



# CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number 60810092

Project Title Smart Sewer Program Management Services (FY25)

Smart Sewer Program Management  
(Department Project)

Water Services Department  
Department

Burns & McDonnell Engineering Company, Inc.  
(Bidder/Proposer)

STATE OF Missouri )

COUNTY OF Jackson ) ss

I, John Pruss, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.

2. The project target goals are 15 % MBE and 10 % WBE.

3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

**BIDDER/PROPOSER PARTICIPATION:** 15 % MBE 10 %  
WBE

**POST-BID/POST-RFP ESTIMATED BUDGET:** \$ 12,000,000.00

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). (*All firms **must currently** be certified by Kansas City, Missouri*)

Name of M/WBE Firm 3T Design & Development, LLC (MBE/WBE)

Address 1838 B 78th Street, Kansas City, MO 64132

Telephone No. (816) 516-5977

I.R.S. No. 43-1953275



Name of M/WBE Firm DuBois Consultants, Inc. (MBE)  
 Address 5737 Swope Parkway, Kansas City, MO 64130  
 Telephone No. (816) 333-7700  
 I.R.S. No. 43-1494206

Name of M/WBE Firm HG Consult, Inc. (MBE)  
 Address 10512 N Euclid Ave., Kansas City, MO 64155  
 Telephone No. (816) 912-4270  
 I.R.S. No. 27-1675196

Name of M/WBE Firm Lynchpin Ideas, LLC (WBE)  
 Address 7233 Jarboe Street, Kansas City, MO 64114  
 Telephone No. (816) 674-1724  
 I.R.S. No. 48-6781795

Name of M/WBE Firm Macy Consulting Services, Inc. (WBE)  
 Address 6141 Walnut Street, Kansas City, MO 64113  
 Telephone No. (816) 716-815  
 I.R.S. No. 84-2322146

Name of M/WBE Firm NEER Technologies, Inc. (MBE)  
 Address 3541 Jefferson Street, Kansas City, MO 64111  
 Telephone No. 913-669-6411  
 I.R.S. No. 84-1733924

*(List additional M/WBEs, if any, on additional page and attach to this form)*

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

**MBE/WBE BREAKDOWN SHEET**

**MBE FIRMS:**

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>DuBois Consultants, Inc.</u>	<u></u>	<u>\$ 116,000.00</u>	<u>\$ 116,000.00</u>	<u></u>
<u>HG Consult, Inc.</u>	<u></u>	<u>\$ 76,800.00</u>	<u>\$ 76,800.00</u>	<u></u>
<u>NEER Technologies, Inc.</u>	<u></u>	<u>\$ 283,500.00</u>	<u>\$ 283,500.00</u>	<u></u>
<u>Parson &amp; Associates</u>	<u></u>	<u>\$ 90,000.00</u>	<u>\$ 90,000.00</u>	<u></u>
<u>SE3 Group, LLC</u>	<u></u>	<u>\$ 287,750.00</u>	<u>\$ 287,750.00</u>	<u></u>
<u>Taliaferro &amp; Browne, Inc.</u>	<u></u>	<u>\$ 734,300.00</u>	<u>\$ 734,300.00</u>	<u></u>
<u>3T Design &amp; Development LLC</u>	<u></u>	<u>\$ 210,000.00</u>	<u>\$ 210,000.00</u>	<u></u>





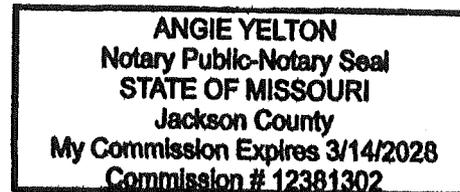
6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: John Pruss  
 Address: 9450 Ward Parkway  
 \_\_\_\_\_  
 Phone Number: 816-349-5679  
 Facsimile number: \_\_\_\_\_  
 E-mail Address: jjpruss@burnsmcd.com

By: *John Pruss*  
 Title: Director, Program Mgmt  
 Date: 6/13/24  
 (Attach corporate seal if applicable)

Subscribed and sworn to before me this 13th day of June, 2024.

My Commission Expires: 3-14-28 *Angie Yelton*  
 \_\_\_\_\_  
 Notary Public



**Additional MBE/WBE Firms:**

Name of M/WBE Firm Parson & Associates (MBE)

Address 1518 E. 18th Street, Kansas City, MO 64108

Telephone No. (816) 216-6571

I.R.S. No. 33-1169076

Name of M/WBE Firm SE3 Group, LLC (MBE)

Address 8401 East Blue Parkway Drive, Suite 222, Kansas City, MO 64133

Telephone No. (816) 824-7266

I.R.S. No. 87-3361433

Name of M/WBE Firm Taliaferro & Browne, Inc. (MBE)

Address 1020 E. 8th Street, Kansas City, MO 64106

Telephone No. (816) 283-3456

I.R.S. No. 48-0758891

Name of M/WBE Firm TREKK Design Group, LLC (WBE)

Address 1441 E. 104th Street, Suite 105, Kansas City, MO 64113

Telephone No. (816) 874-4655

I.R.S. No. 43-1953275

Name of M/WBE Firm Vireo (WBE)

Address 929 Walnut Street, Kansas City, MO 64106

Telephone No. (816) 756-5690

I.R.S. No. 43-1714841



# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Smart Sewer Program Management Services-FY25  
Project Location/Number 60810092

Check one:  
Original LOI:   
Updated LOI:

**PART I:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor DuBois Consultants, Inc who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Task 301-SystemPlanning & Hydraulic Assessment, Task 302-Systemwide Hydraulic Model Maintenance & Management, Task 305-Manhole Survey Plans

for an estimated amount of \$116,000.00 (or \_\_\_\_\_% of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_

Name Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_





# LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title Smart Sewer Program Management Services-FY25

Project Location/Number 60810092

**PART I:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor HG Consult, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Task 304-Rainfall and Flow Data Analyses

for an estimated amount of \$ 76,800.00 (or \_\_\_\_\_% of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_

Name Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

John Pruss  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
6/12/24  
Date

State of Missouri

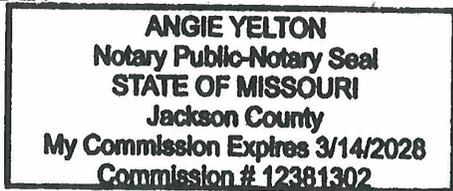
County of Jackson

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024.

My Commission Expires: 3-14-28 Angie Yelton  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: HG Consult, Inc.

James M. Alexander  
Signature: Prime Contractor  
Associate Vice President  
Title

James M. Alexander  
Print Name  
6/10/24  
Date

State of Missouri )

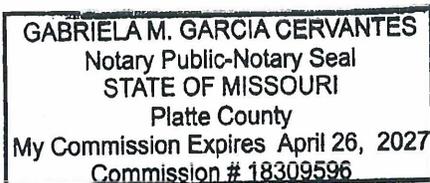
County of Platte . )

I, James M. Alexander, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this  
day of 6-10, 2024.

My Commission Expires: 4-26-2027 Gabriela M. Garcia Cervantes  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Smart Sewer Program Management Services-FY25

Project Location/Number 60810092

Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

**PART 1:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Lynchpin Ideas, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Task 105 - Public Communications & Outreach

for an estimated amount of \$ 149,000.00 (or \_\_\_\_\_% of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

- i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.
- ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

John Pruss  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
6/12/24  
Date

State of Missouri  
County of Jackson

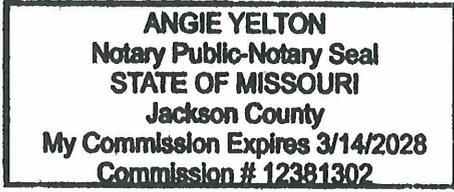
I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of JUNE, 2024

My Commission Expires: 3-14-28

Angie Yelton  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Lynchpin Ideas, LLC

Laura J. Lynch  
Signature: Prime Contractor  
Owner  
Title

Laura J. Lynch  
Print Name  
6/10/24  
Date

State of Kansas )  
County of Johnson )

I, Julianne Waters, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 10th  
day of JUNE, 2024

My Commission Expires: 10/31/2027

Julianne Waters  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Check one:

Original LOI:

Updated LOI:

Project Name/Title Smart Sewer Program Management Services-FY25

Project Location/Number 60810092

**PART 1:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Macy Consulting Services, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Task 105-Public Communications & Outreach

for an estimated amount of \$ 12,400.00 (or \_\_\_\_\_% of the total estimated contract value.)

- M/W/BE Vendor type:
- Subcontractor/manufacture (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (circle one):    MBE    WBE    DBE    N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

*John Pruss*  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
6/12/24  
Date

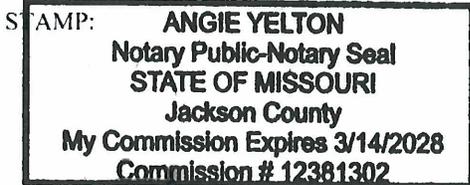
State of Missouri  
County of Jackson

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June 2024

My Commission Expires: 3-14-28

*Angie Yelton*  
Notary Public



MWBE SUBCONTRACTOR BUSINESS NAME: Macy Consulting Services, Inc.

*Babette May*  
Signature: Prime Contractor  
President  
Title

Babette May  
Print Name  
June 12, 2024  
Date

State of Kansas )  
County of Johnson )

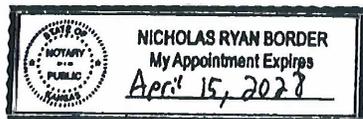
I, Nicholas Ryan Border, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this  
day of June 12, 2024

My Commission Expires: April 15, 2028

*Nicholas Ryan Border*  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Check one:

Original LOI:

Updated LOI:

Project Name/Title - Smart Sewer Program Management Services-FY25

Project Location/Number - 60810092

**PART I:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE Subcontractor NIER Technologies, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Task 301 – System Planning & Hydraulic Assessment, Task 303 - Temporary Flow and Rainfall Monitoring Services, Task 304 - Rainfall and Flow Data Analyses

for an estimated amount of \$ \$283,500.00 (or \_\_\_\_\_% of the total estimated contract value.)

- M/W/DBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

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- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

John Pruss  
Signature: Prime Contractor  
Director of Program Management  
Title

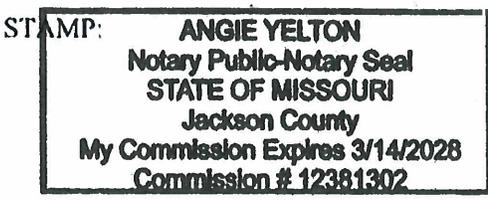
John Pruss  
Print Name  
6/12/24  
Date

State of Missouri )  
County of Jackson )

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024

My Commission Expires: 3-14-28 Angie Yelton  
Notary Public



MWDBE SUBCONTRACTOR BUSINESS NAME: NEER Technologies, Inc.

Burns  
Signature: Subcontractor  
Founder & CEO  
Title

Elangoran Thevar  
Print Name  
06-08-2024  
Date

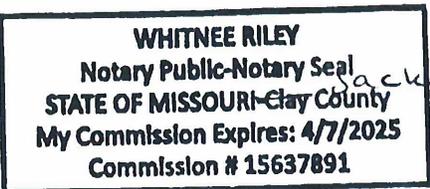
State of Missouri )  
County of Jackson )

I, Whitnee Riley, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this  
day of 8th, 2024  
June

My Commission Expires: 4-7-25 Whitnee Riley  
Notary Public

STAMP:





**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

John Pruss  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
6/12/24  
Date

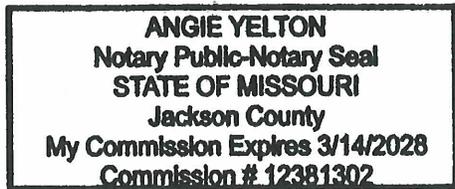
State of Missouri  
County of Jackson

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024

My Commission Expires: 3-14-28 Angie Yelton  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Parson & Associates

Robert "Jason" Parson  
Signature: Prime Contractor  
Robert  
Title

Robert "Jason" Parson  
Print Name  
12 June 24  
Date

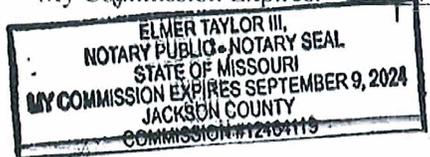
State of Missouri  
County of Jackson

I, Robert Jason Parson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024

My Commission Expires: Sept 9, 2024 Elmer Taylor  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Smart Sewer Program Management Services-FY25

Project Location/Number 60810092

Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

**PART 1:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor SE3 Group, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Task 303 – Temporary Flow and Rainfall Monitoring Services

for an estimated amount of \$ 287,750.00 (or \_\_\_\_\_ % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (circle one):    MBE    WBE    DBE    N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

John Pruss  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
6/12/24  
Date

State of Missouri

County of Jackson

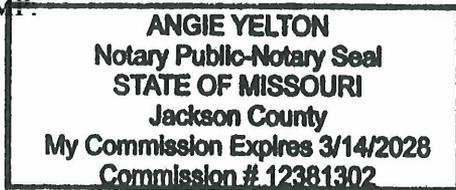
I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024

My Commission Expires: 3-14-28

Angie Yelton  
Notary Public

STAMP:



MWDB SUBCONTRACTOR BUSINESS NAME: SE3 Group, LLC

LeRon Fields  
Signature: Prime Contractor  
Vice President  
Title

LeRon Fields  
Print Name  
06/10/2024  
Date

State of Missouri )

County of Jackson )

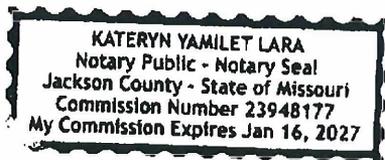
I, Kateryn Yamilet Lara, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 10th  
day of June, 2024

My Commission Expires: 01/16/2027

Kateryn Yamilet Lara  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Smart Sewer Program Management Services- FY25

Project Location/Number 60810092

Check one:
Original LOI: <input checked="" type="checkbox"/>
Updated LOI: <input type="checkbox"/>

**PART I:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Taliaferro & Browne, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Task 204 – Annual Sewer Rehabilitation Support, Task 304- Rainfall and Flow Data Analysis, Task 402- Project Management Services, Task 406 – Resident Project Representative Services, 601 – Green Infrastructure Program Management, Task 602 – Green Infrastructure Maintenance Program, Task 603 – Green Infrastructure Training, Owner Controlled Optional Service Authorization(s)

for an estimated amount of \$ 734,300.00 (or \_\_\_\_\_% of the total estimated contract value.)

M/WBE Vendor type:  Subcontractor/manufacturer (counts as 100% of contract value towards goals)  
 Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)  
 Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one:  The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)  
 The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_

Name Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

John Pruss  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
6/12/24  
Date

State of Missouri  
County of Jackson

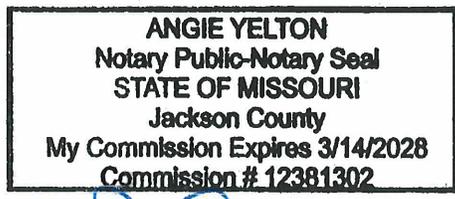
I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024.

My Commission Expires: 3-14-28

Angie Yelton  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Taliaferro & Browne, Inc.

Leonard Graham  
Signature: Prime Contractor  
President  
Title

Leonard Graham  
Print Name  
6-11-2024  
Date

State of Missouri )  
County of Jackson )

I, Eartha J. Taylor, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 11th  
day of June, 2024.

My Commission Expires: 03-27-2026

Eartha J. Taylor  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

**Project Name/Title** Smart Sewer Program Management Services-FY25

**Project Location/Number** 60810092

Check one:

Original LOI:

Updated LOI:

**PART I:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor 3T Design & Development, LLC (MBE) who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Task 202-Asset Data Management – GIS support for the Smart Sewer Program (SSP) which may include maintenance of SSP project boundaries and coordination with other capital projects, assisting with GIS updates resulting from SSP projects.

Work associated with these tasks will be counted toward MBE credit.

for an estimated amount of \$ 210,000.00 (or      % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:  The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
- The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (circle one):    MBE    WBE    DBE    N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

John Pruss  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
4/12/24  
Date

State of Missouri  
County of Jackson

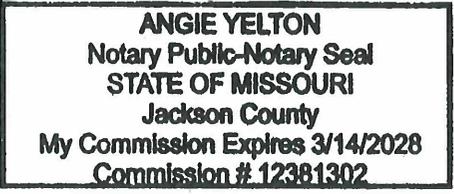
I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024.

My Commission Expires: 3-14-28

Angie Yelton  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: 3T Design & Development, LLC

W. Ruth Turner  
Signature: Prime Contractor  
Principal  
Title

W. Ruth Turner  
Print Name  
6/8/2024  
Date

State of Missouri )  
County of Jackson )

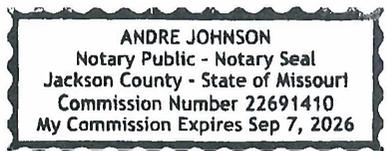
I, Andre Johnson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 8th  
day of June, 2024.

My Commission Expires: Sept 7, 2026

Andre Johnson  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Smart Sewer Program Management Services-FY25

Project Location/Number 60810092

Check one:
Original LOI: <input checked="" type="checkbox"/>
Updated LOI: <input type="checkbox"/>

**PART I:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor 3T Design & Development, LLC (WBE) who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

In support of Annual Sewer Rehabilitation Program and Project Delivery, perform Work Order conflict checks and assist with creating work orders for investigation and rehabilitation work to be assigned to various City-Wide contractors. Work associated with these tasks will be counted toward WBE credit.

for an estimated amount of \$ 140,000.00 (or        % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (circle one):    MBE    WBE    DBE    N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

John Pruss  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
6/12/24  
Date

State of Missouri  
County of Jackson

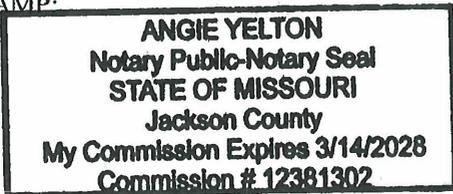
I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024.

My Commission Expires: 3-14-28

Angie Yelton  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: 3T Design & Development, LLC

W. Ruth Turner  
Signature: Prime Contractor  
Principal  
Title

W. Ruth Turner  
Print Name  
6/8/2024  
Date

State of Missouri )  
County of Jackson )

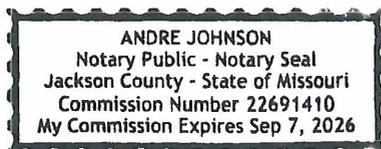
I, Andre Johnson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 8th  
day of June, 2024.

My Commission Expires: Sept 7, 2026

Andre Johnson  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Check one:

Original LOI:

Updated LOI:

Project Name/Title Smart Sewer Program Management Services-FY25

Project Location/Number 60810092

**PART I:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor TREKK Design Group, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Task 104 - Program and Project Controls, Task 205 – Sewer Manhole Inspections, Task 303 – Temporary Flow and Rainfall Monitoring Services, Task 402 – Project Management Services, Owner Controlled Optional Service Authorization(s)

for an estimated amount of \$ 781,626.00 (or \_\_\_\_\_ % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_

Name Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

John Pruss  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
6/12/24  
Date

State of Missouri  
County of Jackson

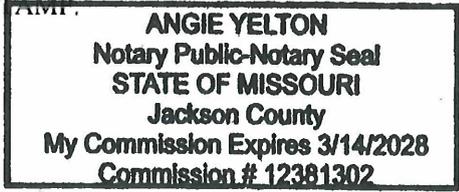
I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024

My Commission Expires: 3-14-28

Angie Yelton  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: TREKK Design Group, LLC

[Signature]  
Signature: Prime Contractor  
CEO / Managing Member  
Title

Kimberly Robinett  
Print Name  
6/10/24  
Date

State of Missouri )  
County of Jackson )

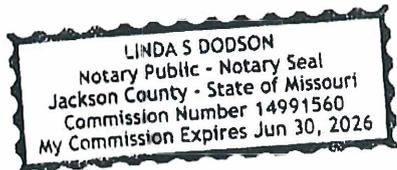
I, Linda S Dodson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 10th  
day of June, 2024.

My Commission Expires: 6/30/2026

Linda S Dodson  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Check one:
Original LOI: <input checked="" type="checkbox"/>
Updated LOI: <input type="checkbox"/>

Project Name/Title - Smart Sewer Program Management Services

Project Location/Number - 60810092

**PART I:** Prime Contractor Burns & McDonnell Engineering Company Inc. agrees to enter into a contractual agreement with M/W/DBE Subcontractor Patti Banks Associates LLC dba Vireo who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Task 602 – Green Infrastructure Maintenance Program

for an estimated amount of \$ 117,120.00 (or \_\_\_\_\_ % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Burns & McDonnell Engineering Company, Inc.

*John Pruss*  
Signature: Prime Contractor  
Director of Program Management  
Title

John Pruss  
Print Name  
6/12/24  
Date

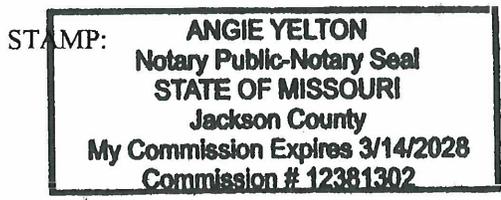
State of Missouri  
County of Jackson

I, John Pruss, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th  
day of June, 2024

My Commission Expires: 3-14-28

*Angie Yelton*  
Notary Public



MWDBE SUBCONTRACTOR BUSINESS NAME: Patti Banks Associates LLC dba Vireo

*Robin Fordyce*  
Signature: Subcontractor  
Managing Member  
Title

Robin Fordyce  
Print Name  
June 10, 2024  
Date

State of Missouri )  
County of Jackson )

I, Jessica Lee, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 10th  
day of June, 2024.

My Commission Expires: Jan. 3, 2026

*Jessica Lee*  
Notary Public

