



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240679

Submitted Department/Preparer: City Manager's Office

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

This ordinance establishes the Water and Sewer Service Line Assistance Program to support Kansas City small businesses and low-income residential property owners with private water service and sewer lateral line repairs.

Discussion

This ordinance reducing appropriations in the Contingent Appropriation of the General Fund by \$100,000.00; appropriating that amount in the General Fund for purpose of the Water and Sewer Service Line Assistance Program; authorizing the Director of Neighborhood Services to establish guidelines for the eligibility, distribution and administration of the Program which will include the provision that the expenditure of repairs to private water service and/or sewer lateral lines at any one property shall not exceed \$8,500.00; designating requisitioning authority; authorizing the Director of Public Works to exempt street resurfacing requirements as promulgated in the City's Street Restoration policy ("SR-1"), authorized pursuant to the Code of Ordinances Section 64-125, "Standards for backfilling excavations and resurfacing," for private water service and sewer lateral line repair projects approved pursuant to the Program; and directing the City Manager to review options for future funding of the Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?
25-1000-572370-B
General Fund Contingent Appropriation
3. How does the legislation affect the current fiscal year?
This legislation reduces Contingent Appropriation by \$100,000.00 and increases appropriations in the Neighborhoods Department.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

The City Manager will review options for future funding of the Water and Sewer Line Assistance Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No

Office of Management and Budget Review

(OMB Staff will complete this section.)

- | | | |
|---|---|-----------------------------|
| 1. This legislation is supported by the general fund. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. This fund has a structural imbalance. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Account string has been verified/confirmed. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Additional Discussion (if needed)

Contingent Appropriation represents 1% of total General Fund revenue, and is intended to be reserved for emergency expenses. The current balance of Contingent Appropriation is \$6,786,945 as of 8/5/24.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - ☐ Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - ☐ Build on existing strengths while developing a comprehensive transportation plan for the future.
 - ☒ Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.

- ☐ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- ☐ Focus on delivery of safe connections to schools.

Prior Legislation

Service Level Impacts

Other Impacts

1. What will be the potential health impacts to any affected groups?
Assists with access to water services
2. How have those groups been engaged and involved in the development of this ordinance?
3. How does this legislation contribute to a sustainable Kansas City?
Assists with repairs so that properties have safe water service
4. Does this legislation create or preserve new housing units?
Please Select (Press tab after selecting)

NO

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Please Select (Press tab after selecting)

Yes

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)