



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250166

Submitted Department/Preparer: Finance

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Estimating and appropriating revenue for Union Hill Special Business District (UHSBD) and re-estimating and re-appropriating the remaining uncollected revenue and unexpected and encumbered appropriations to FY25-26

Discussion

The purpose of this ordinance is to consent to the rate of front foot special assessment to be levied by the Union Hill Special Business District, and to the proposed uses of the revenue produced. All funds are allocated in FY25. The UHSBD was established by Ordinance No. 900675 on December 6, 1990.

Each year the UHSBD Board approves the rate (\$3.50 per foot for 2025) for the assessment of property owners in the UHSBD. The City Finance Department sends out bills in March. This generates approximately \$65,000 in revenue which the City remits to UHSBD early summer to pay bills associated with insuring, maintaining, and operating the pedestrian lighting fixtures and brick entry monuments within the UHSBD.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
Union Hill Agency Fund 6810 120000 484000; Union Hill Special Business District
3. How does the legislation affect the current fiscal year?
The legislation estimates revenue of \$65,000 for the Union Hill Special Business District.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
The legislation notes that remaining uncollected revenue and unexpected and unencumbered appropriations will be re-estimated and re-appropriated to FY 25-26

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

This legislation generates revenue for the Union Hill Special Business District, which is used for the insuring, maintaining, and operating the pedestrian lighting fixtures and brick entry monuments within the District

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
 - Engage in workforce planning including employee recruitment, development, retention, and engagement.
 - Foster a solutions-oriented, welcoming culture for employees and City Partners.
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Prior Legislation

240083

Service Level Impacts

Not applicable, revenues are generated on the District's behalf

Other Impacts

1. What will be the potential health impacts to any affected groups?
This legislation will provide funding for the lighting infrastructure and monuments in the Union Hill Special Business District, enhancing the attractiveness and the safety in the District.
2. How have those groups been engaged and involved in the development of this ordinance?
The City is not aware of the District's level of engagement with the community. The District's Board determines whether to seek feedback from the community.
3. How does this legislation contribute to a sustainable Kansas City?
It supports the maintenance of the lighting infrastructure and monuments in the Union Hill Special Business District.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.
Click or tap here to enter text.
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)
Please provide reasoning why not:
N/A
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)