



Agenda - Final

Transportation, Infrastructure and Operations Committee

Chairperson Kevin O'Neill
Vice Chair Melissa Robinson

Councilmember Eric Bunch

Councilmember Johnathan Duncan

Councilmember Lindsay French

Tuesday, September 17, 2024

9:00 AM

26th Floor, Council Chamber

Webinar Link: <https://us02web.zoom.us/j/84530222968>

PUBLIC OBSERVANCE OF MEETINGS

Members of the City Council may attend this meeting via videoconference.

Any closed session may be held via teleconference.

The public can observe this meeting at the links provided below.

Applicants and citizens wishing to participate have the option of attending each meeting or they may do so through the videoconference platform ZOOM, using this link:

<https://us02web.zoom.us/j/84530222968>

Public Testimony is Limited to 2 Minutes

Public Works

Director of Public Works

[240715](#)

Sponsor: Director of the Public Works Department

Authorizing Change Order No. 2 with Gunter Construction Company for construction services in the amount of \$1,000,000.00 for sidewalk repairs for a total contract amount of \$4,726,338.40; authorizing the Director of Public Works to enter contract changes of up to twenty percent (20%); recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[Approved CUP](#)

Director of Public Works

240716 Sponsor: Director of the Public Works Department

Accepting and approving a grant from the U.S. Department of Agriculture to provide funding for the Kansas City Neighborhood Compost Program; estimating revenues and appropriating funds in the amount of \$300,000.00 to the General Grants Fund; and designating requisitioning authority.

Attachments: [Docket Memo](#)
[Approp. Admin-Compost](#)
[Approp Admin 4548](#)

City Manager's Office

City Manager's Office

240718 Sponsor: City Manager

Accepting a \$52,292.00 grant award from the Mid-America Regional Council Solid Waste Management District Grant Program for a waste diversion pilot program at City-permitted events; estimating and appropriating \$52,292.00 in the General Grants Fund; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo](#)
[Approp Admin](#)

Water Services

[240739](#) Sponsor: Director of Water Services Department

Authorizing a \$6,105,404.00 construction contract with Kissick Construction Company, Inc., for the Water Main Replacement in the Area of N.W. Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street project; authorizing a maximum expenditure of \$6,715,944.00; authorizing a \$76,488.00 design professional services Amendment No. 1 to Contract No. 9589 with Tetra Tech, Inc., for the Water Main Replacement in the Area of N.W. Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street project for a total contract amount of \$596,488.00; and recognizing this ordinance as having an accelerated effective date.

Attachments: [9590-9589 Amendment 1 Docket Memo](#)
[9589 Original Approved DPS Recommendation](#)
[9589 Original DPS CUP Approval](#)
[9589 Original DPS CUP Document Submittal](#)
[9589 Original DPS CUP Summary](#)

Director of Water Services

[240804](#) Sponsor: Director of Water Services Department

Authorizing a \$3,999,932.00 design professional services contract Amendment No. 1 to Contract No. 1677 with Carollo Engineers, Inc., for the Blue River Wastewater Treatment Plant Facility Plan and Improvements Design project for a total contract amount of \$7,429,932.00.

Attachments: [1677 Amendment 1 CUP Approval](#)
[1677 Amendment 1 CUP Summary](#)
[1677 Amendment 1 Docket Memo](#)

Aviation Department

Director of Aviation

[240740](#) Sponsor: Director of Aviation Department

Authorizing a \$646,135.00 Amendment No. 3 with Structure, Inc. for the Contract On-Call Services for Tenant Finishes - Tennent Improvements at KCI Airport for a contract total of \$7,855,783.80; authorizing a contingency of \$64,613.00 for an amount not to exceed \$710,748.00 for this amendment.

Attachments: [Docket Memo 9.16.2024](#)

Director of Aviation

[240741](#) Sponsor: Director of Aviation Department

Authorizing a \$2,000,000.00 contract with Burns & McDonnell for the Airport Facilities Development at the KCI and CBW Downtown Airport; and authorizing a maximum expenditure of \$2,200,000.00.

Attachments: [Docket Memo 9.16.2024](#)

Director of Aviation

[240742](#) Sponsor: Director of Aviation Department

Appropriating \$3,338,329.40 from the Unappropriated Fund Balance of the Aviation Fund; and authorizing a \$5,151,284.00 First Amendment to the Wireless Cellular Telecommunications Management Operations and Maintenance Contract #6222120064 with Cell Site Capital, LLC for a total contract amount of \$11,483,068.00 to improve off-air coverage service communications at Kansas City International Airport.

Attachments: [Approp-Admin CSC 1 St Amendment 080624](#)
[Docket Memo 9.16.204](#)

Director of Aviation

[240743](#) Sponsor: Director of Aviation Department

Appropriating funds in the amount of \$1,003,735.00 from the Unappropriated Fund Balance in the KCI Airport Fund; and authorizing the Manager of Procurement Services to execute a \$4,014,939.00 purchase order with Ride Mobility LLC for the manufacture, delivery and support of four (4) RIDE K7M 30 ft. zero emission vehicles for use at Kansas City International Airport.

Attachments: [Docket Memo 9.16.2024](#)

Director of Aviation

[240768](#) Sponsor: Director of Aviation Department

Authorizing a five (5) year Lease Agreement with a five (5) year renewal option with Enterprise Leasing Company of Kansas, LLC, for 106,500 square feet of property at the Kansas City International Airport for a total amount of \$195,853.50; and estimating revenue for FY25 in the amount of \$14,689.01 to the Aviation Fund.

Attachments: [Docket Memo 9.16.2024](#)
[Appro Sheet 240768](#)

Director of Aviation

[240800](#) Sponsor: Director of Aviation Department

Authorizing Permit Agreement #6224070044 with an annual renewal option with Gitibin & Associates, LLC, dba Go Rentals, to provide FBO rental car services at the Kansas City International Airport for an estimated total annual amount of \$40,000.00; and estimating revenue for FY25 in the amount of \$33,333.33 to the Aviation Fund.

Attachments: [Docket Memo 9.16.2024](#)
[Appro Sheet 240800](#)

Director of Aviation

[240801](#) Sponsor: Director of Aviation Department

Authorizing Permit Agreement #6224070045 with an annual renewal option with Gitibin & Associates, LLC, dba Go Rentals, to provide FBO rental car services at the Charles B. Wheeler Downtown Airport for an estimated total annual amount of \$10,000.00; and estimating revenue for FY25 in the amount of \$8,333.33 to the Aviation Fund.

Attachments: [Appro Sheet 240801](#)
[Docket Memo 9.16.2024](#)

General Services Department

Director of General Services

[240810](#) Sponsor: Director of General Services Department

Authorizing the Director of General Services Department to execute Change Orders in the total amount of \$2,460,683.00 with McCownGordon Construction, LLC., for Phase 2 of Project No. 07P22025-02 City Hall Garage and South Plaza Restoration CM@Risk, for total contract amount of \$19,917,500.00; and recognizing an accelerated effective date.

Attachments: [CHGR DOCKET MEMO ATTACHMENT - EXHIBIT1 FINAL 2024-08-20](#)
[Docket Memo 9.16.2024](#)

HELD IN COMMITTEE

City Manager's Office

[240679](#) Sponsor: City Manager

Authorizing the Director of Neighborhood Services to establish the Water and Sewer Service Line Assistance Program (“Program”) in the amount of \$100,000.00 to support Kansas City small businesses and low-income residential property owners with private water service and sewer lateral line repairs; reducing appropriations in the Contingent Appropriation of the General Fund by \$100,000.00; appropriating that amount in the General Fund for the purpose of the Water and Sewer Service Line Assistance Program; authorizing the Director of Neighborhood Services to establish guidelines for the eligibility, distribution and administration of the Program which will include the provision that the expenditure of repairs to private water service and/or sewer lateral lines at any one property shall not exceed \$8,500.00; authorizing the Director of Public Works to exempt street resurfacing requirements as promulgated in the City’s Street Restoration policy (“SR-1”), authorized pursuant to the Code of Ordinances Section 64-125, “Standards for backfilling excavations and resurfacing,” for private water service and sewer lateral line repair projects approved pursuant to the Program; and directing the City Manager to review options for future funding of the Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

Attachments: [Docket Memo](#)
[Approp Admin Water and Sewer Assistance](#)

ADDITIONAL BUSINESS

1. Staff from the Public Works Department will provide an update on Smart City Kiosks.
2. There may be a general discussion regarding current Transportation, Infrastructure and Operations issues.
3. Closed Session
 - Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
 - Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
 - Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
 - Pursuant to Section 610.021 subsection 9 of the Revised Statutes of Missouri to discuss employee labor negotiations;
 - Pursuant to Section 610.021 subsection 11 of the Revised Statutes of Missouri to discuss specifications for competitive bidding;
 - Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or
 - Pursuant to Section 610.021 subsection 17 of the Revised Statutes of Missouri to discuss confidential or privileged communications with auditors.

4. Those who wish to comment on proposed ordinances can email written testimony to public.testimony@kcmo.org. Comments received will be distributed to the committee and added to the public record by the clerk.

The city provides several ways for residents to watch City Council meetings:

- Livestream on the city's website at www.kcmo.gov
- Livestream on the city's YouTube channel at <https://www.youtube.com/watch?v=3hOuBlg4fok>
- Watch Channel 2 on your cable system. The channel is available through Time Warner Cable (channel 2 or 98.2), AT&T U-verse (channel 99 then select Kansas City) and Google Fiber on Channel 142.
- To watch archived meetings, visit the City Clerk's website and look in the Video on Demand section: http://kansascity.granicus.com/ViewPublisher.php?view_id=2

The City Clerk's Office now has equipment for the hearing impaired for use with every meeting. To check out the equipment please see the secretary for each committee. Be prepared to leave your Driver's License or State issued Identification Card with the secretary and she will give you the equipment. Upon returning the equipment your license will be returned.

Adjournment



File #: 240715

ORDINANCE NO. 240715

Sponsor: Director of the Public Works Department

Authorizing Change Order No. 2 with Gunter Construction Company for construction services in the amount of \$1,000,000.00 for sidewalk repairs for a total contract amount of \$4,726,338.40; authorizing the Director of Public Works to enter contract changes of up to twenty percent (20%); recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, Council passed Ordinance No. 230661, approving a construction contract with Gunter Construction Company in the amount of \$3,376,343.00 with twenty percent (20%) contingency for the project; and

WHEREAS, the Director of Public Works authorized Change Order No. 1 with Gunter Construction, Inc. in the amount of \$349,995.40 for the project; and

WHEREAS, Change Order No. 2 is needed to compensate the contractor for additional construction work; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute Change Order No. 2 with Gunter Construction for sidewalk repairs in the amount of \$1,000,000.00 for a total contract price of \$4,726,338.40 from funds previously appropriated to account AL-3525-898077-B-89061079. A copy of the contract is on file in the office of the Director of Public Works.

Section 2. That the Director of Public Works is hereby authorized to amend this contract and to increase the amount of the contract by up to twenty percent (20%) without further Council approval.

Section 3. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a ten percent (10%) representation by Minority Owned Businesses and a ten percent (10%) representation by Women Owned Businesses.

Section 4. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.
..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen
Director of Finance

Approved as to form:

Dustin E. Johnson
Assistant City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240715

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing amendment number one for construction services of \$1,000,000.00 contract with Gunter construction for Sidewalk repairs for a total amount of \$4,726,338.40; and recognizing this ordinance as having an accelerated effective date.

Discussion

The Director of Public Works is hereby authorized to execute an agreement with Gunter Construction for Sidewalk repairs in the amount of \$1,000,000.00 with a total contract price of \$4,726,338.40. The approved goals for this project are ten (10%) MBE and ten (10%) WBE.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
AL-3525-898077-B-89061079
GO Bond 2025 Q1 Fund
3. How does the legislation affect the current fiscal year?
N/A
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
N/A
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
N/A

Office of Management and Budget Review
(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund. Yes No
- 2. This fund has a structural imbalance. Yes No
- 3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

2017 GO Bond
Ordinance 211032
Resolution 211098
Ordinance 230661

Service Level Impacts

Improve walkability and safety for pedestrians

Other Impacts

1. What will be the potential health impacts to any affected groups?
Provides safe walking thus improving the quality of life
2. How have those groups been engaged and involved in the development of this ordinance?
Improves safe walking throughout the corridor. Public engagement was performed.
3. How does this legislation contribute to a sustainable Kansas City?
Long term safe walking improves the quality of life and connecting to schools, Parks, Employment locations, Transit reduces the reason for car travel, leading to sustainability goals.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contractor Utilization Plan Approval Form**

Date: 7.24.23
Form Prepared By: D.Smith

Contract/Project Number: 89060957/CS230061	Developer/Prime: Gunter Construction Company
Project Name: Sidewalks FY23-24 CWA Citywide #1	Contact Information: Christina Gunter (913) 362-7844 Christina@GunterKC.com
Final Contract Value: 3,376,343.00	Address: 520 Division Street, KCKS 66103

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: YES: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>10</u> %	MBE: <u>10</u> %
WBE: <u>10</u> %	WBE: <u>10</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Additional Information:
Project Manager - Uday Manepalli (816) 914-8775
Uday.Manepalli@kcmo.org

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved

_____ % MBE _____ % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

CREO Signature: Gabriel Guer 72A9990E20E842D... Date: 7/17/2023

Comments:

Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.



**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form**

Date: 4.24.23
Form Prepared By: D.Smith

Contract/Project Number: 89060957/CS230061	Project Name: Sidewalks FY23-24 CWA Citywide #1
Developer/Prime: Gunter Construction Company	Contact Information: Christina Gunter (913) 362-7844 Christina@GunterKC.com
Final Contract Value: 3,376,343.00	Project Manager: Uday Manepalli

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA Ch. 100 Other: N/A

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: _____	Ch. 38: _____
RSMo 213: _____	Title VI: _____
MWDBE: _____	Prevailing Wage and Labor Standards: _____
SLBE: _____	RSMo 34 Anti-Discrimination Against Israel: _____

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Additional Information:
 Project Manager - Uday Manepalli (816) 914-8775
 Uday.Manepalli@kcmo.org

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FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Document is:

Approved Disapproved

Changes Needed: _____

Federal Provisions Included:

Approved Disapproved Not Applicable

CREO Signature: _____ *Gabriel Kuer* _____ Date: 7/17/2023

DocuSigned by: 72A9990E20E842D

Comments:

Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Non-discrimination in Employment. Contractor shall not discriminate against any employee or candidate for employment on the basis of an individual's race, hair texture or hair style associated with an individual's race, color, sex, religion, national origin, or ancestry, disability, sexual orientation, gender identity, age, or in any other manner prohibited by Chapter 38 of the City Code. Contractor shall not engage in any discrimination as prohibited by Chapter 3 of the City Code.

Ban the Box in Hiring and Promotion.

(a) Pursuant to Section 38-104, City Code Ordinances, Contractor shall not base a hiring or promotional decision on an applicant's criminal history or sentence related thereto, unless the employer can demonstrate that the employment-related decision was based on all information available including consideration of the frequency, recentness and severity of a criminal record and that the record was reasonably related to the duties and responsibilities of the position.

(b) Notwithstanding subsection (a), Contractor may inquire about an applicant's criminal history after it has been determined that the individual is otherwise qualified for the position, and only after the applicant has been interviewed for the position. Any such inquiry may be made of all applicants who are within the final selection pool of candidates from which a job will be filled.

(c) This provision shall not apply to positions where employers are required to exclude applicants with certain criminal convictions from employment due to local, state or federal law or regulation.

Title VI of the Civil Rights Act of 1964. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color, or national or origin (including limited English proficient individuals), be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The City of Kansas City, Missouri requires compliance with the requirements of Title VI in all of its programs and activities regardless of the funding source.

Contractor shall not discriminate on the grounds of race, color, or national or origin (including limited English proficient individuals).

Quality Services Assurance Act. If this Contract exceeds \$160,000.00, Contractor certifies Contractor will pay all employees who will work on this Contract in the city limits of Kansas City, Missouri at least \$15.00 per hour in compliance with the City's Quality Services Assurance Act,

CREO Form 3
Rev. 3.22.2023



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

Section 3-66, Code of Ordinances or City has granted Contractor an exemption pursuant to the Quality Services Assurance Act.

Anti-Discrimination Against Israel. If this Contract exceeds \$100,000.00 and Contractor employs at least ten employees, pursuant to Section 34.600, RSMo., by executing this Contract, Contractor certifies it is not currently engaged in and shall not, for the duration of this contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

Affirmative Action. If this Contract exceeds \$300,000.00 and Contractor employs fifty (50) or more people, Contractor shall comply with City's Affirmative Action requirements in accordance with the provisions of Chapter 3 of City's Code, the rules and regulations relating to those sections, and any additions or amendments thereto; in executing any Contract subject to said provisions, Contractor warrants that it has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract. Contractor shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or ancestry, disability, sexual orientation, gender identity or age in a manner prohibited by Chapter 3 of City's Code. Contractor shall:

(a) Execute and submit the City of Kansas City, Missouri CREO Affirmative Action Program Affidavit warranting that the Contractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract.

(b) Submit, in print or electronic format, a copy of Contractor's current certificate of compliance to the City's Civil Rights and Equal Opportunity Department (CREO) prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years. If, and only if, Contractor does not possess a current certification of compliance, Contractor shall submit, in print or electronic format, a copy of its affirmative action program to CREO prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years.

(c) Require any Subcontractor awarded a subcontract exceeding \$300,000.00 to affirm that Subcontractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the subcontract.

(d) Obtain from any Subcontractor awarded a subcontract exceeding \$300,000.00 a copy of the Subcontractor's current certificate of compliance and tender a copy of the same, in print or

CREO Form 3
Rev. 3.22.2023



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

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Anti-Discrimination Against Israel. If this Contract exceeds \$100,000.00 and Contractor employs at least ten employees, pursuant to Section 34.600, RSMo., by executing this Contract, Contractor certifies it is not currently engaged in and shall not, for the duration of this contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

Affirmative Action. If this Contract exceeds \$300,000.00 and Contractor employs fifty (50) or more people, Contractor shall comply with City's Affirmative Action requirements in accordance with the provisions of Chapter 3 of City's Code, the rules and regulations relating to those sections, and any additions or amendments thereto; in executing any Contract subject to said provisions, Contractor warrants that it has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract. Contractor shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or ancestry, disability, sexual orientation, gender identity or age in a manner prohibited by Chapter 3 of City's Code. Contractor shall:

- (a) Execute and submit the City of Kansas City, Missouri CREO Affirmative Action Program Affidavit warranting that the Contractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract.
- (b) Submit, in print or electronic format, a copy of Contractor's current certificate of compliance to the City's Civil Rights and Equal Opportunity Department (CREO) prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years. If, and only if, Contractor does not possess a current certification of compliance, Contractor shall submit, in print or electronic format, a copy of its affirmative action program to CREO prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years.
- (c) Require any Subcontractor awarded a subcontract exceeding \$300,000.00 to affirm that Subcontractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the subcontract.
- (d) Obtain from any Subcontractor awarded a subcontract exceeding \$300,000.00 a copy of the Subcontractor's current certificate of compliance and tender a copy of the same, in print or

CREO Form 3
Rev. 3.22.2023



Civil Rights and Equal Opportunity Department Civil Rights and Wage Assurances

electronic format, to CREO within thirty (30) days from the date the subcontract is executed. If, and only if, Subcontractor does not possess a current certificate of compliance, Contractor shall obtain a copy of the Subcontractor's affirmative action program and tender a copy of the same, in print or electronic format, to CREO within thirty (30) days from the date the subcontract is executed.

City has the right to take action as directed by City's Civil Rights and Equal Opportunity Department to enforce this provision. If Contractor fails, refuses or neglects to comply with the provisions of Chapter 3 of City's Code, then such failure shall be deemed a total breach of this Contract and this Contract may be terminated, cancelled or suspended, in whole or in part, and Contractor may be declared ineligible for any further contracts funded by City for a period of one (1) year. This is a material term of this Contract.

Compliance with Laws. Contractor shall comply with all federal, state and local laws, ordinances and regulations applicable to the work and this Agreement. Contractor shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.

Prevailing Wage. If the Agreement exceeds \$75,000.00 and any of the Services performed by Contractor includes construction, reconstruction, improvement, enlargement, alteration, painting and decorating, or major repair, that is subject to the Missouri Prevailing Wage Law (Section 290.210, RSMo – 290.340, RSMo), Contractor shall immediately notify the City prior to performing Services so the parties can execute an agreement that incorporates, the appropriate Wage Order. Contractor shall comply with all requirements of Section 290.210, RSMo – 290.340, RSMo even if Contractor fails to notify the City.

CREO Form 3
Rev. 3.22.2023





File #: 240716

ORDINANCE NO. 240716

Sponsor: Director of the Public Works Department

Accepting and approving a grant from the U.S. Department of Agriculture to provide funding for the Kansas City Neighborhood Compost Program; estimating revenues and appropriating funds in the amount of \$300,000.00 to the General Grants Fund; and designating requisitioning authority.

WHEREAS, the City has received a grant in the amount of \$300,000.00 from the U.S. Department of Agriculture, Natural Resources Conservation Service for a Kansas City Neighborhood Compost Program; and

WHEREAS, grant provides funding for residential compost kits, neighborhood kiosks for collection of compost materials, and education/outreach; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the grant award from the U.S. Department of Agriculture to provide funding for the Kansas City Neighborhood Compost Program is hereby accepted and approved. A copy of the grant, in substantial form, is on file with the Director of Public Works.

Section 2. That revenue in the amount of \$300,000.00 is hereby estimated to the following account in the General Grants Fund:

25-2580-890001-476396-G89COMPOST	Clean Neighborhoods	\$300,000.00
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Section 3. That funds in the amount of \$300,000.00 is appropriated from the Unappropriated Fund Balance of the General Grants Fund in the following account:

25-2580-893220-B-G89COMPOST	Clean Neighborhoods	\$300,000.00
-----------------------------	---------------------	--------------

Section 4. That the Director of Public Works is hereby designated as requisitioning authority for Account No. 25-2580-893220.

..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen
Director of Finance

Approved as to form:

Dustin E. Johnson
Assistant City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240716

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Establishment of Neighborhood Compost Program.

Discussion

The City has received a \$300,000 grant from the U.S. Department of Agriculture, Natural Resources Conservation Service for a Kansas City Neighborhood Compost Program. This provides funding for residential compost kits, neighborhood compost kiosks for collection of compost materials and education/outreach. This legislation allows those grant funds to be appropriated from the unappropriated fund balance to establish this program.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
25-2580-893220-B-G89COMPOST USDA grant
General Grants Fund
3. How does the legislation affect the current fiscal year?
Increase revenue and appropriations by \$300,000
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
no
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
There is a match required. Those funds are currently appropriated.

Office of Management and Budget Review
(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund. Yes No
- 2. This fund has a structural imbalance. Yes No
- 3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

The project still needs to be created.

Citywide Business Plan (CWBP) Impact

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?
Housing and Healthy Communities (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
 - Utilize planning approaches in neighborhoods to reduce blight, ensure sustainable housing, and improve resident wellbeing and cultural diversity.
 - Maintain and increase affordable housing supply to meet the demands of a diverse population.
 - Address the various needs of the City's most vulnerable population by working to reduce disparities.
 - Foster an inclusive environment and regional approach to spur innovative solutions to housing challenges.
 - Ensure all residents have safe, accessible, quality housing by reducing barriers.
 - Protect and promote healthy, active amenities such as parks and trails, play spaces, and green spaces.

Prior Legislation

Click or tap here to list prior, related ordinances/resolutions.

Service Level Impacts

Click or tap here to provide a description of how this ordinance will impact service levels. List any related key performance indicators and impact.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Increases access to composting
2. How have those groups been engaged and involved in the development of this ordinance?
Ongoing education and outreach is a key part of this program
3. How does this legislation contribute to a sustainable Kansas City?
Eliminating food waste from the disposal cycle and allowing its use for compost increases net sustainability in the food/trash cycle
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)



APPROPRIATION TRANSACTION

CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: Public Works Department

BUSINESS UN KCMBU DATE: _____ JOURNAL ID: 240716

LEDGER GROUP:

<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>	<u>INC/DEC</u>
2580	893220	B	G89COMPOST	300,000.00	INC
TOTAL					<u>300,000.00</u>

BUSINESS UN KCMBU DATE: _____ JOURNAL ID: _____

LEDGER GROUP: (same as above, except
prefixed by a C)

<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>	<u>INC/DEC</u>
2580	893220	619080	G89COMPOST	300,000.00	INC
TOTAL					<u>300,000.00</u>

DESCRIPTION: _____ NET

APPROVED BY: _____ DATE _____ APPROVED BY: DEPARTMENT HEAD _____ DATE _____



REQUEST FOR SUPPLEMENTAL REVENUE

CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: Public Works

BUSINESS UN KCMBU DATE: _____ JOURNAL ID: _____

LEDGER GROUP: _____ REVENUE

<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>	<u>INC/DEC</u>
2580	890001	474630	G89COMPOST	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

TOTAL _____ -

DESCRIPTION:

increase revenue

APPROVED BY: _____ DATE _____ APPROVED BY: DEPARTMENT HEAD _____ DATE _____



APPROPRIATION TRANSACTION
CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: Public Works

BUSINESS UNIT: KCMBU DATE: 8/8/2024 JOURNAL ID: 240716

LEDGER GROUP: ADMIN BUDGET PERIOD: 2025

Table with 5 columns: FUND, DEPT ID, ACCOUNT, PROJECT, AMOUNT. Row 1: 2580, 893220, 619080, G89COMPOST, \$ 300,000.00

TOTAL 300,000.00

DESCRIPTION:

APPROVED BY: DATE APPROVED BY: DEPARTMENT HEAD DATE



REQUEST FOR SUPPLEMENTAL REVENUE

CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: **Public Works**

BUSINESS UNIT: **KCMBU** DATE: **8/8/2024** JOURNAL ID: _____

LEDGER GROUP: **REVENUE**

<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>
2580	890001	476396	G89COMPOST	\$300,000.00
TOTAL				<u>300,000.00</u>

DESCRIPTION:

APPROVED BY:	DATE	APPROVED BY: DEPARTMENT HEAD	DATE
_____	_____	_____	_____



File #: 240718

ORDINANCE NO. 240718

Sponsor: City Manager

Accepting a \$52,292.00 grant award from the Mid-America Regional Council Solid Waste Management District Grant Program for a waste diversion pilot program at City-permitted events; estimating and appropriating \$52,292.00 in the General Grants Fund; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, the Mid-America Regional Council’s Solid Waste Management District (“MARC SWMD”) provides financial support in the form of annual and small project grants for implementing waste reduction, reuse, recycling, and composting projects to increase waste diversion within the district; and

WHEREAS, increasing waste diversion efforts will allow the City of Kansas City, Missouri to reduce greenhouse gas emissions and meet goals outlined in the Climate Protection & Resiliency Plan including carbon neutrality by 2040; and

WHEREAS, the Waste & Materials section of the Climate Protection & Resiliency Plan specifically contains Short-Term Action W-1.9: Establish requirements for waste diversion at all City-permitted events; and

WHEREAS, the City of Kansas City, Missouri Office of Environmental Quality was awarded \$52,292.00 through the MARC SWMD Grant Program to conduct an Event Waste Diversion Pilot; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the City Manager is authorized to accept a \$52,292.00 grant from the Mid-America Regional Council Solid Waste Management District Grant Program for a waste diversion pilot program at City-permitted events. That the City Manager is authorized to execute a grant agreement with Mid-America Regional Council Solid Waste Management District to govern the administration of the grant. A copy of the grant agreement is on file in the Office of the City Manager and is approved in substantial form.

Section 2. That revenue in the amount of \$52,292.00 is hereby estimated in the following account of the General Grants Fund:

25-2580-100001-475890-G10SWMD24 2024 Solid Waste Mgmt Grant

District \$52,292.00

Section 3. That the sum of \$52,292.00 is hereby appropriated from the Unappropriated Fund Balance of the General Grants Fund to the following accounts:

25-2580-105009-B-G10SWMD24	2024 Solid Waste Mgmt Grant	
	District	\$52,292.00

Section 4. That the City Manager is designated as requisitioning authority for Account No. 25-2580-105009-B-G10SWMD24.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Andrew Bonkowski
Assistant City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240718

Submitted Department/Preparer: City Manager's Office

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Accepting and approving \$52,292.00 grant award from the Mid-America Regional Council Solid Waste Management District Grant Program to pilot waste diversion at city-permitted events; estimating and appropriating \$52,292.00 in the General Grants Fund; and recognizing this ordinance as having an accelerated effective date.

Discussion

The Mid-America Regional Council Solid Waste Management District serves as a regional solid waste planning agency for local governments in Cass, Clay, Jackson, Platte, and Ray counties in Missouri. As part of its efforts, the District provides financial support in the form of annual grants for implementing waste reduction, reuse, recycling, and composting projects with a primary goal of increasing waste diversion within the district.

The Office of Environmental Quality (OEQ) in collaboration with the City Manager's Office submitted an application to the second round of funding in 2024 and received \$52,292.00 to pilot waste diversion efforts at 12 city-permitted events during the grant cycle (Summer 2024 – Summer 2025). These funds will be used to provide recycling and composting services to 12 events, 2 in each Council District, during the funding cycle. During this time, OEQ will also collect data to inform future city-permitted event waste diversion efforts in alignment with the City's Climate Protection & Resiliency Plan's Waste & Materials short term actions.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No

2. What is the funding source?

The funds are coming from the Mid-America Regional Council's Solid Waste Management District Grant Program and into 25-2580-105009-B.

The funds would be appropriated to the General Grants Fund.

3. How does the legislation affect the current fiscal year?
This legislation appropriates a grant award in the current fiscal year. This is additional grant funding for city-permitted event waste diversion.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
The award amount of \$52,292.00 will be distributed once. However, since the grant cycle goes through Summer 2025, the funds may carry over into the next Fiscal Year, 25-26.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
Yes, since these funds are being received from an outside grant award, they are leveraging outside funding. Additionally, conducting this pilot will allow OEQ to collect data on waste diversion at city-permitted events in order to determine the possible financial impacts of future actions and strategies related to event waste diversion suggested in the City's Climate Protection & Resiliency Plan.

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

This legislation estimates revenue sufficient to cover the additional appropriation.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.

- Build on existing strengths while developing a comprehensive transportation plan for the future.
- Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

Prior Legislation

Service Level Impacts

The pilot will provide 12 event organizers (2 in each City Council District) with waste diversion (composting and recycling) services at city-permitted events throughout the grant cycle. This will both provide a service to event organizers and residents. Event organizers participating in the pilot will benefit from additional waste diversion services provided free of charge and residents attending the events will be able to both compost and recycle their waste instead of throwing everything into the trash/landfill. Across all 12 events we have an estimated goal of serving 35,000 residents.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Reducing the amount of waste that goes to the City's landfills will ultimately reduce the methane released from the landfills, a potent greenhouse gas that contributes to climate change. This will ultimately improve air quality in our City, particularly in neighborhoods closely located to landfills.
2. How have those groups been engaged and involved in the development of this ordinance?
As part of the pilot, residents attending the events will be surveyed to determine their impressions of the waste diversion efforts. Additionally, OEQ will survey event organizers and workers to solicit feedback on the success of waste diversion efforts at the events.
3. How does this legislation contribute to a sustainable Kansas City?
Currently, waste diversion services are only required at a very limited set of city-permitted events. Recycling is only required at events on KC Parks & Recreation property with over 500 attendees and composting is never required. However, per the City's Climate Protection & Resiliency Plan, one of the short-term actions listed under the Waste & Materials section is Action W-1.9: Establish requirements for waste diversion at all City-permitted events.

Before moving forward with updating requirements in the City's codes, OEQ wanted the opportunity to gather data on event waste diversion services at a number of events throughout the City. This will allow OEQ a chance to learn about the challenges and opportunities requirements for waste diversion at City-permitted events could bring and therefore inform a more well thought out policy change.

Overall, this will contribute to a sustainable Kansas City by reducing the amount of waste that is sent to the landfills in Kansas City. By doing this, we are reducing the amount of methane gas, a potent greenhouse gas, released by landfills that contributes to climate change. We are also diverting waste to be both recycled and composted. Recycling conserves natural resources as the more that can be reused, the less mining and processing of raw materials is necessary. Composting is used to create an organic fertilizer that helps grow our food and plants and improves soil health. Should this pilot lead to a broader policy change for the City, these impacts would only be magnified.

4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

This ordinance is simply to accept, approve, and appropriate grant funds.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



File #: 240739

ORDINANCE NO. 240739

Sponsor: Director of Water Services Department

Authorizing a \$6,105,404.00 construction contract with Kissick Construction Company, Inc., for the Water Main Replacement in the Area of N.W. Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street project; authorizing a maximum expenditure of \$6,715,944.00; authorizing a \$76,488.00 design professional services Amendment No. 1 to Contract No. 9589 with Tetra Tech, Inc., for the Water Main Replacement in the Area of N.W. Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street project for a total contract amount of \$596,488.00; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, City Council approved Ordinance No. 210603 on August 5, 2021, authorizing a \$520,000.00 design professional services contract with Tetra Tech, Inc., for the Water Main Replacement in the Area of N.W. Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street project; and

WHEREAS, this proposed ordinance is for authorization of a construction project and design professional services Amendment No. 1 for the Water Main Replacement in the Area of N.W. Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street project; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Water Services Department is authorized to execute Contract No. 9590 in the amount of \$6,105,404.00 with Kissick Construction Company, Inc., for the Water Main Replacement in the Area of N.W. Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street project, Project No. 80002270. A copy of the contract is on file in the office of Water Services.

Section 2. That the Director of the Water Services Department is authorized to expend up to a maximum of \$6,715,944.00 from Account No. AL-8081-807705-611060-80002270, WMR N.W. Harlem to 14th and Baltimore, to satisfy the cost of this contract.

Section 3. That the Director of the Water Services Department is authorized to execute a design professional services Amendment No. 1 to Contract No. 9589 in the amount of \$76,488.00 for a total contract amount of \$596,488.00 with Tetra Tech, Inc., for the Water Main Replacement in the Area of N.W. Harlem Road to 14th Street, Baltimore Avenue to Jefferson

Street project, Project No. 80002270. A copy of the amendment is on file in the office of Water Services.

Section 4. That the Director of the Water Services Department is authorized to expend up to a maximum of \$76,488.00 from the following accounts to satisfy the cost of this amendment:

25-8010-807705-611040-80002270	WMR NW Harlem to 14th and Baltimore	\$25,447.59
AL-8074-807705-611040-80002270	WMR NW Harlem to 14th and Baltimore	5,208.88
AL-8075-807705-611040-80002270	WMR NW Harlem to 14th and Baltimore	16,099.10
AL-8076-807705-611040-80002270	WMR NW Harlem to 14th and Baltimore	<u>29,732.43</u>
	TOTAL	\$76,488.00

Section 5. That this ordinance, relating to the design, repair, maintenance, or construction of a public improvement, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Mark P. Jones
Senior Associate City Attorney



KC WATER SYSTEMS ENGINEERING

DATE: April 22, 2021

TO: D. Matt Bond, P.E., Deputy Director
Charlie Stevens, Utility Operations Officer

FROM: Davis McDonald-MacLin, Project Manager – Distribution Division

SUBJECT: Design Professional Services Bid Recommendation
Water Main Replacements in the Area of NW Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street

DS

1. **PROJECT NUMBER(S):** 80002270

2. **CONTRACT NUMBER:** 9589

3. **PROJECT DESCRIPTION:**

The Project in general consists of replacing certain break-prone or obsolete water mains and appurtenances and providing other distribution system improvements within the project limits, generally defined as NW Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street.

The total estimated length of water mains to be replaced is 15,570 linear feet.

The specific mains to be replaced and other distribution system improvements consist of the following:

1. Replace 760 LF of 12-inch CIP water main with 12-inch DIP along N. Broadway between NW Harlem Road and Lou Holland Drive, and;
2. Replace 2,910 LF of 6-inch and 8-inch CIP water mains with 8-inch DIP along NW Harlem Road between N. Richards Rd. and N. McGee Street, and;
3. Replace 400 LF of 6-inch CIP water main with 8-inch DIP along N. Walnut Street between N. Harlem Road and the end of the cul-de-sac, and;
4. Replace 2,000 LF of 6-inch CIP and 12-inch CIP water mains with 8-inch DIP and 12-inch DIP, respectively, along N. Grand Avenue between N. Harlem Road and N. Kansas City Limits, and;
5. Replace 800 LF of 6-inch CIP, 8-inch CIP, and 10-inch CIP water mains with 8-inch DIP and 12-inch DIP, respectively, along W. 7th Street between Broadway Boulevard and Pennsylvania Avenue, and;
6. Replace 710 LF of 8-inch CIP main with 8-inch DIP along W. 8th Street between Washington Street and Broadway Boulevard, and;
7. Replace 2,360 LF of 6-inch CIP and 8-inch CIP water mains with 8-inch DIP along Broadway between Highway 70 and W. 12th Street;
8. Replace 380 LF of 10-inch CIP water main with 12-inch DIP along May Street between W. 9th Street and W. 8th Street, and;

9. Replace 560 LF of 12-inch CIP water main with 12-inch DIP along W. 9th Street between Wyandotte Street and west of Main Street (approximately V-40), and;
10. Replace 1,940 LF of 4-inch CIP, 6-inch CIP, 8-inch CIP, 24-inch CIP water mains with 8-inch DIP and 24-inch DIP, respectively, along Baltimore Avenue between W. 9th Street and W 11th Street, and;
11. Replace 520 LF of 10-inch CIP water main with 12-inch DIP along Wyandotte Street between W. 10th Street and W. 11th Street, and;
12. Replace 870 LF of 10-inch CIP water main with 12-inch DIP along W. 10th Street between Washington Street and Central Street, and;
13. Replace 1,360 LF of 6-inch CIP water main with 8-inch DIP along W. 11th Street between Broadway Boulevard and east of Baltimore Avenue (approximately V-50).

4. **TASK SERIES LISTING:** The basic Scope of Services is organized under the following Task Series:

- Task Series 100 – Project Administration
- Task Series 200 – Preliminary Design
- Task Series 300 – Final Design
- Task Series 400 – Optional Services

5. **COST INFORMATION:**

- Design Professional Services: \$470,000.00
- Optional Services: \$50,000.00
- Grand Total: \$520,000.00

Design Cost per Linear Foot w/o Optional Services: \$30.19
Design Cost per Linear Foot w/ Optional Services: \$33.40

6. **SOURCE OF FUNDS:** FY22-8010-807705-611040-80002270

7. **MBE/WBE GOALS:** 11% MBE / 7% WBE

8. **DESIGN PROFESSIONAL SERVICES SELECTION COMMITTEE:**

Committee Meeting Date: December 14, 2020

Selection Type: Internal Selection

Selection Method: From Proposal Only Internal


Selection Committee Members:


- a. D. Matt Bond, P.E., Deputy Director Water Services
- b. Jeff Martin, P.E., Engineering Officer Water Services
- c. Melanie Jollett, P.E., Water Distribution Division Head

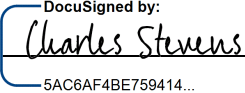
Design Professional	Selection	Project No. / Contract No. Assigned
Tetra Tech	Yes	80002270/9589
Crawford, Murphy, Tilly	Yes	80002271/9591
GBA	Yes	80002272/9593
HNTB Corporation	Yes	80002273/9595
Walter P. Moore	Yes	80002274/9597
Lamp Rynearson	Yes	80002275/9599
Olsson	Yes	80002276/9601
Black and Veatch	Alternate #1	N/A
Burns & McDonnell	Alternate #2	N/A
Anderson Engineering	No	N/A
Carollo Engineers, Inc.	No	N/A
Cook, Flatt, & Strobel Engineers	No	N/A
DuBois Consultants	No	N/A
GHD, Inc.	No	N/A
HDR	No	N/A
H.W. Lochner, Inc.	No	N/A
Jacobs Engineering Group, Inc.	No	N/A
McClure Engineering	No	N/A
OBI Consulting Engineers	No	N/A
Renaissance Infrastructure Consulting	No	N/A
SK Design Group, Inc.	No	N/A
Taliaferro & Brown, Inc.	No	N/A
TranSystems	No	N/A
Trekk Design Group, LLC	No	N/A
Wilson and Company	No	N/A


9. RECOMMENDATIONS

The Selection Committee recommends **Tetra Tech, Inc.** for Project No. 80002270: Water Main Replacements in the Area of NW Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street. Tetra Tech intends to sub-contract Environmental Advisors and Engineers, Inc. (EAE), Taliaferro & Browne, TSi Engineering, Inc., and TREKK Design Group, LLC., **contract #9598**.

Approved:  Initial 5/5/2021 Date
Melanie Jollett, P.E., Distribution Division Head
Water Services Department

Approved:  Initial 5/5/2021 Date
Jeff Martin, P.E., Chief Engineering Officer
Water Services Department

Approved: _____ Date 5/10/2021
Charlie Stevens, Utility Operation Officer  5AC6AF4BE759414...
Water Services Department

Approved: _____ Date 5/10/2021
D. Matt Bond, P.E., Deputy Director  44458FCE836C4D6...
Water Services Department

cc: Melanie Jollett, P.E., Water Distribution Division Head
Leona Walton, Contracts Administrator
Contract file #9589



ENGINEERING QA/QC REVIEW FORM

Project Name: WMR NW Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street	Document Type: DPS Bid Recommendation Memo
Project Number: 80002270	Contract Number: 9589
Project Manager: Davis McDonald-MacLin	Council Introduction Date:

First Line Review

Project Manager: Davis McDonald-MacLin

I have prepared this document for review. I attest to the quality of the content, accuracy of the content and grammatical work contained herein.

Signature *Davis McDonald-MacLin* 4.22.21
Date

Supervisor: Melanie Jollett

I have reviewed this document and have indicated my comments.

Signature *Melanie Jollett* 4/29/21
Date

First line Review Deadline:

Second Line Review

Project Manager:

I have reviewed the corrected version of this document. All indicated comments have been incorporated or resolved to my satisfaction.

Signature _____ Date

Objective Review

Quality Assessor:

I have reviewed this document and have indicated my comments.

Signature *Ang Thomas* 4-27-2021
Date

Objective Review Deadline:

Approval for Issuance

Project Manager:

I have completed each of the first line, second line and objective review steps. I have prepared this document for final approval. I attest to the quality of the content, accuracy of the content and grammatical work contained herein.

Signature _____ Date

**Engineering QA/QC checklist must be attached to this form prior to submittal*



ENGINEERING QA/QC CHECKLIST

	PM Initials	Supervisor Initials	Objective Reviewer Initials
--	----------------	------------------------	-----------------------------------

Is the information presented in a logical order?



Is the report presented in consistent tense?



Is the report written in third person?



Is proper grammar used?



Is proper paragraph and sentence structure used?



Is punctuation properly and consistently applied?



Are abbreviations and acronyms properly defined and consistently used?



Has the content been proofread for typographical and spelling errors?



Would the content make sense to a person unfamiliar with this project/work?



Has the reader's perspective been considered?



Does the content clearly describe the benefit to the customer?
(If applicable)



DRMM
4.22.21

MDJ
4/29/21

TT
4-27-21



HRD Contractor Utilization Plan Approval 240739

Date: May 14, 2021
 To: Andrea Dorch, Human Relations Department
 From: Marzella Newman-Buckner, Water Services Department
 Subject: Contract/Project No.: 9589/80002270
 Project Title: Water Main Replacement in the Area of NW Harlem Rd to 14th St, Baltimore Avenue to Jefferson St.

Funding: <input checked="" type="checkbox"/> City (MBE/WBE/DBE) <input type="checkbox"/> Federal (DBE) ¹ <input type="checkbox"/> State (DBE) ¹ - Grant _____ <input type="checkbox"/> Other: _____	
Contract Category: <input type="checkbox"/> Construction <input type="checkbox"/> General Service <input type="checkbox"/> Facility Repair <input checked="" type="checkbox"/> Design Professional <input type="checkbox"/> Professional Services <input type="checkbox"/> Concession <input type="checkbox"/> Other:	
Bid/Proposal Closing Date: 11/17/2020	No. of Bidders/Proposers: 27
Recommended Bid/Proposal²: \$520,000.00	
Company: Tetra Tech Inc. Contact: John Brummer Contact Email: john.brummer@tetrattech.com	Address: 200 Ward Parkway Suite 200 Kansas City, MO. 64114 Phone: 816-412-1741
Additional Information: The Project in general consists of replacing certain break-prone or obsolete water mains and appurtenances and providing other distribution system improvements within the project limits, generally defined as NW Harlem Road to 14th Street, Baltimore Avenue to Jefferson Street. The total estimated length of water mains to be replaced is 15,570 linear feet	

cc: Davis McDonald, Project Manager

FOR HUMAN RELATIONS DEPARTMENT USE ONLY	
The attached Contractor Utilization Plan is:	
<input checked="" type="checkbox"/> Approved	The Request for Best Faith Efforts Waiver is:
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Approved
	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation: ¹⁴ 15.7 % MBE & ¹² 12.8 % WBE	or _____ % DBE
<i>Kimberly Daniels</i> Human Relations Department	6/3/2021 Date

FOR GRANTING AGENCY USE ONLY³ <input type="checkbox"/> N/A
Approved by: _____ Date: _____

¹ DBE Programs apply to specific federal or state grant requirements.
² The dollar figure here should match the approved Bid/Proposal recommendation or amendment preparation checklist on file with the requesting department.
³ Federal and state grant agreements may require granting agency approval of contract goals.
 HRD 2 Contractor Utilization Plan Approval 050113 1 of 1 Contract Central

CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

240739

Project Number 80002270
Water Main Replacements in the Area of NW Harlem Road to 14th Street, Baltimore
Project Title Avenue to Jefferson Street

Water Main Replacement KCWater
(Department Project) Department
Tetra Tech, Inc.
(Bidder/Proposer)

STATE OF Missouri)
) ss
COUNTY OF Jackson)

I, John Brummer, of lawful age and upon my oath state as follows:

- 1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer’s plan to utilize MBE and/or WBE contractors on the project.
- 2. The project goals are 11 % MBE and 7 % WBE. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

BIDDER/PROPOSER PARTICIPATION: 15.7 % MBE 12.8 % WBE

- 3. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). *(All firms **must currently be certified by Kansas City, Missouri**)*

a. Name of M/WBE Firm Environmental Advisors and Engineers, Inc.
Address 19211 W 64th Terrace, Shawnee, KS 66218
Telephone No. 913-599-4326
I.R.S. No. 43-1806626

- b. Name of M/WBE Firm Taliaferro & Browne
 Address 1020 E 8th Street, Kansas City, MO 64106
 Telephone No. 816-283-3456
 I.R.S. No. 48-0758891
- c. Name of M/WBE Firm TSi Geotechnical, Inc.
 Address 1322 Adams Street
 Telephone No. 913-749-4010
 I.R.S. No. 43-1535463
- d. Name of M/WBE Firm TREKK Design Group LLC
 Address 1441 E 104TH St Ste 105 Kansas City, MO 64131
 Telephone No. 913-749-4010
 I.R.S. No. 43-1953275
- e. Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____
- f. Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

(List additional M/WBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

MBE/WBE BREAKDOWN SHEET

MBE FIRMS:

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>Taliaferro & Browne</u>	<u>Contractor</u>	<u>\$69,000</u>	<u>\$69,000</u>	<u>14.7%</u>
<u>TSi Geotechnical, Inc.</u>	<u>Contractor</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>1.0%</u>
_____	_____	_____	_____	_____

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
TOTAL MBE \$ / TOTAL MBE %:		\$ 74,000		15.7 %

WBE FIRMS:

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Environmental Advisors and Engineers, Inc.	Contractor	\$15,000	\$15,000	3.2%
TREKK Design Group LLC	Contractor	\$45,220	\$45,220	9.6%
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
TOTAL WBE \$ / TOTAL WBE %:		\$ 60,220		12.8 %

*"Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

**"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See HRD Forms and Instructions for allowable credit and special instructions for suppliers.

- 5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than

the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation

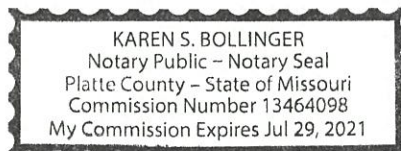
6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: John Brummer
Address: 415 Oak Street
Kansas City, MO 64106
Phone Number: 816-412-1769
Facsimile number: 816-410-1748
E-mail Address: john.brummer@tetrattech.com

By: *John Brummer*
Title: Senior Project Manager
Date: 4/21/21
(Attach corporate seal if applicable)

Subscribed and sworn to before me this 21 day of April, 2021

My Commission Expires: 7/29/2021 *Karen S. Bollinger*
Notary Public





LETTER OF INTENT TO SUBCONTRACT

Project Name/Title WMR in the area of NW Harlem Rd. to 14th St.,
Baltimore Avenue to Jefferson St.

Project Location/Number 80002270/9589

Check one:

Original LOI:

Updated LOI:

PART 1: Prime Contractor Tetra Tech, Inc agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor TREKK Design Group, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Surveying Services

for an estimated amount of \$ 45,220 (or 9.6 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name

City, State and Zip Code

Primary contact: _____

Name

Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Tetra Tech, Inc.

John Brummer
Signature: Prime Contractor
John Brummer
Print Name
Sr. Project Manager
Title
05/14/21
Date

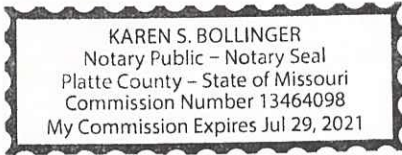
State of Missouri)
County of Jackson)

I, Karen Bollinger, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 14th day of May, 2021

My Commission Expires: 7-29-2021 *Karen S Bollinger*
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: TREKK Design Group, LLC.

Lucas Gillen
Signature: Prime Contractor
Lucas Gillen
Print Name
ASSOCIATE
Title
5/17/21
Date

State of Missouri)
County of Jackson)

I, Linda S Dodson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 17th day of May, 2021

My Commission Expires: 6/30/2022 *Linda S Dodson*
Notary Public

STAMP:



LINDA S DODSON
My Commission Expires
June 30, 2022
Jackson County
Commission #14991560



LETTER OF INTENT TO SUBCONTRACT

Project Name/Title WMR in the area of NW Harlem Rd. to 14th St.,
Baltimore Avenue to Jefferson St.

Project Location/Number 80002270/9589

Check one:

Original LOI:

Updated LOI:

PART I: Prime Contractor Tetra Tech, Inc agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Taliaferro and Browne, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Surveying Services

for an estimated amount of \$ 69,000 (or 14.6 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name

City, State and Zip Code

Primary contact: _____

Name

Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____



LETTER OF INTENT TO SUBCONTRACT

Project Name/Title WMR in the area of NW Harlem Rd. to 14th St.,
Baltimore Avenue to Jefferson St.

Project Location/Number 80002270/9589

Check one:
Original LOI: <input type="checkbox"/>
Updated LOI: <input type="checkbox"/>

PART 1: Prime Contractor Tetra Tech, Inc agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor Environmental Advisors and Engineers, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Project Administration, Envision Support, Utility Coordination Services

for an estimated amount of \$ 15,000 (or 3.6 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name	City, State and Zip Code
------------------------	--------------------------

Primary contact: _____

Name	Phone
------	-------

a) This subcontractor is (circle one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Tetra Tech, Inc.

John Brummer Signature: Prime Contractor John Brummer Print Name
 Sr. Project Manager Title 05/14/21 Date

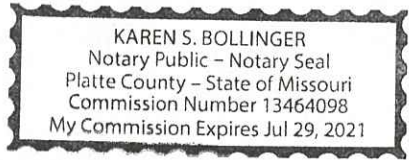
State of Missouri)
County of Jackson)

I, Karen Bollinger, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 14th day of May, 2021

My Commission Expires: 7-29-2021 Karen S. Bollinger Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Environmental Advisors and Engineers, Inc.

Jill R. Biesma Signature: Prime Contractor Jill R. Biesma Print Name
 President Title 5/14/2021 Date

State of Kansas)
County of Johnson)

I, Linda Lozano-Dickerson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of 14th, 2021

My Commission Expires: 9-26-2021 Linda Lozano-Dickerson Notary Public

STAMP:



PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Tetra Tech, Inc.

John Brummer
Signature: Prime Contractor
Sr. Project Manager
Title

John Brummer
Print Name
05/14/21
Date

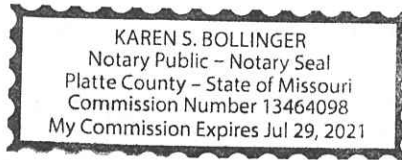
State of Missouri)
County of Jackson)

I, Karen Bollinger, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 14th day of May, 2021

My Commission Expires: 7-29-2021 *Karen S. Bollinger*
Notary Public

STAMP:



MWBE SUBCONTRACTOR BUSINESS NAME: Taliaferro and Browne, Inc.

Hagos E. Anderbhan
Signature: Prime Contractor
CEO
Title

HAGOS E. ANDERBHAN
Print Name
05/14/2021
Date

State of Missouri)
County of JACKSON)

I, Eartha Taylor, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 14th day of May, 2021

My Commission Expires: 03-07-2022 *Eartha J. Taylor*
Notary Public

STAMP:





LETTER OF INTENT TO SUBCONTRACT

Project Name/Title WMR in the area of NW Harlem Rd. to 14th St.,
Baltimore Avenue to Jefferson St.

Project Location/Number 80002270/9589

Check one:

Original LOI:

Updated LOI:

PART I: Prime Contractor Tetra Tech, Inc agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor TSi Geotechnical, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]
Geotechnical Services

for an estimated amount of \$ 5,000 (or 1.0 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name

City, State and Zip Code

Primary contact: _____

Name

Phone

a) This subcontractor is (circle one): MBE WBE DBE N/A

i. If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Tetra Tech, Inc.

John Brummer Signature: Prime Contractor John Brummer Print Name
Sr. Project Manager Title 05/14/21 Date

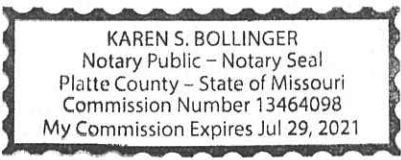
State of Missouri)
County of Jackson)

I, Karen Bollinger state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 14th day of May, 2021

My Commission Expires: 7-29-2021 *Karen S. Bollinger* Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: TSi Geotechnical Services

Morris E. Hevey, Jr. Signature: Prime Contractor Morris E. Hevey, Jr. Print Name
President Title 5/14/2021 Date

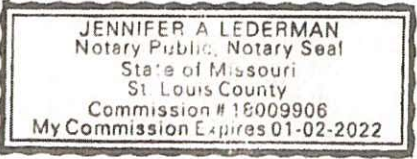
State of Missouri)
County of St. Louis)

I, Morris E. Hevey, Jr., President state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 14th day of May, 2021

My Commission Expires: 1/2/2022 *Jennifer A. Lederman* Notary Public

STAMP:



Inter-Departmental Communication

Date: June 3, 2021

To: Mayor Quinton Lucas, Chair: Transportation, Infrastructure & Operations Committee

From: Andrea Dorch, Director; Human Relations Department

Subject: Docket Memo #: 210603 240739

CONTRACTOR: Tetra Tech Inc.
Address: 200 Ward Parkway, Suite 200
Kansas City, MO 64114
Contract: 9589 / 80002271 – Water Main Replacement in the Area of NW Harlem Rd. to 14th St. Baltimore Ave. to Jefferson St.
Contract Amount: \$520,000.00
MBE Goal 11%
WBE Goal: 7%
Total MBE Achieve: 14%
Total WBE Achieve: 12%

MBE SUBCONTRACTOR:

Name: Taliaferro & Browne, Inc.
Address: 1020 E. 8th St.
Kansas City, MO 64106
Scope of Work: Surveying
Dollar Amount: \$69,000
Ownership: Hagos Andebrhan
Structure African-American Male Code 15

MBE SUBCONTRACTOR:

Name: Tech Services to Go, Inc. dba TSi Geotechnical
Address: 8248 NW 101st Terrace, #5
Kansas City, MO 64153
Scope of Work: Geotechnical Services
Dollar Amount: \$5,000
Ownership: Denise Harvey
Structure African-American Female Code 19

WBE SUBCONTRACTOR:

Name: Environmental Advisors & Engineers
Address: 19211 W. 64th Terrace
Shawnee, KS 66218
Scope of Work: Utility Coordination
Dollar Amount: \$15,000
Ownership: Jill Biesma
Structure: Caucasian Female Code 27

WBE SUBCONTRACTOR:

Name: TREKK Design Group, LLC
Address: 1411 E. 104th St.
Kansas City, MO 64131
Scope of Work: Surveying
Dollar Amount: \$45,220
Ownership: Kimberly Robinett
Structure: Caucasian Female Code 27

Comments:

This project is part of the Smart Sewer Program with programmatic goals of 11% MBE and 7% WBE for design professional project included in the program.



File #: 240804

ORDINANCE NO. 240804

Sponsor: Director of Water Services Department

Authorizing a \$3,999,932.00 design professional services contract Amendment No. 1 to Contract No. 1677 with Carollo Engineers, Inc., for the Blue River Wastewater Treatment Plant Facility Plan and Improvements Design project for a total contract amount of \$7,429,932.00.

WHEREAS, City Council passed Ordinance No. 230560 on July 13, 2023, authorizing a \$3,430,000.00 design professional services contract with Carollo Engineers, Inc., for the Blue River Wastewater Treatment Plant Facility Plan and Improvements Design project; and

WHEREAS, this ordinance is for a \$3,999,932.00 Amendment No. 1 for additional work on this project; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Water Services Department is authorized to execute Amendment No. 1 to Contract No. 1677 in the amount of \$3,999,932.00, for a total contract amount of \$7,429,932.00 with Carollo Engineers, Inc., for the Blue River Wastewater Treatment Plant Facility Plan and Improvements Design project, Project No. 81000999. A copy of this amendment is on file in the office of Water Services.

Section 2. That the Director of Water Services is authorized to expend up to the sum of \$3,999,932.00 from the following accounts to satisfy the cost of this amendment:

AL-8187-807778-611040-81000999	Blue River WWTP Facility Plan	\$ 548,856.00
AL-8193-807778-611040-81000999	Blue River WWTP Facility Plan	2,251,144.00
AL-8110-807778-611040-81000999	Blue River WWTP Facility Plan	<u>1,199,932.00</u>
	TOTAL	\$3,999,932.00

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Mark P. Jones
Senior Associate City Attorney

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contractor Utilization Plan Approval Form**

Date: 8/7/2024
Form Prepared By: Kevin White

Contract/Project Number: 1677/81000999	Developer/Prime: Carollo Engineers, Inc.
Project Name: Blue River WWTP Facility Plan and Improvements Design	Contact Information: Wayne Miller, Jr
Final Contract Value: \$7,429,932	Address: 903 E 104th St, Suite 230, Kansas City, MO 64131

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>14</u> %	MBE: <u>14</u> %
WBE: <u>14</u> %	WBE: <u>14</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Additional Information:
This updated CUP/LOI includes the updated additional fee for Amendment #1 to the contract.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved

14 % MBE 14 % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

CREO Signature:  Date: _____

Comments:
CREO EEI approves CUP for design/professional services at 14% MBE & 14% WBE.



Inter-Departmental Communication

Date: August 9, 2024

To: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

From: Tanner Treiber; Senior Civil Rights Specialist; Civil Rights & Equal Opportunity Department; Economic Equality and Inclusion

Contract/Project #: 1677/81000999 **240804**

Subject: Blue River WWTP Facility Plan and Improvements Design

CONTRACTOR: Carollo Engineers, Inc.
Address: 903 E 104th Street, Suite 230
Kansas City, MO 64131

Contract # 81000999
Blue River WWTP Facility Plan and Improvements Design

Contract Amount: \$7,429,932.00
MBE Goal 14%
WBE Goal: 14%
Total MBE Achieved: 14%*
Total WBE Achieved: 14%*

MBE SUBCONTRACTORS:

Name: Taliaferro & Browne, INC.
Address: 1020 East 8th Street
Kansas City, MO 64106
Scope of Work: Structural and Civil Engineering.
Subcontract Amount: \$417,510.00
Ownership: Graham, Leonard Jr.
Structure: DBE/MBE African-American Male (15)

MBE SUBCONTRACTORS:

Name: Tech. Services to Go, INC. DBA
TSI Geotechnical, Inc.
Address: 8248 NW 101st Terrace, #5
Kansas City, MO 64153
Scope of Work: Review of existing geotechnical reports, and geotechnical recommendations.
Subcontract Amount: \$72,331.00
Ownership: Hervey, Denise
Structure: DBE/MBE African-American Female (11)

MBE SUBCONTRACTORS:

Name: Custom Engineering, INC.
Address: 12760 East U.S. Highway 40
Independence, MO 64055
Scope of Work: Conceptual Design of Electrical, HVAC, and
Plumbing Systems.
Perform Electrical Load Study.
Subcontract Amount: \$474,629.00
Ownership: Davis, Joseph
Structure: DBE/MBE African-American Male (15)

MBE SUBCONTRACTORS:

Name: Parson + Associates, LLC.
Address: 1601 East 18th Street, Suite 211
Kansas City, MO 64108
Scope of Work: Communication and Meeting Coordination, and
Development of the Public Outreach Plan.
Subcontract Amount: \$75,721.00
Ownership: Parson, Robert
Structure: DBE/MBE African-American Male (15)

WBE SUBCONTRACTORS:

Name: TREKK Design Group, LLC.
Address: 1411 East 104th Street
Kansas City, MO 64131
Scope of Work: Utility Survey, LIDAR Scanning, Topographic
Survey, and Site Civil Engineering Support.
Condition Assessment of the 72" Effluent Pipe.
Subcontract Amount: \$594,145.00
Ownership: Robinett, Kimberly
Structure: DBE/WBE Caucasian Female (27)

WBE SUBCONTRACTORS:

Name: Environmental Advisors and Engineers. INC.
Address: 19211 West 64th Terrace
Kansas City, MO 64108
Scope of Work: Architectural condition assessments.
Subcontract Amount: \$277,773.00
Ownership: Biesma, P.E. Jill
Structure: DBE/WBE Caucasian Female (27)

WBE SUBCONTRACTORS:

Name: KMB Engineering, LLC.
Address: 11412 West 114th Street
Overland Park, KS 66210
Scope of Work: Condition assessment of I&C systems for the
Power Pen at the primary site.
Subcontract Amount: \$131,906.00
Ownership: Buechler, Kathleen
Structure: DBE/WBE Caucasian Female (27)

WBE SUBCONTRACTORS:

Name: McCurdy Engineers
Address: 420 West 123rd Terrace
Kansas City, MO 64145
Scope of Work: Constructability Reviews and
Condition Assessment.
Subcontract Amount: \$85,558.00
Ownership: McCurdy, Amy
Structure: DBE/WBE Caucasian Female (27)

Comments:

*Note: This is the initial phase (preliminary design / pre-construction) of the project. The prime contractor has submitted a CUP (Contractor Utilization Plan) meeting the project goals of 14% MBE and 14% WBE. After review of the CUP, the prime contractor will meet or exceed 14% MBE and 14% WBE as subsequent phases (Design / Construction) are added to the project.

*Note: TREKK Design Group, LLC will subcontract \$49,000 to Hydromax USA for the purchase to provide equipment to CCTV 72" pipe. Hydromax is not an MBE or WBE and will not receive credit towards the goal. This is annotated on the LOI.



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240804

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing a \$3,999,932.00 design professional services contract Amendment No. 1 to Contract No. 1677 with Carollo Engineers, Inc., for the Blue River Wastewater Treatment Plant Facility Plan and Improvements Design project for a total contract amount of \$7,429,932.00.

Discussion

Project Justification

A Master Plan for the Wastewater Utility was completed in 2017. The Master Plan contained Technical Memo 4 (TM4) that reports anticipated population projections through 2035, daily averages, maximum influent flows during a month, peak influent flows during wet weather events after proposed Overflow Control Program projects were to be completed, as well as pollutant loadings at Blue River.

Pursuant to the Consent Decree for the City of Kansas City, Missouri, the City will take all measures necessary to (a) achieve full compliance with the Clean Water Act (CWA) and the regulations promulgated thereunder; (b) achieve full compliance with the City's Current NPDES Permits as they relate to the capacity at the wastewater treatment plants and capacity, management, operation and maintenance of the collection systems; (c) achieve the goal of eliminating Sanitary Sewer Overflows (SSOs); and (d) to achieve the goal of eliminating bypasses prohibited by 40 C.F.R. § 122.41(m).

The most current version of the Missouri State Operating Permit (MO-0024911), effective until March 31, 2026, defines the design population, design flow, actual flow, total influent determination and other permitted information.

Design Professional Services Project Description/Executed Contract Summary

Services provided under this contract center on a facility plan and improvements design for upgrades, repairs, and process improvements for the Blue River

Wastewater Treatment Plant, which is located at 7300 Hawthorne Road, in Kansas City, Jackson County, Missouri.

The City Council passed Ordinance No. 230560 on July 13, 2023 authorizing a \$3,430,000.00 design professional services contract with Carollo Engineers, Inc. for the Blue River Wastewater Treatment Plant Facility Plan and Improvements Design project that included provisions for three contract years (Base Year plus two one-year follow amendment years).

This proposed ordinance is for a \$3,999,932.00 Amendment No. 1 for additional scope of services for this project, including the following:

- Project Management and Administration;
- Coordination with other City Projects that have a direct impact on the Blue River WWTP, specifically, how they impact cost estimating at Blue River WWTP for the Birmingham Wastewater Treatment Plant alternatives and overall project development
- Site investigation, review of existing work, and review of previous projects, including validation of previous master plan projections, investigations at the Blue River Primary and Secondary Sites to support the facility planning process, inspections, conditions assessments and non-destructive testing of Blue River assets, and a geotechnical assessment of Blue River Secondary;
- Facility Plan and Improvements Design, including hydraulic and process capacity analysis, alternatives development of two wet weather options, BNR liquid treatment options, and three alternatives for other major WWTP process improvements to support the Consent Decree, procurement of a progressive design-builder to complete the Grit Removal and Fine Screens Project, a grit characterization study, technical review support of Birmingham WWTP Scenarios, SRF Loan Application assistance to support the Grit Removal and Fine Screens Project, and review and design of a new Power Pen for the Blue River Primary Site.;
- Envision Sustainability Design scope coordination; and
- Public Outreach.

Term

The term of this project is 1,095 calendar days. The term of this amendment is 365 days.

Design Professional Services Contract Cost Summary

- Original Contract: \$3,430,000.00
- Proposed Amendment No. 1: \$3,999,932.00
- Total: \$7,429,932.00

MBE/WBE Goals

CREO KC established goals of 14% MBE and 14% WBE on this design professional services project on October 12, 2022 as part of the Annual Goal Program.

Solicitation

This Project was originally advertised in accordance with the City's requirements. Two proposals were received on January 27, 2023.

Selection/Awardee/Subcontracting Participation

A citywide selection committee met and consisted of the following individuals:

- Wes Minder, then Director of Water Services
- Eric Bunch, 4th District Councilperson
- Morgan Holecek, City Manager's Office

Carollo Engineering, Inc. was recommended for this project on March 22, 2023 with a contract amount of \$3,430,000.00, with subcontracting participation of 14% MBE and 14% WBE.

Other Proposals Received

- Black & Veatch Corporation partnered with Burns & McDonnell Engineering Company, Inc.

Estimated Project Cost

The City's estimated cost for this amendment is \$3,999,932.00.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
AL-8187-807778-611040-81000999 = \$548,856.00
AL-8193-807778-611040-81000999 = \$2,251,144.00
25-8110-807778-611040-81000999 = \$1,199,932.00
Blue River WWTP Facility Plan- 8187 2016 Sewer Revenue Bonds, 8193 2023 Sewer Revenue Bonds, 8110 Sewer Fund
3. How does the legislation affect the current fiscal year?
This ordinance is revenue supported and will not have a net impact on the current fiscal year.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

City Council passed Ordinance No. 230560 on July 13, 2023 authorizing a \$3,430,000.00 design professional services contract with Carollo Engineers, Inc., for

the Blue River Wastewater Treatment Plant Facility Plan and Improvements Design project.

Service Level Impacts

This project will help to facilitate the City meeting its current level of service commitments for the wastewater utility.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Work on this project will improve the wastewater treatment process at the Blue River Wastewater Treatment Plant. It will also improve the sanitary sewer outfalls to Blue River, design controls for bionutrients that can cause deleterious effects on our natural waterways, and Mississippi River basin water quality improvement driven by pending regulations.
2. How have those groups been engaged and involved in the development of this ordinance?
The project will rehabilitate existing assets and determine the need for new assets to increase the level of service and optimize operation and maintenance activities. This project will result in construction activities on City property at the Blue River Primary and Secondary Wastewater Treatment Plant, which is surrounded by either City-owned parcels, parcels belonging to the Missouri Pacific Railroad, or Everage between the facility and nearest residents.
3. How does this legislation contribute to a sustainable Kansas City?
The project will contribute to a sustainable Kansas City by extending the life of existing assets and by the optimization of operations and maintenance. The project will also design controls to prevent release of harmful substances into our natural waterways.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.
Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

The original Contractor Utilization Plan was submitted to CREO KC for review on June 21, 2023, and was approved on July 3, 2023 with 14% MBE and 14% WBE participation.

A Contractor Utilization Plan was submitted to CREO KC for review on August 7, 2024 for the proposed Amendment No. 1, and was approved on August 9, 2024 with continued 14% MBE and 14% WBE participation.

There are Affirmative Action requirements with this contract.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

[Click or tap here to enter text.](#)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



File #: 240740

ORDINANCE NO. 240740

Sponsor: Director of Aviation Department

Authorizing a \$646,135.00 Amendment No. 3 with Structure, Inc. for the Contract On-Call Services for Tenant Finishes – Tennent Improvements at KCI Airport for a contract total of \$7,855,783.80; authorizing a contingency of \$64,613.00 for an amount not to exceed \$710,748.00 for this amendment.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Aviation is hereby authorized to execute Amendment No 3 with Structure, Inc., for the Contract On-Call Services for Tenant Finishes – Tennent Improvements for Contract 6220020012 in the amount of \$646,135.00, for a total contract amount of \$7,855,783.80. A copy of the amendment is on file in the Aviation Department.

Section 2. That the Director of Aviation is hereby authorized to amend and increase this contract by a contingency of \$64,613.00, for an amount not to exceed \$710,748 for this amendment.

Section 3. That the sum of \$710,748.00 has been previously appropriated to Account No. 25-8300-627270-611060-62TENIMP.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Charlotte Ferns
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240740

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing a \$646,135.00 Amendment No. 3 with Structure, Inc. for the Contract On-Call Services for Tenant Finishes – Tennent Improvements at KCI Airport; authorizing a maximum expenditure of \$710,478.00.

Discussion

THE MWDBE CREO CUP WAS APPROVED FOR 14% MBE, 8% WBE PARTICIPATION. the intent of the project is to provide needed improvements to tenant areas, including customs border patrol (CBP) and airline baggage handling spaces..

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
FY25-8300-627270-611060-62TENIMP; Aviation Fund
3. How does the legislation affect the current fiscal year?
\$710,478.00
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
There is no known future fiscal impact.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

200812, 220640, 230291

Service Level Impacts

This project will provide efficient and satisfactory services and facilities for passengers and visitors.

Other Impacts

1. What will be the potential health impacts to any affected groups?

Aviation Engineering has reviewed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts.

2. How have those groups been engaged and involved in the development of this ordinance?

The Community within the Kansas City, Missouri area has been consistently engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance.

3. How does this legislation contribute to a sustainable Kansas City?

Continuous reconstruction of infrastructure at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.



HRD Contractor Utilization Plan Approval

Date: August 13, 2020


To: Ashley Holmes, Human Relations Department

From: Kevin D. Wells, Aviation Department
 Pete Fullerton, Properties & Commercial Development
 Mike Waller, Senior Planner - Aviation Department

Subject: Project No. 6220020012 - On-Call Services Contract of Tenant Finishes

Pending: <input checked="" type="checkbox"/> City (MBE/WBE) <input type="checkbox"/> Federal (DBE) ¹ <input type="checkbox"/> State (DBE) ¹ <input type="checkbox"/> Transit MBE/WBE <input type="checkbox"/> Tenant DBE ¹ <input type="checkbox"/> Other: <input type="checkbox"/> Grant #
Contract: <input type="checkbox"/> Construction <input type="checkbox"/> General Service <input type="checkbox"/> Facility Repair <input type="checkbox"/> Lease Category: <input type="checkbox"/> Design Professional <input type="checkbox"/> Professional Services <input type="checkbox"/> Concession <input checked="" type="checkbox"/> Tenant
Bid/Proposal Closing Date: 07/02/2020 No. of Bidders/Proposers: 3
Recommended Bid/Proposal: \$1,000,000
Company: Structures Inc. Address: 1444 Grand Blvd. #2405 Contact: Dorothy Gardner Phone: 816.536.3398 Contact Email: dgardner@structures.com Fax: 816.336.464.2746
Additional Information:

cc: Pete Fullerton, Properties & Commercial Development
 Jade Liska

FOR HUMAN RELATIONS DEPARTMENT USE ONLY The attached Contractor Utilization Plan is:		The Request for Best Faith Efforts Waiver is:
<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Approved
<input type="checkbox"/> Disapproved		<input type="checkbox"/> Disapproved
		<input type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation: <u>14</u> % MBE <u>8</u> % WBE		
 Human Relations Department		<u>07/02/20</u> Date

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)



File #: 240741

ORDINANCE NO. 240741

Sponsor: Director of Aviation Department

Authorizing a \$2,000,000.00 contract with Burns & McDonnell for the Airport Facilities Development at the KCI and CBW Downtown Airport; and authorizing a maximum expenditure of \$2,200,000.00.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Aviation is hereby authorized to execute a contract with Burns & McDonnell for design professional services for Project No. 62240579 – Airport Facilities Development for \$2,000,000.00. A copy of the contract is on file in the Aviation Department.

Section 2. That the Director of Aviation is hereby authorized to amend and increase this contract by a contingency not to exceed \$200,000.00.

Section 3. That the sum of \$2,200,000.00 has been previously appropriated to Account No. 25-8300-627270-611040-62240579.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director Of Finance

Approved as to form:

Charlotte Ferns

Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240741

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing a \$2,000,000.00 contract with Burns & McDonnell for the Airport Facilities Development at the KCI and CBW Downtown Airport; authorizing a maximum expenditure of \$2,200,000.00.

Discussion

THE MWDBE CREO CUP WAS APPROVED FOR 13% MBE, 13% WBE PARTICIPATION. The intent of the project is to allow the Aviation Department to respond in a timely manner to requests at Kansas City International Airport and the Charles B. Wheeler Downtown Airport that were not originally identified during the Capital Improvements Program process. This agreement provides the mechanism to achieve that goal.

Fiscal Impact

- 1. Is this legislation included in the adopted budget? Yes No
- 2. What is the funding source?
FY25-8300-627270-611040-62240579; Aviation Fund
- 3. How does the legislation affect the current fiscal year?
\$2,200,000.00
- 4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
There is no known future fiscal impact.
- 5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review
(OMB Staff will complete this section.)

- | | | |
|---|---|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

- View the [Adopted 2025-2029 Citywide Business Plan](#)
- Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
- Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

N/A

Service Level Impacts

This project will promote the use of Charles B. Wheeler Airport.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Aviation Engineering has reviewed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts.
2. How have those groups been engaged and involved in the development of this ordinance?
The Community within the Kansas City, Missouri area has been consistently engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance.
3. How does this legislation contribute to a sustainable Kansas City?
Continuous reconstruction of infrastructure at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.



File #: 240742

ORDINANCE NO. 240742

Sponsor: Director of Aviation Department

Appropriating \$3,338,329.40 from the Unappropriated Fund Balance of the Aviation Fund; and authorizing a \$5,151,284.00 First Amendment to the Wireless Cellular Telecommunications Management Operations and Maintenance Contract #6222120064 with Cell Site Capital, LLC for a total contract amount of \$11,483,068.00 to improve off-air coverage service communications at Kansas City International Airport.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Aviation Department is hereby authorized to execute a \$5,151,284.00 First Amendment with Cell Site Capital, LLC (Contract No. 6222120064) to improve off-air coverage service communications at the Kansas City International Airport. The expenditure of funds for the second through tenth year are subject to appropriation of funds. A copy of the First Amendment is on file with the City Clerk’s Office.

Section 2. That the amount of \$3,338,329.40 is appropriated from the Unappropriated Fund Balance of the Aviation Fund to the following accounts:

25-8300-621015-B	Information Services	\$ 234,862.40
25-8300-621015-B	Information Services	<u>3,103,467.00</u>
	TOTAL	\$3,338,329.40

Section 3. That the Director of the Aviation Department is authorized to expend an amount not to exceed \$11,483,068.00 to satisfy the costs of the contract without further Council approval, subject to the appropriation of funds.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Charlotte Ferns
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240742

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Appropriating \$3,338,329.40 from the Unappropriated Fund Balance of the Aviation Fund; and authorizing a \$5,151,284.00 First Amendment to the Wireless Cellular Telecommunications Management Operations and Maintenance Contract #6222120064 with Cell Site Capital, LLC for a contract total not to exceed amount of \$11,483,068.00 to improve off-air coverage service communications at Kansas City International Airport.

Discussion

This 1st Amendment to original contract #6222120064 will improve off-air coverage service communications to Aviation outer buildings, upgrade Terminal Common Distributed Antenna system for C-Band, and provide for spare parts.

The amendment also updates required Federal language of Part II and adds CREO Civil Rights and Wage Assurances as Attachment C.

The original contract began February 1, 2023 and shall end no later than April 30, 2033. The maximum amount that City shall pay Contractor shall not exceed \$11,483,068.00 as follows:

Year 1	February 1, 2023 - April 30, 2024	\$746,250.00
Year 2	May 1, 2024 - April 30, 2025	\$3,944,581.40
Year 3	May 1, 2025 - April 30, 2026	\$763,830.40
Year 4	May 1, 2026 - April 30, 2027	\$786,745.84
Year 5	May 1, 2027 - April 30, 2028	\$810,347.58
Option Years		
Year 6	May 1, 2028 - April 30, 2029	\$834,658.50
Year 7	May 1, 2029 - April 30, 2030	\$859,697.95
Year 8	May 1, 2030 - April 30, 2031	\$885,488.98
Year 9	May 1, 2031 - April 30, 2032	\$912,052.28
Year 10	May 1, 2032 - April 30, 2033	\$939,415.07

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No

2. What is the funding source?

25-8300-621015-611015 cDAS Management Services \$ 234,862.40

25-8300-621015-634280 Radio & Communications Equip. \$3,103,467.00

Aviation Fund

3. How does the legislation affect the current fiscal year?

The 1st Amendment requires an additional \$3,338,329.40 for fiscal year ending April 30, 2025.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Year 1	February 1, 2023 - April 30, 2024	\$746,250.00
Year 2	May 1, 2024 - April 30, 2025	\$3,944,581.40
Year 3	May 1, 2025 - April 30, 2026	\$763,830.40
Year 4	May 1, 2026 - April 30, 2027	\$786,745.84
Year 5	May 1, 2027 - April 30, 2028	\$810,347.58
Option Years		
Year 6	May 1, 2028 - April 30, 2029	\$834,658.50
Year 7	May 1, 2029 - April 30, 2030	\$859,697.95
Year 8	May 1, 2030 - April 30, 2031	\$885,488.98
Year 9	May 1, 2031 - April 30, 2032	\$912,052.28
Year 10	May 1, 2032 - April 30, 2033	\$939,415.07

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

The legislation provides for managed operations and maintenance of City owned off-air coverage service communications that contributes to investment previously made during construction of the single terminal facility.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No

2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

The Aviation Fund has Unappropriated Fund Balance available to support the proposed amount. The unreserved fund balance of the Aviation Fund is \$231.3 million, as of 8/14/2024.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

Original Ordinance # 230030 was passed on January 26, 2023.

Service Level Impacts

This Amendment supports the Aviation Department’s goal to provide efficient and satisfactory services and facilities for passengers and visitors.

By improving off-air coverage service communications to Aviation outer buildings, upgrading Terminal Common Distributed Antenna system for C-Band, and providing

spare parts, passengers and visitors to Kansas City International Airport will have access to an uninterrupted, seamless and clear telecommunications experience.

Other Impacts

1. What will be the potential health impacts to any affected groups?
There are no known potential health impacts to any affected groups.
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
This amendment supports our goal to maintain and improve the Airport infrastructure to assure that Kansas City International Airport operates in a safe and efficient manner.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

N/A
N/A
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form**

Date: 07/19/24
Form Prepared By: Bolivar Bello

Contract/Project Number: 6222120064-1	Project Name: WIRELESS CELLULAR TELECOMMUNICATIO MANAGEMENT O&M
Developer/Prime: Cell Site Capital, LLC	Contact Information: Judi Chin: 845-325-8526
Final Contract Value: \$11,483,068	Project Manager: Bolivar Bello

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA Ch. 100 Other: N/A

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: _____	Ch. 38: _____
RSMo 213: _____	Title VI: _____
MWDBE: _____	Prevailing Wage and Labor Standards: _____
SLBE: _____	RSMo 34 Anti-Discrimination Against Israel: _____

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:


Additional Information:

1st Amendment to original agreement #6222120064-1 extends off-air coverage service communications, upgrades cDAS system, and allows contractor to procure authorized dealer spare parts. Original agreement #6222120064 was granted a 12/22/22 solicitation waiver, and 01/03/23 CREO waived goals.

Aviation department requests a review for CREO Nondiscrimination Review approval.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:		
The Document is:		
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	
Changes Needed:		
Federal Provisions Included:		
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Not Applicable

CREO Signature:  Date: 7/31/2024

Comments:



6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



File #: 240743

ORDINANCE NO. 240743

Sponsor: Director of Aviation Department

Appropriating funds in the amount of \$1,003,735.00 from the Unappropriated Fund Balance in the KCI Airport Fund; and authorizing the Manager of Procurement Services to execute a \$4,014,939.00 purchase order with Ride Mobility LLC for the manufacture, delivery and support of four (4) RIDE K7M 30 ft. zero emission vehicles for use at Kansas City International Airport.

WHEREAS, the City anticipates receiving an Airport Improvement Program (AIP) Grant Offer (3-29-0040-098-2024) from the United States of America, acting through the Federal Aviation Administration (FAA) in the amount of \$3,011,204.00 towards the purchase of four (4) zero emission buses; and

WHEREAS, Ordinance No. 240729 authorized the Director of the Aviation Department to accept the Grant Offer on behalf of the City, and appropriated \$3,011,204.00 to the KCI Airport Fund; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is authorized to execute a \$4,014,939.00 purchasing agreement with Ride Mobility LLC for the manufacture, delivery, and support of four (4) RIDE K7M 30 ft. zero emission vehicles for use at Kansas City International Airport.

Section 2. That the sum of \$1,003,735.00 is appropriated from the Unappropriated Fund Balance of the KCI Airports Fund to Account No. 25-8300-622360-E-62240577.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen

Director Of Finance

Approved as to form:

Charlotte Ferns
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240743

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Appropriating funds in the amount of \$1,003,735.00 from the Unappropriated Fund Balance in the KCI Airport Fund and authorizing the Manager of Procurement Services to execute a \$4,014,939 purchase order with Ride Mobility LLC for the manufacture, delivery and support of four (4) RIDE K7M 30 ft. zero emission vehicles for use at Kansas City International Airport.

Discussion

Ordinance authorizes the Manager of Procurement Services to execute a Purchase Order in the amount of \$4,014,939.00 for the purchase of four (4) RIDE K7M 30 ft. zero emission buses.

City anticipates receiving an Airport Improvement Program (AIP) Grant Offer (3-29-0040-098-2024) from the United States of America, acting through the Federal Aviation Administration (FAA) in the amount of \$3,011,204 to cover 75% of the purchase of four (4) zero emission buses.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
25-8300-622360- 634200-62240577 \$1,003,735.00; Aviation Fund
3. How does the legislation affect the current fiscal year?
Vehicle purchase requires \$1,003,735 (plus FAA Grant of \$3,011,204) for the fiscal year ending April 30, 2025.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

This is a one-time purchase of four zero emission buses.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
Legislation delivers a return on investment through purchase of zero emission buses.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

The Aviation Fund has Unappropriated Fund Balance available to support the proposed amount. The unreserved fund balance of the Aviation Fund is \$232.0 million, as of 8/16/2024.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

Not Applicable

Service Level Impacts

Purchase of four (4) zero emission buses will provide environmentally sustainable transportation to the traveling public and employees at Kansas City International Airport.

Other Impacts

1. What will be the potential health impacts to any affected groups?
There are no known potential health impacts to any affected groups.
2. How have those groups been engaged and involved in the development of this ordinance?
Not Applicable
3. How does this legislation contribute to a sustainable Kansas City?
Purchase of four (4) zero emission buses will provide environmentally sustainable transportation to the traveling public and employees at Kansas City International Airport.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Not Applicable
Not Applicable
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.
CREO Review of Civil Rights and Wage Assurances has been submitted and is being simultaneously reviewed for compliance.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

Yes(Press tab after selecting)

List the three (3) lowest bidders in addition to the selected bidder.

This ordinance does seek to approve a purchase order resulting from an invitation to bid; however, Ride Mobility LLC was the sole respondent.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



File #: 240768

ORDINANCE NO. 240768

Sponsor: Director of Aviation Department

Authorizing a five (5) year Lease Agreement with a five (5) year renewal option with Enterprise Leasing Company of Kansas, LLC, for 106,500 square feet of property at the Kansas City International Airport for a total amount of \$195,853.50; and estimating revenue for FY25 in the amount of \$14,689.01 to the Aviation Fund.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Aviation Department is hereby authorized to execute a Lease Agreement with Enterprise Leasing Company of Kansas, LLC, for a five (5) year term with a five (5) year renewal option for 106,500 square feet of property located at 481 Paris Street at the Kansas City International Airport. A copy of the Lease Agreement is on file with the City Clerk’s Office.

Section 2. That the revenue in the following account of the Aviation Fund is estimated to be:

25-8300-620000-470644	Prop Rent- Aviation-Building (KCI)	\$14,689.01
-----------------------	------------------------------------	-------------

Section 3. That the Director of Aviation is authorized to execute, on behalf of the City such documents, contracts, leases, certificates, and instruments, or as may be necessary or desirable to carry out and comply with the intent of this ordinance and to implement the transaction(s) contemplated.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Charlotte Ferns
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240768

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing a five (5) year Lease Agreement with a five (5) year renewal option with Enterprise Leasing Company of Kansas, LLC for 106,500 square feet of property at the Kansas City International Airport for a total amount of \$195,853.50, and estimating revenue for FY25 in the amount of \$14,689.01 to the Aviation Fund.

Discussion

The lease is for a total of 106,500 square feet of paved lot located at 481 Paris Street at the Kansas City International Airport that Enterprise Leasing Company, LLC will utilize for the storage and staging of fleet vehicles associated with its vehicle wholesale operations for the region. The term of the lease is for 5 years with a 5 year renewal option subject to Aviation Director approval. The lease will generate rent estimated at \$19,585.35 annually with CPI-U adjustments.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
25-8300-620000-470644 Prop Rent- Aviation-Building (KCI); Aviation Fund
3. How does the legislation affect the current fiscal year?
FY 25 \$14,689.01, plus CPI-U increase every May 1st.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
The Legislation increases revenue by an estimated:
FY 26 \$19,585.35, plus CPI-U increase every May 1st.

FY 27	\$19,585.35, plus CPI-U increase every May 1 st .
FY 28	\$19,585.35, plus CPI-U increase every May 1 st .
FY 29	\$19,585.35, plus CPI-U increase every May 1 st .
FY 30	\$4,896.34

Renewal Option Years

FY 30	\$14,689.01, plus CPI-U increase every May 1 st .
FY 31	\$19,585.35, plus CPI-U increase every May 1 st .
FY 32	\$19,585.35, plus CPI-U increase every May 1 st .
FY 33	\$19,585.35, plus CPI-U increase every May 1 st .
FY 34	\$19,585.35, plus CPI-U increase every May 1 st .
FY 35	\$4,896.34.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
 The legislation generate revenue by an estimated \$19,585.35 annually, plus CPI-U increases.

Office of Management and Budget Review

(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund. Yes No
- 2. This fund has a structural imbalance. Yes No
- 3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)

2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

Previous Lease Ordinance #160253 was passed on April 28, 2016

Service Level Impacts

This Lease supports the Aviation Department's goal for economic vitality.

Other Impacts

1. What will be the potential health impacts to any affected groups?
There are no known potential health impacts to any effected groups.
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
This Lease supports our goal for economic vitality.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



REQUEST FOR SUPPLEMENTAL REVENUE
CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: Aviation Department

BUSINESS UNIT: KCMBU DATE: 8/15/2024 JOURNAL ID: 240768

LEDGER GROUP: REVENUE

<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>
8300	620000	470644	Prop Rent - Aviation	\$14,689.01
TOTAL				<u>14,689.01</u>

DESCRIPTION:

Lease with Enterprise Leasing Company of Kansas, LLC for FY25. Total estimated revenue \$195,853.50 over 10 years.

APPROVED BY: _____ DATE _____ APPROVED BY: DEPARTMENT HEAD _____ DATE _____
 Director of Aviation _____



File #: 240800

ORDINANCE NO. 240800

Sponsor: Director of Aviation Department

Authorizing Permit Agreement #6224070044 with an annual renewal option with Gitibin & Associates, LLC, dba Go Rentals, to provide FBO rental car services at the Kansas City International Airport for an estimated total annual amount of \$40,000.00; and estimating revenue for FY25 in the amount of \$33,333.33 to the Aviation Fund.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Aviation Department is hereby authorized to execute a Permit Agreement #6224070044 with an annual renewal option with Gitibin & Associates, LLC, dba Go Rentals, to provide rental car services to private aircraft general aviation customers of Fixed Based Operator Signature Flight Support at the Kansas City International Airport. A copy of the permit agreement is on file with the City Clerk’s Office.

Section 2. That the revenue in the following account of the Aviation Fund is estimated to be:

25-8300-620000-468630	Rental Car Concession Fee - (KCI)	\$33,333.33
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Section 3. That the Director of Aviation is authorized to execute, on behalf of the City such documents, contracts, leases, permits, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this ordinance and to implement the transaction(s) contemplated.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Charlotte Ferns
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240800

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing Permit Agreement #6224070044 with annual renewal option with Gitibin & Associates, LLC dba Go Rentals to provide FBO rental car services at the Kansas City International Airport for an estimated total annual amount of \$40,000.00, and estimating revenue for FY25 in the amount of \$33,333.33 to the Aviation Fund.

Discussion

Permit Agreement #6224070044 with Gitibin & Associates, LLC dba Go Rentals will provide rental car services to private aircraft general aviation customers utilizing the Fixed Based Operator Signature Flight Support facility at the Kansas City International Airport. Go Rentals will not have facilities or offices at the airport, delivering all rental car services on demand as needed. The Permit has a 1 year term with annual renewals, and thrity (30) day without casue termination option by either party. The Permit Fee paid by Go Rental will be 10% of gross revenues, and generate an estimated \$40,000.00 annually.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
25-8300-620000-468630-177-000 Rental Car Concession Fee (KCI)
3. How does the legislation affect the current fiscal year?
FY 25 \$33,333.33 in estimated revenue.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
The Legislation increases revenue by an estimated:

- FY 26 \$40,000.00 in estimated revenue.
- FY 27 \$40,000.00 in estimated revenue.
- FY 28 \$40,000.00 in estimated revenue.
- FY 29 \$40,000.00 in estimated revenue.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

The legislation generates revenue by an estimated \$40,000.00 annually.

Office of Management and Budget Review

(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund. Yes No
- 2. This fund has a structural imbalance. Yes No
- 3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.

- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

Prior Legislation

N/A

Service Level Impacts

This Permit supports the Aviation Department's goal for economic vitality.

Other Impacts

1. What will be the potential health impacts to any affected groups?
There are no known potential health impacts to any effected groups.
2. How have those groups been engaged and involved in the development of this ordinance?

N/A

3. How does this legislation contribute to a sustainable Kansas City?
This Permit supports our goal for economic vitality.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 7/17/2024
Form Prepared By: Bolivar Bello

Contract/Project Number: 6224070044		Project Name: FBO Go Rental MCI Permit	
Owning Department: Aviation		Project Manager: Bolivar Bello	
Funding:	<input type="checkbox"/> City	<input type="checkbox"/> State	<input type="checkbox"/> Federal
Project Requirements:	<input type="checkbox"/> M/WBE	<input type="checkbox"/> DBE	<input type="checkbox"/> Section 3
Tax Incentive:	<input type="checkbox"/> LCRA	<input type="checkbox"/> TIF	<input type="checkbox"/> PIEA
Prevailing Wage:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Davis-Bacon:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Presenting to Council ¹ :	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Construction Employment Program:	<input type="checkbox"/> Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$400,000. <input checked="" type="checkbox"/> No: This project is estimated at less than \$300,000 and no more than 800 work hours.		
Estimated Number of Project Days: Annual Renewals		Anticipated Solicitation Date: N/A	
Contract Type:			
<input type="checkbox"/> Construction	<input type="checkbox"/> Design-Build	<input type="checkbox"/> Design Professional	<input type="checkbox"/> Professional Services
<input type="checkbox"/> General Service	<input type="checkbox"/> Concession	<input type="checkbox"/> Other Goods & Services	<input type="checkbox"/> Non-Municipal Agency
<input type="checkbox"/> Co-Operative	<input checked="" type="checkbox"/> Revenue Sharing	<input type="checkbox"/> Facilities Maintenance/Repair/Renovation	
<input checked="" type="checkbox"/> Other: Rental Service Permit			
Description of Contract (Provide Details):			
This is a Permit for Company to provide vehicle rental services to general aviation customer of Fixed Based Operator tenant at the Kansas City International Airport. Annual Permit term commencing June 1, 2024 with annual renewals unless terminated by either party. Company shall pay to the City a Permit Fee equal to 10% of its gross revenues generated at airport and estimated at approximately forty thousand dollars (\$40,000) for the 1st year. Aviation department requests a review for goals.			

Pursuant to KSMo. Section 610.022(11) & (12) documents related to bids will not be made available until bids are completed.
This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type: _____

According to CREO Annual Goal Manual, the Goals for this project are:

0	% MBE	0	% WBE		% DBE
---	-------	---	-------	--	-------

Electronic Record? Yes No

GSD Signature: Bolivar Bello Date: 7/17/2024

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

	% MBE	% WBE	% DBE
--	-------	-------	-------

No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Waiver: Exempt. It is a revenue sharing rental service permit.

Electronic Record? Yes No

CREO Signature: Bolivar Bello Date: 7/18/2024

¹ Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.
CREO 01 EEI Contract Goals Request REV. 10-26-2022

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)

240800

Permit Year

1 \$ 40,000.00

FY25 Monthly

\$ 3,333.33 Jun
\$ 3,333.33 July
\$ 3,333.33 Aug
\$ 3,333.33 Sept
\$ 3,333.33 Oct
\$ 3,333.33 Nov
\$ 3,333.33 Dec
\$ 3,333.33 Jan
\$ 3,333.33 Feb
\$ 3,333.33 Mar
\$ 3,333.33 Apr

FY26 Monthly

\$ 3,333.33 May

FY 26 \$ 40,000.00
FY 27 \$ 40,000.00
FY 28 \$ 40,000.00
FY 29 \$ 40,000.00

TTL _____ TTL

_____ \$ 33,333.33

_____ \$ 3,333.33

_____ \$ 160,000.00



File #: 240801

ORDINANCE NO. 240801

Sponsor: Director of Aviation Department

Authorizing Permit Agreement #6224070045 with an annual renewal option with Gitibin & Associates, LLC, dba Go Rentals, to provide FBO rental car services at the Charles B. Wheeler Downtown Airport for an estimated total annual amount of \$10,000.00; and estimating revenue for FY25 in the amount of \$8,333.33 to the Aviation Fund.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Aviation Department is hereby authorized to execute a Permit Agreement #6224070045 with an annual renewal option with Gitibin & Associates, LLC, dba Go Rentals, to provide rental car services to private aircraft general aviation customers of Fixed Based Operator Signature Flight Support at the Charles B. Wheeler Downtown. A copy of the permit agreement is on file with the City Clerk’s Office.

Section 2. That the revenue in the following account of the Aviation Fund is estimated to be:

25-8300-620000-468631	Rental Car Concession Fee - DT	\$8,333.33
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Section 3. That the Director of Aviation is authorized to execute, on behalf of the City such documents, contracts, leases, permits, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this ordinance and to implement the transaction(s) contemplated.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Charlotte Ferns
Senior Associate City Attorney



REQUEST FOR SUPPLEMENTAL REVENUE

CITY OF KANSAS CITY, MISSOURI

DEPARTMENT: **Aviation Department**

BUSINESS UNIT: **KCMBU** DATE: **8/23/2024** JOURNAL ID: **240801**

LEDGER GROUP: **REVENUE**

<u>FUND</u>	<u>DEPT ID</u>	<u>ACCOUNT</u>	<u>PROJECT</u>	<u>AMOUNT</u>
8300	620000	468631		\$8,333.33
TOTAL				<u>8,333.33</u>

DESCRIPTION:
Annual Permit #6224070045 with Gitibin & Associates, LLC dba Go Rentals at Charles B. Wheeler Airport for FY25.

APPROVED BY: _____ DATE _____ APPROVED BY: DEPARTMENT HEAD _____ DATE _____



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240801

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing Permit Agreement #6224070045 with annual renewal option with Gitibin & Associates, LLC dba Go Rentals to provide FBO rental car services at the Charles B. Wheeler Airport for an estimated total annual amount of \$10,000.00, and estimating revenue for FY25 in the amount of \$8,333.33 to the Aviation Fund.

Discussion

Permit Agreement #6224070045 with Gitibin & Associates, LLC dba Go Rentals will provide rental car services to private aircraft general aviation customers utilizing the Fixed Based Operator Signature Flight Support facility at the Charles B. Wheeler Airport. Signature FBO will provide Go Rentals office and vehicle storage space within their facility at the airport to perform and deliver on demand all rental car services as needed. The Permit has a 1 year term with annual renewals, and thirty (30) day without cause termination option by either party. The Permit Fee paid by Go Rental will be 9% of gross revenues, and generate an estimated \$10,000.00 annually.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
25-8300-620000-468631-079-000 Rental Car Concession Fee - DT
3. How does the legislation affect the current fiscal year?
FY 25 \$8,333.33 in estimated revenue.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
The Legislation increases revenue by an estimated:

- FY 26 \$10,000.00 in estimated revenue.
- FY 27 \$10,000.00 in estimated revenue.
- FY 28 \$10,000.00 in estimated revenue.
- FY 29 \$10,000.00 in estimated revenue.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

The legislation generates revenue by an estimated \$10,000.00 annually.

Office of Management and Budget Review

(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund. Yes No
- 2. This fund has a structural imbalance. Yes No
- 3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.

- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

Prior Legislation

N/A

Service Level Impacts

This Permit supports the Aviation Department's goal for economic vitality.

Other Impacts

1. What will be the potential health impacts to any affected groups?
There are no known potential health impacts to any effected groups.
2. How have those groups been engaged and involved in the development of this ordinance?

N/A

3. How does this legislation contribute to a sustainable Kansas City?
This Permit supports our goal for economic vitality.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request**

Date: 7/17/2024
Form Prepared By: Bolivar Bello

Contract/Project Number: 6224070045		Project Name: FBO Go Rental CBW Permit	
Owning Department: Aviation		Project Manager: Bolivar Bello	
Funding:	<input checked="" type="checkbox"/> City	<input type="checkbox"/> State	<input type="checkbox"/> Federal
	<input type="checkbox"/> CO-OP	<input type="checkbox"/> Grant:	<input checked="" type="checkbox"/> Other: Revenue
Project Requirements:	<input type="checkbox"/> M/WBE	<input type="checkbox"/> DBE	<input type="checkbox"/> Section 3
	<input checked="" type="checkbox"/> N/A		
Tax Incentive:	<input type="checkbox"/> LCRA	<input type="checkbox"/> TIF	<input type="checkbox"/> PIEA
	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Other:	
Prevailing Wage:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Davis-Bacon:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Presenting to Council ¹ :	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Construction Employment Program:	<input type="checkbox"/> Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$100,000. <input checked="" type="checkbox"/> No: This project is estimated at less than \$300,000 and no more than 800 work hours.		
Estimated Number of Project Days: Annual Renewals		Anticipated Solicitation Date: N/A	
Contract Type: <input type="checkbox"/> Construction <input type="checkbox"/> Design-Build <input type="checkbox"/> Design Professional <input type="checkbox"/> Professional Services <input type="checkbox"/> General Service <input type="checkbox"/> Concession <input type="checkbox"/> Other Goods & Services <input type="checkbox"/> Non-Municipal Agency <input type="checkbox"/> Co-Operative <input checked="" type="checkbox"/> Revenue Sharing <input type="checkbox"/> Facilities Maintenance/Repair/Renovation <input checked="" type="checkbox"/> Other: Rental Service Permit			
Description of Contract (Provide Details): This is a Permit for Company to provide vehicle rental services to general aviation customer of Fixed Based Operator tenant at the Charles B. Wheeler Downtown Airport. Annual Permit term commencing June 1, 2024 with annual renewals unless terminated by either party. Company shall pay to the City a Permit Fee equal to 9% of its gross revenues generated at airport and estimated at approximately ten thousand dollars (\$10,000) for the 1st year. Aviation department requests a review for goals. <small>Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed. This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to RSMo Human Resources Rules & Policy Manual (eff. August 4, 2016).</small>			

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No

Waiver being applied? Yes No Type: _____

According to CREO Annual Goal Manual, the Goals for this project are:

0 % MBE	0 % WBE	% DBE
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Electronic Record? Yes No

DocuSigned by: Bolivar Bello Date: 7/17/2024
 GSD Signature: _____
3D69C75AFE6B4BD...

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? Yes No N/A

The following Goals are approved for this Project:

% MBE	% WBE	% DBE
-------	-------	-------

No Goals are set for this Project Waiver Approved Waiver Denied

Reason for Waiver: Exempt. This is a revenue sharing rental service permit.

Electronic Record? Yes No

CREO Signature: Rebecca Amezcua-Hogan Date: 7/18/2024
1C5032A12EB3471...

1 Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.
 CREO 01 EEI Contract Goals Request REV. 10-26-2022

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)



File #: 240810

ORDINANCE NO. 240810

Sponsor: Director of General Services Department

Authorizing the Director of General Services Department to execute Change Orders in the total amount of \$2,460,683.00 with McCownGordon Construction, LLC., for Phase 2 of Project No. 07P22025-02 City Hall Garage and South Plaza Restoration CM@Risk, for total contract amount of \$19,917,500.00; and recognizing an accelerated effective date.

WHEREAS, Ordinance No. 230197 appropriated \$21,000,000.00 to Account No. AL-3448-079712-B from Special Obligation Bonds Series 2023B for reconstruction and renovation of the City Hall Garage and South Plaza of the City Hall, Kansas City, Missouri; and

WHEREAS, on August 24, 2023, the Council passed Ordinance No. 230702 approving a construction contract with McCownGordon Construction, LLC, for Phase 2 of Project No. 07P22025-02 - City Hall Garage and South Plaza Restoration CM@Risk (the "Project") for a total contract amount of \$17,456,817.00; and

WHEREAS, the Director of General Services anticipates the need to authorize Change Orders to the Project totaling \$2,460,683.00; NOW, THEREFORE,

Section 1. That the Director of General Services Department is authorized to execute Change Orders in the total amount of \$2,460,683.00 with McCownGordon Construction, LLC, for Phase 2 of Project No. 07P22025-02 City Hall Garage and South Plaza Restoration CM@Risk (the "Project"), for total contract amount of \$19,917,500.00.

Section 2. That the Director of General Services Department is authorized to expend the amount of \$2,460,683.00 from the unencumbered balance of Account No. AL-3448-079712-B-611060 for the Change Orders for the Project.

Section 3. That this ordinance, relating to the design, repair, maintenance, or construction of a public improvement, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Dustin E. Johnson
Assistant City Attorney

EXHIBIT 1

240810

07P22025-05 CITY HALL GARAGE & SOUTH PLAZA RESTORATION - UPDATED COST ESTIMATE AS OF 2024/08/09								
Status	CITY CO #	COR #	MGC PCO #	WCD #	Title	Pending Amount	COMMENT	Schedule Impact (Working Days)
EXECUTED	CONTRACT				ORIGINAL CONTRACT Phase 1 + Phase 2	\$ 17,456,817.00	AMEND #1	
EXECUTED	CO #001				Abatement Delay Claim	\$ 33,256.58	CO ISSUED	
EXECUTED	CO #002				South Plaza Fountain Lighting	\$ 109,825.07	CO ISSUED	
Pending - IR	CO #003 (PENDING)	COR 04	005	003	PR #02 - Security Vestibule	\$ 1,665,982.62	WCD ISSUED	0
			009	001	PR #03 - Delete NE Stair	\$ (1,161,090.11)	WCD ISSUED	0
			005	City Manager's Instruction	PR #02 - Replace Non-Union Stone Contractor with Unionized	\$ 900,555.38	CM ISSUED INSTRUCTION	TBD
Pending - IR		COR 05	010	004	EV Charger Gear Upsize	\$ 30,516.86	WCD ISSUED	0
Pending - IR		COR 05	011	005	PR #05 - Supression Upsize	\$ 49,763.06	WCD ISSUED	0
PCO Submitted		COR 06	012	006	RFI 015 - Girder Beam Chipping	\$ 133,703.00	WCD ISSUED	5
PCO Submitted		COR 06	013	007	RFI 018 - D4 Structural Column Repair	\$ 67,267.00	WCD ISSUED	5
PCO Submitted		COR 06	014	008	RFI 023 - Demo D1 & E1 Column Tops	\$ 23,538.00	WCD ISSUED	0
Pending - IR		COR 05	015		ASD 10 - Exploratory Fountain Work	\$ 7,533.00	PRICE QUOTE	0
PCO Submitted		COR 06	016		RFI 030 - Existing Vestibule Footing Conditions	\$ 4,464.00	PRICE QUOTE	7
PCO Submitted			017		RFI 035 - Void At Tunnel Lid	\$ 14,072.00	PRICE QUOTE	0
PCO Submitted			018		PR #07 - Leak Exploration	\$ 14,738.00	PRICE QUOTE	0
PCO Submitted			019		RFI 031 - Ramp Wall Demo @ Tunnel	\$ 46,559.00	PRICE QUOTE	0
Forthcoming					PR #06 - Trash Enclosure	\$ 60,000.00	ESTIMATE	0
Forthcoming					PR #08 - Fountain Repairs	\$ 150,000.00	ESTIMATE	TBD
Forthcoming					RFI 036 - D0 & E0 Existing Footing Conditions	\$ 250,000.00	ESTIMATE	Currently Incurring
Forthcoming					RFI 017 - Haunch Chipping	\$ 30,000.00	ESTIMATE	TBD
Forthcoming					Granite Finish Change	\$ 25,000.00	ESTIMATE	0
Forthcoming					RFI 039 - Existing Steam Insulation	\$ 5,000.00	ESTIMATE	
CONTRACT TOTAL AS OF 2024/08/09						\$ 19,917,500.46		17
ADD CONTINGENCY						\$ -		
UPDATED CONTRACT AMOUNT (2024/08/09)						#####		
CONTRACT INCREASE (2024/08/09)						\$ 2,460,683.46		



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: [Click or tap here to enter TMP-#](#).
Submitted Department/Preparer: **240810** General Services
Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Director of the General Services Department to execute Change Orders in the amount of \$2,460,683.00 with McCownGordon Construction, LLC., for Phase 2 of Project No. 07P22025-02 City Hall Garage And South Plaza Restoration CM@Risk, for total contract amount of \$19,917,500.00; and recognizing an accelerated effective date.

Discussion

Ordinance No. 230702, authorized a construction contract with McCownGordon Construction, LLC. for Phase 2 of Project No. 07P22025-02 - City Hall Garage And South Plaza Restoration CM@Risk (the "Project") for a total contract amount of **\$17,456,817.00**. The Director Of General Services anticipates the need to increase the total contract amount by up to **\$2,460,683.00** for a total contract amount of **\$19,917,500.00**. The increase of contract amount would allow for execution of the Change Orders on the Project listed on the attached **Exhibit 1**.

Ordinance No. 230197 appropriated **\$21,000,000.00** to Account No. **AL-3448-079712-B** from Special Obligation Bonds Series 2023B for reconstruction and renovation of the City Hall Garage And South Plaza of the City Hall.

This ordinance authorizes the General Services Director to execute Change Orders in the amount of **\$2,460,683.00** with McCownGordon Construction, LLC., for Phase 2 of Project No. 07P22025-02 City Hall Garage And South Plaza Restoration CM@Risk, for total contract amount of **\$19,917,500.00**, and authorizes the General Services Director to expend the amount of **\$2,460,683.00** from the unencumbered balance of Account No. **AL-3448-079712-611060** for the Change Orders.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
 Special Obligation Series 2023B Bond Fund
 AL-3448-079712-B City Hall Garage Renovations \$2,460,683.00
3. How does the legislation affect the current fiscal year?
 Debt service is programmed in the approved capital plan
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
 No
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
 No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

This ordinance seeks to authorize the execution of a change order to a construction in the Special Obligation Bonds Series 2023B for the purpose of renovating the City Hall Garage. Debt Service has been advance appropriated in the Capital Improvements Sales Tax Fund (3090-079712-G) for this project in the amount of \$ 4,001,662.50 for FY 2024-25, and this project is included in the City’s Capital Improvements Plan (CIP).

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
 Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):

- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
- Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
- Build on existing strengths while developing a comprehensive transportation plan for the future.
- Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

Prior Legislation

Ordinances No. 210992, No. 230197, and No. 203702

Service Level Impacts

None. It may improve service levels by bringing the City Hall Parking Garage back into use.

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
N/A
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.
Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

Yes. The original contract was reviewed and approved by CREO. The proposed amendment has also been reviewed and approved by CREO. The Contractor was unable to meet the MBE/WBE goals at Phase 2 and submitted a Good Faith Effort documentation which has been accepted by CREO.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

[Click or tap here to enter text.](#)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



File #: 240679

ORDINANCE NO. 240679

Sponsor: City Manager

Authorizing the Director of Neighborhood Services to establish the Water and Sewer Service Line Assistance Program (“Program”) in the amount of \$100,000.00 to support Kansas City small businesses and low-income residential property owners with private water service and sewer lateral line repairs; reducing appropriations in the Contingent Appropriation of the General Fund by \$100,000.00; appropriating that amount in the General Fund for the purpose of the Water and Sewer Service Line Assistance Program; authorizing the Director of Neighborhood Services to establish guidelines for the eligibility, distribution and administration of the Program which will include the provision that the expenditure of repairs to private water service and/or sewer lateral lines at any one property shall not exceed \$8,500.00; authorizing the Director of Public Works to exempt street resurfacing requirements as promulgated in the City’s Street Restoration policy (“SR-1”), authorized pursuant to the Code of Ordinances Section 64-125, “Standards for backfilling excavations and resurfacing,” for private water service and sewer lateral line repair projects approved pursuant to the Program; and directing the City Manager to review options for future funding of the Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Neighborhood Services is authorized to establish the Water and Sewer Service Line Assistance Program to assist Kansas City small businesses and low-income residential property owners with expenses associated with repairs, rehabilitation or replacement of private water service and sewer lateral lines that connect to the public infrastructure.

Section 2. That the Director of Neighborhood Services is authorized to establish guidelines for the eligibility, distribution and administration of the Program which will include the provision that the expenditure of funds for any repairs, rehabilitation or replacement of private water service and/or sewer lateral lines at any one property shall not exceed \$8,500.00.

Section 3. Reducing the following appropriation in the General Fund by the following amount:

25-1000-179990-B	Contingent Appropriation	\$100,000.00
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Section 4. That the sum of \$100,000.00 is hereby appropriated in the following account of the General Fund:

25-1000-572370-B	Water and Sewer Service Line Assistance	\$100,000.00
------------------	---	--------------

Section 5. That the Director of Neighborhood Services is designated requisitioning authority for Account No. 25-1000-572370.

Section 6. Authorizing the Director of Public Works to exempt street resurfacing requirements as promulgated in the City’s Street Restoration policy (“SR-1”), as authorized pursuant to the Code of Ordinances Section 64-125, “Standards for backfilling excavations and resurfacing,” for private water service and sewer lateral line repair projects approved pursuant to the Water and Sewer Service Line Assistance Program.

Section 7. Directing the City Manager to review options for future funding of the Water and Sewer Line Assistance Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form:

Nicole Rowlette
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240679

Submitted Department/Preparer: City Manager's Office

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

This ordinance establishes the Water and Sewer Service Line Assistance Program to support Kansas City small businesses and low-income residential property owners with private water service and sewer lateral line repairs.

Discussion

This ordinance reducing appropriations in the Contingent Appropriation of the General Fund by \$100,000.00; appropriating that amount in the General Fund for purpose of the Water and Sewer Service Line Assistance Program; authorizing the Director of Neighborhood Services to establish guidelines for the eligibility, distribution and administration of the Program which will include the provision that the expenditure of repairs to private water service and/or sewer lateral lines at any one property shall not exceed \$8,500.00; designating requisitioning authority; authorizing the Director of Public Works to exempt street resurfacing requirements as promulgated in the City's Street Restoration policy ("SR-1"), authorized pursuant to the Code of Ordinances Section 64-125, "Standards for backfilling excavations and resurfacing," for private water service and sewer lateral line repair projects approved pursuant to the Program; and directing the City Manager to review options for future funding of the Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
25-1000-572370-B
General Fund Contingent Appropriation
3. How does the legislation affect the current fiscal year?
This legislation reduces Contingent Appropriation by \$100,000.00 and increases appropriations in the Neighborhoods Department.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

The City Manager will review options for future funding of the Water and Sewer Line Assistance Program to include other revenues of the water and sewer systems not generated from charges for water and sewer service.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Contingent Appropriation represents 1% of total General Fund revenue, and is intended to be reserved for emergency expenses. The current balance of Contingent Appropriation is \$6,786,945 as of 8/5/24.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.

- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

Prior Legislation

Service Level Impacts

Other Impacts

1. What will be the potential health impacts to any affected groups?
Assists with access to water services
2. How have those groups been engaged and involved in the development of this ordinance?
3. How does this legislation contribute to a sustainable Kansas City?
Assists with repairs so that properties have safe water service
4. Does this legislation create or preserve new housing units?
Please Select (Press tab after selecting)

NO
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Please Select (Press tab after selecting)

Yes
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)

Program

**Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contractor Utilization Plan Approval Form**

Date: 8/7/2024
Form Prepared By: Kevin White

Contract/Project Number: 1677/81000999	Developer/Prime: Carollo Engineers, Inc.
Project Name: Blue River WWTP Facility Plan and Improvements Design	Contact Information: Wayne Miller, Jr
Final Contract Value: \$7,429,932	Address: 903 E 104th St, Suite 230, Kansas City, MO 64131

Funding: City State Federal CO-OP Grant: Other:

Project Requirements: M/WBE DBE Section 3 N/A

Tax Incentive: LCRA TIF PIEA N/A Other:

Prevailing Wage: Yes No

Davis-Bacon: Yes No

Construction Employment Program: Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
 No: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>14</u> %	MBE: <u>14</u> %
WBE: <u>14</u> %	WBE: <u>14</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type:

Construction Design-Build Design Professional Professional Services

General Service Concession Other Goods & Services Non-Municipal Agency

Co-Operative Revenue Sharing Facilities Maintenance/Repair/Renovation

Other:

Additional Information:
This updated CUP/LOI includes the updated additional fee for Amendment #1 to the contract.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

Approved Disapproved

14 % MBE 14 % WBE _____ % DBE

The Request for Good Faith Efforts Waiver is:

Approved Disapproved Not Applicable

Appeal Sent to FICB or Incentive Agency? Yes _____ FICB _____ Incentive Agency No

CREO Signature:  Date: _____

Comments:
CREO EEI approves CUP for design/professional services at 14% MBE & 14% WBE.

