City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250606
Submitted Department/Preparer: Aviation
Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

Executive Summary

Authorizing the Director of the Aviation Department to enter into a $541,179.84 ninth amendment to a design professional contract with Crawford, Murphy & Tilly for the Landside Pavement Design contract; for a total contract amount of $3,992,151.41; and appropriating $541,179.84 from the Unappropriated Fund Balance of the Kansas City Aviation Fund.

Discussion

THE MWDBE CREO CUP WAS APPROVED FOR 15% MBE, 10% WBE PARTICIPATION.
FOR PM – The intent of this project is to provide design, bidding services, and construction management for Monument Signage and Wayfinding, on-call services, and construction phase services during the construction of the cell phone lot.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No

2. What is the funding source?
   Aviation Fund
   26-8300-627270-B-62200528 - Landside Pavement Design – KCI - $473,890.84
   26-8300-627270-B-62230571 - Rehab Terminal B and C Bridges - $15,300.00
   26-8300-627270-B-62230560 - Signage and Landscaping – KCI - $51,989.00
   Total - $541,179.84

3. How does the legislation affect the current fiscal year?
   FY26 - $541,179.84

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
   There is no known future fiscal impact.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
   No.

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.	☐ Yes	☒ No
2. This fund has a structural imbalance.	☐ Yes	☒ No
3. Account string has been verified/confirmed.	☒ Yes	☐ No

Additional Discussion (if needed)
The Aviation Fund has Unappropriated Fund Balance available to support the proposed amount. The unreserved fund balance of the Aviation Fund is $213.0 million, as of the published Adopted Budget FY 2026.

Citywide Business Plan (CWBP) Impact

1. View the Adopted 2025-2029 Citywide Business Plan

2. Which CWBP goal is most impacted by this legislation?
   Infrastructure and Accessibility (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

   ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
   ☐ Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
   ☐ Build on existing strengths while developing a comprehensive transportation plan for the future.
   ☐ Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
   ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
   ☐ Focus on delivery of safe connections to schools.

Prior Legislation

211115, 200950,230688, 240949

Service Level Impacts

This project will increase the likelihood of maximizing use of all assets owned.

Other Impacts

1. What will be the potential health impacts to any affected groups?
   Aviation Engineering has reviwed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts.

2. How have those groups been engaged and involved in the development of this ordinance?
   The Community within the Kansas City, Missouri area has been consistantly engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance.

3. How does this legislation contribute to a sustainable Kansas City?

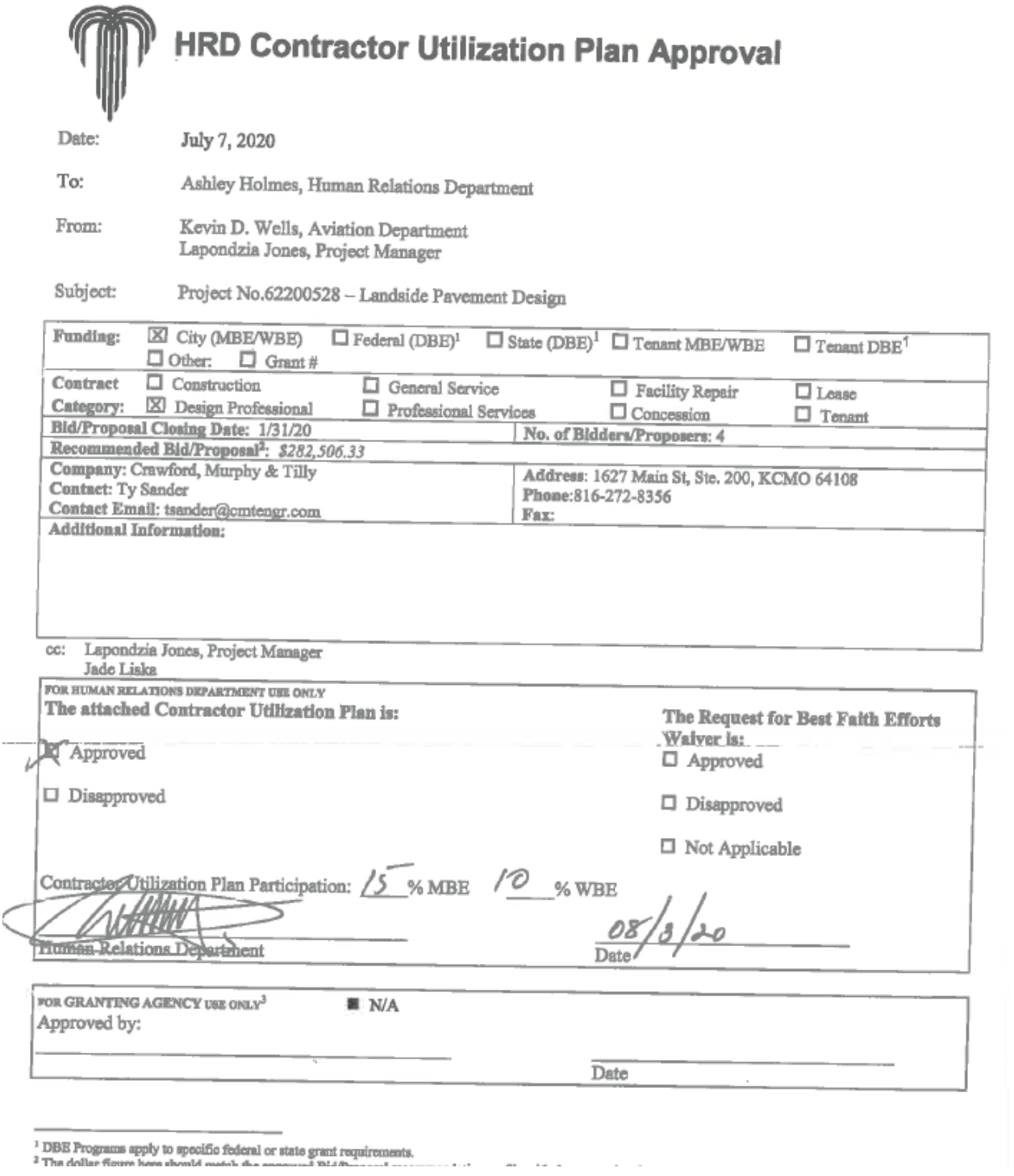
Continuous reconstruction of infrastructure at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality.

4. Does this legislation create or preserve new housing units?
   No (Press tab after selecting)

   Click or tap here to enter text.
   Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

   Yes - I have submitted documents for CREO Review (Press tab after selecting)
   Please attach or copy and paste CREO's review.



HRD Contractor Utilization Plan Approval

Date: July 7, 2020

To: Ashley Holmes, Human Relations Department

From: Kevin D. Wells, Aviation Department
Lapondzia Jones, Project Manager

Subject: Project No.62200528 – Landside Pavement Design

Funding:	☒ City (MBE/WBE) ☐ Federal (DBE)[1] ☐ State (DBE)[1] ☐ Tenant MBE/WBE ☐ Tenant DBE[1] ☐ Other: ☐ Grant #
Contract Category:	☐ Construction ☐ General Service ☐ Facility Repair ☐ Lease ☒ Design Professional ☐ Professional Services ☐ Concession ☐ Tenant
Bid/Proposal Closing Date: 1/31/20	**No. of Bidders/Proposers:** 4
Recommended Bid/Proposal[2]: *$282,506.33*	
Company: Crawford, Murphy & Tilly **Contact:** Ty Sander **Contact Email:** tsander@cmtengr.com	**Address:** 1627 Main St, Ste. 200, KCMO 64108 **Phone:**816-272-8356 **Fax:**
Additional Information:	

cc: Lapondzia Jones, Project Manager
Jade Liska

FOR HUMAN RELATIONS DEPARTMENT USE ONLY

The attached Contractor Utilization Plan is:

☒ Approved

☐ Disapproved

The Request for Best Faith Efforts Waiver is:

☐ Approved

☐ Disapproved

☐ Not Applicable

Contractor Utilization Plan Participation: 15 % MBE 10 % WBE

Human Relations Department

08/3/20
Date

FOR GRANTING AGENCY USE ONLY[3] ■ N/A

Approved by:

Date

[1] DBE Programs apply to specific federal or state grant requirements.
[2] The dollar figure here should match the approved Bid/Proposal [illegible]

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

   No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
   No(Press tab after selecting)