



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 260254

Submitted Department/Preparer: Mayor/Council's Office

Revised 01/30/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Directing the City Manager to assess the feasibility of creating a centralized “one-stop shop” for City fee and tax collection and to report back to Council with recommendations, including costs and staffing considerations.

Discussion

The City of Kansas City administers multiple regulatory processes that require the collection of fees and taxes. These fees and taxes are currently collected through several different points of entry, creating a fragmented and cumbersome process for residents and businesses.

Individuals and entities seeking to comply with City regulations, relocate to Kansas City, or open a new business should have a clear, accessible, and efficient pathway to compliance and participation in the local economy

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?
This legislation does not appropriate funds.
3. How does the legislation affect the current fiscal year?
N/A
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
This legislation does not appropriate funds
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No

Office of Management and Budget Review

(OMB Staff will complete this section.)

- | | | |
|---|------------------------------|--|
| 1. This legislation is supported by the general fund. | ☐ Yes | ☒ No |
| 2. This fund has a structural imbalance. | ☐ Yes | ☒ No |
| 3. Account string has been verified/confirmed. | ☐ Yes | ☒ No |

Additional Discussion (if needed)

This legislation does not appropriate funds

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☒ Ensure City Government is responsive, representative, engaged, and transparent; particularly when faced with unforeseen challenges.
 - ☒ Operate an efficient City government workforce through effective employee recruitment, development, retention, and engagement.
 - ☐ Present a realistic view of financial indicators for improved communications on impact to the City.
 - ☐
 - ☐
 - ☐

Prior Legislation

N/A

Service Level Impacts

To be determined

Staff Recommendation

Finance

Select One: ☐ Sponsored
☒ Directive: Res/Ord # [Click to enter Res/Ord. No.](#)

Select One: ☐ Recommend
☐ Do Not Recommend
☒ Not Applicable

[Click or tap here to provide reasoning.](#)

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
n/a

3. How does this legislation contribute to a sustainable Kansas City?
n/a

4. Does this legislation create or preserve new housing units?
Please Select (Press tab after selecting)

No

[Click or tap here to enter text.](#)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)
Please provide reasoning why not:

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)