



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 230691

Submitted Department/Preparer: Finance

Revised 8/3/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the collection of the annual special assessment imposed by the Westport Special Business District; consenting to the proposed uses of the revenues produced therefrom; estimating and appropriating revenue in the amount of \$48,165.00 in the Westport Special Business District Fund; re-estimating and re-appropriating the remaining uncollected revenues and unexpended and unencumbered appropriations to the 2024-25 Fiscal Year; designating requisitioning authority; and recognizing this ordinance as having an accelerated effective date.

Discussion

All members of the Westport Special Business District (WSBD) board of commissioners resigned on December 1, 2022. As such, the WSBD has not sought collection of the front foot special assessment for FY 2023-24. This ordinance authorizes the City to collect the front foot special assessment of \$2.50 per abutting foot of properties within the WSBD abutting public streets, roads, and highways. The revenue derived from this special assessment is utilized for the maintenance and operations of certain improvements in the public right-of-way including decorative lighting and monuments.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
The Westport Special Business District Fund
24-6800-120000-484000 Collections from Assessments \$48,165.00
3. How does the legislation affect the current fiscal year?

This ordinance authorizes the collection of a front foot special assessment within the Westport Special Business District (WSBD) and estimates revenue in the amount of \$48,165.00 for the current fiscal year.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
This legislation has no impact on future fiscal years.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
Yes, this ordinance authorizes the collection of revenue.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

This ordinance authorizes the collection of a front foot special assessment and estimates \$48,165.00 of revenue in the Westport Special Business District Fund.

Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Reform the City's economic incentives to meet the policy objectives of the City Council
 - Ensure the resiliency of City government
 - Engage in workforce planning including employee recruitment, development, retention, and engagement
 - Ensure a responsive, representative, engaged, and transparent City government
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Prior Legislation

Ord. No. 61292 (1987)

Service Level Impacts

No direct impact on City services.

Other Impacts

1. What will be the potential health impacts to any affected groups?
This ordinance authorizes the collection of revenue and has no direct potential health impacts.
2. How have those groups been engaged and involved in the development of this ordinance?
This ordinance authorizes the collection of revenue and has no direct potential health impacts.
3. How does this legislation contribute to a sustainable Kansas City?
This ordinance authorizes the collection of revenue and has no direct impact on sustainability.
4. Department staff certifies the submission of any applicable Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), Non-Discrimination documents, and Letters of Intent to Subcontract (LOIs) to CREO prior to the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

This ordinance authorizes the City to collect revenue and specifies the source and use for said revenue. The ordinance does not approve appropriations for spending or authorize contracts.

5. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

6. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)