

**Health Sciences Community Improvement District  
Annual Report: Year ending April 30, 2022**

The Health Sciences Community Improvement District (HSCID) received KCMO City Council approval on February 10, 2022.

The HSCID Board of Directors met on April 8, 2022 (minutes attached). Key actions at this meeting included: approval of Bylaws, appointment of Directors, election of officers and formation of two committees (Healthy Housing and Infrastructure).

Three resolutions were passed (please see below):

- Health Sciences Community Improvement District Resolution Of Board Of Directors To Approve The Health Sciences Community Improvement District Bylaws And Appointment Of Directors
- Health Sciences Community Improvement District Resolution Of Board Of Directors To Approve The Health Sciences Community Improvement District/ City Of Kansas City Cooperative Agreement
- Health Sciences Community Improvement District Resolution Of Board Of Directors To Appoint Alison Troutwine As The Executive Director Of The Health Sciences Community Improvement District

**Services Provided:** Above stated CID - Health Sciences CID, did not provide any services in this reporting period.

**Revenue Collected:** Above stated CID - Health Sciences CID, did not collect any revenue in this reporting period.

**Expenditures Made:** Above stated CID- Health Sciences CID –did not have any expenditures in this reporting period.

**Health Sciences CID Board of Directors:**

Name	Classification	Term	
Mitzi G. Cardenas, TMC	Owner	2 years	<a href="mailto:Mitzi.Cardenas@uhkc.org">Mitzi.Cardenas@uhkc.org</a>
Niki Lee Donawa, TMC	Owner	4 years	<a href="mailto:Niki.LeeDonawa@uhkc.org">Niki.LeeDonawa@uhkc.org</a>
Margo Quiriconi, CMH	Owner	2 years	<a href="mailto:mlquiriconi@cmh.edu">mlquiriconi@cmh.edu</a>
Jodi Coombs, CMH	Owner	4 years	<a href="mailto:jcoombs@cmh.edu">jcoombs@cmh.edu</a>
Russell Melchert, UMKC	Owner	2 years	<a href="mailto:melchertr@umkc.edu">melchertr@umkc.edu</a>
Troy Lillebo, UMKC	Owner	4 years	<a href="mailto:lillebot@umkc.edu">lillebot@umkc.edu</a>
Brian Platt, City of KCMO	Owner	2 years	<a href="mailto:Brian.Platt@kcmo.org">Brian.Platt@kcmo.org</a>
Alison Troutwine	Executive Dir.		<a href="mailto:Alison.troutwine@uhkc.org">Alison.troutwine@uhkc.org</a>

**Board Meeting**  
**Health Sciences Community Improvement District**  
**Friday, April 8, 2022 | 2PM**

**AGENDA**

Join via Zoom

<https://uhkc-org.zoom.us/j/95318507125>

Meeting ID: 953 1850 7125

One tap mobile:

+16465588656,,95318507125#

- 1) Introductions
- 2) Approve Health Sciences Community Improvement District Bylaws (attached as Exhibit A)
- 3) Approve HSCID/City Cooperative Agreement (attached as Exhibit B)
- 4) Nomination and Election of officers
  - a) Chair of the Board
  - b) Secretary of the Board
  - c) Treasurer of the Board
- 5) Implement City Cooperative Agreement (District Improvements status)
  - a) Healthy Housing Initiative
  - b) Infrastructure Improvements
- 6) Consideration of Committees
  - a) Healthy Homes
  - b) Infrastructure Improvements
  - c) Benefit District
- 7) Consider appointment of Executive Director
- 8) Miscellaneous
  - a) Fiscal 2022/23 Budget
  - b) Depositories & Checks

**Health Sciences Community Improvement District**  
**FISCAL YEAR BUDGET MAY 1, 2022 - APRIL 30, 2023**

**Revenue**

<u>CID Project Generation</u>		*
Earnings Tax	\$ 152,425	
Utilities Tax	\$ 51,253	
Master Planning Fund****	\$ 125,000	
<b>Subtotal Generated</b>	<b>\$ 328,678</b>	

**Expenses**

Administration

Project Management	\$ -	**
Executive Director Salary	\$ -	**
Bank Charges	\$ 500	
Insurance	\$ 2,000	
Management Fee	\$ -	**
Marketing / Advertising	\$ -	**
Meals & Entertainment	\$ -	**
Office Supplies & Equipment	\$ -	**
Postage & Delivery	\$ 100	
Printing & Reproduction	\$ 500	
Professional Fees - Accounting, Tax, Compliance	\$ -	**
Professional Fees - Legal	\$ -	**
Website	\$ -	**
Planning Consultant	\$ 25,000	
<b>Subtotal Administration</b>	<b>\$ 28,100</b>	

Public Infrastructure Improvements

Wayfinding	\$ -	***
Streetscapes	\$ -	***
Sanitary and Storm Sewer	\$ -	***
Parking	\$ -	***
Miscellaneous	\$ -	***
District Signage	\$ -	***
<b>Subtotal Public Infrastructure</b>	<b>\$ 103,863</b>	

Affordable Housing Program

Healthy Homes	\$ 96,715
<b>Subtotal Affordable Housing</b>	<b>\$ 96,715</b>

**Total Expenses** **\$ 228,678**

\* Assumptions on redirected revenues from contract exhibit

\*\* To be provided in kind

\*\*\* To be identified and adopted

\*\*\*\* Master Planning funding is to be used for professional services to conduct, prepare and coordinate Master Plan of members and planning and infrastructure expenditures as directed by board

**HEALTH SCIENCES COMMUNITY IMPROVEMENT DISTRICT  
RESOLUTION OF BOARD OF DIRECTORS**

**TO APPOINT ALISON TROUTWINE AS THE EXECUTIVE DIRECTOR OF THE  
HEALTH SCIENCES COMMUNITY IMPROVEMENT DISTRICT**

WHEREAS, the Board approved the ByLaws of the Health Sciences Community Improvement District (the "HSCID") at its regularly scheduled Board meeting held on April 8, 2022;

WHEREAS, the Board under Section 10 of its ByLaws may appoint agents for the District as it shall deem necessary or advisable whom shall serve at the pleasure of the Board;

WHEREAS, the Board desires to create a staff position of Executive Director to serve at the pleasure of the Board;

WHEREAS, the Board desires to appoint the current Project Manager of the UMKC Health Sciences District, Alison Troutwine, to serve as Executive Director of the District; and

WHEREAS, Alison Troutwine, who is employed by University Health, will serve as Executive Director on a voluntary basis without compensation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HEALTH SCIENCES COMMUNITY IMPROVEMENT DISTRICT THAT:

1. The Board hereby appoints Alison Troutwine as Executive Director of the Health Sciences Community Improvement District.
2. The Board directs its Chair to appoint a committee of three (3) persons from the Board to develop a scope of work and list of objectives for the Executive Director on an interim basis.

**HEALTH SCIENCES COMMUNITY  
IMPROVEMENT DISTRICT**

By: Margo Quiriconi  
Name: Margo Quiriconi  
Title: Chair

**HEALTH SCIENCES COMMUNITY IMPROVEMENT DISTRICT  
RESOLUTION OF BOARD OF DIRECTORS**

**TO APPROVE THE HEALTH SCIENCES COMMUNITY IMPROVEMENT DISTRICT/  
CITY OF KANSAS CITY COOPERATIVE AGREEMENT**

WHEREAS, the City Council of Kansas City (the "City Council") approved the Petition to establish the Health Sciences Community Improvement District (the "HSCID") in Ordinance No. 200810 on the 10<sup>th</sup> day of February, 2022;

WHEREAS, the City Council approved that certain Cooperative Agreement between the City of Kansas City and the Health Sciences Community Improvement District ("City Cooperative Agreement") in Ordinance No. 211073 on the 10<sup>th</sup> day of February, 2022;

WHEREAS, the City Cooperative Agreement provides for the funding of the "District Improvements" as defined in the Agreement; and

WHEREAS, the Board desires to accept funding of the District Improvements and implement the City Cooperative Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HEALTH SCIENCES COMMUNITY IMPROVEMENT DISTRICT THAT:

1. The Board hereby approves the City Cooperative Agreement, attached hereto as Exhibit 1 and incorporated herein by reference.
2. The Board directs the Chair to execute the City Cooperative Agreement on behalf of the HSCID.

**HEALTH SCIENCES COMMUNITY  
IMPROVEMENT DISTRICT**

By: Margo Quiriconi  
Name: Margo Quiriconi  
Title: Chair

**HEALTH SCIENCES COMMUNITY IMPROVEMENT DISTRICT  
RESOLUTION OF BOARD OF DIRECTORS**

**TO APPROVE THE HEALTH SCIENCES COMMUNITY IMPROVEMENT DISTRICT  
BYLAWS AND APPOINTMENT OF DIRECTORS**

WHEREAS, the City Council of Kansas City (the "City Council") approved the Petition to establish the Health Sciences Community Improvement District (the "HSCID") in Ordinance No. 200810 on the 10<sup>th</sup> day of February, 2022;

WHEREAS, the Petition's approval by the City Council provided for the initial Board members of the HSCID; and

WHEREAS, Board has determined to approve ByLaws for the Health Sciences Community Improvement District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HEALTH SCIENCES COMMUNITY IMPROVEMENT DISTRICT THAT:

1. The Board hereby approves the ByLaws of the Health Sciences Community Improvement District attached hereto as Exhibit 1 and incorporated herein by reference.
2. The Board also recognizes the appointment of the following Directors for the terms shown in the approved Petition:
  - a. Mitzi G. Cardenas - Director, two (2) year term to be nominated by UH
  - b. Niki Lee Donawa - Director, four (4) year term to be nominated by UH
  - c. Jodi Coombs - Director, four (4) year term to be nominated by CMH
  - d. Margo Quiriconi - Director, two (2) year term to be nominated by CMH
  - e. Russell Melchert - Director, two (2) year term to be nominated by UMKC
  - f. Troy Lillebo - Director, four (4) year term to be nominated by UMKC
  - g. Director of City - two (2) year term to be appointed by the Mayor of the City.
3. The Board acknowledges the appointment by Mayor Quinton Lucas of Brian Platt to serve a two-year term on the Board of Directors.

**HEALTH SCIENCES COMMUNITY  
IMPROVEMENT DISTRICT**

By: Margo Quiriconi  
Name: Margo Quiriconi  
Title: Chair