



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 260355

Submitted Department/Preparer: Water

Revised 01/30/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Director of Water Services to execute a \$1,500,000.00 construction contract with Haines & Associates Construction Company, Inc., for the WD Emergency Valve Replacements, Renewal No. 1 project; authorizing three successive renewal options with further City Council approval; and establishing an ordinance effective date.

Discussion

Project Justification

KC Water is undertaking this project to make emergency repairs primarily on water valves, but may also include hydrants and water services, throughout the City's water distribution system.

Project Description//Ordinance Summary/Contract Summary

The City assigns work orders based on the department's needs. There will be scheduled water distribution asset replacements as well as emergency water distribution asset replacements.

The work is scheduled and priority Code 3 emergency work that includes excavating water mains and valves with one full time crew and additional crews based on KC Water's needs.

Work will be located throughout Kansas City, Missouri.

City Council passed Ordinance No. 250354 on May 1, 2025 authorizing a \$1,500,000.00 construction contract with Haines & Associates Construction Company, Inc., for the WD Emergency Valve Replacements project; and authorizing four successive renewal options with further City Council approval.

The City executed a \$150,000.00 change order on December 19, 2025 adding additional funds to bridge the gap to execution of this proposed Renewal No. 1 contract.

This proposed ordinance is for the first of four renewal options for this contract in the amount not to exceed \$1,500,000.00 based on unit prices to complete restoration work orders.

This proposed ordinance will become effective on May 1, 2026.

Proposed Contract:	\$1,500,000.00
Change Order No. 1:	\$150,000.00
Proposed Renewal No. 1:	\$1,500,000.00
Proposed Renewal No. 2:	\$1,500,000.00
Proposed Renewal No. 3:	\$1,500,000.00
<u>Proposed Renewal No. 4:</u>	<u>\$1,500,000.00</u>
Total:	\$7,650,000.00

Term

The term of this renewal contract is 365 calendar days.

Solicitation

This project was advertised in accordance with the City's requirements. Public bids were opened on March 18, 2025 with 3 bidders responding.

MBE/WBE Goals

CREO KC established goals of 11% MBE and 11% WBE on this project on December 10, 2024 as part of the Annual Goal Program.

Awardee/Subcontracting Participation

Haines & Associates Construction Company, Inc., was selected for this project as the lowest, most responsive, and most responsible bidder with a contract amount of \$1,072,000.00, with subcontracting participation of 11% MBE and 11% WBE.

Unit prices for the work to be completed under this contract were set based on the bids received.

Other Bidders/Subcontracting Participation

- Leath & Sons, Inc. / \$1,215,925.00 / 11% MBE & 11% WBE participation
- SHEDIGS IT, LLC / \$1,292,300.00 / non-responsive

Estimated Project Cost

The estimated opinion of probable construction costs for this project is \$1,396,225.00.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
27-8010-807702-611060-80002570 = \$1,500,000.00
8010 - Water Fund Valve Replacement
3. How does the legislation affect the current fiscal year?
This ordinance is supported by Fiscal Years 26 and 27 Water Services Annual CIP. Work on this project will be performed during the next two fiscal years to improve the reliability of the City's water utility.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
Funds encumbered in the current fiscal year will be disbursed over Fiscal Year 26 and 27. Work on the project is anticipated to be completed by 365 days from the Notice to Proceed date.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
- Develop a multimodal regional transportation system for all users.
- Develop environmentally sustainable strategies that improve quality of life and foster economic growth.
- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.
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Prior Legislation

City Council passed Ordinance No. 250354 on May 1, 2025 authorizing a \$1,500,000.00 construction contract with Haines & Associates Construction Company, Inc., for the WD Emergency Valve Replacements project; and authorizing four successive renewal options with further City Council approval.

Service Level Impacts

N/A

Staff Recommendation

Water Services Department

Select One: Sponsored
 Directive: Res/Ord # [Click to enter Res/Ord. No.](#)

Select One: Recommend
 Do Not Recommend
 Not Applicable

[Click or tap here to provide reasoning.](#)

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A

2. How have those groups been engaged and involved in the development of this ordinance?

N/A

3. How does this legislation contribute to a sustainable Kansas City?

This project will contribute to the sustainability of Kansas City by making emergency replacements on valves.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

N/A

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

The Contractor Utilization Plan was submitted to CREO KC for this construction project on April 14, 2025, and was approved on April 22, 2025 with 11% MBE and 11% WBE participation.

Renewal No. 1 documentation was submitted to CREO for review on January 21, 2026, and was approved on January 29, 2026 with 11% MBE and 11% WBE participation.

There are Affirmative Action Program requirements on this project.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)