

**Inter-Departmental Communication**

Date: October 1, 2024

To: Councilman Kevin O'Neill, Chair: Transportation, Infrastructure & Operations Committee

From: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary for Amendment 1 #:

**CONTRACTOR:** AECOM Technical Services, Inc.  
 Address: 2380 McGee St., Suite 200  
 Kansas City, MO 64108

Contract # 9741 / 60800052 – Drinking Water Service Line Materials Inventory- Amendment 1

Contract Amount: \$3,842,294.00 (\$2,063,294 on Amendment 1)

MBE Goal 10%

WBE Goal: 10%

Total MBE Achieved: 10%

Total WBE Achieved: 10%

**MBE SUBCONTRACTORS:**

Name: Parson & Associates, LLC  
 Address: 1518 E. 18<sup>th</sup> St.  
 Kansas City, MO 64108

Scope of Work: Public Engagement / Outreach Plan / Website Page Development / Meetings / Call Center Support

Subcontract Percentage: 10%

Ownership: Parson, R. Jason

Structure: African-American Male Code 15

**WBE SUBCONTRACTORS:**

Name: TREKK design Group, LLC  
 Address: 1411 E. 104<sup>th</sup> St.  
 Kansas City, MO 64131

Scope of Work: Project Coordination / Meetings / Field Investigations / Planning / Contract Documents / Building Code Reviews

Subcontract Percentage: 10%

Ownership: Robinett, Kimberly

Structure: Caucasian Female Code 27

**Comments:**

Original Contract Amount:	\$1,779,000.00
Proposed Amendment 1:	<u>\$2,063,294.00</u>
Proposed Contract Amount:	\$3,842,294.00

According to the prime contractor they are currently achieving the following participation on the contract:

Dollars paid to prime contractor by City to date:	\$1,076,985.04
Dollars paid to MBE by prime contractor to date:	\$110,260.25 for 10% MBE
Dollars paid to WBE by prime contractor to date:	\$62,401.14 for 6% WBE

The prime contractor indicated that the reason why they are currently short on WBE participation is that the majority of the WBE's work is still to come on the project. The prime contractor indicated that they do expect to meet or exceed the WBE participation listed on the approved CUP.