



Interdepartmental Communication

DATE: August 28, 2024

TO: Jaime Guillen, Civil Rights and Equal Opportunity

FROM: Angela Bennett, Contract Administration

SUBJECT: Contract /Project No.9746-2 /60800054 – Valve Straighten and Distribution System Repairs Renewal No.2

Year Two (2nd renewal) for the subject contract according to agreement with Shedigs It, LLC. We recommend a Second renewal year. The contractor will use the same subcontractors with no modification nor waiver requested. We recommend the City move forward with this contract in the amount of **\$500,000.00**.

- This is a prevailing wage contract.
- Bonds are required. (performance and maintenance bond & payment bond)
- The goals are set at 11% MBE and 11% WBE.
- Currently, Shedigs It, LLC., goals for renewal No. 1 are MBE 11% and WBE 11%
- Note goals will be met, on current contract 9746
- The Current Annual Spend under the contract is \$500,000.00

The contract renewal information available upon request.

Approved: _____

Alvaro Ontiveros

9/13/2024

(CREO Dept. - Director)

cc: Jason Wright, Project Manager

Interdepartmental Communication

DATE: September 26, 2024
TO: Councilman Kevin O’Neill, Chair – Transportation,
Infrastructure, and Operations Committee
FROM: Jaime Guillen, Director – Civil Rights and Equal Opportunity
Department
SUBJECT: CUP Summary – for Renewal 2 of WSD9746/60800054

Contractor: She Digs It, LLC
Address: 600 SE Central Drive
Blue Springs, Missouri 64014
Contract: WSD9746/60800054
Contract Amount: \$500,000.00
MBE Goal: 11%
WBE Goal: 11%
MBE Achieved: 11%
WBE Achieved: 11%

MBE SUBCONTRACTOR

Name: Abay Construction, Inc.
Address: 400 E Red Bridge Road, Suite 215
Kansas City, Missouri 64131
Scope: Valve Replacements/Work Orders
Percentage: 11%
Ownership: Tehawerk Tekeste
Structure: African-American Male **Code:** 19

WBE SUBCONTRACTOR

Name: She Digs It, LLC
Address: 600 SE Central Drive

Blue Springs, Missouri 64014

Scope: Project Management and Water System Repairs

Percentage: 11%

Ownership: Cheryl Gerstner

Structure: Caucasian Female Code: 27

Comments: According to B2G the prime contractor is achieving the following participation on the first renewal:

Dollars paid to prime by City to date: \$129,540.75

Dollars paid to MBE: \$59,992.00

Dollars paid to prime for WBE Credit: \$69,548.00

Prime will meet goals on Renewal #1



LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title Valve Straightening Renewal #2

Project Location/Number 608000054/9746-2

PART I: Prime Contractor SheDigs It, LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor Abay Construction who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Work Orders / Valve Replacements

for an estimated amount of \$ 55,000.00 (or 11 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name

City, State and Zip Code

Primary contact: _____

Name

Phone

a) This subcontractor is (select one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____



PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: SheDigs It, LLC

[Handwritten Signature]

Signature: Prime Contractor

Operations Manager

Title

Cheryl Gerstner

Print Name

8/09/2024

Date

State of MO)

County of Jackson)

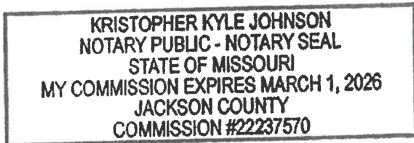
I, Kris Johnson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 9th day of August, 2024

My Commission Expires: 03/01/2026

[Handwritten Signature]
Notary Public

STAMP:



MWD/BE SUBCONTRACTOR BUSINESS NAME: Abay Construction

[Handwritten Signature]

Signature: Subcontractor

Vice President

Title

Henok Tekeste

Print Name

8/9/2024

Date

State of Missouri)

County of Jackson)

I, Mary Beth Sharpe, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 9th day of August, 2024

My Commission Expires: May 6, 2024

[Handwritten Signature]
Notary Public

STAMP:

