

CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number 81000977 CN 1627

Project Title Smart Sewer Digital Strategy and Data Analytics

Smart Sewer Program Project Kansas City Water Services
(Department Project) Department

Jacobs Engineering Group
(Bidder/Proposer)

STATE OF Missouri)
) ss
COUNTY OF Jackson/Clay/Platte)

I, Michael W. McCarty, of lawful age and upon my oath state as follows:

- 1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer’s plan to utilize MBE and/or WBE contractors on the project.
- 2. The project goals are **8 % MBE** and **8% WBE**. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

BIDDER/PROPOSER PARTICIPATION: 8% MBE 8% WBE

- 3. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). (*All firms must currently be certified by Kansas City, Missouri*)

- a. Name of MBE Firm: Taliaferro & Browne, Inc.
Address: 1020 E. 8th Street, Kansas City, MO 64106
Telephone No. 816-283-3456
I.R.S. No. 48-0758891
- b. Name of MBE Firm: Environmental Advisors & Engineers, Inc.
Address: 19211 W 64th Terrace, Shawnee, KS 66218
Telephone No. 913-599-4326
I.R.S. No. 43-1806626
- c. Name of M/WBE Firm _____

Address _____
 Telephone No. _____
 I.R.S. No. _____

d. Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 .R.S. No. _____

(List additional M/WBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

MBE/WBE BREAKDOWN SHEET

MBE FIRMS:

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>Taliaferro & Browne, Inc.</u>	<u>Contractor</u>	<u>\$64,000</u>	<u>100%</u>	<u>8%</u>
TOTAL MBE \$ / TOTAL MBE %:		<u>\$64,000.00</u>		<u>8 %</u>

WBE FIRMS:

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>Environmental Advisors & Engineers, Inc.</u>	<u>Contractor</u>	<u>\$64,000</u>	<u>100%</u>	<u>8%</u>
TOTAL WBE \$ / TOTAL WBE %:		<u>\$64,000.00</u>		<u>8 %</u>

*"Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

**"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See HRD Forms and Instructions for allowable credit and special instructions for suppliers.

5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the

total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation

- 6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
- 7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
- 8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
- 9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: _____

Address: _____

Phone Number: _____

Facsimile number: _____

E-mail Address: _____

By: [Signature]
 Title: VICE PRESIDENT MO OPERATIONS
 Date: 9-7-22
 (Attach corporate seal if applicable)

Subscribed and sworn to before me this 7th day of Sept, 2022

My Commission Expires: 2-13-2025

[Signature]
Notary Public





LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title Smart Sewer Digital Strategy and Data Analytics

Project Location/Number Kansas City, MO PN 81000977/CN 1627

PART I: Prime Contractor Jacobs Engineering Group agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Taliaferro and Browne, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Recording Workshop interviews/summaries, peer review technical documents

for an estimated amount of \$ _____ (or 8 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: Taliaferro and Browne, Inc.

Full address: 1020 East 8th Street Kansas City, MO 64106

Street number and name

City, State and Zip Code

Primary contact: Hagos Andebrhan 816-283-3456

Name

Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: Recording Workshop interviews/summaries, peer review technical documents

c) The dollar value of this agreement is: \$64,000.00

PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Jacobs Engineering Group
Signature: Prime Contractor Michael W. McCarty
Vice President Missouri Operations Print Name
Title 9-7-22
Date

State of Missouri)
County of St. Louis)

I, Sandra M Calhoun, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 7th day of Sept, 2022

My Commission Expires: 2-13-2025

Sandra M Calhoun
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Taliaferro and Browne, Inc.
Signature: Prime Contractor Hagos E. Andebrhan
CEO Print Name
Title 09/07/2022
Date

State of Missouri)
County of Clay)

I, Eartha Taylor, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 7th day of Sept, 2022

My Commission Expires: 03-07-2026

Eartha J. Taylor
Notary Public

STAMP:





LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Smart Sewer Digital Strategy and Data Analytics

Project Location/Number Kansas City, MO PN 81000977/CN 1627

Check one:
Original LOI: <input type="checkbox"/>
Updated LOI: <input type="checkbox"/>

PART 1: Prime Contractor Jacobs Engineering Group agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Environmental Advisors & Engineers, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]
Recording Workshop interviews/summaries, peer review technical documents

for an estimated amount of \$ _____ (or 8 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: Environmental Advisors & Engineers, Inc.

Full address: 19211 W. 64th Terrace Shawnee, KS 66218

Street number and name

City, State and Zip Code

Primary contact: Jill Biesma 913-599-4326

Name

Phone

a) This subcontractor is (circle one): **MBE** **WBE** **DBE** **N/A**

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: Recording Workshop interviews/summaries, peer review technical documents

c) The dollar value of this agreement is: \$64,000

PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Jacobs Engineering Group
Signature: [Signature] Michael W. McCarty
Vice President Missouri Operations Print Name
Title Date 9-7-22

State of Missouri)
County of St. Louis)

I, Sandra M. Calhoun state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 7th day of Sept., 2022

My Commission Expires: 2-13-2025

[Signature]
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Environmental Advisors & Engineers, Inc.

Signature: [Signature] Jill R. Biesma
President Print Name
Title Date 9/7/2022

State of Kansas)
County of Johnson)

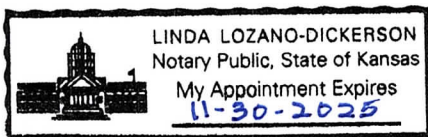
I, Linda Lozano-Dickerson state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 9th day of Sept., 2022

My Commission Expires: 11-30-2025

[Signature]
Notary Public

STAMP:



TIMETABLE FOR MBE/WBE UTILIZATION

(This form should be submitted to the City after contract award.)

I, Michael W. McCarty, acting in my capacity as VP of Missouri Operations
(Name) (Position with Firm)
Of Jacobs Engineering Group, with the submittal of this Timetable, certify that
(Name of Firm)
the following timetable for MBE/WBE utilization in the fulfillment of this contract is correct and true to the best of my knowledge.

ALLOTTED TIME FOR THE COMPLETION OF THIS CONTRACT

(Check one only)

15 days	___	75 days	___	135 days	___
30 days	___	90 days	___	150 days	___
45 days	___	105 days	___	165 days	___
60 days	___	120 days	___	180 days	___
Other	<u>365 days</u> (Specify)				

Throughout XX Beginning 1/3 _____
Middle 1/3 _____ Final 1/3 _____
Beginning 1/3 _____% Middle 1/3 _____% Final 1/3 _____%

PLEASE NOTE: Any changes in this timetable require approval of the Human Relations Department in advance of the change.

If you have any questions regarding the completion of this form, please contact the Department of Human Relations at: (816) 513-1818.



(Signature)

Vice President of Missouri Operations
(Position with Firm)
9-7-22

(Date)

