City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250321 - Revised
Submitted Department/Preparer: Water
Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

Executive Summary

Authorizing a $310,780.00 design professional services contract Amendment No. 4 to Contract No. 9566 with Odimo, LLC, for the Americans with Disabilities Act (ADA) Compliance for Various KC Water Buildings project for a total contract amount of $586,940.00; and recognizing this ordinance as having an accelerated effective date.

Discussion

Project Justification
The purpose of this project is to design various buildings upgrades that address the ADA compliance for various KC Water buildings.

Design Professional Services Project Description/Executed Contract Summary
The City executed a $114,859.00 design professional contract with Odimo, LLC on April 12, 2021, which was for design of various building upgrades to bring KC Water's Training Annex building, Chemical building, Supervisory Control and Data Acquisition (SCADA) building, Blue River Administration building, and Central Fleet Maintenance building into compliance to meet the 2012 American with Disabilities Act design standards.

The City executed a $60,591.00 Amendment No. 1 on March 29, 2022 for re-design of the restrooms/locker rooms at the Blue River Administration building and the Training Annex building into gender-neutral restrooms and to amend existing contract language to add the department's design professional evaluation process.

The City executed a $57,534.00 Amendment No. 2 on July 31, 2022 for preparation of an additional feasibility study for further renovations to the KC Water Training Annex building.
The City executed a $43,287.00 Amendment No. 3 on January 5, 2024 for a revised design for the lower level of the SCADA building due to mold remediation.

This proposed ordinance is for a $310,780.00 Amendment No. 4 for design and bidding services to achieve ADA compliance for the 4700 Training building and the Blue River Administration building.

Design Professional Services Contract Cost Summary

- Original Contract: $114,859.00
- Amendment No. 1: $60,591.00
- Amendment No. 2: $57,534.00
- Amendment No. 3: $43,287.00
- Proposed Amendment No. 4: $310,780.00
- Total: $586,940.00

Term

The term of this project will be 210 calendar days with this proposed Amendment No. 4. The overall term for this project will be 1,720 calendar days (approximately 4years and 8 months).

MBE/WBE Goals

The Human Relations Department (now known as CREO KC) approved this project on March 10, 2020 as a Small Local Business Enterprise (SLBE) project.

CREO KC established goals of 14% MBE and 14% WBE on February 13, 2025 for Amendment No. 4 as the project exceeded the SLBE threshold. Goals approved are part of the Annual Goal Program.

Original Solicitation

This Project was originally advertised in accordance with the City's requirements. Two proposals were received on September 21, 2020.

Awardee/Subcontracting Participation

A SLBE selection committee met on October 26, 2020 and consisted of the following individuals:

- Terry Leeds, Director, KC Water
- D. Matt Bond, Deputy Director, KC Water
- Charles Stevens, Operations Officer, KC Water
- Jeff Martin, Chief Engineering Officer, KC Water

Odimo, LLC was recommended for this project on February 13, 2021 with a contract amount of $114,859.00.

This project was originally part of the SLBE program and did not have MBE/WBE requirements associated with it.

Other Proposals Received
Premier Engineering was the only other firm to submit a proposal.

Estimated Project Cost
The City's estimated cost for this amendment is $310,780.00 for this amendment.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No

2. What is the funding source?
   26-8010-807710-611040-80XX0001 = $310,780.00
   Water Fund - Adm/Service Facility Improv

3. How does the legislation affect the current fiscal year?
   This ordinance is revenue supported and will not have a net impact on the current fiscal year.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
   No.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
   No.

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No

2. This fund has a structural imbalance. ☐ Yes ☒ No

3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)

Citywide Business Plan (CWBP) Impact

1. View the Adopted 2025-2029 Citywide Business Plan

2. Which CWBP goal is most impacted by this legislation?
   Infrastructure and Accessibility (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

   ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
   ☐ Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
   ☐ Build on existing strengths while developing a comprehensive transportation plan for the future.
   ☒ Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
   ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
   ☐ Focus on delivery of safe connections to schools.

Prior Legislation

N/A

Service Level Impacts

This project allows the water and wastewater utility to continue to meet its current level of service.

Other Impacts

1. What will be the potential health impacts to any affected groups?
   This project modifies buildings used by City Staff. The general public is not affected.

2. How have those groups been engaged and involved in the development of this ordinance?
   City staff that use these facilities have been consulted and involved in the development of this design project.
3. How does this legislation contribute to a sustainable Kansas City?

This project allows the City to utilizing existing buildings and previous investments while meeting current regulations without constructing new buildings.

4. Does this legislation create or preserve new housing units?
   No (Press tab after selecting)

   Click or tap here to enter text.
   Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

   Yes - I have submitted documents for CREO Review (Press tab after selecting)
   Please attach or copy and paste CREO's review.

   This contract was originally approved as an SLBE project. For the proposed Amendment No. 4, MBE/WBE goals were approved as the SLBE threshold was exceeded.

   The Contractor Utilization Plan was submitted to CREO KC for review on April 7, 2025, and was approved on April 18, 2025 with 27% MBE and 67% WBE participation.

   There are Affirmative Action Program requirements in this contract.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

   No(Press tab after selecting)

   N/A

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
   No(Press tab after selecting)