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Project management & administration, public outreach and stakeholder engagement

for an estimated amount of $ 25,000.00 (or 0.91 % of the total estimated contract value.)

M/WBE Vendor type:

- ☑ Subcontractor/manufacturer (counts as 100% of contract value towards goals)
- ☐ Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
- ☐ Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one:

- ☒ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
- ☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____
Street number and name City, State and Zip Code

Primary contact: _____
Name Phone

a) This subcontractor is (select one): ☐MBE ☐WBE ☐DBE ☐N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI); SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering, Inc.

John Pruss
Signature: Prime Contractor

John Pruss
Print Name

Director of Program Management
Title

3/27/2024
Date

State of Missouri)
County of Jackson)

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of March 2024

My Commission Expires: 3-14-28

Angie Yelton
Notary Public

STAMP:
ANGIE YELTON
Notary Public-Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires 3/14/2028
Commission # 12381302

MWDBE SUBCONTRACTOR BUSINESS NAME: Macy Consulting Services, Inc.

Signature: Subcontractor

Babette L. Macy
Print Name

President
Title

03/27/2024
Date

State of Missouri)
County of Jackson)

I, Haylea Avery, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of 27, 2024

My Commission Expires: 10-11-2027

Notary Public

STAMP:
HAYLEA AVERY
NOTARY PUBLIC - STATE OF MISSOURI
CASS COUNTY
MY COMMISSION EXPIRES: 10/11/2027
COMMISSION# 23364668

LETTER OF INTENT TO SUBCONTRACT

Check one:
Original LOI: ☑
Updated LOI: ☐

Project Name/Title Dr. Jeremiah Cameron Clark and Westport Stormwater Improvements

Project Location/Number 470

PART I: Prime Contractor Burns & McDonnell Engineering, Inc. agrees to enter into a contractual agreement with M/W/DBE Subcontractor Parson & Associates who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Project management & administration, public outreach and stakeholder engagement.

for an estimated amount of $ 18,800.00 (or 0.69 % of the total estimated contract value.)

M/WBE Vendor type:
- ☑ Subcontractor/manufacturer (counts as 100% of contract value towards goals)
- ☐ Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
- ☐ Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one:
- ☑ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
- ☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____
Street number and name City, State and Zip Code

Primary contact: _____
Name Phone

a) This subcontractor is (select one): ☐MBE ☐WBE ☐DBE ☐N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI); SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering, Inc.

John Pruss
Signature: Prime Contractor

John Pruss
Print Name

Director of Program Management
Title

3/27/2024
Date

State of Missouri
County of Jackson)

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of March 2024

My Commission Expires: 3-14-28

Angie Yelton
Notary Public

STAMP:
ANGIE YELTON
Notary Public-Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires 3/14/2028
Commission # 12381302

MWDBE SUBCONTRACTOR BUSINESS NAME: Parson & Associates

Signature: Subcontractor

Robert "Jason" Parson
Print Name

President
Title

27 March 24
Date

State of Missouri)
County of Jackson)

I, Elmer Taylor III, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of March 2024

My Commission Expires: Sept 9, 2024

Elmer Taylor III
Notary Public

STAMP:
ELMER TAYLOR III,
NOTARY PUBLIC - NOTARY SEAL
STATE OF MISSOURI
MY COMMISSION EXPIRES SEPTEMBER 9, 2024
JACKSON COUNTY
COMMISSION #12464119

LETTER OF INTENT TO SUBCONTRACT

Check one:
Original LOI: ☑
Updated LOI: ☐

Project Name/Title Dr. Jeremiah Cameron Clark and Westport Stormwater Improvements

Project Location/Number 470

PART I: Prime Contractor Burns & McDonnell Engineering, Inc. agrees to enter into a contractual agreement with M/W/DBE Subcontractor Vireo who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Project Management & Administration, Public Communications and Stakeholder Engagement,
Design Document Development, Construction Planning & Scheduling, Preconstruction Services

for an estimated amount of $ 108,200.00 (or 3.95 % of the total estimated contract value.)

M/WBE Vendor type:
- ☑ Subcontractor/manufacturer (counts as 100% of contract value towards goals)
- ☐ Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
- ☐ Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one:
- ☑ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
- ☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____
Street number and name City, State and Zip Code

Primary contact: _____
Name Phone

a) This subcontractor is (select one): ☐MBE ☐WBE ☐DBE ☐N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI); SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell, Inc.

John Pruss
Signature: Prime Contractor

John Pruss
Print Name

Director of Program Management
Title

3/27/2024
Date

State of Missouri)
County of Jackson)

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of March 2024

My Commission Expires: 3-14-28

Angie Yelton
Notary Public

STAMP:

ANGIE YELTON
Notary Public-Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires 3/14/2028
Commission # 12381302

MWDBE SUBCONTRACTOR BUSINESS NAME: Vireo, LLC

Robin Fordyce
Signature: Subcontractor

Robin Fordyce
Print Name

Managing Member
Title

3-27-2024
Date

State of Missouri)
County of Jackson)

I, Jessica Lee, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 27th day of Mar, 2024

My Commission Expires: 1/3/26

Jessica Lee
Notary Public

STAMP:

JESSICA LEE
Notary Public - Notary Seal
Jackson County - State of Missouri
Commission Number 22706670
My Commission Expires Jan 3, 2026