



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 250017

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing a \$1,883,549.50 Amendment No. 14 with HNTB Corporation for the 1L-19R High Speed Connectors Phase 2 project at Kansas City International Airport; authorizing a maximum expenditure of \$2,071,904.45.

### Discussion

THE MWDBE CREO CUP WAS APPROVED FOR 17.49% DBE PARTICIPATION. The intent of the project is for the design professional to provide project management, construction administration, and construction observation for the Ruway 1L-19R High Speed Connectors Phase 2 project.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
Account No. FY25-8300-627270-B-62240576 – Aviation Fund
3. How does the legislation affect the current fiscal year?  
FY25- \$1,883,549.50
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
There is no known future fiscal impact.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

### **Additional Discussion (if needed)**

Click or tap here to enter text.

## **Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

## **Prior Legislation**

220,220109,220392,220499,220756,230305,240026

## **Service Level Impacts**

This project will increase the likelihood of maximizing use of all assets owned.

## Other Impacts

1. What will be the potential health impacts to any affected groups?

Aviation Engineering has reviewed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts.

2. How have those groups been engaged and involved in the development of this ordinance?

The Community within the Kansas City, Missouri area has been consistently engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance.

3. How does this legislation contribute to a sustainable Kansas City?

Continuous reconstruction of infrastructure at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.



# AVIATION DEPARTMENT DBE Contractor Utilization Plan Approval

Date: April 9, 2020  
 To: Twintenia Strother, DBE Program Manager, Aviation Department  
 From: Kevin D. Wells, Planning & Engineering  
 Subject: Project No.62190509 – Design Airport Development KCI

<b>Type:</b>	<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Amendment No.
<b>Funding:</b>	<input type="checkbox"/> City (MBE/WBE)	<input checked="" type="checkbox"/> Federal (DBE) <sup>1</sup>
	<input type="checkbox"/> Other: <input checked="" type="checkbox"/> Grant #3-29-0040-77	<input type="checkbox"/> State (DBE) <sup>1</sup> <input type="checkbox"/> Tenant MBE/WBE <input type="checkbox"/> Tenant DBE <sup>1</sup>
<b>Contract Category:</b>	<input type="checkbox"/> Construction	<input type="checkbox"/> General Service
	<input checked="" type="checkbox"/> Design Professional	<input type="checkbox"/> Professional Services
	<input type="checkbox"/> Facility Repair	<input type="checkbox"/> Lease
	<input type="checkbox"/> Concession	<input type="checkbox"/> Tenant
<b>Bid/Proposal Closing Date:</b>	06/21/19	
<b>Recommended Bid/Proposal<sup>2</sup>:</b>	\$3,578,721.55	
<b>Company:</b>	HNTB Corporation	
<b>Contact:</b>	Lynette Mellett	
<b>Contact Email:</b>	lmellett@hntb.com	
<b>Address:</b>	715 Kirk Dr., KCMO 64105	
<b>Phone:</b>	816-527-2412	
<b>Fax:</b>		
<b>Additional Information:</b>		

cc: Lapondzia Jones, Project Manager  
 Jade Liska

FOR AVIATION DEPARTMENT USE ONLY	
<b>The attached Contractor Utilization Plan is:</b>	<b>The Request for Best Faith Efforts Waiver is:</b>
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Approved
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation: 17.49% DBE	
Twintenia Strother	April 9, 2020
Aviation Department DBE Program Manager	Date

<b>CONTRACT SUMMARY<sup>3</sup>:</b>		
Project Goal: <b>13%</b> DBE	Original Contract Maximum Obligation	\$ _____
	Amendment No. 1	\$ _____
	Amendment No. 2	\$ _____
	Amendment No. 3	\$ _____
	Amendment No. 4	\$ _____
	Amendment No. 5	\$ _____
	<b>Current Maximum Obligation:</b>	\$ _____
	<i>Proposed Amendment No. 6</i>	\$ _____
	<b><i>Proposed Revised Contract Maximum Obligation</i></b>	\$ _____

<sup>1</sup> DBE Programs apply to specific federal or state grant requirements.  
<sup>2</sup> The dollar figure here should match the approved Bid/Proposal recommendation on file with the requesting department.  
<sup>3</sup> The CONTRACT SUMMARY information should match information and calculations gathered and computed on the Contract Amendment Preparation Checklist. The Checklist form is found on Contract Central.  
 C:\Users\strother\Documents\DBE Utilization Plan Approval Form 62190509.docx

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)