


# GENERAL SERVICES DEPARTMENT

## Procurement Services Division

DATE: August 6, 2024

TO: Brian Platt, City Manager  
Darrell Everette, Chief Procurement Officer

FROM: Keely Golden, Procurement Manager 

RE: Recommendation of Award

SUBJECT: Contract EV3180Aa- HOME-ARP 2023 Non-Congregate Shelter, Supportive Services, Non-Profit Operating & Capacity Building Program

### **BACKGROUND AND PURPOSE**

The General Services Department, Procurement Services Division on behalf of the Housing and Community Development Department requested proposals to provide a Non-Congregate, Low Barrier Shelter facility to assist unsheltered families and individuals within our community for qualified populations associated with the HOME ARP Allocation Plan as approved by the Department of Housing and Urban Development (HUD). In addition, the City of Kansas City will be providing non-profit operating and capacity building assistance as well as supportive housing services. Supportive services include homeless prevention and housing counseling. Also included is Capacity Building, Eligible Operating Costs, and Administration.

### **MWBE GOALS**

All \$300,000+ proposals must adhere to the MBE/WBE compliance goals established by City Code and federal regulations. The mandatory Housing Department (CDBG/HOME) goals (established by CREO) in their totality must meet the following:

- a. Construction MBE: 15% WBE: 15%
- b. Design/Consulting MBE: 13% WBE: 13%
- c. Facility renovation/Tenant Upgrades/Maintenance MBE: 11% WBE: 11%
- d. Professional MBE: 14% WBE: 14%

The awarded supplier will work with CREO in best faith to meet the published MWBE goals depending on the final scope of the contract.

### **SOLICITATION PROCESS**

The intent of this Request for Proposal, EV3180Aa, was to solicit proposals for HOME-ARP 2023 Non-Congregate Shelter, Supportive Services, Non-Profit Operating & Capacity Building Program. The Procurement Services Division and the Housing and Community Development Department worked together throughout the entire process.

## Solicitation Events:

Competition Scoring		Submission Type: Facial Submission	Pricing Sheet	Rank Analysis
Current Speed	Target Savings	Budget	New Speed	

Status	Event Name	Event Priority	Location	Description	Dates	Mandatory
PAUSED	Open Date	N/A	Online Portal	Pricing open for the Opportunity	Apr 30th 2024, 1:30 PM CDT	N/A
PAUSED	Workshop (attend only) (see notes below)	Public	See Teams link in the Files section of the RFP	Workshop to go over program and RFP requirements and allow time for Q&A.	May 6th 2024, 9:00 AM CDT - May 8th 2024, 10:00 AM CDT	NO
PAUSED	Close Date	N/A	Online Portal	Deadline for Submissions	May 30th 2024, 9:00 PM CDT	N/A
PAUSED	Evaluable By Date	N/A	Online Portal	Deadline to Evaluable Project Submissions	Jul 27th 2024, 3:00 PM CDT	N/A

## AWARD AND EVALUATION PROCESS

RFP closed on May 30, 2024, and twelve proposals were received. The responding firms were Care Beyond the Boulevard, Creative Innovation, Greater Kansas City Housing Information Center, Guadalupe centers, Hope Faith Homeless Assistance Campus, Lean on Me Ministries, Legal Aid of Western Missouri, Metro Lutheran Ministry, Newhouse, Our Spot KC, Reconciliation Services, and reStart Inc.

The Evaluation Committee consisted of Blaine Proctor, Dion Lewis, and L'eon Romanazzi (Housing Dept). Councilwoman Melissa Robinson, Reid Day (Mayor's Office) were advisors.

Of the twelve proposals, the following firms were selected for short-list presentations on the shelter portion of the RFP: Hope Faith Homeless Assistance Campus and reStart Inc. the following suppliers were short-listed for further review on the non-shelter portion of the RFP: Care Beyond the Boulevard, Guadalupe Center, Legal Aid, Metro Lutheran Ministry, and Reconciliation Services.

The remaining proposals were rejected for either not meeting mandatory requirements of the RFP or unfavorable provisions in their responses.

The Evaluation Committee met on July 22, 2024 to determine a final award.

## RECOMMENDATION/SCORING SUMMARY

### Agency: HopeFaith Homeless Assistance Campus

**Result: This committee recommends further negotiations for the shelter portion of the RFP.**

Reason: Agency's proposal is to create low barrier shelter beds, which is the primary focus of the HOME ARP application, and is the biggest infrastructure need in the homeless service space. Because shelter is the most expensive intervention in the homeless service world, it is the recommendation of this committee to award the supplier's entire requested amount.

### Agency: Care Beyond the Boulevard (CBB)

**Result: This committee recommends further negotiations for the non-shelter portion of the RFP.**

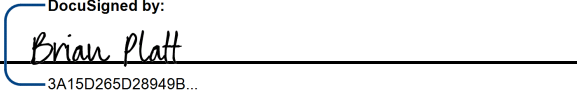
Reason: This agency is creating medical respite beds, it is the recommendation of this committee to award a partial amount of the supplier's requested amount for non-shelter services.

**APPROVAL**

The recommendation award for this RFP will be based on the suppliers listed above. We will not have a final determination until the negotiations are completed. The negotiated contracts will be submitted back to City Council for approval prior to execution.

Per the HUD requirements, the contracts can be expended through September 30, 2030. The contracts will start upon City Council approval in late 2024. The pricing will be firm and fixed and the Housing and Community Development Department has verified funding for this project.

Approved by the City Manager.

City Manager  Date: 8/7/2024

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