



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 250277

Submitted Department/Preparer: Finance

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Estimating revenue and adjusting appropriations in various funds in connection with the FY 2024-25 third quarter analysis; appropriating Fiscal Year 2024-25 unexpended and unencumbered balances in various funds to the same accounts and funds in Fiscal Year 2025-26 as designated; and recognizing this ordinance as having an accelerated effective date.

### Discussion

The year-end ordinance addresses projected shortfalls and anomalies identified by the Third Quarter Budget Analysis and roll-forward requests for funds that are committed but will not be expended by the end of the fiscal year.

#### Section 1.

This section appropriates \$14,825,527 from the Unappropriated Fund Balance of the General Fund (1000) for the following purposes:

- Transfer to the Parks and Recreation Fund (2030) of \$2,005,199 to support the cost of Water and Sewer Services
- Transfer to the Street Maintenance Fund (2060) of \$878,824 related to an increase in Earnings Tax revenue estimates
- Transfer to the Parking Garage Fund (2160) of \$595,104 to offset reduced revenue estimates related to the closure of the Barney Allis Plaza Garage for reconstruction
- Transfer to the Economic Development Fund (2215) of \$788,000 to balance the fund.
- Transfer to the Domestic Violence Shelter Fund (2475) of \$10,000 to balance the fund.
- Transfer to the Inmate Security Fund (2760) of \$153,530 to balance the fund.
- Transfer to the Specialty Court Fund (2763) of \$338,307 to balance the fund.
- Transfer to the Housing Violation Fund (2764) of \$213,958 to balance the fund.
- Transfer to the Downtown Redevelopment District Debt Fund (5320) of \$150,000 to balance the fund.
- Transfer to the Westport Special Business District Fund (6800) of \$20,000 to balance the fund.
- Transfer to the City Legal Expense Fund (7010) of \$582,460 to balance the fund.

- Supplemental appropriation of \$9,090,145 for the Fire Department's Emergency Operations Bureau to support personal services obligations to meet the terms of the Collective Bargaining Agreement with Local 42.
- Supplemental appropriation of \$100,000 for CREO contract management division to support costs for the contract management division to meet growing compliance mandates and service delivery requirements.

**Section 2.**

This section estimates revenue in the Parks and Recreation Fund (2030) related to the transfer from the General Fund described above.

**Section 3.**

This section estimates revenue in the Street Maintenance Fund (2060) related to the transfer from the General Fund described above.

**Section 4.**

This section estimates revenue in the Parking Fund (2160) related to the transfer from the General Fund described above.

**Section 5.**

This section estimates revenue in the Economic Development Fund (2215) related to the transfer from the General Fund described above.

**Section 6.**

This section estimates revenue in the Domestic Violence Shelters Fund (2475) related to the transfer from the General Fund described above.

**Section 7.**

This section estimates revenue in the Inmate Security Fund (2760) related to the transfer from the General Fund described above.

**Section 8.**

This section estimates revenue in the Specialty Court Fund (2763) related to the transfer from the General Fund described above.

**Section 9.**

This section estimates revenue in the Housing Violation Fund (2764) related to the transfer from the General Fund described above.

**Section 10.**

This section estimates revenue in the Downtown Redevelopment District Debt Fund (5320) related to the transfer from the General Fund described above.

**Section 11.**

This section appropriates \$150,000 from the Unappropriated Fund Balance of Downtown Redevelopment District Debt Fund (5320) to cover expenses related to the operations of the district.

**Section 12.**

This section estimates revenue in the Westport Special Business District Fund (6800) related to the transfer from the General Fund described above.

**Section 13.**

This section appropriates \$20,000 from the Unappropriated Fund Balance of the Westport Special Business District Fund (6800) to cover expenses related to the operations of the district.

**Section 14.**

This section estimates revenue in the City Legal Expense Fund (7010) related to the transfer from the General Fund described above.

**Section 15.**

This section appropriates \$1,285,000 from the Unappropriated Fund Balance of the City Legal Expense Fund (7010) for the purpose of fulfilling obligations associated with legal claims.

**Section 16.**

This section appropriates \$315,325.34 from the Unappropriated Fund Balance of the Golf Operations Fund (2050) for the purpose of meeting the costs associated with the operations and maintenance of the City's golf courses.

**Section 17.**

This section increases revenue estimates in the Marijuana Sales Tax Fund (2190) by \$1,901,218 primarily driven by increased Sales Tax revenue estimates.

**Section 18.**

This section appropriates \$1,901,218 from the Unappropriated Fund Balance of the Marijuana Sales Tax Fund (2190) proportionately to the Health, Housing and Community Development, and Public Works Department for the purposes outlined in Ordinance 230362 and Sec. 68-451 of the Code of Ordinances in the following amounts:

- Health - \$599,151 for the purpose of violence prevention
- Housing and Community Development - \$857,338 for the purpose of homelessness response efforts
- Public Works - \$444,729 for the purpose of neighborhood clean-up and trash pick-up

**Section 19.**

This section increases revenue estimates in the Convention and Tourism Fund (2360) by \$3,243,305 primarily driven by an estimated increase in Restaurant Tax, Transient Board and Accommodation Tax, Short-Term Rental Unit Fee, and Hotel/Motel Rental Unit Fee collections.

**Section 20.**

This section appropriates \$2,203,100.20 from the Unappropriated Fund Balance of the Convention and Tourism Fund (2360) for the purposes of Event Support at the Convention Center, \$785,000, Facility Maintenance at the Convention Center, \$1,063,724.20, and Event Support at the American Royal Complex, \$354,376.

**Section 21.**

This section increases revenue estimates in the Convention Hotel Catering Fund (2361) by \$1,000,000 primarily driven by collections associated with catering for events at the Convention Center.

**Section 22.**

This section appropriates \$1,000,000 from the Unappropriated Fund Balance of the Convention Hotel Catering Fund (2361) related to the reimbursement of catering costs associated with events at the Convention Center.

**Section 23.**

This section increases revenue estimates in the Capital Improvements Sales Tax Fund (3090) by \$446,306.02 related to the terms of a cooperative agreement with a developer.

**Section 24.**

This section reduces appropriations of the Capital Improvements Fund (3090) by \$850,000 to fund a \$350,000 grant match from a RAISE grant agreement through MARC for the Bistate Sustainable Reinvestment Corridor Planning Project and \$500,000 for underwriting costs TIFIA (Transportation Infrastructure Finance and Innovation Act) loan the City is pursuing through the Build America Bureau for the construction of the South Loop Park.

**Section 25.**

This section appropriates \$1.3 million from the Unappropriated Fund Balance of the Capital Improvements Fund (3090) to fund a \$350,000 grant match from a RAISE grant agreement through MARC for the Bistate Sustainable Reinvestment Corridor Planning Project, \$500,000 for underwriting costs TIFIA (Transportation Infrastructure Finance and Innovation Act) loan the City is pursuing through the Build America Bureau for the construction of the South Loop Park, and \$892,612.04 related to the terms of a cooperative agreement with a developer.

**Section 26.**

This section increases revenue estimates in the Solid Waste Working Capital Fund (7140) by \$300,000 primarily driven by increased charges for trash collection at City Facilities.

**Section 27.**

This section appropriates \$300,000 from the Unappropriated Fund Balance of the Solid Waste Working Capital Fund (7140) related to costs associated with the collection of trash from City Facilities.

**Section 28.**

This section appropriates \$25,000,000 from the Unappropriated Fund Balance of the KCI Passenger Facility Charge Fund (8350) and transfers said funds to the Aviation Fund (8300) for the purpose of offsetting costs associated with the operations of the airport.

**Section 29.**

This section increases revenue estimates by \$25,000,000 in the Aviation Fund (8300) related to the transfer from the KCI Passenger Facility Charge Fund (8350) as described in Section 21 above.

**Section 30.**

This section appropriates \$600,000 from the Unappropriated Fund Balance of the IT Reimbursable Fund (7160) for the following purposes of increase software costs.

**Section 31.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the General Fund (1000) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 32.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Violence Prevention and Intervention Fund (2000) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 33.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Parks Sales Tax Fund (2030) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 34.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Street Maintenance Fund (2060) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 35.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Public Mass Transportation Fund (2080) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 36.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Marijuana Sales Tax Fund (2190) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 37.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Central City Sales Tax Fund (2200) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 38.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Development Services Fund (2210) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 39.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Fire Capital Sales Tax Fund (2301) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 40.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Public Safety Sales Tax Fund (2320) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 41.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Health Fund (2330) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 42.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Neighborhood Tourist Development Fund (2350) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 43.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Convention and Tourism Fund (2360) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 44.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in the Development Arterial Street Impact Fee Fund (2430) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 45.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Housing Trust Fund (2490) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 46.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Inmate Security Fund (2760) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 47.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Convention and Sports Complex Fund (5370) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 48.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the IT Reimbursable Fund (7160) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 49.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Water Services Fund (8010) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 50.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Water Working Capital Fund (8020) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 51.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Sewer Fund (8110) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 52.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Sewer Working Capital Fund (8120) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 53.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Stormwater Fund (8200) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 54.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Aviation Fund (8300) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 55.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the KCI Passenger Facility Charge Fund (8350) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 56.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the Customer Facility Charges Fund (8360) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 57.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, in certain accounts in the KCI Overhaul Base Fund (8390) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 58.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, **except** the funds in certain accounts in the Capital Sales Tax Fund (3090) to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 59.**

This section authorizes the Director of Finance to appropriate unexpended and unencumbered balances from the Current Fiscal Year, FY 2024-25, of all grants, including the American Rescue Plan, to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 60.**

This section authorizes the Director of Finance to calculate and re-estimate uncollected grant revenue of all open grants from the Current Fiscal Year, FY 2024-25, to the same accounts in the Next Fiscal Year, FY 2025-26.

**Section 61.**

This section waives the City's Fund Balance and Reserve Policy to authorize the use of the General Fund's emergency reserve, if necessary, to prevent the General Fund from ending FY 2024-25 with a negative unassigned fund balance.

**Section 62.**

This section contains the standard language recognizing the ordinance as having an accelerated effective date.

## Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?  
Various sources, see Discussion Section and admin/approp sheet
3. How does the legislation affect the current fiscal year?  
This legislation estimates revenue and adjusts appropriations in various funds for the remainder of Fiscal Year 2024-25.



4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
This legislation rolls forward various appropriations for committed funding that has not been expended in the current year.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
N/A

### Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☒ Yes ☐ No
2. This fund has a structural imbalance. ☒ Yes ☐ No
3. Account string has been verified/confirmed. ☒ Yes ☐ No

### Additional Discussion (if needed)

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - ☒ Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
  - ☐ Engage in workforce planning including employee recruitment, development, retention, and engagement.
  - ☐ Foster a solutions-oriented, welcoming culture for employees and City Partners.
  - ☐
  - ☐
  - ☐

## Prior Legislation

## Service Level Impacts

This ordinance ensures available appropriations for the remainder of the current fiscal year impacting several departments and authorizes the Director of Finance to re-appropriate committed available funding to the next fiscal year to support on-going projects.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
N/A
2. How have those groups been engaged and involved in the development of this ordinance?  
N/A
3. How does this legislation contribute to a sustainable Kansas City?  
N/A

4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.  
Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)  
Please provide reasoning why not:  
N/A

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)