



Agenda

Transportation, Infrastructure and Operations Committee

Chairperson Kevin O'Neill
Vice Chair Melissa Robinson

Councilmember Eric Bunch

Councilmember Johnathan Duncan

Councilmember Lindsay French

Tuesday, July 30, 2024

9:00 AM

26th Floor, Council Chamber

<https://us02web.zoom.us/j/84530222968>

PUBLIC OBSERVANCE OF MEETINGS

Members of the City Council may attend this meeting via videoconference.

Any closed session may be held via teleconference.

The public can observe this meeting at the links provided below.

Applicants and citizens wishing to participate have the option of attending each meeting or they may do so through the videoconference platform ZOOM, using this link:

<https://us02web.zoom.us/j/84530222968>

Public Testimony is Limited to 2 Minutes

Water

Director of Water Services

240618 Sponsor: Director of Water Services Department

Authorizing an expenditure of \$1,100,000.00 for Facility Repair and Maintenance contracts during Year 1 (FY25) of the Green Infrastructure Maintenance Program; authorizing four successive one-year renewals for Facility Repair and Maintenance contracts without further City Council approval; authorizing a maximum expenditure of \$5,500,000.00; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[Approved Goals](#)
[Ordinance 240618-CUP Summary-- 60820062.pdf](#)

Public Works

Director of Public Works

240628 Sponsor: Director of the Public Works Department

Authorizing Agreement Amendment No. 6 with Bartlett & West, Inc. in the amount of \$275,000.00 for design services in the inspection of city sidewalks for a total contract amount of \$1,618,254.00; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[Approved CUP Summary](#)
[TMP-4479 CS180027 CREO 190476](#)
[Ordinance-240628-RevisedCUP Summary-CS180026A.pdf](#)

Director of Public Works

240629 Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to enter into a design services contract for \$230,000.00 with Wilson & Company for the design of curbs and sidewalks along the north side of MLK Boulevard between Prospect Avenue and Benton Boulevard; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[Approved CUP](#)
[Ordinance 240629- CUP Summary 89004818.pdf](#)

Director of Public Works

240630 Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$3,592,916.49 construction contract with Sarai Construction, Inc. for sidewalk repairs; authorizing the Director of Public Works to enter contract changes by up to twenty percent (20%); recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[Approved CUP](#)
[Ordinance- 240630-CUP Summary 89061079.pdf](#)

Director of Public Works

240631 Sponsor: Director of the Public Works Department

Authorizing Agreement Amendment No. 6 for \$275,000.00 with OWN, Inc. for design services in the inspection of city sidewalks for a total contract amount of \$1,567,725.00; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[CUP Summary](#)
[Ordinance-240631-Revised CUP Summary-CS180026.pdf](#)

HELD IN COMMITTEE

Director of Public Works

231049 Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute a Cooperative Agreement with Bird Rides, Inc. for continued operation of shared-use electric scooters through December 31, 2026.

Attachments: [No Docket Memo](#)

Director of Water Services

[240443](#) Sponsor: Director of Water Services Department

Estimating revenue in the amount of \$89,364.00; appropriating \$89,364.00 from the Unappropriated Fund Balance of the Sewer Special Assessments Project Fund; authorizing an \$89,364.00 design professional services Amendment No. 3 with Taliaferro & Browne, Inc., for the 55th and Bennington Avenue Phase II Sanitary Sewer project; authorizing a total contract amount of \$280,161.00; assessing the properties benefited; adding district sewers for Sewer District 11040; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[CUP Summary-Revised](#)
[Approp. Transaction](#)
[Ordinance 240443-Revised CUP Summary-1050.pdf](#)

Director of Water Services

[240550](#) Sponsor: Director of Water Services Department

Authorizing the Director of Water Services to execute a \$183,000.00 Cooperative Agreement with Bridging the Gap, Inc., a Missouri Non-Profit Company, for the Leak Stoppers Program, Renewal No. 3; and authorizing one successive one-year 4th renewal option for an additional \$183,000.00 with further City Council approval for a total agreement amount of \$915,000.00.

Attachments: [Docket Memo](#)
[Approved Goals](#)
[Approval CUP](#)
[Ordinance 240550-Revised CUP Summary-20003-3.pdf](#)
[240550 7-30-2024 TIO Presentation](#)

Director of Water Services

[240551](#) Sponsor: Director of Water Services Department

Authorizing the Manager of Procurement Services to execute a \$1,000,000.00 professional, specialized or technical services contract with the Mid America Assistance Coalition, for the Low Income Assistance Program for a one-year term; and approving three successive one-year renewal options with further Council approval.

Attachments: [Docket Memo](#)
[Approved Goal](#)
[Ordinance 240551-EV0356 Approved Goal Waiver.pdf](#)

Director of Water Services

240563

Sponsor: Director of Water Services Department
Authorizing the Manager of Procurement Services to execute a \$1,536,779.71 professional, specialized or technical services contract Amendment No. 3 with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services Renewal No. 2 project extending the contract's term and cost, for a total contract amount of \$2,655,251.23; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[Approved Goals](#)
[Approved CUP](#)
[CREO KC Modification or Substitution Request Approval-signed 240563 cs to org ord-com](#)
[Ordinance 240563-Revised CUP Summary-- 22003-2-A3.pdf](#)

City Manager's Office

240567

Sponsor: City Manager

Authorizing the City Manager to execute a one-year contract, for the period August 1, 2024 through July 31, 2025, with the Metropolitan Energy Center (MEC); estimating revenue in the amount of \$146,922.00 in the General Grants Fund, Fund No. 2580; appropriating \$146,922.00 from the Unappropriated Fund Balance of the General Grants Fund, Fund No. 2580; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[Admin Approp DOE Better Building Grant](#)

Director of General Services

240609

Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to execute a Design Professional Services contract with Dake Wells Architecture (No. 07P24026) in the amount of \$485,500.00 for Fire Station Gender Neutral Upgrades.

Attachments: [Docket Memo](#)
[Ordinance 240609-CUP Summary - 07P24026-Corrected.pdf](#)

Director of Water Services

240612 Sponsor: Director of Water Services Department

Authorizing a \$3,623,000.00 design professional services contract with Black & Veatch Corporation for the In-Line Storage: Additional OK Creek Storage Facilities project; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[Approved CUP & CUP Summary](#)
[Revised CUP Summary](#)
[Approved Goals](#)
[Ordinance 240612-Revised CUP Summary-1577.pdf](#)

ADDITIONAL BUSINESS

1. There may be a general discussion regarding current Transportation, Infrastructure and Operations issues.
2. Closed Session
 - Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
 - Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
 - Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
 - Pursuant to Section 610.021 subsection 9 of the Revised Statutes of Missouri to discuss employee labor negotiations;
 - Pursuant to Section 610.021 subsection 11 of the Revised Statutes of Missouri to discuss specifications for competitive bidding;
 - Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or
 - Pursuant to Section 610.021 subsection 17 of the Revised Statutes of Missouri to discuss confidential or privileged communications with auditors.
3. Those who wish to comment on proposed ordinances can email written testimony to public.testimony@kcmo.org. Comments received will be distributed to the committee and added to the public record by the clerk.

The city provides several ways for residents to watch City Council meetings:

- Livestream on the city's website at www.kcmo.gov
- Livestream on the city's YouTube channel at <https://www.youtube.com/watch?v=3hOublg4fok>
- Watch Channel 2 on your cable system. The channel is available through Time Warner Cable (channel 2 or 98.2), AT&T U-verse (channel 99 then select Kansas City) and Google Fiber on Channel 142.
- To watch archived meetings, visit the City Clerk's website and look in the Video on Demand section: http://kansascity.granicus.com/ViewPublisher.php?view_id=2

The City Clerk's Office now has equipment for the hearing impaired for use with every meeting. To check out the equipment please see the secretary for each committee. Be prepared to leave your Driver's License or State issued Identification Card with the secretary and she will give you the equipment. Upon returning the equipment your license will be returned.

Adjournment



File #: 240618

ORDINANCE NO. 240618

Sponsor: Director of Water Services Department

Authorizing an expenditure of \$1,100,000.00 for Facility Repair and Maintenance contracts during Year 1 (FY25) of the Green Infrastructure Maintenance Program; authorizing four successive one-year renewals for Facility Repair and Maintenance contracts without further City Council approval; authorizing a maximum expenditure of \$5,500,000.00; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, the following four companies will be awarded a contract under the Green Infrastructure Maintenance Program for Year 1: 1) Common Nature, 2) DuPree Landscaping & Lawn Care LLC, 3) Lotus Lawncare & Services LLC, and 4) Snoop's Lawn Mowing LLC; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Water Services Department is authorized to execute the Green Infrastructure Maintenance Program Facility Repair and Maintenance contracts for Pre-Qualified Contractors, Project No. 60820062. A copy of these contracts are on file in the office of Water Services.

Section 2. That the Director of the Water Services Department is authorized to expend up to \$1,100,000.00 from Account No. 25-8110-801320-B, Engineering Overflow, to satisfy the cost of these contracts.

Section 3. That the Director of the Water Services Department is hereby authorized to execute four successive one-year renewal options for these contracts without additional Council approval with such funds as appropriated by the Council in future annual budgets, for a maximum expenditure of \$5,500,000.

Section 4. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Mark P. Jones
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240618

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing an expenditure of \$1,100,000.00 for Facility Repair and Maintenance contracts during Year 1 (FY25) of the Green Infrastructure Maintenance Program; authorizing four successive one-year renewals for Facility Repair and Maintenance contracts without further City Council approval; authorizing a maximum expenditure of \$5,500,000.00; and recognizing this ordinance as having an accelerated effective date.

Discussion

Reason for Contract

In 2010, the City of Kansas City, Missouri entered into a Consent Decree with the United States Environmental Protection Agency (EPA) to reduce the volume and frequency of overflows from the City's sewer system. The City's Smart Sewer Program is currently in year 14 of a 30-year implementation period. The purpose of this program is to provide regular maintenance for green infrastructure sites across the City to preserve function, aesthetics, and to maintain compliance with the Nine Minimum Controls requirements of the Consent Decree.

Facility Repair and Maintenance Contract Description

The scope of work to be provided under the Facility Repair and Maintenance Contracts is for routine maintenance of specified green infrastructure sites including but not limited to trash, sediment and debris removal, weed and pest control, and vegetative pruning and edge control. Nine sites are included in Year 1, with the intent of adding additional sites in subsequent years. Long-term maintenance of green infrastructure assets currently in design and/or construction will be maintained under this Green Infrastructure Maintenance Program to supplement existing KC Water green infrastructure maintenance resources. The total amount for Green Infrastructure Facility Repair and Maintenance Contracts is \$5,500,000.00 that covers year 1 and four additional years.

The term of this program will be 365 calendar days with four 365-day renewals.

Solicitation

The Green Maintenance Program was advertised in accordance with the City's requirements on September 21, 2023, with qualifications being received on October 24, 2023. There were five (5) contractors that submitted qualifications.

Awardee/Subcontracting Participation

The following four companies will be awarded a contract under the Green Infrastructure Maintenance Program: 1) Common Nature, 2) DuPree Landscaping & Lawn Care LLC, 3) Lotus Lawncare & Services LLC, and 4) Snoop's Lawn Mowing LLC.

Other Bidders/Subcontracting Participation

Eyedeal Lawn Care Solutions also submitted their qualifications and has been prequalified for award of contracts by City in the future. Because Eyedeal Lawn Care Solutions is currently providing green infrastructure maintenance services under an existing contract, they will not be awarded a contract in the first year of the Green Infrastructure Maintenance Program.

MBE/WBE Goals

KC Water will use a programmatic approach to achieve the M/WBE goals established for the Green Maintenance Program whereby KC Water will be responsible for contracting the maintenance of specific green infrastructure sites directly with prequalified M/WBE contractors. CREO established 23% MBE and 0% WBE goals on the project on July 10, 2024.

At the commencement of this Green Infrastructure Maintenance Program in 2024, the M/WBE goals for this program will be 23% MBE and 0% WBE based on the number of prequalified M/WBE contractors in the program. M/WBE goals for this program will be reviewed jointly by CREO and KC Water leadership on an annual basis and adjusted as needed based on the actual number of prequalified M/WBE firms participating in the Green Maintenance Program.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No

2. What is the funding source?
25-8110-801320-B = \$1,100,000.00
Engineering Overflow, Sewer Fund

3. How does the legislation affect the current fiscal year?
Work on this project will begin in the current fiscal year and extend into FY29.
Invoices will be submitted by the Contractor on a monthly basis upon the commencement of maintenance activities.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Funds encumbered in the current fiscal year will be disbursed over subsequent fiscal years as the work proceeds.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

N/A

Service Level Impacts

The Green Infrastructure Maintenance Program is dedicated to preserving and sustaining the function and visual appeal of green infrastructure sites throughout the City. Sustaining the effectiveness of these sites over the long term necessitates consistent and ongoing maintenance efforts throughout the year. These maintenance efforts are essential to meet performance expectations regarding their appearance, vegetative health, infiltration capacity, and stormwater drainage functions. Each green infrastructure site has unique maintenance needs influenced by the individual site layout and configuration, surrounding area, and weather conditions. Contractors are required to perform regular maintenance activities to continuously meet the Services Levels of Performance Standards defined in the scope of work.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Green infrastructure assets help manage stormwater runoff, reducing water pollution and the risk of flooding, thereby protecting public health and the environment.
2. How have those groups been engaged and involved in the development of this ordinance?
Each Smart Sewer Program green infrastructure project included unique and community-specific public engagement during the design and construction phases. Securing long-term operations and maintenance of these sites allows the City to continue to honor the project's functional performance and aesthetic commitments that were made to these community groups.
3. How does this legislation contribute to a sustainable Kansas City?
This project helps promote environmental quality, social equity, and economic vitality while also enabling green infrastructure to serve as an amenity for the community.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

KC Water will use a programmatic approach to achieve the M/WBE goals established for the Green Maintenance Program whereby KC Water will be responsible for contracting the maintenance of specific green infrastructure sites directly with prequalified M/WBE contractors. At the commencement of this Green Infrastructure Maintenance Program in 2024, the M/WBE goals for this program will be 23% MBE and 0% WBE based on the number of prequalified M/WBE contractors in the program. M/WBE goals for this program will be reviewed jointly by CREO and KC Water leadership on an annual basis and adjusted as needed based on the actual number of prequalified M/WBE firms participating in the Green Maintenance Program.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

[Click or tap here to enter text.](#)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 5/31/24
Form Prepared By: Lauren Moore

Contract/Project Number: 60820062	Project Name: Green Infrastructure Maintenance Program
Owning Department: Water Services	Project Manager: Lauren Moore lrmoore@burnsmcd.com

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Presenting to Council¹: Yes No

Construction Employment Program: Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
 No: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 365	Anticipated Solicitation Date: 9/21/23
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Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Description of Contract (Provide Details):

Programmatic goals for long-term maintenance of green infrastructure facilities constructed by KC Water are proposed to be 23% MBE and 0% WBE for the start of the program in FY25. These programmatic goals are subject to change based on the number of additional landscape maintenance contractors prequalified by KC Water and the number of additional facility sites to be maintained.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type: _____

According to CREO Annual Goal Manual, the Goals for this project are:

_____ % MBE	_____ % WBE	_____ % DBE
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Electronic Record? Yes No

GSD Signature: _____ Date: _____

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

23 % MBE	0 % WBE	_____ % DBE
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No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Wavier: _____

Electronic Record? Yes No

CREO Signature: Jaime Guillen Date: 7/10/2024

Goals will be reviewed on an annual basis according to the continued maintenance needs.

¹ Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.



Scopes of Work

Contract/Project Number:

Project Name:

NOTE: Include a breakdown of the scope of work and/or disciplines that will be required for this contract.

List NAICS Codes & Description
Landscaping/Erosion 561730

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form**

Date: 5/31/24
Form Prepared By: Lauren Moore

Contract/Project Number: 60820062	Project Name: Green Maintenance Program
Developer/Prime: multiple contractors under program	Contact Information: lrmoore@burnsmcd.com
Final Contract Value: \$1,500,000.00 1st year	Project Manager: Lauren Moore

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA Ch. 100 Other: N/A

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: _____	Ch. 38: _____
RSMo 213: _____	Title VI: _____
MWDBE: _____	Prevailing Wage and Labor Standards: _____
SLBE: _____	RSMo 34 Anti-Discrimination Against Israel: _____

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Additional Information:

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Document is:

Approved Disapproved

Changes Needed:

Federal Provisions Included:

Approved Disapproved Not Applicable

CREO Signature: _____ Date: _____

Comments:



Inter-Departmental Communication

Date: July 29,2024

To: Councilman Kevin O'Neill; Chair; Transportation. Infrastructure & Operations Committee

From Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: Program Summary #:

City of Kansas City, MO – Water Services Dept.

Contract #	60820062 – Green Infrastructure Maintenance Program – FY25
Contract Amount:	\$1,100,000.00
MBE Goal	23%
WBE Goal:	0%
Total MBE Achieved:	23%
Total WBE Achieved:	0%

MBE SUBCONTRACTORS:

Name:	Lotus Lawncare & Services, LLC	
Address:	14050 NW Robinhood Lane Kansas City, MO 64164	
Scope of Work:	Landscaping Maintenance	
Contract Percentage:	23%	
Ownership:	Banks, JoAnn	
Structure:	Asian-American Female	Code: 22

WBE SUBCONTRACTORS:

None

Comments:

Programmatic goals were approved for the new Green Infrastructure Maintenance Program based on the fact that only two (2) MBE/WBE firms expressed interest in participating on the program. One of those firms is currently participating on a current Green Infrastructure Maintenance contract and is not yet able to participate on this program. Lotus Lawncare is certified as both MBE and WBE.

The Water Services Dept. will issue multiple contracts for multiple sites under the program and the MBE firm will be scheduled to perform contracts totaling 23% of the program dollars. There are no subcontracting opportunities on the individual contracts. The goals on the program will be re-evaluated each year of the

contract with the anticipation that other MBE/WBE firms may be able to participate on the program in the future.



File #: 240628

ORDINANCE NO. 240628

Sponsor: Director of the Public Works Department

Authorizing Agreement Amendment No. 6 with Bartlett & West, Inc. in the amount of \$275,000.00 for design services in the inspection of city sidewalks for a total contract amount of \$1,618,254.00; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, Council passed Committee Substitute for Resolution 170516, expressing support in a data-driven systematic sidewalk program to prioritize sidewalk inspections and repairs; and

WHEREAS, Council passed Ordinance No. 190476, approving a design services agreement with Bartlett & West, Inc. ("Bartlett") in the amount of \$540,100.00 for the project; and

WHEREAS, Council passed Ordinance No. 200851 approving Agreement Amendment No. 1 with Bartlett in the amount of \$199,854.00 for the project; and

WHEREAS, the Director of Public Works authorized Agreement Amendment No. 2 with Bartlett in the amount of \$64,000.00 for additional design study scope items; and

WHEREAS, Council passed Ordinance No. 210930 approving Agreement Amendment No. 3 with Bartlett in the amount of \$199,800.00 for the project; and

WHEREAS, Council passed Ordinance No. 221072 approving Agreement Amendment No. 4 with Bartlett in the amount of \$219,500.00 for the project; and

WHEREAS, the Director of Public Works authorized Agreement Amendment No. 5 with Bartlett in the amount of \$120,000.00 for additional design study scope items; and

WHEREAS, Agreement Amendment No. 6 is needed to complete additional 140 miles of inspection for the project; NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute Agreement Amendment No. 6 with Bartlett for design services in the inspection of various sidewalks, generally between North City Limits to 20th Street, in the amount of

\$275,000.00 with a total contract price of \$1,618,254.00 from funds previously appropriated to account AL-3524-898077-B-89022011. A copy of the amendment is on file in the office of the Director of Public Works.

Section 2. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a thirteen percent (13%) representation by Minority Owned Businesses and an eight percent (8%) representation by Women Owned Businesses.

Section 3. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen
Director of Finance

Approved as to form:

Dustin E. Johnson
Assistant City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240628

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing amendment number six for \$275,000.00 to an agreement with Bartlett & West for design services in the inspection of city sidewalks for a total contract amount of \$1,618,254.00.

Discussion

Amendment number six is needed to continue inspecting the sidewalks between North City Limits to 20th St. This information will be used for Sidewalk Asset Management Plan to make the City sidewalks safer, and also identifying gaps.

The approved goals for this project are thirteen (13%) MBE and eight (8%) WBE.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
AL-3524-611060-898077-B-89022011
(GO Bond 2025 Q1)
3. How does the legislation affect the current fiscal year?
N/A
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
N/A
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
N/A

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

2017 GO Bond
Ordinance(s) 211032; 190476; 200851; 210930; 221072

Service Level Impacts

Improve walkability and safety for pedestrians

Other Impacts

1. What will be the potential health impacts to any affected groups?
Provides safe walking thus improving the quality of life

2. How have those groups been engaged and involved in the development of this ordinance?

Improves safe walking throughout the corridor. Public engagement was performed.

3. How does this legislation contribute to a sustainable Kansas City?
Long term safe walking improves the quality of life and connecting to schools, Parks, Employment locations, Transit reduces the reason for car travel, leading to sustainability goals.

4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.

Inter-Departmental Communication

Date: July 19, 2024

To: Councilman Kevin O'Neill; Chair: Transportation, Infrastructure & Operations Committee

From: Jaime Guillen: Director; Civil Rights & Equal Opportunity Department

Subject: CUP Summary for Amendment 6 #:

CONTRACTOR: Bartlett & West
Address: 800 E. 101st St., Suite 350
Kansas City, MO 64131
Contract #: CS180026 / CS180027 / 89022011-2- Sidewalk Design Inspections, Amendment 6
Contract Amount: \$1,618,254.00 (\$275,000 on Amendment 6)
MBE Goal: 13%
WBE Goal: 8%
Total MBE Achieved: 13%
Total WBE Achieved: 8%

MBE SUBCONTRACTORS:

Name: Hg Consult, Inc.
Address: 7733 N. Wallace Ave.
Kansas City, MO 64158
Scope of Work: Sidewalk Inspections
Subcontract Percentage: 13%
Ownership: Harrison, Earl Jr.
Structure: African-American Male Code 15

WBE SUBCONTRACTORS:

Name: VSM Engineering
Address: 8008 NW Chatham Ave,
Kansas City, MO 64158
Scope of Work: Sidewalk Inspections
Subcontract Percentage: 8%
Ownership: McCaw, Valerie
Structure: Caucasian Female Code 27

Comments:

Original Contract Amount:	\$540,100.00
Amendment 1:	\$199,854.00
Amendment 2:	\$ 64,000.00
Amendment 3:	\$199,800.00
Amendment 4:	\$219,500.00
Amendment 5:	<u>\$120,000.00</u>
Current Contract Amount:	\$1,343,254.00
Proposed Amendment 6:	<u>\$ 275,000.00</u>
Proposed Contract Amount:	\$1,618,254.00

According to B2G, the prime contractor is achieving the following participation on the previous renewal:

Dollars paid to prime contractor by City to date: \$1,103,454.00

Dollars paid to MBEs by prime contractor to date: \$176,450.20 for 16% MBE.

Dollars paid to WBEs by prime contractor to date: \$80,297.09 for 7% WBE.

ORDINANCE NO. 190476

Authorizing an agreement in the amount of \$540,100.00 with Bartlett & West, Inc. for design services in the inspection of various sidewalks generally between North City Limits and 20th Street; and recognizing this ordinance as having an accelerated effective date.

WHEREAS on August 10, 2017, the Council expressed support in a data-driven systematic sidewalk program to prioritize sidewalk inspections and repair through Committee Substitute for Resolution 170516; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY

Section 1. That the Director of Public Works is hereby authorized to execute an agreement with Bartlett & West, Inc. in the amount of \$540,100.00 for design services in the inspection of various sidewalks, generally between North City Limits and 20th Street from funds previously appropriated to account AL-3520-898077-B-89022011. A copy of the contract is on file in the office of the Director of Public Works.

Section 2. That the Director of Public Works is hereby designated requisitioning authority for Account Nos. AL-3520-898077.

Section 3. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.



Authenticated as Passed

Sly James Mayor

Marilyn Sanders, City Clerk

JUN 20 2019

Date Passed

Randall J. Landes
Director of Finance

Approved as to form and legality:

Dustin E. Johnson
Assistant City Attorney

Inter-Departmental Communication

Date: July 19, 2024

To: Councilman Kevin O'Neill; Chair: Transportation, Infrastructure & Operations Committee

From: Jaime Guillen: Director; Civil Rights & Equal Opportunity Department

Subject: CUP Summary for Amendment 6 #: 240628

CONTRACTOR: Bartlett & West
Address: 800 E. 101st St., Suite 350
Kansas City, MO 64131
Contract #: CS180026 / CS180027 / 89022011-2- Sidewalk Design Inspections, Amendment 6
Contract Amount: \$1,618,254.00 (\$275,000 on Amendment 6)
MBE Goal: 13%
WBE Goal: 8%
Total MBE Achieved: 13%
Total WBE Achieved: 8%

MBE SUBCONTRACTORS:
Name: Hg Consult, Inc.
Address: 7733 N. Wallace Ave.
Kansas City, MO 64158
Scope of Work: Sidewalk Inspections
Subcontract Percentage: 13%
Ownership: Harrison, Earl Jr.
Structure: African-American Male Code 15

WBE SUBCONTRACTORS:
Name: VSM Engineering
Address: 8008 NW Chatham Ave,
Kansas City, MO 64151
Scope of Work: Sidewalk Inspections
Subcontract Percentage: 8%
Ownership: McCaw, Valerie
Structure: Caucasian Female Code 27

Comments:

Original Contract Amount:	\$540,100.00
Amendment 1:	\$199,854.00
Amendment 2:	\$ 64,000.00
Amendment 3:	\$199,800.00
Amendment 4:	\$219,500.00
Amendment 5:	<u>\$120,000.00</u>
Current Contract Amount:	\$1,343,254.00
Proposed Amendment 6:	<u>\$ 275,000.00</u>
Proposed Contract Amount:	\$1,618,254.00

According to B2G, the prime contractor is achieving the following participation on the previous renewal:

Dollars paid to prime contractor by City to date: \$1,103,454.00

Dollars paid to MBEs by prime contractor to date: \$176,450.20 for 16% MBE.

Dollars paid to WBEs by prime contractor to date: \$80,297.09 for 7% WBE.



File #: 240629

ORDINANCE NO. 240629

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to enter into a design services contract for \$230,000.00 with Wilson & Company for the design of curbs and sidewalks along the north side of MLK Boulevard between Prospect Avenue and Benton Boulevard; and recognizing this ordinance as having an accelerated effective date.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY

Section 1. That the Director of Public Works is hereby authorized to execute an agreement with Wilson & Company in the amount of \$230,000.00 for design services in the inspection of public improvements for Project No. 89004818 MLK Boulevard between Prospect Avenue and Benton Boulevard Project from funds previously appropriated to the following account:

25-3090-898301-B-89004818	MLK Boulevard-Prospect-Elmwood	\$230,000.00
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A copy of the contract is on file on the office of the Director of Public Works

Section 2. That the Civil Rights and Equal Opportunity Department, to assure fair representation by socially and economically disadvantaged groups, approved this project, a fourteen (14%) percent representation by Minority Owned Businesses and a fourteen (14%) percent representation by Women Owned Businesses.

Section 3. That this ordinance, relating to the design, repair, maintenance, or construction of a public improvement, is hereby recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503 of the City Charter
..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the forgoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Dustin E. Johnson
Assistant City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240629

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Director of Public Works to enter into a design services contract for \$230,000.00 with Wilson & Company for the design of curbs and sidewalks along the north side of MLK Boulevard between Prospect Avenue and Benton Boulevard; and recognizing this ordinance as having an accelerated effective date.

Discussion

A Planning Sustainable Places (PSP) grant was awarded from MARC in 2021 to study the MLK Boulevard corridor (previously known as Blue Parkway/Swope Parkway). The study top priority recommendation was to add sidewalks along the north side of the roadway between Prospect Avenue and Benton Boulevard, which currently has none. There are bus stops located on the north side of the corridor without any sidewalks. This design consultant agreement will initiate the design of the sidewalks and will also conduct the ground survey of the whole corridor (Prospect to Elmwood) for future improvements.

Civil Rights and Equal Opportunity Department, to assure fair representation by socially and economically disadvantaged groups, approved this project, a fourteen (14%) percent representation by Minority Owned Businesses and a fourteen (14%) percent representation by Women Owned Businesses.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
PIAC funds from Districts 3 and 5
3. How does the legislation affect the current fiscal year?

N/A

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

No

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No

2. This fund has a structural imbalance. Yes No

3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)

2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
- Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
- Build on existing strengths while developing a comprehensive transportation plan for the future.
- Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

Prior Legislation

None

Service Level Impacts

The design of sidewalks along the north side of MLK Boulevard will increase pedestrian connections, safety, ADA compliance, and improve transit service by offering sidewalks that connect existing bus stops.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Provides safe walking thus improving the quality of life.
2. How have those groups been engaged and involved in the development of this ordinance?
Improves safe walking throughout the corridor reducing losses for property and life.
3. How does this legislation contribute to a sustainable Kansas City?
Public involvement was conducted as part of the 2021 PSP study. Meetings were held at the Brush Creek Community Center on December 14, 2021. Also, online surveys were conducted. A steering committee comprised of Swope Health Center, KCMO, Fork Creek Neighborhood, and other stakeholders was involved in the plan.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

A fourteen (14%) percent representation by Minority Owned Businesses and a fourteen (14%) percent representation by Women Owned Businesses.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.

Contractor Utilization Plan Approval Form

Prepared by: Kendall Murray

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 6/27/24

Contract/Project Number: 89004818	Project Name: DP - MLK Boulevard Reconstruction
Developer/Prime: Wilson & Company Inc, Engineers and Architects	Contact Name: Justin C. Klaudt
Address: 800 e. 101st Terrace #200, Kansas City, MO 64131	Email: justin.klaudt@wilsonco.com

Full Contract Value: \$ 230,000.00

Funding: City State Federal CO-OP Grant:
 Project Requirements: M/WBE DBE Section 3 N/A
 Tax Incentive: LCRA TIF PIEA N/A Other:
 Prevailing Wage: Yes No
 Davis-Bacon: Yes No

TAP funding in FFY 2026 for construction of sidewalk along the north side of MLK Blvd between Prospect and Benton

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>10</u> %	MBE: <u>15</u> %
WBE: <u>10</u> %	WBE: <u>10</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): Construction Design-Build Design Professional Professional Services
 General Services Facilities Maintenance/Repair/Renovation Concessions Co-operative
 Revenue Sharing Non-Municipal Agency Other Goods & Services Other _____

Project Manager: Nicolas Bosonetto Email: nicolas.bosonetto@kcmo.org
 Additional Information:

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved

15 % MBE 10 % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

CREO Signature: *Alvaro Ontiveros* Date: 7/1/2024

Comments:



Inter-Departmental Communication

Date: June 28, 2024
To: Councilman Kevin O’Neill — Chair, Transportation, Infrastructure, and Operations Committee
From: Jaime Guillen — Director, Civil Rights and Equal Opportunity Department
Subject: CUP Summary #: 240629

CONTRACTOR: Wilson & Company, Inc., Engineers & Architects

Address: 800 E 101st Terrace, Suite 200
Kansas City, MO 64131

Contract Number: 89004818 – MLK Blvd. Reconstruction

Contract Amount: \$ 230,000.00

MBE Goal: 10%

WBE Goal: 10%

Total MBE Achieved: 15%

Total WBE Achieved: 10%

MBE SUBCONTRACTORS:

Name: Taliaferro & Browne, Inc.

Address: 1020 E 8th St.
Kansas City, MO 64108

Scope of Work: Land Surveying Services

Subcontract Amount: \$ 23,000.00

Ownership: Hagos Andebrhan

Structure: African American Male Code: 15

Name: Parson + Associates, LLC

Address: 1518 E. 18th St.
Kansas City, MO 64108

Scope of Work: Public Engagement Services

Subcontract Amount: \$ 11,500.00

Ownership: R. Jason Parson

Structure: African American Male Code: 15

WBE SUBCONTRACTORS:

Name: Tech Services to Go, Inc. dba TSi Geotechnical

Address: 8248 NW 101st Terrace, Suite 5
Kansas City, MO 64135

Scope of Work: Geotechnical Engineering Services

Subcontract Amount: \$ 11,500.00

Ownership: Denise Hervey

Structure: African American Female Code: 23

Name: VSM Engineering, LLC

Address: 8008 NW Chatham Avenue
Kansas City, MO 64151

Scope of Work: Utility Coordination Services

Subcontract Amount: \$ 11,500.00

Ownership: Valerie McCaw

Structure: Caucasian Female Code: 27

Comments:



File #: 240630

ORDINANCE NO. 240630

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$3,592,916.49 construction contract with Sarai Construction, Inc. for sidewalk repairs; authorizing the Director of Public Works to enter contract changes by up to twenty percent (20%); recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute a construction with Sarai Construction, Inc. for sidewalk repairs in the amount of \$3,592,916.49 from funds previously appropriated to the following accounts:

25-3090-898077-B-89061079	Sdwk FY24-25 CWA Citywide #2	\$3,433,143.13
AL-3525-898077-B-89061079	Sdwk FY24-25 CWA Citywide #2	<u>159,773.36</u>
	TOTAL:	\$3,592,916.49

A copy of the contract is on file in the office of the Director of Public Works.

Section 2. That the Director of Public Works is hereby authorized to amend this contract and to increase the amount of the contract by up to twenty percent (20%) without further Council approval.

Section 3. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a fifteen percent (15%) representation by Minority Owned Businesses and a fifteen percent (15%) representation by Women Owned Businesses.

Section 4. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen
Director of Finance

Approved as to form:

Dustin E. Johnson
Assistant City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240630

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Director of Public Works to execute \$3,592,916.49 construction contract with Sarai Construction for Sidewalk repairs with 20% contingency; and recognizing this ordinance as having an accelerated effective date.

Discussion

The Director of Public Works is hereby authorized to execute an agreement with Sarai Construction for Sidewalk repairs for \$3,592,916.49 with a 20% contingency. The approved goals for this project are fifteen (15%) MBE and fifteen (15%) WBE.

Fiscal Impact

- 1. Is this legislation included in the adopted budget? Yes No
- 2. What is the funding source?
3090 Capital Improvement
3525 GO Bond 2025 Q1
- 3. How does the legislation affect the current fiscal year?
N/A
- 4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
N/A
- 5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
N/A

Office of Management and Budget Review

(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund. Yes No

2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

2017 GO Bond
Ordinance 211032
Resolution 211098

Service Level Impacts

Improve walkability and safety for pedestrians

Other Impacts

1. What will be the potential health impacts to any affected groups?

Provides safe walking thus improving the quality of life

2. How have those groups been engaged and involved in the development of this ordinance?

Improves safe walking throughout the corridor. Public engagement was performed.

3. How does this legislation contribute to a sustainable Kansas City?

Long term safe walking improves the quality of life and connecting to schools, Parks, Employment locations, Transit reduces the reason for car travel, leading to sustainability goals.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

Yes(Press tab after selecting)

List the three (3) lowest bidders in addition to the selected bidder.

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)

Contractor Utilization Plan Approval Form

Prepared by: Roberto Everidge
by:

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/3/24

Contract/Project Number: 89061079	Project Name: Sidewalks FY24-25 - CWA Citywide # 2
Developer/Prime: Sarai Construction, Inc.	Contact Name: Jarnail Sarai
Address: 320 NE Dartmore Ct. LSMO 64064	Email: saraiconstructionc@gmail.com

Full Contract Value: \$ 3,592,916.49

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>15</u> %	MBE: <u>15</u> %
WBE: <u>15</u> %	WBE: <u>15</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): Construction Design-Build Design Professional Professional Services
 General Services Facilities Maintenance/Repair/Renovation Concessions Co-operative
 Revenue Sharing Non-Municipal Agency Other Goods & Services Other _____

Project Manager: Mia Puthumana Email: mia.puthumana@kcmo.org
 Additional Information:

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved

15 % MBE 15 % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

DocuSigned by:
 CREO Signature: Alvaro Ontiveros Date: 7/19/2024

Comments:
 A74835E30B2E429...
 Approved at 15/15. AO



Inter-Departmental Communication

Date: July 29, 2024
To: Councilman Kevin O’Neill; Chair; Transportation, Infrastructure, & Operations Committee
From: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department
Subject: CUP Summary #: 240630

CONTRACTOR: Sarai Construction, Inc.
Address: 320 NE Dartmore Ct.
Lee’s Summit, MO 64064
Contract #: 89061079 / CS 240048 – Sidewalks 24-25 – CWA Citywide #2
Contract Amount: \$3,592,916,49
MBE Goal: 15%
WBE Goal: 15%
Total MBE Achieved: 15%
Total WBE Achieved: 15%

MBE SUBCONTRACTORS:

Name: RGS & Associates Development Co., LLC
Address: 9411 E. 63rd St.
Raytown, MO 64133
Scope of Work: Concrete Curb and Flat Work Installation
Subcontract Percentage: 15%
Ownership: Green, Rodney
Structure: African-American Male Code: 15

WBE SUBCONTRACTORS:

Name: EJ & Sons Construction, LLC
Address: 3910 Norton Ave.
Kansas City, MO 64130
Scope of Work: Concrete Work, Flatwork Installation, & Trucking
Subcontract Percentage: 15%
Ownership: Jones, Elwanda
Structure: African-American Female Code: 23

Comments:



File #: 240631

ORDINANCE NO. 240631

Sponsor: Director of the Public Works Department

Authorizing Agreement Amendment No. 6 for \$275,000.00 with OWN, Inc. for design services in the inspection of city sidewalks for a total contract amount of \$1,567,725.00; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, Council passed Committee Substitute for Resolution 170516, expressing support in a data-driven systematic sidewalk program to prioritize sidewalk inspections and repairs; and

WHEREAS, Council passed Ordinance No. 190286, approving a design services agreement with Anderson Engineering, Inc., now known as OWN, Inc. ("OWN"), in the amount of \$466,225.00 for the project; and

WHEREAS, the Director of Public Works authorized Agreement Amendment No. 1 with OWN in the amount of \$46,500.00 for additional design study scope items; and

WHEREAS, Council passed Ordinance No. 200849, approving Agreement Amendment No. 2 for design services contract with OWN in the amount of \$200,000.00 for the project; and

WHEREAS, Council passed Ordinance No. 210929, approving Agreement Amendment No. 3 for design services with OWN in the amount of \$200,000.00 for the project; and

WHEREAS, Council passed Ordinance No. 221073, approving Agreement Amendment No. 4, for design services with OWN in the amount of \$260,000.00 for the project; and

WHEREAS, the Director of Public Works authorized Agreement Amendment No. 5 with OWN, Inc. in the amount of \$115,000.00 for additional design study scope items; and

WHEREAS, Agreement Amendment No. 6 is needed to inspect additional 139.5 miles;
NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute Agreement Amendment No. 6 with OWN for design services in the inspection of various sidewalks, generally between 48th Street and South City Limits, in the amount of \$275,000.00 with a total contract price of \$1,567,725.00 from funds previously appropriated to the following accounts:

AL-3524-898077-B-89022011	(RFQ) for Sidewalk Inspection	\$125,000.00
AL-3525-898077-B-89061076	Sdwk FY24-25 CWA Citywide #1	<u>150,000.00</u>
	TOTAL:	\$275,000.00

A copy of the amendment is on file in the office of the Director of Public Works.

Section 2. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a thirteen percent (13%) representation by Minority Owned Businesses and an eight percent (8%) representation by Women Owned Businesses.

Section 3. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen
Director of Finance

Approved as to form:

Dustin E. Johnson
Assistant City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240631

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing amendment number six for \$275,000.00 to an agreement with Anderson (OWN) for design services in the inspection of city sidewalks for a total contract amount of \$1,567,725.00.

Discussion

Amendment number six is needed to continue inspecting the sidewalks between 48th St to South City Limits. This information will be used for Sidewalk Asset Management Plan to make the City sidewalks safer, and also identifying gaps.

The approved goals for this project are thirteen (13%) MBE and eight (8%) WBE.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
AL-3524-611060-898077-B-89022011
(GO Bond 2024 Q1)

AL-3525-611060-898077-B-89061076
(GO Bond 2025 Q1)
3. How does the legislation affect the current fiscal year?
N/A
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
N/A
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
N/A

Office of Management and Budget Review
(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund. Yes No
- 2. This fund has a structural imbalance. Yes No
- 3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

2017 GO Bond
Ordinance(s) 211032; 190286; 200849; 210929; 221073

Service Level Impacts

Improve walkability and safety for pedestrians

Other Impacts

1. What will be the potential health impacts to any affected groups?
Provides safe walking thus improving the quality of life
2. How have those groups been engaged and involved in the development of this ordinance?
Improves safe walking throughout the corridor. Public engagement was performed.
3. How does this legislation contribute to a sustainable Kansas City?
Long term safe walking improves the quality of life and connecting to schools, Parks, Employment locations, Transit reduces the reason for car travel, leading to sustainability goals.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
Yes(Press tab after selecting)
In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.

Inter-Departmental Communication

Date: July 19, 2024

To: Councilman Kevin O'Neill; Chair: Transportation, Infrastructure & Operations Committee

From: Jaime Guillen: Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary for Amendment 6 #:

CONTRACTOR: Anderson Engineering / OWN, Inc.
Address: 941 W. 141st Terrace, Suite A
Kansas City, MO 64145
Contract # CS180026 / 89022011-1- Sidewalk
Design Inspections, Amendment 6
Contract Amount: \$1,567,725 (\$275,000 on Amendment 6)
MBE Goal 13%
WBE Goal: 8%
Total MBE Achieved: 13%
Total WBE Achieved: 8%

MBE SUBCONTRACTORS:

Name: SE3, LLC
Address: Kansas City, MO 64158
Scope of Work: Sidewalk Inspections
Subcontract Percentage: 13%
Ownership: Harrison, Earl Jr.
Structure: African-American Male Code 15

WBE SUBCONTRACTORS:

Name: Kansas City Testing & Engineering
Address: Kansas City, MO 64158
Scope of Work: Sidewalk Inspections
Subcontract Percentage: 8%
Ownership: DeCoursey, Elisabeth
Structure: Caucasian Female Code 27

Comments:

Original Contract Amount:	\$466,225.00
Amendment 1:	\$46,500.00
Amendment 2:	\$200,000.00
Amendment 3:	\$200,000.00
Amendment 4:	\$250,000.00
Amendment 5:	<u>\$116,000.00</u>
Current Contract Amount:	\$1,278,725.00
Proposed Amendment 6:	<u>\$ 275,000.00</u>
Proposed Contract Amount:	\$1,567,725.00 - \$1,553,725 per calculator

According to B2G, the prime contractor is achieving the following participation on the previous renewal:

Dollars paid to prime contractor by City to date: \$1,082,546.84
Dollars paid to MBEs by prime contractor to date: \$164,437.74 for 15% MBE.
Dollars paid to WBEs by prime contractor to date: \$88,553.83 for 8% WBE.

Inter-Departmental Communication

Date: July 19, 2024

To: Councilman Kevin O'Neill; Chair: Transportation, Infrastructure & Operations Committee

From: Jaime Guillen: Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary for Amendment 6 #: 240631

CONTRACTOR: Anderson Engineering / OWN, Inc.
Address: 941 W. 141st Terrace, Suite A
Kansas City, MO 64145
Contract #: CS180026 / 89022011-1- Sidewalk
Design Inspections, Amendment 6
Contract Amount: \$1,562,725 (\$275,000 on Amendment 6)
MBE Goal: 13%
WBE Goal: 8%
Total MBE Achieved: 13%
Total WBE Achieved: 8%

MBE SUBCONTRACTORS:
Name: SE3, LLC
Address: 8401 E. State Route 350
Kansas City, MO 64133
Scope of Work: Sidewalk Inspections
Subcontract Percentage: 13%
Ownership: Stewart, Vernal
Structure: African-American Male Code 15

WBE SUBCONTRACTORS:
Name: Kansas City Testing & Engineering, LLC
Address: 1141 Southwest Blvd.
Kansas City, KS 66103
Scope of Work: Sidewalk Inspections
Subcontract Percentage: 8%
Ownership: DeCoursey, Elisabeth
Structure: Caucasian Female Code 27

Comments:

Original Contract Amount:	\$466,225.00
Amendment 1:	\$46,500.00
Amendment 2:	\$200,000.00
Amendment 3:	\$200,000.00
Amendment 4:	\$260,000.00
Amendment 5:	<u>\$115,000.00</u>
Current Contract Amount:	\$1,287,725.00
Proposed Amendment 6:	<u>\$ 275,000.00</u>
Proposed Contract Amount:	\$1,562,725.00

According to B2G, the prime contractor is achieving the following participation on the previous renewal:

Dollars paid to prime contractor by City to date: \$1,082,546.84
Dollars paid to MBEs by prime contractor to date: \$164,437.74 for 15% MBE.
Dollars paid to WBEs by prime contractor to date: \$88,553.83 for 8% WBE.



File #: 231049

ORDINANCE NO. 231049

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute a Cooperative Agreement with Bird Rides, Inc. for continued operation of shared-use electric scooters through December 31, 2026.

WHEREAS, the City of Kansas City, Missouri supports innovation in transportation and welcomes multimodal mobility options; and

WHEREAS, Bird Rides, Inc. was selected as one of four operators chosen by the City through a formal procurement to begin operating shared-use electric scooters within the City beginning in May 2019; and

WHEREAS, although the other selected operators of the City’s procurement process have ceased electric scooter operations since the procurement, Bird has continued to provide this service within Kansas City; and

WHEREAS, Bird also recently served as the sole operator of shared electric scooters in Qatar for the World Cup held in 2023, and is able to parlay that experience in Kansas City in preparation for the City’s involvement in the 2026 World Cup; and

WHEREAS, given the length of the extension in addition to the current time operating within the City, Council approval is required; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is authorized to execute a Cooperative Agreement with Bird Rides, Inc. for continued operation of shared-use electric scooters through December 31, 2026.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Dustin E. Johnson
Assistant City Attorney

**No Docket Memo
Provided for
Ordinance No.**

231049



File #: 240443

ORDINANCE NO. 240443

Sponsor: Director of Water Services Department

Estimating revenue in the amount of \$89,364.00; appropriating \$89,364.00 from the Unappropriated Fund Balance of the Sewer Special Assessments Project Fund; authorizing an \$89,364.00 design professional services Amendment No. 3 with Taliaferro & Browne, Inc., for the 55th and Bennington Avenue Phase II Sanitary Sewer project; authorizing a total contract amount of \$280,161.00; assessing the properties benefitted; adding district sewers for Sewer District 11040; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, the City Council passed Ordinance No. 110252 on April 14, 2011, approving a \$54,994.00 design professional services contract for the final design and construction phase services for the 55th and Bennington Avenue Phase II Sanitary Sewer project as well as assessing properties benefitted for a special assessment; and

WHEREAS, the City Council passed Ordinance No. 220063 on January 27, 2022, for a \$135,803.00 design professional services contract Amendment No. 1 for updated design drawings for current site conditions on this project; and

WHEREAS, the City executed a no-cost design professional services Amendment No. 2 to this project on December 8, 2022, which updated the engineering job classifications and salary rates on the project; and

WHEREAS, this proposed \$89,364.00 design professional services Amendment No. 3 will update the construction drawings by adding district sewers for Sewer District 11040; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the revenue in the following account of the Sewer Special Assessments Project Fund is hereby estimated in the following amount:

AL-3210-800000-485200	Recoveries of Prior Years	
	Expenditures	\$89,364.00

Section 2. That the sum of \$89,364.00 is appropriated from the Unappropriated Fund Balance of the Sewer Special Assessments Project Fund to the following account in the Sewer Special Assessments Project Fund:

AL-3210-807170-611040-89003790

55th & Bennington SSE Ph 2

\$89,364.00

Section 3. That the Director of Water Services is authorized to execute Amendment No. 3 to Contract No. 1050 in the amount of \$89,364.00 for a total contract amount of \$280,161.00, with Taliaferro & Browne, Inc., for the 55th and Bennington Avenue Phase II Sanitary Sewer project, Project No. 89003790. A copy of this amendment is on file in the office of Water Services.

Section 4. That the Director of Water Services is authorized a maximum expenditure of \$89,364.00, from Account No. AL-3210-807170-611040-89003790, Infill Sewer Projects, to satisfy the cost of this amendment.

Section 5. That the special assessments for 100% of total construction cost of the sewer extension plus 25% of the total construction cost of the sewer extension for engineering and administration less any amount provided by Water Services' sewer revenues or approved for Project No. 89003790 from the Capital Improvements Sales Tax Fund are hereby authorized to be made and levied upon the benefited properties within Sewer District Nos. 11040, 11041, 11042, and 719 according to the provision of Article II, Division II, Section 60-44 Rules for apportioning assessments, and Section 60-45 Cost of district sewers and how apportioned all in Chapter 60, Code of Ordinances of Kansas City, relating thereto. Special tax bills evidencing the amount of such assessments shall be issued pursuant to Section 2-1721 of the Code of Ordinances and, when collected, the proceeds thereof shall be credited to the General Fund.

Section 6. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Mark P. Jones
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240443

Submitted Department/Preparer: Water

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Estimating revenue in the amount of \$89,364.00; appropriating \$89,364.00 from the Unappropriated Fund Balance of the Sewer Special Assessments Project Fund; authorizing an \$89,364.00 design professional services Amendment No. 3 with Taliaferro & Browne, Inc., for the 55th and Bennington Avenue Phase II Sanitary Sewer project; authorizing a total contract amount of \$280,161.00; assessing the properties benefited; adding district sewers for Sewer District 11040; and recognizing this ordinance as having an accelerated effective date.

Discussion

Project Justification

The City of Kansas City, Missouri is in the process of eliminating areas where public sanitary sewers are not available to its residents.

One of the areas requiring the City's immediate attention is the residential neighborhood in and around 55th Street and Bennington Avenue. Sampling in the area shows higher than acceptable E. coli bacteria related to human waste. This is a potential health risk to the residents. While considered in the former Sewer District 719 and located just to the west Blue Parkway, the area survives primarily on septic tanks with no access to public sanitary sewer.

In response to the problem, the City has split Sewer District 719 into smaller districts. These are now Sewer Districts 11040, 11041, and 11042 along with a smaller Sewer District 719. Sewer District 11042, where the sampling has taken place, is the worst area of the neighborhood and will receive the most attention first. Connections to proposed sanitary sewer system for existing houses in this district will be available, while main extensions will be extended to the other three districts.

In 2007, Taliaferro & Browne, Inc. prepared sewer construction plans for Sewer District 11042. In 2013, the plans were updated with the addition of a 40' line across

Cambridge Avenue. The current project calls for updating the Sewer Plans as prepared in 2013.

Design Summary/Project Description

The City Council passed Ordinance No. 110252 on April 14, 2011 approving a \$54,994.00 Design Professional Services contract with Taliaferro & Browne Inc. as well as assessing properties benefitted for a special assessment.

The contract provided for the final design and construction phase services for new gravity sanitary sewer joint district and collection systems to serve existing residential areas in the vicinity of 55th and Bennington Avenue, which were designated as Sewer Districts No. 11040, 11041, 11042, and 719.

The City Council passed Ordinance No. 220063 on January 27, 2022 for a \$135,803.00 design professional services contract Amendment No. 1 for updated design drawings for current site conditions on this project.

The City executed a no-cost design professional services Amendment No. 2 to this project on December 8, 2022 which updated the engineering job classifications and salary rates on the project.

This proposed \$89,364.00 design professional services Amendment No. 3 will update the construction drawings by adding Sewer District 11040.

Contract Cost Summary

Original Contract:	\$54,994.00
Amendment No. 1:	\$135,803.00
Amendment No. 2:	\$0.00
<u>Proposed Amendment No. 3:</u>	<u>\$89,364.00</u>
Total:	\$280,161.00

MBE/WBE/SLBE Program

This project is exempt from the Small Local Business Enterprise (SLBE) and MBE/WBE program requirements due to age and contract dollar value.

Estimated Project Cost

The estimated cost of this project is \$280,161.00.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?

AL-3210-807170-611040-89003790 = \$89,364.00
Infill Sewer Projects; Sewer Special Assess Project Fund

3. How does the legislation affect the current fiscal year?
Work on this project will be done during Fiscal Year 25.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
Invoices will be received during Fiscal Year 25.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
Revenue is being estimated for special assessment of affected property owners.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.

- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

Prior Legislation

The City Council passed Ordinance No. 110252 on April 14, 2011 approving a \$54,994.00 design professional services contract for the final design and construction phase services for the 55th and Bennington Avenue Phase II Sanitary Sewer project as well as assessing properties benefitted for a special assessment.

The City Council passed Ordinance No. January 27, 2022 for a \$135,803.00 design professional services contract Amendment No. 1 for updated design drawings for current site conditions on this project.

Service Level Impacts

This project will provide sanitary sewer access to 11 additional properties within the 55th and Bennington project area.

Other Impacts

1. What will be the potential health impacts to any affected groups?
The installation of sanitary sewer in the project area will reduce the number or properties that are reliant on septic tanks. This will help improve water quality by lowering e.coli levels in groundwater.
2. How have those groups been engaged and involved in the development of this ordinance?
A public meeting was held on November 24, 2020 to notify residents of the upcoming project.
3. How does this legislation contribute to a sustainable Kansas City?
These projects will provide public sewer service to about 44 homes on 95 properties. This will reduce the potential for pollution through the elimination of septic tanks and improve the environment for all citizens in the project area.
4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

N/A

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

This project is exempt from the Small Local Business Enterprise (SLBE) and MBE/WBE program requirements due to age and contract dollar value.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)

Inter-Departmental Communication

Date: May 20, 2024

To: Councilman Kevin O'Neill; Chair; Transportation, Infrastructure & Operations Committee

From Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary for Amendment 3 #:240443

CONTRACTOR:	Talliaferro & Browne, Inc.
Address:	1020 E. 8 th St. Kansas City, MO 64106
Contract #	1050 / 89003790 – 55 th St. & Bennington Ave. – Phase II Sanitary Sewer, Amendment 3
Contract Amount:	\$280,161.00 (\$89,364 on Amendment 3)
MBE Goal	100%
WBE Goal:	0%
Total MBE Achieved:	100%
Total WBE Achieved:	0%

MBE SUBCONTRACTORS:

Name:	Talliaferro & Browne, Inc.	
Address:	1020 E. 8 th St. Kansas City, MO 64106	
Scope of Work:	Engineering Design	
Subcontract Amount:	\$280,161	
Ownership:	Andebrhan, Hagos	
Structure:	African-American Male	Code: 15

Comments:

At the time that the original contract was issued, the contract was below the threshold for MBE/WBE goals and the SLBE program had not yet been established. On the first amendment the contract exceeded the threshold and the project was reviewed for MBE/WBE goals.

The prime contractor is a certified MBE and is participating on the contract as a self-performing prime contractor for MBE participation credit. CREO KC set the goals on the first amendment at 100% MBE and 0% WBE because there were no subcontracting opportunities available. The prime contractor indicated that Good Faith Efforts will be made to achieve WBE participation if any subcontracting opportunities are identified on the project in the future,

Page 2: 1050 / 89003790- 55th St. & Bennington Ave. Phase II Sanitary Sewer, Amendment 3

Original Contract Amount:	\$ 54,994.00
Amendment 1:	\$135,803.00
Amendment 2:	<u>\$ 0.00</u>
Current Contract Amount:	\$190,797.00
Proposed Amendment 3:	<u>\$ 89,364.00</u>
Proposed Contract Amount:	\$280,161.00

According to B2G, \$117,154.70 has been paid to the prime contractor by the City to date.



REQUEST FOR SUPPLEMENTAL REVENUE

CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: Water Services Department

BUSINESS UNIT: KCMBU DATE: 4/3/2024 JOURNAL ID: _____

LEDGER GROUP: CAP REVENUE

<u>FY</u>	<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>
AL	3210	800000	485200		\$ 89,364.00

TOTAL 89,364.00

DESCRIPTION: _____

APPROVED BY: _____ DATE _____ APPROVED BY: DEPARTMENT HEAD _____ DATE _____

Inter-Departmental Communication

Date: May 20, 2024

To: Councilman Kevin O'Neill; Chair; Transportation, Infrastructure & Operations Committee

From Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary for Amendment 3 #:240443

CONTRACTOR:	Talliaferro & Browne, Inc.
Address:	1020 E. 8 th St. Kansas City, MO 64106
Contract #	1050 / 89003790 – 55 th St. & Bennington Ave. – Phase II Sanitary Sewer, Amendment 3
Contract Amount:	\$280,161.00 (\$89,364 on Amendment 3)
MBE Goal	100%
WBE Goal:	0%
Total MBE Achieved:	100%
Total WBE Achieved:	0%

MBE SUBCONTRACTORS:

Name:	Talliaferro & Browne, Inc.	
Address:	1020 E. 8 th St. Kansas City, MO 64106	
Scope of Work:	Engineering Design	
Subcontract Amount:	\$280,161	
Ownership:	Andebrhan, Hagos	
Structure:	African-American Male	Code: 15

Comments:

At the time that the original contract was issued, the contract was below the threshold for MBE/WBE goals and the SLBE program had not yet been established. On the first amendment the contract exceeded the threshold and the project was reviewed for MBE/WBE goals.

The prime contractor is a certified MBE and is participating on the contract as a self-performing prime contractor for MBE participation credit. CREO KC set the goals on the first amendment at 100% MBE and 0% WBE because there were no subcontracting opportunities available. The prime contractor indicated that Good Faith Efforts will be made to achieve WBE participation if any subcontracting opportunities are identified on the project in the future,

Page 2: 1050 / 89003790- 55th St. & Bennington Ave. Phase II Sanitary Sewer, Amendment 3

Original Contract Amount:	\$ 54,994.00
Amendment 1:	\$135,803.00
Amendment 2:	<u>\$ 0.00</u>
Current Contract Amount:	\$190,797.00
Proposed Amendment 3:	<u>\$ 89,364.00</u>
Proposed Contract Amount:	\$280,161.00

According to B2G, \$117,154.70 has been paid to the prime contractor by the City to date.



File #: 240550

[COMMITTEE SUBSTITUTE FOR] ORDINANCE NO. 240550

Sponsor: Director of Water Services Department

Authorizing the Director of Water Services to execute a \$183,000.00 Cooperative Agreement with Bridging the Gap, Inc., a Missouri Non-Profit Company, for the Leak Stoppers Program, Renewal No. 3; and authorizing one successive one-year 4th renewal option for an additional \$183,000.00 with further City Council approval for a total agreement amount of \$915,000.00.

WHEREAS, on or about June 15, 2020, the City of Kansas City, Missouri (“City”), through its Water Services Department (“KC Water”), entered into a Cooperative Agreement (“Agreement”) with Bridging the Gap, Inc., a Missouri non-profit company, in the amount of \$183,000.00, with renewal options to fund the Leak Stoppers Program which is designed to fix home water leaks in the City’s low-income, urban core neighborhoods; and

WHEREAS, this Agreement was renewed in June 2021 in the amount of \$183,000.00; and

WHEREAS, this Agreement was renewed in April 2023 in the amount of \$183,000.00; and

WHEREAS, this proposed ordinance is for a \$183,000.00 Renewal No. 3 and one successive one-year 4th renewal options for an additional \$183,000.00 for a maximum expenditure of \$915,000.00 with further City Council approval; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Water Services Department is authorized to execute Contract No. 20003-3 in the amount of \$183,000.00 with Bridging the Gap, Inc., for the Leak Stoppers Program, Renewal No. 3, Project No. 60800057. A copy of the contract is on file in the office of the Director of Water Services.

Section 2. That the Director of the Water Services Department is authorized to expend up to the sum of \$183,000.00 from Account No. 25-8010-801100-619880, Consumer Services, to satisfy the cost of this contract.

Section 3. That the Director of Water Services is hereby authorized to execute one successive one-year 4th renewal option for this contract with additional Council approval with such funds as appropriated by the Council in future annual budgets.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Nicole Rowlette
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240550

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Manager of Procurement Services to execute a \$183,000.00 Cooperative Agreement with Bridging the Gap, Inc., a Missouri Non-Profit Company, for the Leak Stoppers Program, Renewal No. 3; and authorizing one successive one-year renewal option for an additional \$183,000.00 without further City Council approval for a total agreement amount of \$915,000.00.

Discussion

The Leak Stoppers Program consists of the Non-Profit coordinating with KC Water to promote water conservation and fix home water leaks in Kansas City's low-income, urban core neighborhoods. The Non-Profit is to provide the necessary management and administration services for this program.

The City originally executed the Leak Stoppers Program Cooperative Agreement on April 3, 2020 for FY2021 for \$183,000.00. An Amendment No. 1 was executed on April 14, 2021 to extend the term of the Agreement and move remaining funding from the Toilet Replacement component of the program to the Water Conservation Kit and Complex Leak Repair components.

The City executed Renewal No. 1 to the Leak Stoppers Program Cooperative Agreement on June 15, 2021 for \$183,000.00.

The City executed Renewal No. 2 to the Leak Stoppers Program Cooperative Agreement on April 19, 2023 for \$183,000.00.

This ordinance authorizes a \$183,000.00 Renewal No. 3 to the Leak Stoppers Program Cooperative Agreement. An ordinance is required for City Council to authorize this Renewal No. 3 as the accumulative total of the original Agreement and Renewals will exceed the \$400,000.00 City Council threshold for Cooperative Agreements.

Contract Summary

Original Contract: \$183,000.00

Renewal No. 1:	\$183,000.00
Renewal No. 2:	\$183,000.00
Proposed Renewal No. 3:	\$183,000.00
Proposed Renewal No. 4:	\$183,000.00
Total:	\$915,000.00

Original Solicitation

City Code of Ordinance Section 3-3(d)(2) states that solicitation is not required for Cooperative Agreements, to the extent such agreements are with any other municipality or political subdivision, or with an elective or appointive official thereof; or with a duly authorized agency of the United States, or of this state, or with other states or their municipalities or political subdivisions; or with any not-for-profit entity granted tax-exempt status under any provision of Section 501(c) of the Internal Revenue Code (26 U.S.C. § 501(c)).

MBE/WBE Goals

The original Cooperative Agreement project goals were 11% MBE and 11% WBE by the Civil Rights & Equal Opportunity (CREO KC) Department. Subcontracting Contractor Utilization Plan information was approved on September 22, 2022 by CREO KC with 5% MBE and 0% WBE participation after Good Faith Efforts were submitted on September 1, 2022.

Bridging the Gap, Inc. is committed to meeting the 5% MBE and 0% subcontracting goals on this renewal.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
25-8010-801100-619880 = \$183,000.00
Consumer Services, Water fund
3. How does the legislation affect the current fiscal year?
Already in the FY2025 Budget for Water Services
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No.

Office of Management and Budget Review
(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund. Yes No
- 2. This fund has a structural imbalance. Yes No
- 3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

City Council passed Ordinance No. 221007 on December 8, 2022 authorizing Renewal No. 2 to the Leak Stoppers Program with Bridging the Gap, Inc.

Service Level Impacts

The Leak Stoppers Program is intended to help low-income customers lower their water bills through finding and fixing water leaks within their households.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Reducing water leaks.
2. How have those groups been engaged and involved in the development of this ordinance?
Bridging the Gap, Inc. has been working on behalf of Water Services to reach low income customers who need assistance fixing water leaks on their property.
3. How does this legislation contribute to a sustainable Kansas City?
Helps low income customers fix leaks and in turn, reduce water consumption.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

The original Cooperative Agreement project goals were 11% MBE and 11% WBE by the Civil Rights & Equal Opportunity (CREO KC) Department. Subcontracting Contractor Utilization Plan information was approved on September 22, 2022 by CREO KC with 5% MBE and 0% WBE participation after Good Faith Efforts were submitted on September 1, 2022.

Bridging the Gap, Inc. is committed to meeting the 5% MBE and 0% subcontracting goals on this renewal.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)



MBE/WBE/DBE Contract Goals Request

Date: June 14, 2022
 To: Andrea Dorch; Director, Civil Rights & Equal Opportunity Department
 From: Leona Walton, KC Water

Project Number 6080057	Project Name Leak Stoppers Program, Renewal 2
Contract ID Number 20003-2	Solicitation Date:
Estimated Project Duration: 1 year (with 2 1-yr renewal options)	Presenting to Council Date:¹ 6/22/2022

Note: Click the box to select

Prevailing Wage	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Contract Category:	<input type="checkbox"/> Construction	<input type="checkbox"/> Design-Build	<input type="checkbox"/> Non-Municipal Agency
	<input type="checkbox"/> Design Professional	<input type="checkbox"/> Other Goods & Services	<input type="checkbox"/> Lease
	<input type="checkbox"/> Professional Services	<input type="checkbox"/> Facilities Maintenance/Repair	<input type="checkbox"/> Tenant (MBE/WBE)
	<input checked="" type="checkbox"/> Other (Enter Type): Cooperative Agreement with non-profit		<input type="checkbox"/> Concession
Type:	<input type="checkbox"/> Original	<input type="checkbox"/> Amendment No.	
Funding:	<input checked="" type="checkbox"/> City(MBE/WBE)	<input type="checkbox"/> Federal (DBE)	<input type="checkbox"/> State (DBE)
	<input type="checkbox"/> Other:	<input type="checkbox"/> Grant#	
Construction Workforce Goals: Are the estimated construction labor hours greater than 800 and the estimated cost greater than \$300,000? If yes, complete "Required Crafts" Worksheet and include total number of hours in Description of Work.			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input checked="" type="checkbox"/> Estimated Cost Breakdown attached - Page 2			<input type="checkbox"/> List of Required Crafts attached - Page 3

Description of work (Provide details):

Under this Program, the Non-Profit will coordinate with KC Water to fix home water leaks in Kansas City's low-income neighborhoods. The Non-Profit is to provide the necessary management and administration services for this program as defined in this Scope of Services. This Program consists of the Non-Profit coordinating with KC Water to promote water conservation and fix home water leaks in Kansas City's low-income, urban-core neighborhoods. The Non-Profit is to provide the necessary management and administration services for this program. The Leak Stoppers program will involve up to 1,000 low-income/high water usage households, which likely have one or more leaks contributing to their high bills. To select participating households, a scoring system may be developed considering such factors as bill size, number of household members, and estimated income. The program strategy is based primarily on gallons conserved per dollar spent, focusing on low-cost solutions which conserve high gallons, like toilet flapper replacement and installation of aeration devices. Some households with very high usage will need more extensive work, such as replacing old toilets and plumbing, and related repairs. Some of the Work performed by Non-Profit will be through its employees while others may be required to be performed by a licensed master plumber.

Project Manager: Tamyra Goode

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT USE ONLY:			
<input type="checkbox"/> No Goals are set for this Project; OR	11	11	
<input checked="" type="checkbox"/> The following Goals are approved for this Project	DocuSigned by: _____	% MBE _____	% WBE OR _____ % DBE
Civil Rights & Equal Opportunity Department		Date:	6/14/2022
<small>12A945AC651144A</small>			

¹ Contractor Utilization Plan (CUP) MUST be submitted to CREO KC prior to being posted on docket for review & approval from Council

Scopes of Work

PROJECT #: 60800057 PROJECT/CONTRACT NAME: Leak Stoppers Program, Renewal 2

Department Use			
List NAICS Codes & Description	Dollar Amount	<input type="checkbox"/> DBE <input type="checkbox"/> MBE	WBE
<p>Under this Program, the Non-Profit will coordinate with KC Water to fix home water leaks in Kansas City’s low-income neighborhoods. The Non-Profit is to provide the necessary management and administration services for this program as defined in this Scope of Services. This Program consists of the Non-Profit coordinating with KC Water to promote water conservation and fix home water leaks in Kansas City's low-income, urban-core neighborhoods. The Non-Profit is to provide the necessary management and administration services for this program. The Leak Stoppers program will involve up to 1,000 low-income/high water usage households, which likely have one or more leaks contributing to their high bills. To select participating households, a scoring system may be developed considering such factors as bill size, number of household members, and estimated income. The program strategy is based primarily on gallons conserved per dollar spent, focusing on low-cost solutions which conserve high gallons, like toilet flapper replacement and installation of aeration devices. Some households with very high usage will need more extensive work, such as replacing old toilets and plumbing, and related repairs. Some of the Work performed by Non-Profit will be through its employees while others may be required to be performed by a licensed master plumber.</p>	\$ 183,000.00		
Department Recommendation Total	\$ 183,000.00	\$ -	\$ -
Department Recommended Goal		0%	0%

Scopes of Work

PROJECT #: 60800057 PROJECT/CONTRACT NAME: Leak Stoppers Program, Renewal 2

Civil Rights & Equal Opportunity Department Use Only:			
List NAICS Codes & Description			
CREO KC Availability Percentage			

NOTICE: The scopes of work and dollar amounts listed on this MBE/WBE/DBE Contract Goals Request are using internal estimates only for the purpose of analyzing the availability and capacity of M/W/DBEs to set appropriate target goals. Nothing contained within this form should be used to limit, restrict or mandate M/W/DBE participation in particular scopes of work for responding to

Pursuant to RSMo. Section 610.021(11) &(12) the documents related to bids, such as the scopes of work analysis, will not be made available until bids are completed.

Availability Analysis

Historical Data

Scopes of Work

PROJECT #: 60800057 PROJECT/CONTRACT NAME: Leak Stoppers Program, Renewal 2

Pursuant to RSMo. Section 610.021(11) &(12) the documents related to bids, such as the scopes of work analysis, will not be made available until bids are completed.

REQUIRED CRAFTS (Check all that apply)	APPLICABLE DIVISIONS
<input type="checkbox"/> Asbestors Worker	2, 7,13,15
<input type="checkbox"/> Boilermaker	2, 11,15
<input type="checkbox"/> Bricklayers - Stone Mason	2, 4, 7, 10, 15
<input type="checkbox"/> Carpenter	All
<input type="checkbox"/> Carpenter - Millwright	2, 11, 12
<input type="checkbox"/> Cement Mason	2, 4, 9, 10, 11, 13, 15
<input type="checkbox"/> Communication (Electronic/Telecommunication) Technician	2, 10, 11, 16
<input type="checkbox"/> Electrician - Inside Wireman	2, 10, 11, 12, 13, 14, 15, 16
<input type="checkbox"/> Electrician - Outside Line Construction/Lineman	2, 10, 16
<input type="checkbox"/> Elevator Constructor	2, 11, 14
<input type="checkbox"/> Glazier	2, 8, 10
<input type="checkbox"/> Iron Worker	2, 3, 5, 8, 10, 13
<input type="checkbox"/> Laborer	All
<input type="checkbox"/> Linoleum Layer & Cutter	2, 6, 7, 9, 10, 12
<input type="checkbox"/> Operating Engineer	All
<input type="checkbox"/> Painter	2, 9, 10, 12, 15
<input type="checkbox"/> Plasterer	2, 7, 9, 10, 15
<input type="checkbox"/> Plumber	2, 13, 15
<input type="checkbox"/> Pipe Fitter	2, 10, 13, 15
<input type="checkbox"/> Roofer/Waterproofer	2, 7
<input type="checkbox"/> Sheet Metal Worker	2, 4, 5, 7, 9, 10, 13, 15
<input type="checkbox"/> Sprinkler Fitter - Fire Protection	2, 7, 13, 15
<input type="checkbox"/> Terazzo Worker - Marble Mason	2, 9, 10, 12
<input type="checkbox"/> Tiler	2, 4, 7, 9, 10, 12
<input type="checkbox"/> Truck Driver - Teamster/Traffic Control Service Driver	All
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	



CREO KC Contractor Utilization Plan Approval

Date: July 28, 2022
 To: Andrea Dorch, Civil Rights & Equal Opportunity Department
 From: Leona Walton, KC Water
 Subject: Contract/Project No.: 20003-2/60800057
 Project Title: Leak Stoppers Program, Renewal No. 2

Funding: <input checked="" type="checkbox"/> City (MBE/WBE/DBE) <input type="checkbox"/> Federal (DBE) ¹ <input type="checkbox"/> State (DBE) ¹ - Grant _____ <input type="checkbox"/> Other: TIF <input checked="" type="checkbox"/>	
Contract Category: <input type="checkbox"/> Construction <input type="checkbox"/> General Service <input type="checkbox"/> Facility Repair <input type="checkbox"/> Design Professional <input type="checkbox"/> Professional Services <input type="checkbox"/> Concession <input checked="" type="checkbox"/> Other: Cooperative Agreement	
Bid/Proposal Closing Date: _____	No. of Bidders/Proposers: _____
Recommended Bid/Proposal²: \$183,000.00	
Company: Bridging the Gap, Inc. Contact: Tru-Kechia Smith Contact Email: Kechia.Smith@bridgingthegap.org	Address: 1427 W. 9 th Street, Suite 201, KCMO 64101 Phone: 816.945-9330 Fax: _____
Additional Information: 	

cc: Project Manager: Tamyra Goode

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT USE ONLY	
The attached Contractor Utilization Plan is:	
<input checked="" type="checkbox"/> Approved	The Request for Best Faith Efforts Waiver is:
<input type="checkbox"/> Disapproved	<input checked="" type="checkbox"/> Approved
	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation: <u>5</u> % MBE & <u>0</u> % WBE or _____ % DBE	
DocuSigned by: 	9/22/2022
Civil Rights & Equal Opportunity Department	Date

FOR GRANTING AGENCY USE ONLY³ <input type="checkbox"/> N/A
Approved by: _____
Date: _____

The GFE is approved based on the following mitigating circumstances:
 (1) This is essentially a construction-related, maintenance contract and should not have been submitted for goals. Despite the EEI requirements not being applicable, the Prime achieved MBE participation through its efforts for inclusion. (2) In the alternative, this could have been considered a construction only cooperative agreement which does not meet the threshold for the EEI requirements. Despite being below the threshold, the Prime, a nonprofit, did achieve minority business participation. Based on these mitigating circumstances, the CUP is approved.

¹ DBE Programs apply to specific federal or state grant requirements.
² The dollar figure here should match the approved Bid/Proposal recommendation or amendment preparation checklist on file with the requesting department.
³ Federal and state grant agreements may require granting agency approval of contract goals.

Inter-Departmental Communication

Date: July 29, 2024

To: Councilman Kevin O'Neill; Chair: Transportation, Infrastructure & Operations Committee

From: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary for Renewal 3 # : 240550

CONTRACTOR:	Bridging the Gap, Inc.
Address:	1427 W. 9 th St., Suite 201 Kansas City, MO 64101
Contract #	20003-3 / 60800057 – Leak Stoppers Program, Renewal 3
Contract Amount:	\$183,000.00
MBE Goal	5%
WBE Goal:	0%
Total MBE Achieved:	5%
Total WBE Achieved:	0%

MBE SUBCONTRACTORS:

Name:	All Around Plumbing, LLC	
Address:	6705 E. 140 th Terrace Grandview, MO 64030	
Scope of Work:	Plumbing Services	
Subcontract Percentage:	5%	
Ownership:	Hayes, Micah	
Structure:	African-American Male	Code: 15

Comments:

According to B2G, the prime contractor indicated that they are currently achieving the following participation on the contract:

Dollars paid to prime contractor by City to date: \$137,675.25
Dollars paid to MBEs by prime contractor to date: \$19,025 for 14% MBE.
Dollars self-performed for WBE credit to date; \$0 for 0% WBE.



ORDINANCE NO. 240550 (Committee Substitute / Held in Committee)

Leak Stoppers Program, Renewal No. 3

Authorizing the Director of Water Services to execute a \$183,000.00 Cooperative Agreement with Bridging the Gap, Inc., a Missouri Non-Profit Company, for the Leak Stoppers Program, Renewal No. 3; and authorizing one successive one-year 4th renewal option for an additional \$183,000.00 with further City Council approval for a total agreement amount of \$915,000.00.

July 30, 2024

Transportation, Infrastructure & Operations
Committee



ORDINANCE NO. 240550

Leak Stoppers provides qualifying KC Water customers with services and devices to reduce the amount of water used in customers homes and the costs associated with unintended water usage.

Services include:

- Water Conservation Kits
- Toilet Flap Replacement
- Toilet Replacement
- Leak Repair



To apply for your FREE water saving kit, visit www.LeakStoppersKC.com or call 816-890-9600.

ORDINANCE NO. 240550

How the Program Works:

- Residential home visit
- Identify leaks and energy efficiency issues
- Install FREE water conservation and energy products as needed

Benefits

Provides qualifying KC Water customers with a FREE Water Savings Kit that includes simple devices that could reduce the amount of water used in the home and reduce the water bill up to \$100.00 per year. Free installation is available!

ORDINANCE NO. 240550

Average Spend Per Customer

- Water Conservation Kits - \$10.00
- Toilet Flappers - \$7.00
- Leaks (Minor/Major) \$700.00, common are fill valve and faucet replacements
- Toilet Replacements - \$545.00
- Toilet Replacements with flooring repair - \$1,200.00

ORDINANCE NO. 240550

Leak Stoppers Program (May 1, 2023 – April 30, 2024)

Number of Households Visited 511

Water Conservation Kit Installations 511

Toilet Replacements

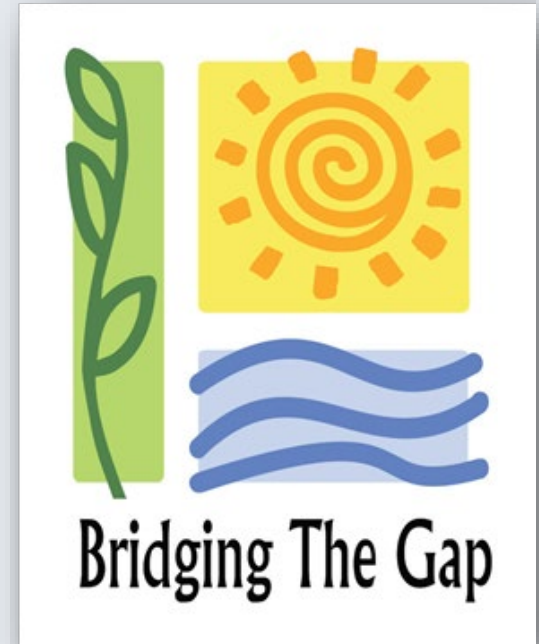
Toilets Installed in FY2024 25

Leak Repair

Minor Leak Repair Candidates: 160

Complex Leak Repair Candidates: 22

Leak Repairs Completed: 35



ORDINANCE NO. 240550

Who is Eligible?

Low- to moderate-income households located in Kansas City, Missouri may be eligible.

Eligibility factors may include one of the following:

- Current receiving WIC, Social Security, Medicaid/Medicare, Retired, Disability, etc. or job impacted by COVID-19
- High water bill or received water bill insert
- Referral from KC Water or Evergy
- Home is in high priority zip code: 64130, 64132, 64128, 64127, 64126, and 64109 (Can be renter or homeowner)

THANK YOU



File #: 240551

[COMMITTEE SUBSTITUTE FOR] ORDINANCE NO. 240551

Sponsor: Director of Water Services Department

Authorizing the Manager of Procurement Services to execute a \$1,000,000.00 professional, specialized or technical services contract with the Mid America Assistance Coalition, for the Low Income Assistance Program for a one-year term; and approving three successive one-year renewal options with further Council approval.

WHEREAS, pursuant to Section 3-41(a)(2) of the Code of Ordinances, the City Council must authorize contracts for services other than a sole source professional services in excess of \$400,000.00; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is authorized to execute Contract No. EV03556 in the amount of \$1,000,000.00 with the Mid America Assistance Coalition, for the Low Income Assistance Program for a one year term. A copy of the contract is on file in the office of the Director of Water Services.

Section 2. That the Director of the Water Services Department is authorized a maximum expenditure of \$1,000,000.00 from Account No. 25-8010-801100-619060, Consumer Services, to satisfy the cost of this contract.

Section 3. That the Manager of Procurement Services is authorized to execute three successive one-year renewal options for this contract with additional Council approval with such funds as appropriated by the Council in future annual budgets.

..end

The City has no financial obligation under this Ordinance and Agreement until the Manager of Procurement Services issues a Purchase Order which will be signed by the City's Director of Finance certifying there is a balance, otherwise encumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise encumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen

Director of Finance

Approved as to form:

Nicole Rowlette
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240551

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Manager of Procurement Services to execute a \$1,000,000.00 professional, specialized or technical services contract with the Mid America Assistance Coalition, for the Low Income Assistance Program for a one-year term; approving three successive one-year renewal options with further Council approval; and recognizing this ordinance as having an accelerated effective date.

Discussion

Project Justification/Project Description

The City Council established the Water Services Utility Funding Task Force in 2016 to integrate community values into a funding strategy for its water, wastewater, and stormwater utilities.

The Water Services Utility Funding Task Force recommended increasing the amount of customer assistance to benefit eligible low-income households to help pay their water, wastewater, and stormwater utility bills.

The Water Services Department (WSD) desires to continue a public assistance program to aid low-income residents in payment of their water bills. WSD wants to contract with one umbrella social service agency, which then coordinates assistance with the other local social services agencies.

The Mid America Assistance Coalition (MAAC), a not-for-profit corporation, is the coordinating agency for emergency assistance organizations and homeless services providers in the Kansas City area. WSD sets the eligibility criteria and then sends payments to MAAC. Through MAAC, local social service agencies will be able to access a database and tap into the funds when a client meets the eligibility criteria. The social service agency will then write the check to WSD on behalf of the client.

MAAC has distributed utility funds to Kansas City area agencies since 1982, and currently provides this assistance service for Evergy, formerly known as KCP & L and others. MAAC uses MAACLink, a centralized computer database system to fund and

track performance of area agencies and the distribution of financial resources. Currently, their system links funding sources through more than fifty (50) agencies in the local service area. Through this program, they are able to meet our reporting requirements for all monies provided.

Term

The term of this project will be 365 days for the initial contract. This contract will also have three successive one-year renewal options with further City Council approval. The amount of funding for future contracts will be determined at that time, subject to the availability and appropriation of funds in future annual budgets.

Solicitation

A solicitation waiver was approved by the City Manager on May 1, 2024 pursuant to Code of Ordinances 3-3(d)(3) and 3-7(2)(d). There is only one source for this service.

MBE/WBE Goals

CREO KC approved a waiver of goals on June 11, 2024 based on this contract is with a non-profit company.

Estimated Project Cost

The City's estimated cost for this project will not exceed \$1,000,000.00.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No

2. What is the funding source?
25-8010-801100-619060 = \$1,000,000.00
Consumer Services, Water fund

3. How does the legislation affect the current fiscal year?
This ordinance is revenue supported and will not have a net impact on the current fiscal year.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Housing and Healthy Communities (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Utilize planning approaches in neighborhoods to reduce blight, ensure sustainable housing, and improve resident wellbeing and cultural diversity.
 - Maintain and increase affordable housing supply to meet the demands of a diverse population.
 - Address the various needs of the City's most vulnerable population by working to reduce disparities.
 - Foster an inclusive environment and regional approach to spur innovative solutions to housing challenges.
 - Ensure all residents have safe, accessible, quality housing by reducing barriers.
 - Protect and promote healthy, active amenities such as parks and trails, play spaces, and green spaces.

Prior Legislation

N/A

Service Level Impacts

Providing financial assistance to low-income families for their water service bills benefits the City in several ways. It reduces collection costs, decreases levels of arrearages, and minimizes the number of service disconnections for those facing financial hardship

in meeting this essential need. Moreover, such support fosters a positive relationship between the City and its community.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Access to essential water services with this program for qualifying low-income individuals/households.
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
Providing financial assistance to low-income families for their water service bills benefits the City in several ways. It reduces collection costs, decreases levels of arrearages, and minimizes the number of service disconnections for those facing financial hardship in meeting this essential need. Moreover, such support fosters a positive relationship between the City and its community.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

CREO KC approved a waiver of MBE/WBE goals on June 11, 2024. MAAC has less than 50 employees so the Affirmative Action Plan is not applicable to this contract.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)



*CREO Document Submittal Project

CREO Document Submittal for Non e-Builder Projects: #1548

Subject: Goal Request Document Upload | Contract Unknown | LOW INCOME ASSISTANCE PROGRAM
Creator: Newman-Buckner, Marzella
Date Created: 06.07.2024 01:28PM
Process Date Due:
Open: Yes

Accepted By:
Current Step: CREO MM Goal Request
Status: Approved
Date Due:

Comments

Comment By: Alvaro Ontiveros, CITY OF KANSAS CITY
6/11/2024 4:58:44 PM

A document was attached

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 05/17/2024
Form Prepared By: Delois Moore

Contract/Project Number:	Project Name: Low Income Assistance Program
Owning Department: Water Services	Project Manager: Celeste Chaney-Tucker

Funding: City State Federal CO-OP Grant: Other: Water Department Penalt

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Presenting to Council¹: Yes No

Construction Employment Program: Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
 No: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 365	Anticipated Solicitation Date: n/a
---------------------------------------	------------------------------------

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Description of Contract (Provide Details):

Public Assistance program administrated to aid low-income residents in payment of their water bills. This contract provides aid to approximately 1,850 households at a maximum of \$500.00 per calendar year. Contractor is a one umbrella social service agency, which coordinates assistance with other local service agencies. There's only one source for this service. Contractor will be paid on the following basis, an 7.5% administrative fee for funds expended under the program, not to exceed \$75,000.00.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type: _____

According to CREO Annual Goal Manual, the Goals for this project are:

_____ 0 _____ % MBE	_____ 0 _____ % WBE	_____ % DBE
---------------------	---------------------	-------------

Electronic Record? Yes No

GSD Signature: _____ Date: _____

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

_____ % MBE	_____ % WBE	_____ % DBE
-------------	-------------	-------------

No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Wavier: single-source and solicitation exempt, no opportunities for subcontracting.

Electronic Record? Yes No

DocuSigned by: _____
 CREO Signature: Alvaro Outineros Date: 6/11/2024
A74835E30B2E429...





*CREO Document Submittal Project

CREO Document Submittal for Non e-Builder Projects: #1548

Subject: Goal Request Document Upload | Contract Unknown | LOW INCOME ASSISTANCE PROGRAM
Creator: Newman-Buckner, Marzella
Date Created: 06.07.2024 01:28PM
Process Date Due:
Open: Yes

Accepted By:
Current Step: CREO MM Goal Request
Status: Approved
Date Due:

Comments

Comment By: Alvaro Ontiveros, CITY OF KANSAS CITY
6/11/2024 4:58:44 PM

A document was attached

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 05/17/2024
Form Prepared By: Delois Moore

Contract/Project Number:	Project Name: Low Income Assistance Program
Owning Department: Water Services	Project Manager: Celeste Chaney-Tucker

Funding: City State Federal CO-OP Grant: Other: Water Department Penalt

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Presenting to Council¹: Yes No

Construction Employment Program: Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
 NO: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 365	Anticipated Solicitation Date: n/a
---------------------------------------	------------------------------------

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Description of Contract (Provide Details):

Public Assistance program administrated to aid low-income residents in payment of their water bills. This contract provides aid to approximately 1,850 households at a maximum of \$500.00 per calendar year. Contractor is a one umbrella social service agency, which coordinates assistance with other local service agencies. There's only one source for this service. Contractor will be paid on the following basis, an 7.5% administrative fee for funds expended under the program, not to exceed \$75,000.00.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type:

According to CREO Annual Goal Manual, the Goals for this project are:

_____ 0 _____ % MBE	_____ 0 _____ % WBE	_____ % DBE
---------------------	---------------------	-------------

Electronic Record? Yes No

GSD Signature: _____ Date: _____

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

_____ % MBE	_____ % WBE	_____ % DBE
-------------	-------------	-------------

No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Wavier: Single-source and solicitation exempt, no opportunities for subcontracting.

Electronic Record? Yes No

DocuSigned by: _____
 CREO Signature: Alvaro Ontiveros Date: 6/11/2024
A74835E30B2E429...



File #: 240563

[COMMITTEE SUBSTITUTE FOR] ORDINANCE NO. 240563

Sponsor: Director of Water Services Department

Authorizing the Manager of Procurement Services to execute a \$1,536,779.71 professional, specialized or technical services contract Amendment No. 3 with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services Renewal No. 2 project extending the contract's term and cost, for a total contract amount of \$2,655,251.23; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, City Council passed Ordinance No. 210640 on August 12, 2021, authorizing a \$1,018,202.40 professional, specialized or technical services contract with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services project; and

WHEREAS, Ordinance No. 210640 approved the original contract and two successive one-year renewals; and

WHEREAS, the City executed a \$1,052,130.00 professional, specialized or technical services contract on September 2, 2022, under Contract No. 22003-1 with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services, Renewal No. 1 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 under Contract No. 22003 on April 29, 2022, extending the term an additional 60 days; and

WHEREAS, the City executed a \$1,118,471.52 professional, specialized or technical services contract on March 6, 2024 under Contract No. 22003-2 with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services, Renewal No. 2 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 with Doxim Utilitec, LLC, on May 1, 2024, under Contract No. 22003-2 to extend the term until June 30, 2024, in order to continue water bill printing and mailing services; and

WHEREAS, the City executed a no-cost Amendment No. 2 with Doxim Utilitec, LLC, on June 14, 2024, under Contract No. 22003-2 to extend the term until July 31, 2024, for continued water bill printing and mailing services; and

WHEREAS, this ordinance is for a \$1,536,779.71 Amendment No. 3 under Contract No. 22003-2 increasing the contract's term and cost for an additional one-year period for continued water bill printing and mailing services; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is authorized to execute Amendment No. 3 to Contract No. 22003-2 in the amount of \$1,536,779.71, for a total contract amount of \$2,655,251.23, with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services project. A copy of this amendment is on file with the Water Services Department.

Section 2. That the Director of the Water Services Department is authorized a maximum expenditure of \$1,536,779.71 from Account No. 25-8010-801100-B, Consumer Services, to satisfy the cost of this amendment.

Section 3. That this ordinance, relating to expenses of government, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(B) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

The City has no financial obligation under this Ordinance and Agreement until the Manager of Procurement Services issues a Purchase Order which will be signed by the City's Director of Finance certifying there is a balance, otherwise encumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise encumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen
Director of Finance

Approved as to form:

Nicole Rowlette
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240563

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Manager of Procurement Services to execute a \$1,508,075.71 professional, specialized or technical services contract Amendment No. 3 with Doxim Utilitec LLC, for the Water Bill Printing and Mailing Services, Renewal No. 2 project extending the contract's term and cost, for a total contract amount of \$2,626,547.23; and recognizing this ordinance as having an accelerated effective date.

Discussion

Project Justification

This project entails printing and mailing of bills for water services and other consumer correspondence using the KWIC (Kansas City Water Information Center) billing software.

Project Description

Each business day the contractor receives an electronically delivered file containing the current day's bills for water services, delinquent and turn off notices and other consumer correspondence. The contractor generates the bills for water services, provides the envelopes and letter stock which are used to print and mail out consumers' water bills and letters. The contractor sorts the mail to achieve the best possible postal rates and sends the mail to the United States Postal Service each business day. Additionally, this contract promotes customer E-bills to reduce paper usage and postage.

This project affects residents, commercial, and wholesale customers in Kansas City, Missouri, and wholesale customers outside of Kansas City, Missouri.

Ordinance/Original Contract

City Council passed Ordinance No. 210640 on August 12, 2021 authorizing a \$1,018,202.40 professional, specialized or technical services contract with Doxim Utilitec LLC for the Water Bill Printing and Mailing Services project.

Ordinance No. 210640 approved the original contract and two successive one-year renewals.

Renewal No. 1

The City executed a \$1,052,130.00 professional, specialized or technical services contract on September 2, 2022 under Contract No. 22003-1 with Doxim Utilitec LLC, for the Water Bill Printing and Mailing Services, Renewal No. 1 project.

The City executed a no-cost Amendment No. 1 under Contract No. 22003 on April 29, 2022 extending the term an additional 60 days.

Renewal No. 2

The City executed a \$1,118,471.52 professional, specialized or technical services contract on March 6, 2024 under Contract No. 22003-2 with Doxim Utilitec LLC, for the Water Bill Printing and Mailing Services, Renewal No. 2 project.

The City executed a no-cost Amendment No. 1 with Doxim Utilitec LLC on May 1, 2024 under Contract No. 22003-2 to extend the term until June 30, 2024 in order to continue water bill printing and mailing services.

The City executed a no-cost Amendment No. 2 with Doxim Utilitec LLC on June 14, 2024 under Contract No. 22003-2 to extend the term until July 31, 2024 for continued water bill printing and mailing services.

This proposed ordinance is for a \$1,508,075.71 Amendment No. 3 under Contract No. 22003-2 increasing the contract's term and cost for an additional one-year period beyond what Ordinance No. 210640 approved in order to continue water bill printing and mailing services.

Term

The term of this project is an additional 365 calendar days.

Contract Cost Summary

Original Contract (No. 22003):	\$1,018,202.40
Renewal No 1 (No. 22003-1):	\$1,052,130.00
Proposed Amendment No. 1:	\$0.00
Total:	\$1,052,130.00
Renewal No. 2 (No. 22003-2):	\$1,118,471.52
Amendment No. 1:	\$0.00
Amendment No. 2:	\$0.00
Proposed Amendment No. 3:	\$1,508,075.71
Total:	\$2,626,547.23

MBE/WBE Goals

The Human Relations Department (HRD now known as CREO KC) originally established goals of 3% MBE and 3% WBE on this professional, specialized or

technical services project on December 2, 2020, which pre-dated the Annual Goal Program.

The original Contractor Utilization Plan was approved HRD on August 10, 2021 with 0% MBE and 6% WBE participation.

A Request for Modification was submitted to CREO KC on June 10, 2022 for the original Contract No. 22003, and was approved on June 22, 2022 changing a WBE subcontractor and participation remaining at 0% MBE and 6% WBE.

For Renewal No. 1 under Contract No. 22003-1, a Request for Modification was submitted to CREO KC on July 1, 2022, and was approved on July 6, 2022 with participation of 0% MBE and 6% WBE.

For Renewal No. 2 under Contract No. 22003-2, a Request for Modification was submitted to CREO KC on August 11, 2023, and was approved on September 28, 2023 with participation of 0% MBE and 6% WBE.

Doxim Utilitec LLC is committed to meeting the 0% MBE and 6% WBE goals on this project's amendment.

There are Affirmative Action Program requirements in this contract.

Original Solicitation/Selection

This Project was originally solicited in accordance with the City's requirements. Three proposals were received March 11, 2021 as follows:

- Doxim Utilitec LLC = \$1,018,202.40
- Kubra = \$1,043,146.20
- OSG = \$1,052,724.00

Doxim Utilitec LLC was selected for this project in accordance with Code of Ordinance Section 3-31(a).

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
25-8010-801100-B = \$1,508,075.71 / Consumer Services, Water Fund
3. How does the legislation affect the current fiscal year?
This project was included in the FY25 Operating Budget.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

No.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

City Council passed Ordinance No. 210640 on August 12, 2021, which authorized a \$1,018,202.40 professional, specialized or technical services contract with Doxim

Utilitec, LLC, for the Water Bill Printing and Mailing Services project and two successive one-year renewals without further City Council approval.

Service Level Impacts

N/A

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
This project promotes E-Bills to reduce paper usage and postage and allows the opportunity to use recycled paper.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

The Human Relations Department (HRD, now known as CREO KC) originally established goals of 3% MBE and 3% WBE on this professional, specialized or technical services project on December 2, 2020, which pre-dated the Annual Goal Program.

The original Contractor Utilization Plan was approved HRD on August 10, 2021 with 0% MBE and 6% WBE participation.

A Request for Modification was submitted to CREO KC on June 10, 2022 for the original Contract No. 22003, and was approved on June 22, 2022 changing a WBE subcontractor and participation remaining at 0% MBE and 6% WBE.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



MBE/WBE/DBE Contract Goals Request

Date: November 18, 2020
 To: Phillip Yelder, Human Relations Department
 From: Leona Walton, Water Services Department

Project Number	Project Name	
n/a	Water Bill Printing and Mailing Services	
Contract ID Number	Estimated Cost: (cost breakdown attached)	Solicitation Date:
22003	\$ 1,215,414.54	December 2020
Estimated Project Duration: one year + five one-year renewals		

Note: Click the box to select

<input checked="" type="checkbox"/> FICB PREVAILING WAGE: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
Contract Category:	<input type="checkbox"/> Construction	<input type="checkbox"/> Design-Build	<input type="checkbox"/> Non-Municipal Agency
	<input type="checkbox"/> Design Professional	<input type="checkbox"/> Other Goods & Services	<input type="checkbox"/> Lease
	<input checked="" type="checkbox"/> Professional Services	<input type="checkbox"/> Facilities Maintenance/Repair	<input type="checkbox"/> Tenant (MBE/WBE)
	<input type="checkbox"/> Other (Enter Type):		<input type="checkbox"/> Concession
Type:	<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Amendment No.	
Funding:	<input checked="" type="checkbox"/> City(MBE/WBE)	<input type="checkbox"/> Federal (DBE)	<input type="checkbox"/> State (DBE)
	<input type="checkbox"/> Other:	<input type="checkbox"/> Grant#	
Construction Workforce Goals: Are the estimated construction labor hours greater than 800 and the estimated cost greater than \$300,000? If yes, complete "Required Crafts" Worksheet and include total number of hours in Description of Work.			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Estimated Cost Breakdown attached - Page 2 List of Required Crafts attached - Page 3

Description of work:

The Water Services Department out-sources the printing and mailing of water bills and consumer notices. A vendor is needed whom annually can print 2.2 million bills/notices and can mail them for the lowest possible first class postage rate. This will be a one-year contract with five one-year options to renew. The postage portion of the contract cannot be subject to MBE/WBE goals as only the United States Postal Service can sell postage.

cc: Amy Coffey, Project Manager

FOR HUMAN RELATIONS DEPARTMENT USE ONLY:			
<input type="checkbox"/> No Goals are set for this Project; OR			
<input checked="" type="checkbox"/> The following Goals are approved for this Project	3	% MBE	3
		% WBE	OR
		% DBE	
Human Relations Department	<i>[Signature]</i>		Date: 12/2/20

FOR FAIRNESS IN CONSTRUCTION BOARD USE ONLY²	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> N/A
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_____	_____	Date
-------	-------	------

FOR GRANT AGENCY USE ONLY³	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> N/A
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_____	_____	Date
-------	-------	------

¹ DBE Programs apply to specific federal or state grant requirements.
² For Projects subject to prevailing wage requirements only.
³ Federal and state grant agreements may require granting agency approval of contract goals.

ESTIMATED COST BREAKDOWN FOR

CONTRACT # 22003

PROJECT/CONTRACT NAME: WATER BILL PRINTING AND MAILING SERVICES

Department Use			
Scopes of Work	Dollar Amount	<input type="checkbox"/> DBE <input type="checkbox"/> MBE	WBE
Printing water bills and notices	\$ 387,810.57	\$38,781.05	\$38,781.05
Postage - only provider is USPS	\$ 827,603.97		
Department Recommendation Total	\$ 1,215,414.54	\$ 38,781.05	\$ 38,781.05
Department Recommended Goal		3%	3%
Human Relations Department Use Only:			
Scopes of Work	Dollar Amount	<input type="checkbox"/> DBE <input type="checkbox"/> MBE	WBE
Printing water bills and notices	\$ 387,810.57	\$38,781.05	\$38,781.05
Postage - only provider is USPS	\$ 827,603.97	No availability	No availability
	0 \$ -	0	\$ -
HRD Recommendation Total	\$ 1,215,414.54	\$ 38,781.05	\$ 38,781.05
HRD Recommended Goal		3%	3%

NOTICE: The scopes of work and dollar amounts listed on this MBE/WBE/DBE Contract Goals Request are using internal estimates only for the purpose of analyzing the availability and capacity of M/W/DBEs to set appropriate target goals. Nothing contained within this form should be used to limit, restrict or mandate M/W/DBE participation in particular scopes of work for responding to formal solicitations, including, but not limited to, Invitations for Bids and Requests for Proposals.

CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER



Project Number Contract #22003

Project Title Water Bill Printing and Mailing Services

KANSAS CITY
MISSOURI

Water Bill Printing & Mailing Services
(Department Project)

Water Services
Department

Doxim Utilitec LLC

(Bidder/Proposer)

STATE OF Michigan)
) ss
COUNTY OF Oakland)

I, Erin Romo, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.
2. The project target goals are 3 % MBE and 3 % WBE.
3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

BIDDER/PROPOSER PARTICIPATION: % MBE 6 % WBE

POST-BID/POST-RFP ESTIMATED BUDGET: \$

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). (*All firms must currently be certified by Kansas City, Missouri*)

Name of M/WBE Firm Alphagraphics
Address 1717 Oak Street, Kansas City, MO 64108
Telephone No. 816.842.4200
I.R.S. No.



Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

(List additional M/WBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

MBE/WBE BREAKDOWN SHEET

MBE FIRMS:

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
None			\$ 90.00	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



TOTAL MBE \$ / TOTAL MBE %: \$ 0 0 %

WBE FIRMS:

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>Alphagraphics</u>	<u>Haley Haar</u>	<u>\$55,000</u>	<u>100</u>	<u>6%</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
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<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL WBE \$ / TOTAL WBE %:		\$ <u>\$55,000</u>		<u>6</u> %

*"Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

**"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.

5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation

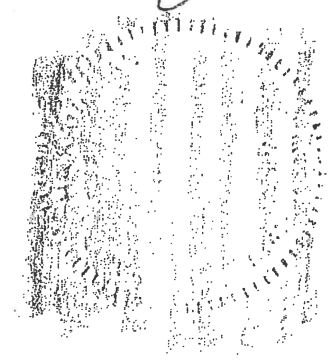
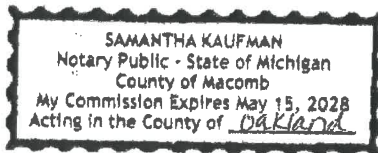
6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

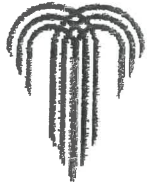
Bidder/Proposer primary contact: Erin Romo
 Address: 1911 Woodslee Dr
Troy, MI 48083
 Phone Number: 248-941-6837
 Facsimile number: _____
 E-mail Address: erin.romo@doxim.com

By: Erin Romo
 Title: Vice President, Vertical Lead - Utilities
 Date: 7/11/2023
 (Attach corporate seal if applicable)

Subscribed and sworn to before me this 11th day of July, 2023.

My Commission Expires: 05/15/2028 Samantha Kaufman
 Notary Public





LETTER OF INTENT TO SUBCONTRACT



Project Name/Title Water Bill Printing and Mailing Services

Project Location/Number Contract #22003

PART 1: Prime Contractor Doxim Utilitec LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor Alphagraphics who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]
Provision of #9 and #10 envelopes for KCWS printing and mailing services

for an estimated amount of \$55,000 (or 6 % of the total estimated contract value.)

- M/WBE Vendor type
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: Alphagraphics

Full address: 1717 Oak Street, Kansas City, MO 64108

Street number and name	City, State and Zip Code
Primary contact: <u>Haley Haar</u>	<u>816.842.4200</u>

a) This subcontractor is (select one): MBE **WBE** DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: Provision of #9 and #10 envelopes for KCWS printing and mailing

c) The dollar value of this agreement is: \$55,000



PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Doxim Utilitec LLC

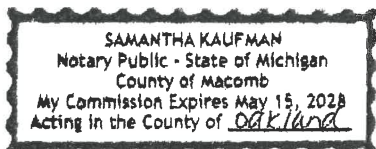
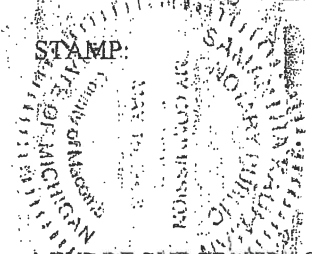
<u>Erin Romo</u>	Erin Romo
Signature: Prime Contractor	Print Name
Vice President, Vertical Lead - Utilities	07/11/2023
Title	Date

State of Michigan)
 County of Oakland)

I, Erin Romo, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of 11th, 2023

My Commission Expires: 05/15/2028 Samantha Kaufman
Notary Public



MWDBE SUBCONTRACTOR BUSINESS NAME: Alpha Graphics

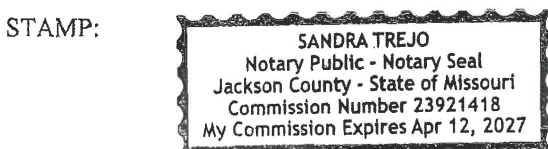
<u>Matthew P. Hoar</u>	Matthew P. Hoar
Signature: Subcontractor	Print Name
VP Operations	7/21/23
Title	Date

State of Missouri)
 County of Jackson)

I, Sandra Trejo, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this July day of 21, 2023

My Commission Expires: April 12, 2027 Sandra Trejo
Notary Public



TIMETABLE FOR MBE/WBE UTILIZATION

(This form should be submitted to the City after contract award.)

I, Erin Romo, acting in my capacity as Vice President, Vertical Lead - Utilities
(Name) *(Position with Firm)*
of Doxim Utilitec LLC, with the submittal of this Timetable, certify that
(Name of Firm)
the following timetable for MBE/WBE utilization in the fulfillment of this contract is correct and true to the best of my knowledge.

ALLOTTED TIME FOR THE COMPLETION OF THIS CONTRACT

(Check one only)

15 days	<input type="checkbox"/>	75 days	<input type="checkbox"/>	135 days	<input type="checkbox"/>
30 days	<input type="checkbox"/>	90 days	<input type="checkbox"/>	150 days	<input type="checkbox"/>
45 days	<input type="checkbox"/>	105 days	<input type="checkbox"/>	165 days	<input type="checkbox"/>
60 days	<input type="checkbox"/>	120 days	<input type="checkbox"/>	180 days	<input type="checkbox"/>
Other <u>current offering</u> (Specify)					

Throughout _____ Beginning 1/3 _____
Middle 1/3 _____ Final 1/3 _____
Beginning 1/3 _____ % Middle 1/3 _____ % Final 1/3 15 %

PLEASE NOTE: Any changes in this timetable require approval of the Civil Rights & Equal Opportunity Department in advance of the change.

If you have any questions regarding the completion of this form, please contact the Civil Rights & Equal Opportunity Department at: (816) 513-1836.

Erin Romo

(Signature)

Vice President, Vertical Lead - Utilities

(Position with Firm)

7/11/2023

(Date)





CREO KC Request for Modification or Substitution Approval

Date: June 10, 2022
 To: Andrea Dorch, Civil Rights & Equal Opportunity Department
 From: Leona Walton, Water Services Department
 Subject: Contract/Project No.: 22003/60XX0012
 Project Title: Water Bill Printing and Mailing Services

<input type="checkbox"/> Amendment No. _____ <input type="checkbox"/> Change Order No. _____ (See Contract Summary on the next page.) <input checked="" type="checkbox"/>	
Funding: <input checked="" type="checkbox"/> City (MBE/WBE/DBE) <input type="checkbox"/> Federal (DBE) ¹ <input type="checkbox"/> State (DBE) ¹ - Grant _____ <input type="checkbox"/> Other:	
Contract Category: <input type="checkbox"/> Construction <input type="checkbox"/> General Service <input type="checkbox"/> Facility Repair <input type="checkbox"/> Design Professional <input checked="" type="checkbox"/> Professional Services <input type="checkbox"/> Concession <input type="checkbox"/> Other:	
Company: Doxim Utilitec LLC Contact: Erin Romo Contact Email: eromo@utilitec.net	Address: 1911 Woodslee Drive, Troy, MI 48083 Phone: 248-526-4863 Fax:
Additional Information: Replacement of one subcontractor for another.	

cc: Amy Coffer, Project Manager

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT USE ONLY	
The attached <u>Request for Modification or Substitution</u> is:	
<input checked="" type="checkbox"/> Approved Substitution approved. <input type="checkbox"/> Disapproved	The Request for Best Faith Efforts Waiver is: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input checked="" type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation as Amended N/A _____% MBE & <u>6</u> _____% WBE or _____% DBE	
DocuSigned by: _____ Civil Rights & Equal Opportunity Department	_____ 6/22/2022 _____ Date

FOR GRANTING AGENCY USE ONLY² <input type="checkbox"/> N/A	
Approved by: _____	_____
_____	Date

There are no current MBEs certified to perform printing services.

¹ DBE Programs apply to specific federal or state grant requirements.

² Federal and state grant agreements may require granting agency approval of D/M/WBE participation changes.

CONTRACT SUMMARY³

Approved CUP:	0% MBE	Original Contract Maximum Obligation:	\$1,018,202.40
	6% WBE	Amendment/Change Order No. 1:	_____
	_____% DBE	Amendment/Change Order No. 2:	_____
		Amendment/Change Order No. 3:	_____
		Amendment/Change Order No. 4:	_____
		Amendment/Change Order No. 5:	_____
		Current Maximum Obligation:	\$1,018,202.40
		<i>Proposed Amendment/ Change Order No. _____</i>	\$ _____
		<i>Proposed Revised Contract Maximum Obligation</i>	\$ _____

Attach a copy of the most recent 00485.01 M/WBE Monthly Utilization Report

³ The CONTRACT SUMMARY information should match information and calculations gathered and computed on the Contract Amendment or Change Order Preparation Checklist. The Checklist forms are found on Contract Central.

COMPARED VERSION
COMMITTEE SUBSTITUTE TO ORIGINAL ORDINANCE

COMMITTEE SUBSTITUTE FOR ORDINANCE NO. 240563

Authorizing the Manager of Procurement Services to execute a \$1,536,779.71 professional, specialized or technical services contract Amendment No. 3 with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services Renewal No. 2 project extending the contract's term and cost, for a total contract amount of \$2,655,251.23; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, City Council passed Ordinance No. 210640 on August 12, 2021, authorizing a \$1,018,202.40 professional, specialized or technical services contract with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services project; and

WHEREAS, Ordinance No. 210640 approved the original contract and two successive one-year renewals; and

WHEREAS, the City executed a \$1,052,130.00 professional, specialized or technical services contract on September 2, 2022, under Contract No. 22003-1 with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services, Renewal No. 1 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 under Contract No. 22003 on April 29, 2022, extending the term an additional 60 days; and

WHEREAS, the City executed a \$1,118,471.52 professional, specialized or technical services contract on March 6, 2024 under Contract No. 22003-2 with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services, Renewal No. 2 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 with Doxim Utilitec, LLC, on May 1, 2024, under Contract No. 22003-2 to extend the term until June 30, 2024, in order to continue water bill printing and mailing services; and

WHEREAS, the City executed a no-cost Amendment No. 2 with Doxim Utilitec, LLC, on June 14, 2024, under Contract No. 22003-2 to extend the term until July 31, 2024, for continued water bill printing and mailing services; and

WHEREAS, this ordinance is for a \$1,536,779.71 Amendment No. 3 under Contract No. 22003-2 increasing the contract's term and cost for an additional one-year period for continued water bill printing and mailing services; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is authorized to execute Amendment No. 3 to Contract No. 22003-2 in the amount of \$1,536,779.71, for a total contract

amount of \$2,655,251.23, with Doxim Utilitec, LLC, for the Water Bill Printing and Mailing Services project. A copy of this amendment is on file with the Water Services Department.

Section 2. That the Director of the Water Services Department is authorized a maximum expenditure of \$1,536,779.71 from Account No. 25-8010-801100-B, Consumer Services, to satisfy the cost of this amendment.

Section 3. That this ordinance, relating to expenses of government, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(B) of the City Charter and shall take effect in accordance with Section 503, City Charter.

The City has no financial obligation under this Ordinance and Agreement until the Manager of Procurement Services issues a Purchase Order which will be signed by the City's Director of Finance certifying there is a balance, otherwise encumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise encumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen
Director of Finance

Approved as to form:

Nicole Rowlette
Senior Associate City Attorney

Inter-Departmental Communication

Date: July 17, 2024

To: Councilman Kevin O'Neill; Chair; Transportation, Infrastructure & Operations Committee

From Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary for Amendment 3 #:

CONTRACTOR: Ancor Information Management / Doxim
 Utilitec, LLC
 Address: 1911 Woodslee Dr.
 Troy, MI 48083
 Contract # 22003-2 / 60XX0012 – Water Bill Printing & Mailing Services, Renewal 2, Amendment 3
 Contract Amount: \$2,655,251.23 (\$1,536,779.71 on Amendment 3)
 MBE Goal 0%
 WBE Goal: 6%
 Total MBE Achieved: 0%
 Total WBE Achieved: 6%

MBE SUBCONTRACTORS:
None

WBE SUBCONTRACTORS:
 Name: FWT Enterprises II, Inc., dba Alphagraphics
 Address: 518 E. 16th St.
 Kansas City, MO 64108
 Scope of Work: Envelopes
 Subcontract Percentage: 6%
 Ownership: Haar, Haley
 Structure: Caucasian Female Code: 27

**Comments: **
 Original Contract Amount: \$1,118,471.52
 Amendment 1: \$ 0.00
 Amendment 2: \$ 0.00
 Current Contract Amount: \$1,118,471.52
 Proposed Amendment 3: \$1,536,779.71
 Proposed Contract Amount: \$2,655,251.23

According to B2G, the prime contractor indicated that they are currently achieving the following participation on the contract:

Dollars paid to prime contractor by City to date: \$544,693.43 (including postage)
Dollars paid to MBE by prime contractor to date: \$0 for 0% MBE
Dollars paid to WBE by prime contractor to date: \$75,166 for 14% WBE.

Dollars paid to prime contractor by City to date: \$176,593.43 (excluding postage)
Dollars paid to MBE by prime contractor to date: \$0 for 0% MBE
Dollars paid to WBE by prime contractor to date: \$75,166 for 43% WBE.

There is no possible participation on the postage costs, however.

Amendment 3 being added is broken down as follows:

Postage:	\$1,056,000.00
Services:	<u>\$ 480,779.71</u>
Total:	\$1,536,779.71



File #: 240567

ORDINANCE NO. 240567

Sponsor: City Manager

Authorizing the City Manager to execute a one-year contract, for the period August 1, 2024 through July 31, 2025, with the Metropolitan Energy Center (MEC); estimating revenue in the amount of \$146,922.00 in the General Grants Fund, Fund No. 2580; appropriating \$146,922.00 from the Unappropriated Fund Balance of the General Grants Fund, Fund No. 2580; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, the City was one of 25 entities nationwide selected by the DOE to be a recipient of a Better Buildings (formerly Retrofit Ramp-up) grant and the City has negotiated a revised scope of work consistent with a grant award in the amount of \$146,922.00 in order to extend the implementation of the Benchmarking help desk element of MEC’s EnergyWorks KC program; and

WHEREAS, the City received approval from the United States Department of Energy to repurpose previously awarded grant funds; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the City Manager, or his designee, is hereby authorized to execute a Contract with the Metropolitan Energy Center. A copy of the contract agreement is on file with the Office of Environmental Quality.

Section 2. That the revenue in the General Grants Fund, Fund No. 2580, is estimated in the following accounts:

24-2580-105056-485200-G10EECST1	DOE ARRA Funds	\$146,922.00
---------------------------------	----------------	--------------

Section 3. That \$146,922.00 is appropriated from the Unappropriated Fund Balance of the General Grants Fund, Fund No. 2580, to the following accounts:

24-2580-101056-B-G10EECST1	DOE ARRA Funds	\$146,922.00
----------------------------	----------------	--------------

Section 4. That the City Manager is hereby designated as requisitioning authority for Account No. 24-2580-101056, ARRA Funds.

Section 5. That this ordinance is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(c) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Andrew Bonkowski
Assistant City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240567

Submitted Department/Preparer: City Manager's Office

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing a \$146,922.00, three-year contract with the Metropolitan Energy Center and estimating revenue and appropriating that amount from the General Grants Fund.

Discussion

The City was one of 25 entities nationwide selected by the DOE to receive a Better Buildings (formerly Retrofit Ramp-up) grant and the City has negotiated a revised scope of work consistent with a grant award in the amount of \$146,922.00 in order to extend the implementation of the Benchmarking help desk element of MEC's EnergyWorks KC program with approval from the US Department of Energy to repurpose previously awarded grant funds.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
24-2580-101056-B; General Grants Fund
3. How does the legislation affect the current fiscal year?
Estimates new grant revenue for the appropriation
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
Yes, revenue through grant revenue

Office of Management and Budget Review

(OMB Staff will complete this section.)

- | | | |
|---|---|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Additional Discussion (if needed)

N/A

Citywide Business Plan (CWBP) Impact

- View the [FY23 Citywide Business Plan](#)
- Which CWBP goal is most impacted by this legislation?
Housing and Healthy Communities (Press tab after selecting.)
- Which objectives are impacted by this legislation (select all that apply):
 - Utilize planning approaches in neighborhoods to reduce blight, ensure sustainable housing, and improve resident wellbeing and cultural diversity.
 - Maintain and increase affordable housing supply to meet the demands of a diverse population.
 - Address the various needs of the City's most vulnerable population by working to reduce disparities.
 - Foster an inclusive environment and regional approach to spur innovative solutions to housing challenges.
 - Ensure all residents have safe, accessible, quality housing by reducing barriers.
 - Protect and promote healthy, active amenities such as parks and trails, play spaces, and green spaces.

Prior Legislation

Service Level Impacts

No City service level impacts

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
Will support energy efficiency improvement efforts in Kansas City,
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)
Please provide reasoning why not:
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)
7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)



REQUEST FOR SUPPLEMENTAL REVENUE

CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: Office of the City Manager

BUSINESS UNIT: KCMBU DATE: 4/25/2024 JOURNAL ID: _____

LEDGER GROUP: REVENUE

FUND	DEPT ID	ACCOUNT	PROJECT	AMOUNT
2580	105056	485200	G10EECTS1	\$146,922.00
TOTAL				<u>146,922.00</u>

DESCRIPTION:
DOE Better Buildings Grant Award

APPROVED BY:	DATE	APPROVED BY: DEPARTMENT HEAD	DATE
_____	_____	<u>Kitty Steffens</u>	<u>4/25/2024</u>



File #: 240609

ORDINANCE NO. 240609

Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to execute a Design Professional Services contract with Dake Wells Architecture (No. 07P24026) in the amount of \$485,500.00 for Fire Station Gender Neutral Upgrades.

WHEREAS, the proposed contract includes the design of eight (8) Kansas City Missouri fire stations across the City to provide each station with secure individual and private bunk, restroom, and shower accommodations for each fire staff member and also include all electrical, plumbing, HVAC, and alerting system upgrades necessary to achieve their requirements in individual spaces; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is authorized to execute a design professional contract in the amount of \$485,500.00 (No. 07P24026) with Dake Wells Architecture for the purpose of Fire Station Gender Neutral Upgrades.

..end

The City has no financial obligation under both this Ordinance and Contract until the Manager of Procurement Services issues a purchase order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligated incurred in the purchase order.

Tammy L. Queen
Director of Finance

Approved as to form:

Dustin E. Johnson
Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240609

Submitted Department/Preparer: General Services

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Manager of Procurement Services to execute a Design Professional Services contract with Dake Wells Architecture (No. 07P24026) in the amount of \$485,500.00 for Fire Station Gender Neutral Upgrades

Discussion

Project Justification.

The project scope includes the design of eight (8) Kansas City Missouri fire stations across the City to provide each station with secure individual and private bunk, restroom, and shower accommodations for each fire staff member and also include all electrical, plumbing, HVAC, and alerting system upgrades necessary to achieve the requirements in individual spaces.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
Fire Capital Sales Tax
25-2301-077700-632980
3. How does the legislation affect the current fiscal year?
Funds are appropriated from previously appropriated funds
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No. This is a one-time project.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

The funding for gender neutral upgrades to Fire Stations was previously appropriated and will be reappropriated in Fiscal Year 2024-25 to be available for this purpose.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

Click or tap here to list prior, related ordinances/resolutions.

Service Level Impacts

This project will improve the living conditions for all KCFD employees regardless of gender.

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
N/A
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

The CREO department approved goals of 5.84% MBE and 15.37% WBE per available scopes of work.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.

Inter-Departmental Communication

Date: June 21, 2024
To: Councilman Kevin O’Neill — Chair, Transportation, Infrastructure, and Operations Committee
From: Jaime Guillen — Director, Civil Rights and Equal Opportunity Department
Subject: CUP Summary : 240609

CONTRACTOR: Dake Wells Architecture
Address: 2100 Central St., Suite 21
Kansas City, MO 64108
Contract Number: 07P24026 – Fire Station Gender Neutral Project 2024
Contract Amount: \$ 948,000.00
MBE Goal: 14%
WBE Goal: 14%
Total MBE Achieved: 6%*
Total WBE Achieved: 15.4%

MBE SUBCONTRACTORS:

Name: Pendulum Studio, LLC
Address: 1512 Holmes St.
Kansas City, MO 64108
Scope of Work: Architectural Design Services
Subcontract Amount: \$ 27,000
Ownership: Jonathan Cole
Structure: African American Male Code: 15

WBE SUBCONTRACTORS:

Name: FSC, Inc.
Address: 8675 W 96th St.
Overland Park, KS 66212

Scope of Work: Mechanical, Electrical, Plumbing Engineering Design
Subcontract Amount: \$ 71,000
Ownership: Sonia Garapaty
Structure: Asian American Female Code: 22

Comments:

*Note: Good Faith Efforts were approved.



File #: 240612

ORDINANCE NO. 240612

Sponsor: Director of Water Services Department

Authorizing a \$3,623,000.00 design professional services contract with Black & Veatch Corporation for the In-Line Storage: Additional OK Creek Storage Facilities project; and recognizing this ordinance as having an accelerated effective date.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Water Services Department is authorized to execute Contract No. 1577 in the amount of \$3,623,000.00 with Black & Veatch Corporation, for the conceptual, preliminary, and final design and bid phase services of the In-Line Storage: Additional OK Creek Storage Facilities project, Project No. 81000920. A copy of the contract is on file in the office of Water Services.

Section 2. That the Director of the Water Services Department is authorized to expend up to \$3,623,000.00 from Account No. AL-8193-807769-611040-81000920, Inline Storage OK Creek Gates, to satisfy the cost of this contract.

Section 3. That this ordinance, relating to the design, repair, maintenance, or construction of a public improvement, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Mark P. Jones
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240612

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing a \$3,623,000.00 Design Professional Services contract with Black & Veatch Corporation for the In-Line Storage: Additional OK Creek Storage Facilities project; and recognizing this ordinance as having an accelerated effective date.

Discussion

Reason for Contract

In 2010, the City of Kansas City, Missouri entered into a Consent Decree with the United States Environmental Protection Agency (EPA) to reduce the volume and frequency of overflows from the City's sewer system. The City's Smart Sewer Program is currently in year 14 of a 30-year implementation period.

The purpose of this project is to evaluate the feasibility and effectiveness of constructing additional in-line storage facilities along the OK Creek combined sewer at two locations. The intent of these facilities is to reduce combined sewer overflows and protect public health and the environment.

Contract Description

The scope of work to be provided under the contract includes completion of a conceptual study to select specific locations and types of two in-line storage facilities within the OK Creek Interceptor (OKCI) upstream of the existing OK Creek In-line Gate Structure, Rock Box and Turkey Creek Pump Station. Upon selection of the specific gate locations and types the Design Professional will proceed with preliminary and final design services and bid phase services.

The intent of the additional storage facilities is to reduce combined sewer overflows (CSOs) at outfall W005 within the Turkey Creek Basin. The initial planning study for the gates feasibility and benefit are outlined in the May 2023 Memorandum entitled "Turkey Creek In-line Storage Hydraulic Evaluation" completed by the Smart Sewer Program System Planning Team.

As a result of the CSO reduction potential outlined in the memorandum, the City is contracting with the design professional to provide the necessary professional

engineering services for feasibility evaluation and Concept Design, with Preliminary Design, Final Design and Bid Phase services to be completed subsequently if sites are determined to be viable.

Term

The term of this project will be 365 calendar days to complete the conceptual study. The preliminary and final design durations will be agreed upon following the completion of conceptual study.

Solicitation

The In-Line Storage: Additional OK Creek Storage Facilities project was advertised in accordance with the City's requirements on November 9, 2023, and proposals were received on December 22, 2023, with one (1) proposal received.

MBE/WBE Goals

CREO KC established goals of 11% MBE and 11% WBE on this design professional services project on October 9, 2023.

Consultant Selection/Subcontracting Participation

Black & Veatch Corporation was selected for this project in accordance with Code of Ordinance Section 3-31(b)(1), Citywide selection with subcontracting participation of 11% MBE and 11% WBE.

There were no other proposals received.

Estimated Project Cost:

The City's estimated cost for the entire design and bid phase is \$3,623,000.00.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
AL-8193-807769-611040-81000920 = \$3,623,000.00, Sewer 2023A Revenue Bond Fund
3. How does the legislation affect the current fiscal year?
Work on this project will begin in the current fiscal year and extend into FY26. Invoices will be submitted by the Contractor and Design Professional on a monthly basis after design work begins.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Funds encumbered in the current fiscal year will be disbursed over subsequent fiscal years as design proceeds. The conceptual study is anticipated to be complete within 365 calendar days from when work begins.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

None

Service Level Impacts

This project aims to provide in-line storage for peak wet weather flows within the existing collection system. By doing so, it will reduce the volume and frequency of combined sewage overflows into the City's waterways, thereby protecting public health and the environment.

Other Impacts

1. What will be the potential health impacts to any affected groups?
The project will contribute positive health impacts by reducing the volume and frequency of combined sewer overflows and increasing the water quality of the City's waterways.
2. How have those groups been engaged and involved in the development of this ordinance?
This project area is in a neighborhood that is primarily commercial/business. During the initial contract, the City in coordination with the design professional, will hold a public meeting for property owners that may be affected by the project. The meeting will inform the affected property owners about the nature, location, and schedule for the proposed project.
3. How does this legislation contribute to a sustainable Kansas City?
This project helps promote environmental quality, social equity, and economic vitality.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

Please attach or copy and paste CREO's review.

The Contractor Utilization Plan was submitted to CREO KC for review on June 3, 2024, and was approved on June 20, 2024 with 11% MBE and 11% WBE participation.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.



Project Number-81000920
SSP In-Line Storage Additional OK Creek Storage Facilities

CREO Document Upload:#1

Subject: CUP/LOI Document Upload | Contract WSD1577
Initiator: Cooper, Sarah
Date Created: 05.30.2024 11:54AM
Department: Water Services

Process Information

Document Type: CUP/LOI
Date Submitted: 05.30.2024
Date Received: 06.19.2024
Contract Number: WSD1577
Prime Contractor: BLACK & VEATCH CORPORATION
Amount of Project: 3623000.00
%MBE 11
%WBE 11
%DBE

Special Instructions:

Contractor Utilization Plan Approval Form

Prepared by: Dave Hauser

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 6/19/24

Contract/Project Number: 1577/81000920	Project Name: In-Line Storage: Additional OK Creek Storage Facilities
Developer/Prime: Black & Veatch Corporation	Contact Name: Suzanne Carpenter
Address: 8400 Ward Parkway, Kansas City, MO 64114	Email: carpenters@bv.com

Full Contract Value: \$ 3,623,000.00

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>11</u> %	MBE: <u>11</u> %
WBE: <u>11</u> %	WBE: <u>11</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): Construction Design-Build Design Professional Professional Services
 General Services Facilities Maintenance/Repair/Renovation Concessions Co-operative
 Revenue Sharing Non-Municipal Agency Other Goods & Services Other _____

Project Manager: Dave Hauser Email: dlhauser@burnsmcd.com
 Additional Information:
 Project Manager is Dave Hauser: dlhauser@burnsmcd.com.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved

11 % MBE 11 % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

CREO Signature: Mark Runge Date: 6/20/2024

Comments:
 Design phase added. Revised CUP Summary. MR



**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form**

Date: 6/19/2024
Form Prepared By: Dave Hauser

Contract/Project Number: 1577/81000920	Project Name: In-Line Storage: Additional OK Creek Storage Facilities
Developer/Prime: Black & Veatch Corporation	Contact Information: Suzenne Carpenter
Final Contract Value: \$ 3,623,000.00	Project Manager: Dave Hauser

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA Ch. 100 Other: N/A

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: _____	Ch. 38: _____
RSMo 213: _____	Title VI: _____
MWDBE: _____	Prevailing Wage and Labor Standards: _____
SLBE: _____	RSMo 34 Anti-Discrimination Against Israel: _____

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Additional Information:
Project Manager is Dave Hauser: dlhauser@burnsmcd.com.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Document is:

Approved Disapproved

Changes Needed:

Federal Provisions Included:

Approved Disapproved Not Applicable

CREO Signature: Mark Runge Date: 6/20/2024

DocuSigned by: 6AFEC964B03641A...

Comments:

Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Non-discrimination in Employment. Contractor shall not discriminate against any employee or candidate for employment on the basis of an individual's race, hair texture or hair style associated with an individual's race, color, sex, religion, national origin, or ancestry, disability, sexual orientation, gender identity, age, or in any other manner prohibited by Chapter 38 of the City Code. Contractor shall not engage in any discrimination as prohibited by Chapter 3 of the City Code.

Ban the Box in Hiring and Promotion.

(a) Pursuant to Section 38-104, City Code Ordinances, Contractor shall not base a hiring or promotional decision on an applicant's criminal history or sentence related thereto, unless the employer can demonstrate that the employment-related decision was based on all information available including consideration of the frequency, recentness and severity of a criminal record and that the record was reasonably related to the duties and responsibilities of the position.

(b) Notwithstanding subsection (a), Contractor may inquire about an applicant's criminal history after it has been determined that the individual is otherwise qualified for the position, and only after the applicant has been interviewed for the position. Any such inquiry may be made of all applicants who are within the final selection pool of candidates from which a job will be filled.

(c) This provision shall not apply to positions where employers are required to exclude applicants with certain criminal convictions from employment due to local, state or federal law or regulation.

Title VI of the Civil Rights Act of 1964. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color, or national or origin (including limited English proficient individuals), be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The City of Kansas City, Missouri requires compliance with the requirements of Title VI in all of its programs and activities regardless of the funding source.

Contractor shall not discriminate on the grounds of race, color, or national or origin (including limited English proficient individuals).

Quality Services Assurance Act. If this Contract exceeds \$160,000.00, Contractor certifies Contractor will pay all employees who will work on this Contract in the city limits of Kansas City, Missouri at least \$15.00 per hour in compliance with the City's Quality Services Assurance Act,

CREO Form 3
Rev. 3.22.2023



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Section 3-66, Code of Ordinances or City has granted Contractor an exemption pursuant to the Quality Services Assurance Act.

Anti-Discrimination Against Israel. If this Contract exceeds \$100,000.00 and Contractor employs at least ten employees, pursuant to Section 34.600, RSMo., by executing this Contract, Contractor certifies it is not currently engaged in and shall not, for the duration of this contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

Affirmative Action. If this Contract exceeds \$300,000.00 and Contractor employs fifty (50) or more people, Contractor shall comply with City's Affirmative Action requirements in accordance with the provisions of Chapter 3 of City's Code, the rules and regulations relating to those sections, and any additions or amendments thereto; in executing any Contract subject to said provisions, Contractor warrants that it has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract. Contractor shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or ancestry, disability, sexual orientation, gender identity or age in a manner prohibited by Chapter 3 of City's Code. Contractor shall:

- (a) Execute and submit the City of Kansas City, Missouri CREO Affirmative Action Program Affidavit warranting that the Contractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract.
- (b) Submit, in print or electronic format, a copy of Contractor's current certificate of compliance to the City's Civil Rights and Equal Opportunity Department (CREO) prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years. If, and only if, Contractor does not possess a current certification of compliance, Contractor shall submit, in print or electronic format, a copy of its affirmative action program to CREO prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years.
- (c) Require any Subcontractor awarded a subcontract exceeding \$300,000.00 to affirm that Subcontractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the subcontract.
- (d) Obtain from any Subcontractor awarded a subcontract exceeding \$300,000.00 a copy of the Subcontractor's current certificate of compliance and tender a copy of the same, in print or

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Rev. 3.22.2023



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

electronic format, to CREO within thirty (30) days from the date the subcontract is executed. If, and only if, Subcontractor does not possess a current certificate of compliance, Contractor shall obtain a copy of the Subcontractor's affirmative action program and tender a copy of the same, in print or electronic format, to CREO within thirty (30) days from the date the subcontract is executed.

City has the right to take action as directed by City's Civil Rights and Equal Opportunity Department to enforce this provision. If Contractor fails, refuses or neglects to comply with the provisions of Chapter 3 of City's Code, then such failure shall be deemed a total breach of this Contract and this Contract may be terminated, cancelled or suspended, in whole or in part, and Contractor may be declared ineligible for any further contracts funded by City for a period of one (1) year. This is a material term of this Contract.

Compliance with Laws. Contractor shall comply with all federal, state and local laws, ordinances and regulations applicable to the work and this Agreement. Contractor shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.

Prevailing Wage. If the Agreement exceeds \$75,000.00 and any of the Services performed by Contractor includes construction, reconstruction, improvement, enlargement, alteration, painting and decorating, or major repair, that is subject to the Missouri Prevailing Wage Law (Section 290.210, RSMo – 290.340, RSMo), Contractor shall immediately notify the City prior to performing Services so the parties can execute an agreement that incorporates, the appropriate Wage Order. Contractor shall comply with all requirements of Section 290.210, RSMo – 290.340, RSMo even if Contractor fails to notify the City.

Inter-Departmental Communication

Date: June 20, 2024

To: Councilman Kevin O'Neill; Chair; Transportation, Infrastructure & Operations Committee

From: Jaime Guillen: Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary #:

CONTRACTOR: Black & Veatch Corp.
 Address: 9400 Ward Parkway
 Kansas City, MO 64114
 Contract # 1577 / 81000920 – In-Line Storage: Additional
 OK Creek Storage Facilities
 Contract Amount: \$3,623,000.00
 MBE Goal 11%
 WBE Goal: 11%
 Total MBE Achieved: 19%
 Total WBE Achieved: 11%

MBE SUBCONTRACTORS:
 Name: Taliaferro & Browne, Inc.
 Address: 1020 E. 8th St.
 Kansas City, MO 64106
 Scope of Work: Surveying / Envision Support
 Subcontract Amount: \$85,500
 Ownership: Andebrhan, Hagos
 Structure: African-American Male Code: 15

MBE SUBCONTRACTORS:
 Name: Dubois Consultants, Inc.
 Address: 7611 State Line Rd., Suite 103
 Kansas City, MO 64114
 Scope of Work: Structural Engineering Design
 Subcontract Amount: \$314,575
 Ownership: Sudduth, Cervente
 Structure: African-American Male Code: 15

WBE SUBCONTRACTORS:

Name:	TREKK Design Group, LLC	
Address:	1411 E. 104 th St. Kansas City, MO 64131	
Scope of Work:	Surveying / Envision / Sewer Inspection / Design Assistance	
Subcontract Amount:	\$396,255	
Ownership:	Robinett, Kimberly	
Structure:	Caucasian Female	Code: 27

Comments:

Inter-Departmental Communication

Date: June 20, 2024

To: Councilman Kevin O'Neill; Chair; Transportation, Infrastructure & Operations Committee

From: Jaime Guillen: Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary #: 240612

CONTRACTOR: Black & Veatch Corp.
Address: 9400 Ward Parkway
Kansas City, MO 64114
Contract # 1577 / 81000920 – In-Line Storage: Additional
OK Creek Storage Facilities
Contract Amount: \$3,623,000.00
MBE Goal 11%
WBE Goal: 11%
Total MBE Achieved: 11%
Total WBE Achieved: 11%

MBE SUBCONTRACTORS:
Name: Taliaferro & Browne, Inc.
Address: 1020 E. 8th St.
Kansas City, MO 64106
Scope of Work: Surveying / Envision Support
Subcontract Amount: \$85,500
Ownership: Andebrhan, Hagos
Structure: African-American Male Code: 15

MBE SUBCONTRACTORS:
Name: Dubois Consultants, Inc.
Address: 7611 State Line Rd., Suite 103
Kansas City, MO 64114
Scope of Work: Structural Engineering Design
Subcontract Amount: \$314,575
Ownership: Sudduth, Cervente
Structure: African-American Male Code: 15

WBE SUBCONTRACTORS:

Name:	TREKK Design Group, LLC
Address:	1411 E. 104 th St. Kansas City, MO 64131
Scope of Work:	Surveying / Envision / Sewer Inspection / Design Assistance
Subcontract Amount:	\$396,255
Ownership:	Robinett, Kimberly
Structure:	Caucasian Female
	Code: 27

Comments:

Revised CUP following the addition of additional Design Services to the project.

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 10/2/2023

Form Prepared By: Kyle Tonjes, P.E.

Contract/Project Number: 1577 / 81000920	Project Name: In-Line Storage: Additional OK Creek Gates
--	--

Owning Department: Water Services	Project Manager: Kyle Tonjes
-----------------------------------	------------------------------

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Presenting to Council¹: Yes No

Construction Employment Program: Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
 NO: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 480	Anticipated Solicitation Date: 10/31/2023
---------------------------------------	---

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Description of Contract (Provide Details):

This is a design professional contract to evaluate the feasibility and effectiveness of constructing additional in-line wastewater storage facilities along the OK Creek combined sewer at three locations. The intent of these facilities is to provide combined sewer overflow reduction at outfall W005. Services include a study phase to determine if the storage facilities are cost effective, operationally feasible, and do not pose undue risk. Preliminary and final design will be conducted at the sites selected as acceptable for in-line storage facilities. Per the FY23 CREO Manual, Overflow Control project types fall in the 11% MBE /11% WBE category.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type: _____

According to CREO Annual Goal Manual, the Goals for this project are:

_____ 11 % MBE	_____ 11 % WBE	_____ % DBE
----------------	----------------	-------------

Electronic Record? Yes No

DocuSigned by:
 GSD Signature: *Darrell Everett* Date: 10/9/2023

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

_____ % MBE	_____ % WBE	_____ % DBE
-------------	-------------	-------------

No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Wavier: _____

Electronic Record? Yes No

CREO Signature: _____ Date: _____



**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form**

Date:
Form Prepared By:

Contract/Project Number: 1577 / 81000920	Project Name: In-Line Storage: Additional OK Creek Gates
Developer/Prime:	Contact Information:
Final Contract Value:	Project Manager:

Funding: City State Federal CO-OP Grant: Other:
 Project Requirements: M/WBE DBE Section 3 N/A
 Tax Incentive: LCRA TIF PIEA Ch. 100 Other: N/A
 Prevailing Wage: Yes No
 Davis-Bacon: Yes No
 Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: _____	Ch. 38: _____
RSMo 213: _____	Title VI: _____
MWDBE: _____	Prevailing Wage and Labor Standards: _____
SLBE: _____	RSMo 34 Anti-Discrimination Against Israel: _____

Contract Type:

Construction Design-Build Design Professional Professional Services
 General Service Concession Other Goods & Services Non-Municipal Agency
 Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation
 Other:

Additional Information:

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FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Document is:

Approved Disapproved

Changes Needed:

Federal Provisions Included:

Approved Disapproved Not Applicable

CREO Signature: _____ Date: _____

Comments:



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Non-discrimination in Employment. Contractor shall not discriminate against any employee or candidate for employment on the basis of an individual's race, hair texture or hair style associated with an individual's race, color, sex, religion, national origin, or ancestry, disability, sexual orientation, gender identity, age, or in any other manner prohibited by Chapter 38 of the City Code. Contractor shall not engage in any discrimination as prohibited by Chapter 3 of the City Code.

Ban the Box in Hiring and Promotion.

(a) Pursuant to Section 38-104, City Code Ordinances, Contractor shall not base a hiring or promotional decision on an applicant's criminal history or sentence related thereto, unless the employer can demonstrate that the employment-related decision was based on all information available including consideration of the frequency, recentness and severity of a criminal record and that the record was reasonably related to the duties and responsibilities of the position.

(b) Notwithstanding subsection (a), Contractor may inquire about an applicant's criminal history after it has been determined that the individual is otherwise qualified for the position, and only after the applicant has been interviewed for the position. Any such inquiry may be made of all applicants who are within the final selection pool of candidates from which a job will be filled.

(c) This provision shall not apply to positions where employers are required to exclude applicants with certain criminal convictions from employment due to local, state or federal law or regulation.

Title VI of the Civil Rights Act of 1964. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color, or national or origin (including limited English proficient individuals), be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The City of Kansas City, Missouri requires compliance with the requirements of Title VI in all of its programs and activities regardless of the funding source.

Contractor shall not discriminate on the grounds of race, color, or national or origin (including limited English proficient individuals).

Quality Services Assurance Act. If this Contract exceeds \$160,000.00, Contractor certifies Contractor will pay all employees who will work on this Contract in the city limits of Kansas City, Missouri at least \$15.00 per hour in compliance with the City's Quality Services Assurance Act,

CREO Form 3
Rev. 3.22.2023



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Section 3-66, Code of Ordinances or City has granted Contractor an exemption pursuant to the Quality Services Assurance Act.

Anti-Discrimination Against Israel. If this Contract exceeds \$100,000.00 and Contractor employs at least ten employees, pursuant to Section 34.600, RSMo., by executing this Contract, Contractor certifies it is not currently engaged in and shall not, for the duration of this contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

Affirmative Action. If this Contract exceeds \$300,000.00 and Contractor employs fifty (50) or more people, Contractor shall comply with City's Affirmative Action requirements in accordance with the provisions of Chapter 3 of City's Code, the rules and regulations relating to those sections, and any additions or amendments thereto; in executing any Contract subject to said provisions, Contractor warrants that it has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract. Contractor shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or ancestry, disability, sexual orientation, gender identity or age in a manner prohibited by Chapter 3 of City's Code. Contractor shall:

- (a) Execute and submit the City of Kansas City, Missouri CREO Affirmative Action Program Affidavit warranting that the Contractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract.
- (b) Submit, in print or electronic format, a copy of Contractor's current certificate of compliance to the City's Civil Rights and Equal Opportunity Department (CREO) prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years. If, and only if, Contractor does not possess a current certification of compliance, Contractor shall submit, in print or electronic format, a copy of its affirmative action program to CREO prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years.
- (c) Require any Subcontractor awarded a subcontract exceeding \$300,000.00 to affirm that Subcontractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the subcontract.
- (d) Obtain from any Subcontractor awarded a subcontract exceeding \$300,000.00 a copy of the Subcontractor's current certificate of compliance and tender a copy of the same, in print or

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Rev. 3.22.2023



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

electronic format, to CREO within thirty (30) days from the date the subcontract is executed. If, and only if, Subcontractor does not possess a current certificate of compliance, Contractor shall obtain a copy of the Subcontractor's affirmative action program and tender a copy of the same, in print or electronic format, to CREO within thirty (30) days from the date the subcontract is executed.

City has the right to take action as directed by City's Civil Rights and Equal Opportunity Department to enforce this provision. If Contractor fails, refuses or neglects to comply with the provisions of Chapter 3 of City's Code, then such failure shall be deemed a total breach of this Contract and this Contract may be terminated, cancelled or suspended, in whole or in part, and Contractor may be declared ineligible for any further contracts funded by City for a period of one (1) year. This is a material term of this Contract.

Compliance with Laws. Contractor shall comply with all federal, state and local laws, ordinances and regulations applicable to the work and this Agreement. Contractor shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.

Prevailing Wage. If the Agreement exceeds \$75,000.00 and any of the Services performed by Contractor includes construction, reconstruction, improvement, enlargement, alteration, painting and decorating, or major repair, that is subject to the Missouri Prevailing Wage Law (Section 290.210, RSMo – 290.340, RSMo), Contractor shall immediately notify the City prior to performing Services so the parties can execute an agreement that incorporates, the appropriate Wage Order. Contractor shall comply with all requirements of Section 290.210, RSMo – 290.340, RSMo even if Contractor fails to notify the City.

Inter-Departmental Communication

Date: June 20, 2024

To: Councilman Kevin O'Neill; Chair; Transportation, Infrastructure & Operations Committee

From: Jaime Guillen: Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary #: 240612

CONTRACTOR: Black & Veatch Corp.
Address: 9400 Ward Parkway
Kansas City, MO 64114
Contract # 1577 / 81000920 – In-Line Storage: Additional
OK Creek Storage Facilities
Contract Amount: \$3,623,000.00
MBE Goal 11%
WBE Goal: 11%
Total MBE Achieved: 11%
Total WBE Achieved: 11%

MBE SUBCONTRACTORS:

Name: Taliaferro & Browne, Inc.
Address: 1020 E. 8th St.
Kansas City, MO 64106
Scope of Work: Surveying / Envision Support
Subcontract Amount: \$85,500
Ownership: Andebrhan, Hagos
Structure: African-American Male Code: 15

MBE SUBCONTRACTORS:

Name: Dubois Consultants, Inc.
Address: 7611 State Line Rd., Suite 103
Kansas City, MO 64114
Scope of Work: Structural Engineering Design
Subcontract Amount: \$314,575
Ownership: Sudduth, Cervente
Structure: African-American Male Code: 15

WBE SUBCONTRACTORS:

Name:	TREKK Design Group, LLC
Address:	1411 E. 104 th St. Kansas City, MO 64131
Scope of Work:	Surveying / Envision / Sewer Inspection / Design Assistance
Subcontract Amount:	\$396,255
Ownership:	Robinett, Kimberly
Structure:	Caucasian Female
	Code: 27

Comments:

Revised CUP following the addition of additional Design Services to the project.

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 10/2/2023

Form Prepared By: Kyle Tonjes, P.E.

Contract/Project Number: 1577 / 81000920	Project Name: In-Line Storage: Additional OK Creek Gates
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Owning Department: Water Services	Project Manager: Kyle Tonjes
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Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Presenting to Council¹: Yes No

Construction Employment Program: Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
 NO: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 480	Anticipated Solicitation Date: 10/31/2023
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Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Description of Contract (Provide Details):

This is a design professional contract to evaluate the feasibility and effectiveness of constructing additional in-line wastewater storage facilities along the OK Creek combined sewer at three locations. The intent of these facilities is to provide combined sewer overflow reduction at outfall W005. Services include a study phase to determine if the storage facilities are cost effective, operationally feasible, and do not pose undue risk. Preliminary and final design will be conducted at the sites selected as acceptable for in-line storage facilities. Per the FY23 CREO Manual, Overflow Control project types fall in the 11% MBE /11% WBE category.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type: _____

According to CREO Annual Goal Manual, the Goals for this project are:

_____ 11 % MBE	_____ 11 % WBE	_____ % DBE
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Electronic Record? Yes No

DocuSigned by:
 GSD Signature: *Darrell Everett* Date: 10/9/2023

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

_____ % MBE	_____ % WBE	_____ % DBE
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No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Wavier: _____

Electronic Record? Yes No

CREO Signature: _____ Date: _____



**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form**

Date:
Form Prepared By:

Contract/Project Number: 1577 / 81000920	Project Name: In-Line Storage: Additional OK Creek Gates
Developer/Prime:	Contact Information:
Final Contract Value:	Project Manager:

Funding: City State Federal CO-OP Grant: Other:
 Project Requirements: M/WBE DBE Section 3 N/A
 Tax Incentive: LCRA TIF PIEA Ch. 100 Other: N/A
 Prevailing Wage: Yes No
 Davis-Bacon: Yes No
 Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: _____	Ch. 38: _____
RSMo 213: _____	Title VI: _____
MWDBE: _____	Prevailing Wage and Labor Standards: _____
SLBE: _____	RSMo 34 Anti-Discrimination Against Israel: _____

Contract Type:

Construction Design-Build Design Professional Professional Services
 General Service Concession Other Goods & Services Non-Municipal Agency
 Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation
 Other:

Additional Information:

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Document is:

Approved Disapproved

Changes Needed:

Federal Provisions Included:

Approved Disapproved Not Applicable

CREO Signature: _____ Date: _____

Comments:



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Non-discrimination in Employment. Contractor shall not discriminate against any employee or candidate for employment on the basis of an individual's race, hair texture or hair style associated with an individual's race, color, sex, religion, national origin, or ancestry, disability, sexual orientation, gender identity, age, or in any other manner prohibited by Chapter 38 of the City Code. Contractor shall not engage in any discrimination as prohibited by Chapter 3 of the City Code.

Ban the Box in Hiring and Promotion.

(a) Pursuant to Section 38-104, City Code Ordinances, Contractor shall not base a hiring or promotional decision on an applicant's criminal history or sentence related thereto, unless the employer can demonstrate that the employment-related decision was based on all information available including consideration of the frequency, recentness and severity of a criminal record and that the record was reasonably related to the duties and responsibilities of the position.

(b) Notwithstanding subsection (a), Contractor may inquire about an applicant's criminal history after it has been determined that the individual is otherwise qualified for the position, and only after the applicant has been interviewed for the position. Any such inquiry may be made of all applicants who are within the final selection pool of candidates from which a job will be filled.

(c) This provision shall not apply to positions where employers are required to exclude applicants with certain criminal convictions from employment due to local, state or federal law or regulation.

Title VI of the Civil Rights Act of 1964. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color, or national or origin (including limited English proficient individuals), be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The City of Kansas City, Missouri requires compliance with the requirements of Title VI in all of its programs and activities regardless of the funding source.

Contractor shall not discriminate on the grounds of race, color, or national or origin (including limited English proficient individuals).

Quality Services Assurance Act. If this Contract exceeds \$160,000.00, Contractor certifies Contractor will pay all employees who will work on this Contract in the city limits of Kansas City, Missouri at least \$15.00 per hour in compliance with the City's Quality Services Assurance Act,

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Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Section 3-66, Code of Ordinances or City has granted Contractor an exemption pursuant to the Quality Services Assurance Act.

Anti-Discrimination Against Israel. If this Contract exceeds \$100,000.00 and Contractor employs at least ten employees, pursuant to Section 34.600, RSMo., by executing this Contract, Contractor certifies it is not currently engaged in and shall not, for the duration of this contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

Affirmative Action. If this Contract exceeds \$300,000.00 and Contractor employs fifty (50) or more people, Contractor shall comply with City's Affirmative Action requirements in accordance with the provisions of Chapter 3 of City's Code, the rules and regulations relating to those sections, and any additions or amendments thereto; in executing any Contract subject to said provisions, Contractor warrants that it has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract. Contractor shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or ancestry, disability, sexual orientation, gender identity or age in a manner prohibited by Chapter 3 of City's Code. Contractor shall:

- (a) Execute and submit the City of Kansas City, Missouri CREO Affirmative Action Program Affidavit warranting that the Contractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract.
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- (c) Require any Subcontractor awarded a subcontract exceeding \$300,000.00 to affirm that Subcontractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the subcontract.
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Rev. 3.22.2023



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

electronic format, to CREO within thirty (30) days from the date the subcontract is executed. If, and only if, Subcontractor does not possess a current certificate of compliance, Contractor shall obtain a copy of the Subcontractor's affirmative action program and tender a copy of the same, in print or electronic format, to CREO within thirty (30) days from the date the subcontract is executed.

City has the right to take action as directed by City's Civil Rights and Equal Opportunity Department to enforce this provision. If Contractor fails, refuses or neglects to comply with the provisions of Chapter 3 of City's Code, then such failure shall be deemed a total breach of this Contract and this Contract may be terminated, cancelled or suspended, in whole or in part, and Contractor may be declared ineligible for any further contracts funded by City for a period of one (1) year. This is a material term of this Contract.

Compliance with Laws. Contractor shall comply with all federal, state and local laws, ordinances and regulations applicable to the work and this Agreement. Contractor shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.

Prevailing Wage. If the Agreement exceeds \$75,000.00 and any of the Services performed by Contractor includes construction, reconstruction, improvement, enlargement, alteration, painting and decorating, or major repair, that is subject to the Missouri Prevailing Wage Law (Section 290.210, RSMo – 290.340, RSMo), Contractor shall immediately notify the City prior to performing Services so the parties can execute an agreement that incorporates, the appropriate Wage Order. Contractor shall comply with all requirements of Section 290.210, RSMo – 290.340, RSMo even if Contractor fails to notify the City.

Contractor Utilization Plan Approval Form

Prepared by: Dave Hauser

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 6/19/24

Contract/Project Number: 1577/81000920	Project Name: In-Line Storage: Additional OK Creek Storage Facilities
Developer/Prime: Black & Veatch Corporation	Contact Name: Suzanne Carpenter
Address: 8400 Ward Parkway, Kansas City, MO 64114	Email: carpenters@bv.com

Full Contract Value: \$ 3,623,000.00

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>11</u> %	MBE: <u>11</u> %
WBE: <u>11</u> %	WBE: <u>11</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): Construction Design-Build Design Professional Professional Services
 General Services Facilities Maintenance/Repair/Renovation Concessions Co-operative
 Revenue Sharing Non-Municipal Agency Other Goods & Services Other _____

Project Manager: Dave Hauser Email: dlhauser@burnsmcd.com
 Additional Information:
 Project Manager is Dave Hauser: dlhauser@burnsmcd.com.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved

11 % MBE 11 % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

DocuSigned by: Mark Runge Date: 6/20/2024

Comments:
 Design phase added. Revised CUP Summary. MR



**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form**

Date: 6/19/2024
Form Prepared By: Dave Hauser

Contract/Project Number: 1577/81000920	Project Name: In-Line Storage: Additional OK Creek Storage Facilities
Developer/Prime: Black & Veatch Corporation	Contact Information: Suzenne Carpenter
Final Contract Value: \$ 3,623,000.00	Project Manager: Dave Hauser

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA Ch. 100 Other: N/A

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: _____	Ch. 38: _____
RSMo 213: _____	Title VI: _____
MWDBE: _____	Prevailing Wage and Labor Standards: _____
SLBE: _____	RSMo 34 Anti-Discrimination Against Israel: _____

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Additional Information:
Project Manager is Dave Hauser: dlhauser@burnsmcd.com.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Document is:

Approved Disapproved

Changes Needed:

Federal Provisions Included:

Approved Disapproved Not Applicable

CREO Signature: Mark Runge Date: 6/20/2024

DocuSigned by: 6AFEC964B03641A...

Comments:

Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Non-discrimination in Employment. Contractor shall not discriminate against any employee or candidate for employment on the basis of an individual's race, hair texture or hair style associated with an individual's race, color, sex, religion, national origin, or ancestry, disability, sexual orientation, gender identity, age, or in any other manner prohibited by Chapter 38 of the City Code. Contractor shall not engage in any discrimination as prohibited by Chapter 3 of the City Code.

Ban the Box in Hiring and Promotion.

(a) Pursuant to Section 38-104, City Code Ordinances, Contractor shall not base a hiring or promotional decision on an applicant's criminal history or sentence related thereto, unless the employer can demonstrate that the employment-related decision was based on all information available including consideration of the frequency, recentness and severity of a criminal record and that the record was reasonably related to the duties and responsibilities of the position.

(b) Notwithstanding subsection (a), Contractor may inquire about an applicant's criminal history after it has been determined that the individual is otherwise qualified for the position, and only after the applicant has been interviewed for the position. Any such inquiry may be made of all applicants who are within the final selection pool of candidates from which a job will be filled.

(c) This provision shall not apply to positions where employers are required to exclude applicants with certain criminal convictions from employment due to local, state or federal law or regulation.

Title VI of the Civil Rights Act of 1964. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color, or national or origin (including limited English proficient individuals), be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The City of Kansas City, Missouri requires compliance with the requirements of Title VI in all of its programs and activities regardless of the funding source.

Contractor shall not discriminate on the grounds of race, color, or national or origin (including limited English proficient individuals).

Quality Services Assurance Act. If this Contract exceeds \$160,000.00, Contractor certifies Contractor will pay all employees who will work on this Contract in the city limits of Kansas City, Missouri at least \$15.00 per hour in compliance with the City's Quality Services Assurance Act,

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Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Section 3-66, Code of Ordinances or City has granted Contractor an exemption pursuant to the Quality Services Assurance Act.

Anti-Discrimination Against Israel. If this Contract exceeds \$100,000.00 and Contractor employs at least ten employees, pursuant to Section 34.600, RSMo., by executing this Contract, Contractor certifies it is not currently engaged in and shall not, for the duration of this contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

Affirmative Action. If this Contract exceeds \$300,000.00 and Contractor employs fifty (50) or more people, Contractor shall comply with City's Affirmative Action requirements in accordance with the provisions of Chapter 3 of City's Code, the rules and regulations relating to those sections, and any additions or amendments thereto; in executing any Contract subject to said provisions, Contractor warrants that it has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract. Contractor shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or ancestry, disability, sexual orientation, gender identity or age in a manner prohibited by Chapter 3 of City's Code. Contractor shall:

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CREO Form 3
Rev. 3.22.2023



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

electronic format, to CREO within thirty (30) days from the date the subcontract is executed. If, and only if, Subcontractor does not possess a current certificate of compliance, Contractor shall obtain a copy of the Subcontractor's affirmative action program and tender a copy of the same, in print or electronic format, to CREO within thirty (30) days from the date the subcontract is executed.

City has the right to take action as directed by City's Civil Rights and Equal Opportunity Department to enforce this provision. If Contractor fails, refuses or neglects to comply with the provisions of Chapter 3 of City's Code, then such failure shall be deemed a total breach of this Contract and this Contract may be terminated, cancelled or suspended, in whole or in part, and Contractor may be declared ineligible for any further contracts funded by City for a period of one (1) year. This is a material term of this Contract.

Compliance with Laws. Contractor shall comply with all federal, state and local laws, ordinances and regulations applicable to the work and this Agreement. Contractor shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.

Prevailing Wage. If the Agreement exceeds \$75,000.00 and any of the Services performed by Contractor includes construction, reconstruction, improvement, enlargement, alteration, painting and decorating, or major repair, that is subject to the Missouri Prevailing Wage Law (Section 290.210, RSMo – 290.340, RSMo), Contractor shall immediately notify the City prior to performing Services so the parties can execute an agreement that incorporates, the appropriate Wage Order. Contractor shall comply with all requirements of Section 290.210, RSMo – 290.340, RSMo even if Contractor fails to notify the City.

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 05/17/2024
Form Prepared By: Delois Moore

Contract/Project Number:	Project Name: Low Income Assistance Program
Owning Department: Water Services	Project Manager: Celeste Chaney-Tucker

Funding: City State Federal CO-OP Grant: Other: Water Department Penalt

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Presenting to Council¹: Yes No

Construction Employment Program: Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
 No: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 365	Anticipated Solicitation Date: n/a
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Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Description of Contract (Provide Details):

Public Assistance program administrated to aid low-income residents in payment of their water bills. This contract provides aid to approximately 1,850 households at a maximum of \$500.00 per calendar year. Contractor is a one umbrella social service agency, which coordinates assistance with other local service agencies. There's only one source for this service. Contractor will be paid on the following basis, an 7.5% administrative fee for funds expended under the program, not to exceed \$75,000.00.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type:

According to CREO Annual Goal Manual, the Goals for this project are:

<u>0</u> % MBE	<u>0</u> % WBE	<u> </u> % DBE
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Electronic Record? Yes No

GSD Signature: _____ Date: _____

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

<u> </u> % MBE	<u> </u> % WBE	<u> </u> % DBE
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No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Wavier: Single-source and solicitation exempt, no opportunities for subcontracting.

Electronic Record? Yes No

DocuSigned by: _____
CREO Signature: Alvaro Outineros Date: 6/11/2024
A74835E30B2E429...

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 05/17/2024
Form Prepared By: Delois Moore

Contract/Project Number:	Project Name: Low Income Assistance Program
Owning Department: Water Services	Project Manager: Celeste Chaney-Tucker

Funding: City State Federal CO-OP Grant: Other: Water Department Penalt

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Presenting to Council¹: Yes No

Construction Employment Program: Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
 No: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 365	Anticipated Solicitation Date: n/a
---------------------------------------	------------------------------------

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Description of Contract (Provide Details):

Public Assistance program administrated to aid low-income residents in payment of their water bills. This contract provides aid to approximately 1,850 households at a maximum of \$500.00 per calendar year. Contractor is a one umbrella social service agency, which coordinates assistance with other local service agencies. There's only one source for this service. Contractor will be paid on the following basis, an 7.5% administrative fee for funds expended under the program, not to exceed \$75,000.00.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type: _____

According to CREO Annual Goal Manual, the Goals for this project are:

_____ % MBE	_____ % WBE	_____ % DBE
-------------	-------------	-------------

Electronic Record? Yes No

GSD Signature: _____ Date: _____

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

_____ % MBE	_____ % WBE	_____ % DBE
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No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Wavier: single-source and solicitation exempt, no opportunities for subcontracting.

Electronic Record? Yes No

DocuSigned by: _____
 CREO Signature: Alvaro Ontiveros Date: 6/11/2024
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Contractor Utilization Plan Approval Form

Prepared by: Roberto Everidge
by:

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/3/24

Contract/Project Number: 89061079	Project Name: Sidewalks FY24-25 - CWA Citywide # 2
Developer/Prime: Sarai Construction, Inc.	Contact Name: Jarnail Sarai
Address: 320 NE Dartmore Ct. LSMO 64064	Email: saraiconstructionc@gmail.com

Full Contract Value: \$ 3,592,916.49

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>15</u> %	MBE: <u>15</u> %
WBE: <u>15</u> %	WBE: <u>15</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): Construction Design-Build Design Professional Professional Services
 General Services Facilities Maintenance/Repair/Renovation Concessions Co-operative
 Revenue Sharing Non-Municipal Agency Other Goods & Services Other _____

Project Manager: Mia Puthumana Email: mia.puthumana@kcmo.org
 Additional Information:

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FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved

15 % MBE 15 % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

DocuSigned by:
 CREO Signature: Alvaro Ontiveros Date: 7/19/2024

Comments:
 A74835E30B2E429...
 Approved at 15/15. AO



Contractor Utilization Plan Approval Form

Prepared by: Kendall Murray

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 6/27/24

Contract/Project Number: 89004818	Project Name: DP - MLK Boulevard Reconstruction
Developer/Prime: Wilson & Company Inc, Engineers and Architects	Contact Name: Justin C. Klaudt
Address: 800 e. 101st Terrace #200, Kansas City, MO 64131	Email: justin.klaudt@wilsonco.com

Full Contract Value: \$ 230,000.00

Funding: City State Federal CO-OP Grant:
 Project Requirements: M/WBE DBE Section 3 N/A
 Tax Incentive: LCRA TIF PIEA N/A Other:
 Prevailing Wage: Yes No
 Davis-Bacon: Yes No

TAP funding in FFY 2026 for construction of sidewalk along the north side of MLK Blvd between Prospect and Benton

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>10</u> %	MBE: <u>15</u> %
WBE: <u>10</u> %	WBE: <u>10</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): Construction Design-Build Design Professional Professional Services
 General Services Facilities Maintenance/Repair/Renovation Concessions Co-operative
 Revenue Sharing Non-Municipal Agency Other Goods & Services Other _____

Project Manager: Nicolas Bosonetto Email: nicolas.bosonetto@kcmo.org
 Additional Information:

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FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved

15 % MBE 10 % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

CREO Signature: Alvaro Ontiveros Date: 7/1/2024

Comments:



**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 5/31/24
Form Prepared By: Lauren Moore

Contract/Project Number: 60820062	Project Name: Green Infrastructure Maintenance Program
Owning Department: Water Services	Project Manager: Lauren Moore lrmoore@burnsmcd.com

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Presenting to Council¹: Yes No

Construction Employment Program: Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
 No: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 365	Anticipated Solicitation Date: 9/21/23
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Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Description of Contract (Provide Details):

Programmatic goals for long-term maintenance of green infrastructure facilities constructed by KC Water are proposed to be 23% MBE and 0% WBE for the start of the program in FY25. These programmatic goals are subject to change based on the number of additional landscape maintenance contractors prequalified by KC Water and the number of additional facility sites to be maintained.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type: _____

According to CREO Annual Goal Manual, the Goals for this project are:

_____ % MBE	_____ % WBE	_____ % DBE
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Electronic Record? Yes No

GSD Signature: _____ Date: _____

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

23 % MBE	0 % WBE	_____ % DBE
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No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Wavier: _____

Electronic Record? Yes No

CREO Signature: Jaime Guillen Date: 7/10/2024

Goals will be reviewed on an annual basis according to the continued maintenance needs.

¹ Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.



Scopes of Work

Contract/Project Number:

Project Name:

NOTE: Include a breakdown of the scope of work and/or disciplines that will be required for this contract.

List NAICS Codes & Description
Landscaping/Erosion 561730

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form**

Date: 5/31/24
Form Prepared By: Lauren Moore

Contract/Project Number: 60820062	Project Name: Green Maintenance Program
Developer/Prime: multiple contractors under program	Contact Information: lrmoore@burnsmcd.com
Final Contract Value: \$1,500,000.00 1st year	Project Manager: Lauren Moore

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA Ch. 100 Other: N/A

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: _____	Ch. 38: _____
RSMo 213: _____	Title VI: _____
MWDBE: _____	Prevailing Wage and Labor Standards: _____
SLBE: _____	RSMo 34 Anti-Discrimination Against Israel: _____

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Additional Information:

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FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Document is:

Approved Disapproved

Changes Needed:

Federal Provisions Included:

Approved Disapproved Not Applicable

CREO Signature: _____ Date: _____

Comments:

