



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: Click or tap here to enter TMP-#.

Submitted Department/Preparer: General Services

Revised 01/30/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Director of General Services to execute a one (1) year lease agreement with two options to renew for one (1) year each with Pathway Financial Education LLC, for the purpose of the continued use of office space in the Historic 18th & Vine District located at 1520 E. 18th Street, KCMO 64108.

Discussion

Pathway Financial Education is a non-profit organization that assists the community with financial planning including business planning, 401(k) services, tax services, retirement planning, etc.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?
General Fund
26-1000-071600-457500 Space Rental Charges \$9,838.14
3. How does the legislation affect the current fiscal year?

This will add \$9,838.14 in income FY26
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Yes, it impacts the revenue for Fiscal Year 2026-29. Annual revenue of \$39,352.56.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

Annual rental revenue of \$39,352.56.

Office of Management and Budget Review

(OMB Staff will complete this section.)

- | | | |
|---|---|-----------------------------|
| 1. This legislation is supported by the general fund. | ☒ Yes | ☐ No |
| 2. This fund has a structural imbalance. | ☒ Yes | ☐ No |
| 3. Account string has been verified/confirmed. | ☒ Yes | ☐ No |

Additional Discussion (if needed)

N/A

Citywide Business Plan (CWBP) Impact

- View the [Adopted 2025-2029 Citywide Business Plan](#)
- Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
- Which objectives are impacted by this legislation (select all that apply):
 - ☒ Ensure City Government is responsive, representative, engaged, and transparent; particularly when faced with unforeseen challenges.
 - ☐ Operate an efficient City government workforce through effective employee recruitment, development, retention, and engagement.
 - ☐ Present a realistic view of financial indicators for improved communications on impact to the City.
 - ☐
 - ☐
 - ☐

Prior Legislation

201036, 220935

Service Level Impacts

This legislation provides consistent revenue to the City in rent and services the community by providing financial services in the 18th and Vine District.

Staff Recommendation

General Services

Select One: ☒ Sponsored

☐ Directive: Res/Ord # [Click to enter Res/Ord. No.](#)

Select One: ☒ Recommend

☐ Do Not Recommend

☐ Not Applicable

This ordinance generates revenue through the lease of City real estate to a not-for-profit organization providing services to residents.

Other Impacts

1. What will be the potential health impacts to any affected groups?
NA
2. How have those groups been engaged and involved in the development of this ordinance?
NA
3. How does this legislation contribute to a sustainable Kansas City?
NA
4. Does this legislation create or preserve new housing units?
Please Select (Press tab after selecting)

[Click or tap here to enter text.](#)

[Click or tap here to enter text.](#)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.
CREO's approval documents are attached.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

[Click or tap here to enter text.](#)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)