



# CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number MCADAEL23

Project Title Kansas City convention center elevator project

(Department Project)

Department

Schindler elevator

(Bidder/Proposer)

STATE OF Missourri )

COUNTY OF Jackson CLAY ) ss

I, Jared Rivers, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.
2. The project target goals are 10 % MBE and 10 % WBE.
3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

BIDDER/PROPOSER PARTICIPATION: 2.8 % MBE 2.9 % WBE

POST-BID/POST-RFP ESTIMATED BUDGET: \$ \_\_\_\_\_

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). *(All firms must currently be certified by Kansas City, Missouri)*

Name of M/WBE Firm Rowen Elevator

Address 111 w 10th st Kansas City MO 64105

Telephone No. 816-277-2195

I.R.S. No. 47-1365655



Name of M/WBE Firm Wilkers on Crane  
 Address 14101 Gibbs road Bonner Springs, KS 66012  
 Telephone No. 913-238-7030  
 I.R.S. No. 46-3353695

Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_

*(List additional M/WBEs, if any, on additional page and attach to this form)*

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

**MBE/WBE BREAKDOWN SHEET**

**MBE FIRMS:**

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Rowen elevator	Contractor	\$ 56,110.00		2.80
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



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**TOTAL MBE \$ / TOTAL MBE %:** \$ 56,110.00 2.80 %

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**WBE FIRMS:**

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Wilkerson Crane	Contractor	\$ 57,691.20		2.90
<b>TOTAL WBE \$ / TOTAL WBE %:</b>		<u>\$ 57,691.20</u>		<u>2.90 %</u>

\*“Subcontract Amount” refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

\*\*“Weighted Value” means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.

- Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation

6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Jared Rivers  
 Address: 1802 Jasper Street  
Kansas City, MO 64116  
 Phone Number: 816-520-4347  
 Facsimile number: \_\_\_\_\_  
 E-mail Address: jared.rivers@schindler.com

By: Jared Rivers/ *Jared Rivers*  
 Title: Modernization/sales  
 Date: 4/25/24  
 (Attach corporate seal if applicable)

Subscribed and sworn to before me this 25 day of April, 2024.

My Commission Expires: \_\_\_\_\_

*Donna G. Blakeley*  
 Notary Public

**DONNA G. BLAKELEY**  
**NOTARY PUBLIC-NOTARY SEAL**  
**STATE OF MISSOURI**  
**CLAY COUNTY**  
**MY COMMISSION EXPIRES 9/24/2024**  
**COMMISSION # 12486417**





# LETTER OF INTENT TO SUBCONTRACT

<b>Check one:</b>	
Original LOI:	<input type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

**Project Name/Title** Kansas City convention center exhibit hall elevator project MCADAEL23

**Project Location/Number** Kansas City MO MCADAEL23

**PART I:** Prime Contractor Schindler Elevator agrees to enter into a contractual agreement with M/W/DBE Subcontractor Rowen elevator who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Labor to perform modernization to elevators

for an estimated amount of \$ \$56,110.00 (or 2.8% of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Schindler Elevator

Jared Rivers  
Signature: Prime Contractor  
Modernization sales  
Title

Jared Rivers  
Print Name  
4/24/24  
Date

State of Missouri )  
County of ~~Jackson~~ CLAY )

I, Jared Rivers, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of 24 APRIL, 2024  
My Commission Expires: \_\_\_\_\_

Donna G. Blakeley  
Notary Public

STAMP:

**DONNA G. BLAKELEY  
NOTARY PUBLIC-NOTARY SEAL  
STATE OF MISSOURI  
CLAY COUNTY  
MY COMMISSION EXPIRES 9/24/2024  
COMMISSION # 12486417**

MWDRE SUBCONTRACTOR BUSINESS NAME: ROWEN ELEVATOR

Ronnie Owens  
Signature: Subcontractor  
PRESIDENT  
Title

Ronnie Owens  
Print Name  
4/25/24  
Date

State of Missouri )  
County of Clay )

I, Christopher Ross, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of 04/25, 2024  
My Commission Expires: 9/27/2026

Chris Ross  
Notary Public

STAMP:

**CHRISTOPHER ADAM ROSS  
Notary Public-Notary Seal  
STATE OF MISSOURI  
Clay County  
My Commission Expires 9/27/2026  
Commission # 22366195**



# LETTER OF INTENT TO SUBCONTRACT

Check one:

Original LOI:

Updated LOI:

Project Name/Title Kansas City convention center exhibit hall project

Project Location/Number MCADAEL23

**PART 1:** Prime Contractor Schindler Elevator agrees to enter into a contractual agreement with M/W/DBE Subcontractor Wilkerson Crane who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Craining of equipment, Hauling equipment from warehouse to jobsite

for an estimated amount of \$ 57,691.20 (or 2.9 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Schindler Elevator

Jared Rivers  
Signature: Prime Contractor  
Modernization sales  
Title

Jared Rivers  
Print Name  
4/10/24  
Date

State of Missouri )  
County of Jackson )

I, Jared Rivers, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this April day of 10th, 2024

My Commission Expires: 3/16/26

Cody Edly  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Wilkerson Crane Rental, Inc.

Diana L. Holt  
Signature: Subcontractor  
CEO  
Title

Diana L. Holt  
Print Name  
4/10/24  
Date

State of Kansas )  
County of Wyandott )

I, \_\_\_\_\_, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 10 day of April, 2024

My Commission Expires: \_\_\_\_\_

Christine Blauw  
Notary Public

STAMP:

