

GENERAL

Ordinance Fact Sheet

210357

Ordinance Number

Brief Title	Reason
Authorizing amendments to an agreement with the TIFC and a contract with Cochran Head Vick & Co., P.C.	Authorizing a five-year extension of an agreement between the City and TIFC and the execution of Amendment No. 5 of a contract with Cochran Head Vick & Co., P.C. for the purposes of providing professional third-party accounting and financial reporting services.

<p>Reason for Legislation</p> <p>Authorizing the execution of the First Amendment to a Financial Accounting and Limited Partial Assignment and Assumption Agreement (the TIFC Agreement) with the Tax Increment Financing Commission (TIFC), which is scheduled to expire April 30, 2021.</p> <p>Authorizing Amendment No. 5 of a contract with Cochran Head Vick & Co., P.C. (CHV) for the purposes of providing professional third-party accounting and financial reporting services to the TIFC. Ordinance No. 160074 authorized the execution of a 5-year contract with CHV and required compensation to be determined on an annual basis. Amendment No. 5 is a necessary six-month extension.</p>	<table border="1"> <tbody> <tr> <td>Sponsor</td> <td>Tammy Queen, Director of Finance</td> </tr> <tr> <td>Programs, Departments, or Groups Affected</td> <td>Finance Department</td> </tr> </tbody> </table>	Sponsor	Tammy Queen, Director of Finance	Programs, Departments, or Groups Affected	Finance Department						
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<p>Discussion (explain all financial aspects of the proposed legislation, including future implications, any direct/indirect costs, specific account</p> <p>The City and the TIFC executed the TIFC Agreement on May 1, 2016.</p> <p>The TIFC Agreement requires the City to hold and administer the TIF Special Allocation Fund, following the transfer of funds from the TIFC.</p> <p>The TIFC Agreement also requires the City, or its contractor, to provide: fiscal accounting / financial reporting, coordination with respect to annual audits, and participation in meetings.</p> <p>The City executed a 5-year contract with CHV (CHV Agreement) to perform various functions required by the TIFC Agreement on May 1, 2016. The original contract allows for four one-year renewals; Amendment No. 4 expires April 30, 2021. The six-month extension will allow the City to issue an RFP for TIF accounting services.</p> <p>The City and CHV implemented a transition of TIF accounting from the Great Plains financial system utilized by the Economic Development Corporation (EDC) to the City's PeopleSoft financial system, as a separate business unit therein. The transition to PeopleSoft was completed in March 2017.</p>	<table border="1"> <tbody> <tr> <td>Applicants / Proponents</td> <td> Applicant City Department Finance Department Other </td> </tr> <tr> <td>Opponents</td> <td> Groups or Individuals None Known Basis of opposition </td> </tr> <tr> <td>Staff Recommendation</td> <td> <input checked="" type="checkbox"/> For <input type="checkbox"/> Against Reason Against </td> </tr> <tr> <td>Board or Commission Recommendation</td> <td> By <input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> No action taken <input type="checkbox"/> For, with revisions or conditions (see details column for conditions) </td> </tr> <tr> <td>Council Committee Actions</td> <td> <input type="checkbox"/> Do pass <input type="checkbox"/> Do pass (as amended) <input type="checkbox"/> Committee Sub. <input type="checkbox"/> Without Recommendation <input type="checkbox"/> Hold </td> </tr> </tbody> </table>	Applicants / Proponents	Applicant City Department Finance Department Other	Opponents	Groups or Individuals None Known Basis of opposition	Staff Recommendation	<input checked="" type="checkbox"/> For <input type="checkbox"/> Against Reason Against	Board or Commission Recommendation	By <input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> No action taken <input type="checkbox"/> For, with revisions or conditions (see details column for conditions)	Council Committee Actions	<input type="checkbox"/> Do pass <input type="checkbox"/> Do pass (as amended) <input type="checkbox"/> Committee Sub. <input type="checkbox"/> Without Recommendation <input type="checkbox"/> Hold
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Details

The First Amendment to the TIFC Agreement will extend the agreement for a period of five years.

Amendment No. 5 of the CHV Agreement increases the amount of the contract by \$170,112.00 to a total of \$1,908,421.00 and extends the term of the contract through October 31, 2021.

The amount of the increase equals one-half of the Amendment No. 4 increase.

Actual compensation will be based on the number of hours worked on the contract, with different hourly rates being applied to work performed by Certified Public Accountants (CPAs) and all other staff.

Policy/Program Impact

Policy or Program Change	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Operational Impact Assessment	

Finances

Cost & Revenue Projections -- Including Indirect Costs	CHV amendment - \$170,112.00. The FY 2021/22 adopted budget includes an appropriation for this contract amendment.
Financial Impact	No additional funds are needed.
Fund Source (s) and Appropriation Account Codes	2215-121460-610120

(Use this space for further discussion, if necessary)

Fact Sheet Prepared by:

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Date: April 19, 2021

Reviewed by:

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Title: City Treasurer

Date: April 19, 2021