



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240801

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing Permit Agreement #6224070045 with annual renewal option with Gitibin & Associates, LLC dba Go Rentals to provide FBO rental car services at the Charles B. Wheeler Airport for an estimated total annual amount of \$10,000.00, and estimating revenue for FY25 in the amount of \$8,333.33 to the Aviation Fund.

### Discussion

Permit Agreement #6224070045 with Gitibin & Associates, LLC dba Go Rentals will provide rental car services to private aircraft general aviation customers utilizing the Fixed Based Operator Signature Flight Support facility at the Charles B. Wheeler Airport. Signature FBO will provide Go Rentals office and vehicle storage space within their facility at the airport to perform and deliver on demand all rental car services as needed. The Permit has a 1 year term with annual renewals, and thirty (30) day without cause termination option by either party. The Permit Fee paid by Go Rental will be 9% of gross revenues, and generate an estimated \$10,000.00 annually.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
25-8300-620000-468631-079-000 Rental Car Concession Fee - DT
3. How does the legislation affect the current fiscal year?  
FY 25 \$8,333.33 in estimated revenue.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
The Legislation increases revenue by an estimated:  
FY 26 \$10,000.00 in estimated revenue.

FY 27        \$10,000.00 in estimated revenue.  
FY 28        \$10,000.00 in estimated revenue.  
FY 29        \$10,000.00 in estimated revenue.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
The legislation generates revenue by an estimated \$10,000.00 annually.

**Office of Management and Budget Review**  
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.                     Yes     No  
2. This fund has a structural imbalance.                                     Yes     No  
3. Account string has been verified/confirmed.                             Yes     No

**Additional Discussion (if needed)**  
Click or tap here to enter text.

**Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

## Prior Legislation

N/A

## Service Level Impacts

This Permit supports the Aviation Department's goal for economic vitality.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
There are no known potential health impacts to any effected groups.
2. How have those groups been engaged and involved in the development of this ordinance?  
N/A
3. How does this legislation contribute to a sustainable Kansas City?  
This Permit supports our goal for economic vitality.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

**Civil Rights & Equal Opportunity Department  
Economic Equity & Inclusion  
Contract Goals Request**

**Date:** 7/17/2024  
**Form Prepared By:** Bolivar Bello

Contract/Project Number: 6224070045		Project Name: FBO Go Rental CBW Permit	
Owning Department: Aviation		Project Manager: Bolivar Bello	
Funding:	<input checked="" type="checkbox"/> City	<input type="checkbox"/> State	<input type="checkbox"/> Federal
Project Requirements:	<input type="checkbox"/> M/WBE	<input type="checkbox"/> DBE	<input type="checkbox"/> Section 3
Tax Incentive:	<input type="checkbox"/> LCRA	<input type="checkbox"/> TIF	<input type="checkbox"/> PIEA
Prevailing Wage:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Davis-Bacon:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Presenting to Council <sup>1</sup> :	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Construction Employment Program:	<input type="checkbox"/> Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$100,000. <input checked="" type="checkbox"/> No: This project is estimated at less than \$300,000 and no more than 800 work hours.		
Estimated Number of Project Days: Annual Renewals		Anticipated Solicitation Date: N/A	
Contract Type: <input type="checkbox"/> Construction <input type="checkbox"/> Design-Build <input type="checkbox"/> Design Professional <input type="checkbox"/> Professional Services <input type="checkbox"/> General Service <input type="checkbox"/> Concession <input type="checkbox"/> Other Goods & Services <input type="checkbox"/> Non-Municipal Agency <input type="checkbox"/> Co-Operative <input checked="" type="checkbox"/> Revenue Sharing <input type="checkbox"/> Facilities Maintenance/Repair/Renovation <input checked="" type="checkbox"/> Other: Rental Service Permit			
Description of Contract (Provide Details): This is a Permit for Company to provide vehicle rental services to general aviation customer of Fixed Based Operator tenant at the Charles B. Wheeler Downtown Airport. Annual Permit term commencing June 1, 2024 with annual renewals unless terminated by either party. Company shall pay to the City a Permit Fee equal to 9% of its gross revenues generated at airport and estimated at approximately ten thousand dollars (\$10,000) for the 1st year. Aviation department requests a review for goals.  <small>Pursuant to RSMo. Section 610.021(11) &amp; (12) documents related to bids will not be made available until bids are completed. This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to RSMo Human Resources Rules &amp; Policy Manual (eff. August 4, 2016).</small>			

**FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:**

Reviewed CREO Annual Goal Manual?  Yes     No

Waiver being applied?     Yes     No    Type:

According to CREO Annual Goal Manual, the Goals for this project are:

0	% MBE	0	% WBE		% DBE
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Electronic Record?     Yes     No

DocuSigned by:  
GSD Signature: *Betsy Golden*    Date: 7/17/2024  
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**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

Reviewed CREO Annual Goal Manual?  Yes     No     N/A

The following Goals are approved for this Project:


	% MBE		% WBE		% DBE
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No Goals are set for this Project     Waiver Approved     Waiver Denied

Reason for Waiver: Exempt. This is a revenue sharing rental service permit.

Electronic Record?     Yes     No

DocuSigned by:  
CREO Signature: *Rebecca Amezcua-Hogan*    Date: 7/18/2024  
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 1 Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.  
CREO 01 EEI Contract Goals Request REV. 10-26-2022

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)