City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250004
Submitted Department/Preparer: Aviation
Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

Executive Summary

Authorizing a $4,100,000.00 Contract with HNTB for the Aviation Design & Engineering Services (MKC) project at Kansas City International Airport; authorizing a maximum expenditure of $4,510,000.00.

Discussion

THE MWDBE CREO CUP WAS APPROVED FOR 22.35% DBE PARTICIPATION.
PROJECT SERVICES WILL INCLUDE, BUT ARE NOT LIMITED TO, ENGINEERING SERVICES FOR PRELIMINARY, DESIGN, BIDDING, AND CONSTRUCTION PHASES AS WELL AS INCIDENTAL SPECIAL SERVICES INCLUDING GEOTECHNICAL, MATERIALS TESTING, ENVIRONMENTAL DOCUMENTATION, STATE AND FEDERAL PERMITTING, AS-BUILT ALP UPDATES, LAND SURVEYING AND GEOSPATIAL SURVEYING. POTENTIAL PROJECTS TO BE COMPLETED INCLUDE TAXIWAY B RECONSTRUCTION; RUNWAY 1-19 ELECTRICAL SYSTEM AND VAULT REGULATOR REPLACEMENT; RUNWAY 1-19 EMAS SEAM SEAL REHABILITATION; RECONSTRUCT PORTIONS OF TAXIWAYS H AND K; TAXIWAYS G/M/D/H GEOMETRIC IMPROVEMENTS; CONSTRUCT TAXIWAY A HOLDING BAY; AND RECONSTRUCT AIR CARRIER APRON.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No

2. What is the funding source?
   FY25–8300-627270-B-62MKCDPS; Aviation Fund

3. How does the legislation affect the current fiscal year?
   $4,510,000.00

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

There is no known future fiscal impact.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No.

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.	☐ Yes	☒ No
2. This fund has a structural imbalance.	☐ Yes	☒ No
3. Account string has been verified/confirmed.	☒ Yes	☐ No

Additional Discussion (if needed)
Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the Adopted 2025-2029 Citywide Business Plan

2. Which CWBP goal is most impacted by this legislation?
   Infrastructure and Accessibility (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

   ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
   ☐ Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
   ☐ Build on existing strengths while developing a comprehensive transportation plan for the future.
   ☐ Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
   ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
   ☐ Focus on delivery of safe connections to schools.

Prior Legislation

None

Service Level Impacts

This project will increase the likelihood of maximizing use of all assets owned.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Aviation Engineering has reviwed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts.

2. How have those groups been engaged and involved in the development of this ordinance?
The Community within the Kansas City, Missouri area has been consistantly engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance.

3. How does this legislation contribute to a sustainable Kansas City?
Continuous reconstruction of infrastructure at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality.

4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.
Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

Docusign Envelope ID: F7C79ADE-C634-44F4-B42A-E4951366C90E

CREO - Division of Economic Equity & Inclusion

Contractor Utilization Plan Approval Form

Prepared by: Sara Hurst

Date: 12/2/24

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Contract/Project Number: 6224010002	Project Name: Aviation Design & Engineering Services (MKC)
Developer/Prime: HNTB	Contact Name: Matt Walsh
Address: 715 Kirk Drive, KCMO 64105	Email: mwalsh@HNTB.com

Full Contract Value: $ 4,100,000.00

Funding: ☐ City ☐ State ☑ Federal ☐ CO-OP ☐ Grant: ☐ Other:
Project Requirements: ☐ M/WBE ☑ DBE ☐ Section 3 ☐ N/A
Tax Incentive: ☐ LCRA ☐ TIF ☐ PIEA ☑ N/A ☐ Other:
Prevailing Wage: ☐ Yes ☑ No
Davis-Bacon: ☐ Yes ☑ No

Construction Employment Program: ☐ Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is $300,000 or more.
☑ No: Workforce hours are less than 800 and project cost is less than $300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: ____%	MBE: ____%
DBE: 22.35% DBE	DBE: 22.35% DBE
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): ◯ Construction ◯ Design-Build ◉ Design Professional ◯ Professional Services
◯ General Services ◯ Facilities Maintenance/Repair/Renovation ◯ Concessions ◯ Co-operative
◯ Revenue Sharing ◯ Non-Municipal Agency ◯ Other Goods & Services ◯ Other_____

Project Manager: Mike Waller Email: mike.waller@kcmo.org
Additional Information:

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

The Contractor Utilization Plan is:

☒ Approved ☐ Disapproved

% MBE	% WBE	22.35 % DBE

The Request for Good Faith Efforts Waiver is:

☐ Approved ☐ Disapproved ☒ Not Applicable

Appeal Sent to FICB or Incentive Agency? ☐ Yes _____ FICB _____ Incentive Agency ☒ No

CREO Signature: DocuSigned by: Rio Cervantes-Reed FEC59457D32E400... Date: 12/24/2024

Comments:

Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

   No(Press tab after selecting)

   There was only one bidder.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
   Yes(Press tab after selecting)
   In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.