

## **STANDARD CITY CONTRACT**

### **MASTER CONTRACT FOR PRODUCTS AND SERVICES - THE CITY OF KANSAS CITY, MISSOURI**

**CONTRACT NO.: EV3765-02**

**TITLE/DESCRIPTION: Community-Based Program to Support-Urban Forestry, Blue River Watershed Restoration Plan, and Climate Protection & Resiliency Plan**

THIS Contract is between KANSAS CITY, MISSOURI, a constitutionally chartered municipal corporation ("CITY"), and Bridging the Gap, Inc. ("CONTRACTOR").

**Sec. 1. The Contract.** The Contract between the CITY and CONTRACTOR consists of the following Contract Documents:

- A. this Contract;
- B. any and all Attachments and Exhibits attached to the Contract. All documents listed in this Section 1 shall be collectively referred to as the "Contract Documents" and are incorporated into this Contract. CITY and CONTRACTOR agree that the terms "Agreement" and "Contract" and "Contract Documents" are used interchangeably in this Contract and the terms "Agreement" and "Contract" and "Contract Documents" each include all "Contract Documents."

**Attachment A:** Scope of Work

**Attachment B:** Final Restoration Work Plan 092324

**Attachment C:** ARPA Plans and Specifications Requirements: Non-Competitive Procurement

**Attachment D:** Pricing Addendum

**Sec. 2. Term of Contract.** The work to be performed under this Contract shall begin on the date specified in the written Notice to Proceed issued by the Director. The work shall be completed by October 31, 2026. The City is authorized to extend the term of this contract and time of performance for this Contract.

### **Sec. 3. Compensation.**

- A. The maximum amount the CITY shall pay CONTRACTOR under this Contract shall not exceed \$1,766,060.00. CONTRACTOR shall provide all services and materials set forth in Attachment A: Scope of Work, Attachment B: Final Restoration Work Plan 092324, and Attachment C: ARPA Plans and Specifications

Requirements (collectively the “Work”), and CITY shall pay CONTRACTOR in accordance with Attachment D: Pricing Addendum.

- B. CITY shall order all services to be provided by CONTRACTOR under this Contract by means of a Purchase Order issued by the CITY’s Manager of Procurement Services for which funds have been certified and encumbered by the City’s Director of Finance. CITY shall not have any financial obligations to CONTRACTOR under this Contract until the CITY issues a Purchase Order to CONTRACTOR. CONTRACTOR shall not provide any services in excess of the dollar amount contained in any Purchase Order and CONTRACTOR shall not be entitled to any payment in excess of the dollar amount of the Purchase Orders from CITY.

**Sec. 4. Effective Date of Contract.**

- A. Notwithstanding Section 2 of this Contract, neither party has any obligation under this Contract until the Manager of Procurement Services issues a Purchase Order which shall be signed by the City’s Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.
- B. The date of the first Purchase Order issued by the CITY is the effective date of this Contract.
- C. The date of the first Purchase Order issued by the CITY after the CITY renews this Contract shall be the effective date of the renewal term or transition term.

**Sec. 5. Invoices.**

- A. CONTRACTOR shall submit to CITY a request for payment (hereinafter “Invoice”) for services performed in sufficient detail for the CITY to determine that the amount CONTRACTOR is requesting is in fact due and payable.
- B. CITY shall not pay any Invoice from CONTRACTOR unless CONTRACTOR is in compliance with, and not in breach or default of, all terms, covenants and conditions of this Contract. If damages are sustained by CITY as a result of breach or default by CONTRACTOR, CITY may withhold payment(s) to CONTRACTOR for the purpose of set off until such time as the exact amount of damages due to CITY from CONTRACTOR may be determined.
- C. CITY shall not process CONTRACTOR’s Invoice unless CONTRACTOR’s Invoice is in proper form, correctly computed, and is approved by CITY as payable under the terms of this Contract.

- D. CITY is not liable for any obligation incurred by CONTRACTOR except as approved under the provisions of this Contract.
- E. If CONTRACTOR is required to meet MBE/WBE goals for this Contract, CONTRACTOR shall not submit an Invoice to the City unless CONTRACTOR's Invoice is accompanied by a copy of the most recent 00485.01 M/WBE Monthly Utilization Report submitted by CONTRACTOR to the City's Human Relations Department. CONTRACTOR shall remain current on CONTRACTOR's filing of 00485.01 M/WBE Monthly Utilization Reports. CITY shall not pay CONTRACTOR's Invoice unless CONTRACTOR is current on CONTRACTOR's filing of 00485.01 M/WBE Monthly Utilization Reports.

**Sec. 6. Representations and Warranties of CONTRACTOR.** CONTRACTOR hereby represents and warrants to the CITY the following:

- A. CONTRACTOR is in good standing under the laws of the state of Missouri and each state in which it does business, except any such state where the failure to be in good standing would not have a material adverse effect on CONTRACTOR's ability to perform this Contract in accordance with its terms.
- B. The execution, delivery and performance by CONTRACTOR of this Contract have been duly authorized by all necessary corporate action and do not and will not (i) require any consent or approval of CONTRACTOR's board of directors; (ii) require any authorization, consent or approval by, or registration, declaration or filing with, or notice to, any governmental department, commission, board, bureau, agency or instrumentality, or any third party, except such authorization, consent, approval, registration, declaration, filing or notice as has been obtained prior to the date hereof; (iii) violate any provision of any law, rule or regulation or of any order, writ, injunction or decree presently in effect having applicability to CONTRACTOR or its articles or by-laws; and (iv) result in a breach of or constitute a default under any material agreement, lease or instrument to which CONTRACTOR is a party or by which it or its properties may be bound or affected.
- C. CONTRACTOR shall not enter into any contract for the services to CITY that purports to grant a security interest or right of repossession to any person or entity respecting the services, or any portions thereof or chattels placed thereon.
- D. There is no litigation, proceeding or other investigation pending or, to the knowledge of CONTRACTOR, threatened against CONTRACTOR which would prevent consummation of the transaction contemplated by this Contract or would have a materially adverse effect on CONTRACTOR.

**Sec. 7. Survival of the Representations, Warranties and Covenants.** All representations, warranties and covenants expressed herein shall survive the execution of this Contract for the benefit of the parties hereto.

**Sec. 8. Governing Law.** This Contract shall be construed and governed in accordance with the laws of the State of Missouri without giving effect to Missouri's choice of law provisions. The CITY and CONTRACTOR: (1) submit to the jurisdiction of the state and federal courts located in Jackson County, Missouri; (2) waive any and all objections to jurisdiction and venue; and (3) will not raise forum *non conveniens* as an objection to the location of any litigation.

**Sec. 9. Termination for Convenience.** CITY may, at any time upon fifteen (15) days written notice to CONTRACTOR specifying the effective date of termination, terminate this Contract, in whole or in part.

**Sec. 10. Default and Remedies.**

- A. If CONTRACTOR shall be in default or breach of any provision of this Contract, CITY may terminate this Contract, suspend CITY's performance, withhold payment or invoke any other legal or equitable remedy after giving CONTRACTOR ten (10) days written notice and opportunity to cure such default or breach.
- B. If CITY shall be in default or breach of any provision of this Contract, CONTRACTOR may terminate this contract or suspend CONTRACTOR's performance after giving CITY ten (10) days written notice and opportunity to cure such default or breach.

**Sec. 11. Waiver.** Waiver by CITY of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or of any other term, covenant or condition. No term, covenant, or condition of this Contract can be waived except by written consent of CITY, and forbearance or indulgence by CITY in any regard whatsoever shall not constitute a waiver of same to be performed by CONTRACTOR to which the same may apply and, until complete performance by CONTRACTOR of the term, covenant or condition, CITY shall be entitled to invoke any remedy available to it under this Contract or by law despite any such forbearance or indulgence.

**Sec. 12. Acceptance.** No payment made under this Contract shall be proof of satisfactory performance of the Contract, either wholly or in part, and no payment shall be construed as acceptance of deficient or unsatisfactory services.

**Sec. 13. Records.**

- A. For purposes of this Section:

1. "CITY" shall mean the City Auditor, the City's Internal Auditor, the City's Director of Human Relations, the City Manager, the City department administering this Contract and their delegates and agents.

2. "Record" shall mean any document, book, paper, photograph, map, sound recordings or other material, regardless of physical form or characteristics, made or received in connection with this Contract and all Contract amendments and renewals.
- B. CONTRACTOR shall maintain and retain all Records for a term of five (5) years that shall begin after the expiration or termination of this Contract and all Contract amendments. CITY shall have a right to examine or audit all Records, and CONTRACTOR shall provide access to CITY of all Records upon ten (10) days written notice from the CITY.
- C. The books, documents and records of CONTRACTOR in connection with this Contract shall be made available to the City Auditor, the City's Internal Auditor, the City's Director of Human Relations and the City department administering this Contract within ten (10) days after the written request is made.

**Sec. 14. Reserved.**

**Sec. 15. Tax Compliance.** If the CITY's payments to CONTRACTOR exceed \$160,000.00 for the period of May 1st through April 30th, CONTRACTOR shall provide proof of compliance with the CITY's tax ordinances administered by the CITY's Commissioner of Revenue as a precondition to the CITY making the first payment under this Contract. CONTRACTOR also shall submit to the CITY proof of compliance with the CITY's tax ordinances administered by the CITY's Commissioner of Revenue as a condition precedent to the CITY making final payment under the Contract.

**Sec. 16. Buy American Preference.** It is the policy of the CITY that any manufactured goods or commodities used or supplied in the performance of any CITY Contract or any subcontract thereto shall be manufactured or produced in the United States whenever possible.

**Sec. 17. Notices.** All notices to be given hereunder shall be in writing and may be given, served or made by depositing the same in the United States mail addressed to the party to be notified, postpaid and registered or certified with return receipt requested or by delivering the same in person to such person. Notice deposited in the mail in accordance with the provisions hereof shall be effective unless otherwise stated in such notice or in this Contract from and after the second day next following the date postmarked on the envelope containing such notice. Notice given in any other manner shall be effective only if and when received by the party to be notified. All notices shall be sent to the following addresses:

If to the CITY: City of Kansas City, Missouri  
Attn: Cedric Rowan  
Interim Chief Procurement Officer/Deputy Director  
Procurement Services Division  
414 East 12th Street, 1st Floor, Room 102 W  
Kansas City, Missouri 64106  
Telephone: (816) 513-0798  
Facsimile: (816) 513-1066

With copies to: Matthew J. Gigliotti, Esq.  
City Attorney  
Law Department of Kansas City, Missouri  
414 East 12th Street, 23rd Floor  
Kansas City, Missouri 64106  
Telephone: (816) 513-3153

If to the CONTRACTOR: Sarah Crowder, Director of Forestry and Natural Systems  
Bridging the Gap, Inc.  
1427 W. 9<sup>th</sup> Street  
Kansas City, Missouri 64101  
[sarah.crowder@bridgingthegap.org](mailto:sarah.crowder@bridgingthegap.org)

## **Sec. 18. General Indemnification.**

A. For purposes of this Section only, the following terms shall have the meanings listed:

1. Claims means all claims, damages, liability, losses, costs and expenses, court costs and reasonable attorneys' fees, including attorneys' fees incurred by the CITY in the enforcement of this indemnity obligation.
2. CONTRACTOR's Agents means CONTRACTOR's officers, employees, subcontractors, successors, assigns, invitees, and other agents.
3. CITY means CITY, its Agencies, its agents, officials, officers and employees.

B. CONTRACTOR's obligations under this Section with respect to indemnification for acts or omissions, including negligence, of CITY, shall be limited to the coverage and limits of insurance that CONTRACTOR is required to procure and maintain under this Contract. CONTRACTOR affirms that it has had the opportunity to recover all costs of the insurance requirements imposed by this Contract in its contract price.

C. CONTRACTOR shall defend, indemnify and hold harmless CITY from and against all claims arising out of or resulting from all acts or omissions in connection with this Contract caused in whole or in part by CONTRACTOR or CONTRACTOR's Agents, regardless of whether or not caused in part by any act or omission, including negligence, of CITY. CONTRACTOR is not obligated under this Section to indemnify CITY for the sole negligence of CITY.

D. In no event shall the language in this Section constitute or be construed as a waiver or limitation of the CITY's rights or defenses with regard to sovereign immunity, governmental immunity, or other official immunities and protections as provided by the federal and state constitutions or by law.

**Sec. 19. Indemnification for Professional Negligence.** If this contract is for professional services, CONTRACTOR shall indemnify, and hold harmless CITY and any of its agencies, officials, officers, or employees from and against all claims, damages, liability, losses, costs, and expenses, including reasonable attorneys' fees, arising out of any negligent acts or omissions in connection with this Contract, caused by CONTRACTOR, its employees, agents, subcontractors, or caused by others for whom CONTRACTOR is liable, in the performance of professional services under this Contract. CONTRACTOR is not obligated under this Section to indemnify CITY for the negligent acts of CITY or any of its agencies, officials, officers, or employees.

## **Sec. 20. Insurance.**

A. CONTRACTOR shall procure and maintain in effect throughout the term of this Contract insurance policies with coverage not less than the types and amounts specified in this Section. CONTRACTOR must have:

1. Commercial General Liability Insurance Policy: with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate, written on an "occurrence" basis. The policy shall be written or endorsed to include the following provisions:
  - a. Severability of Interests Coverage applying to Additional Insureds
  - b. Contractual Liability
  - c. Per Project Aggregate Liability Limit or, where not available, the aggregate limit shall be \$2,000,000
  - d. No Contractual Liability Limitation Endorsement
  - e. Additional Insured Endorsement, ISO for CG20 10, current edition, or its equivalent
2. Workers' Compensation Insurance and Employers Liability Policies as required by Missouri law.
3. Commercial Automobile Liability Insurance Policy: with a limit of \$1,000,000 per occurrence, covering owned, hired, and non-owned automobiles. The Policy shall provide coverage on an "any auto" basis and on an "occurrence"

basis. This insurance policy will be written on a Commercial Business Auto form, or acceptable equivalent, and will protect against claims arising out of the operation of motor vehicles, as to acts done in connection with the Contract, by CONTRACTOR.

- 4. If this Contract is for professional services, CONTRACTOR shall obtain Professional Liability Insurance with limits per claim and annual aggregate of \$1,000,000.
- B. All insurance policies required in this Section shall provide that the policy will not be canceled until after the Insurer provides the CITY ten (10) days written notice of cancellation in the event that the cancellation is for CONTRACTOR's nonpayment of premiums and thirty (30) days written notice of cancellation to CITY for all other reasons of cancellation.
- C. The Commercial General and Automobile Liability Insurance Policies specified above shall provide that CITY and its agencies, agents, officials, officers, and employees, while acting within the scope of their authority, will be named as additional insureds for the services performed under this Contract. CONTRACTOR shall provide to CITY at execution of this Contract a certificate of insurance showing all required endorsements and additional insureds.
- D. All insurance policies must be provided by Insurance Companies that have an A.M. Best's rating of A-, V or better, and are licensed or approved by the State of Missouri to provide insurance in Missouri.
- E. Regardless of any approval by CITY, CONTRACTOR shall maintain the required insurance coverage in force at all times during the term of this Contract. CONTRACTOR's failure to maintain the required insurance coverage will not relieve CONTRACTOR of its contractual obligation to indemnify the CITY pursuant to this Section of this Contract. In the event CONTRACTOR fails to maintain the required insurance coverage in effect, CITY may declare CONTRACTOR in default.
- F. In no event shall the language in this Section constitute or be construed as a waiver or limitation of the CITY's rights or defenses with regard to sovereign immunity, governmental immunity, or other official immunities and protections as provided by the federal and state constitutions or by law.

**Sec. 21. Interpretation of the Contract.**

- A. CITY selected CONTRACTOR through a negotiated procurement process rather than an Invitation for Bids (IFB) solicitation. Unlike the IFB, this process allows the CITY and CONTRACTOR to discuss and negotiate a contract at arms length prior to entering a final contract that is acceptable to both the CITY and the CONTRACTOR. After negotiation and discussion, CONTRACTOR and CITY have incorporated multiple documents into this Agreement and the meaning of some of

the words used in the Agreement may be uncertain, incomplete or duplicative and the Agreement may promise something at one place and take that promise away at another. In sum, the Agreement may contain words and provisions that are susceptible of more than one meaning so that reasonable persons of average intelligence may fairly and honestly differ in their construction of the words and provisions. It is the intent of the CITY and the CONTRACTOR that the CITY's taxpayers receive the benefit or advantage in the construction and interpretation of this Agreement, regardless of the normal judicial rules of contract construction even if the construction and interpretation of the Agreement will cost the CONTRACTOR more money and time. CITY and CONTRACTOR agree that CITY's Manager of Procurement Services shall resolve all disagreements as to the meaning of this Agreement or any ambiguity in this Agreement, in favor of the CITY and its taxpayers even if it will cost the CONTRACTOR more money and time. The decision of CITY's Manager of Procurement shall be final and conclusive if the Manager of Procurement Services acted in good faith.

- B. CONTRACTOR acknowledges and agrees that the CITY has provided CONTRACTOR with an opportunity to have CONTRACTOR's attorney review and advise CONTRACTOR on the Agreement and any potential ambiguities or areas of disagreement and the potential adverse legal consequences of CONTRACTOR agreeing to this Section as well as the entire Agreement. CONTRACTOR certifies that CONTRACTOR has provided the CITY written notice of all ambiguities, conflicts, errors or discrepancies that it has discovered in the Agreement and the written resolution thereof by the CITY as embodied in this final Agreement is acceptable to CONTRACTOR.
- C. CONTRACTOR certifies that CONTRACTOR has either (1) waived its right to have CONTRACTOR's attorney review this Section and Agreement; or (2) CONTRACTOR has consulted with an attorney on this Section and Agreement.
- D. CONTRACTOR knowingly and voluntarily agrees to this Section and the entire Agreement. CONTRACTOR certifies that this contract was not procured by fraud, duress or undue influence.

**Sec. 22. Contract Execution.** This Contract may be executed in one or more counterparts, each of which will be deemed an original copy of this Contract and all of which, when taken together, will be deemed to constitute one and the same Contract. This Contract shall be effective upon the execution of counterparts by both parties, notwithstanding that both parties may not sign the same counterpart. The parties' signatures transmitted by facsimile or by other electronic means shall be proof of the execution of this Contract and shall be acceptable in a court of law.

**Sec. 23. Guaranteed Lowest Pricing.** CONTRACTOR certifies that this Contract contains CONTRACTOR's lowest and best pricing for all services supplied by CONTRACTOR to any government, governmental entity, political subdivision, city, state, school district or any other public entity in the United States as of the date of this Contract.

**Sec. 24. Assignability and Subcontracting.**

- A. Assignability. Contractor shall not assign or transfer any part or all of Contractor's obligation or interest in this Contract without prior written approval of City. If Contractor shall assign or transfer any of its obligations or interests under this Contract without the City's prior written approval, it shall constitute a material breach of this Contract. This provision shall not prohibit contractor from subcontracting as otherwise provided for herein.
- B. Subcontracting. Contractor shall not subcontract any part or all of Contractor's obligations or interests in this Contract unless the subcontractor has been identified in a format required by City. If Contractor shall subcontract any part of Contractor's obligations or interests under this Contract without having identified the subcontractor, it shall constitute a material breach of this Contract. The utilization of subcontractors shall not relieve Contractor of any of its responsibilities under the Contract, and Contractor shall remain responsible to City for the negligent acts, errors, omissions or neglect of any subcontractor and of such subcontractor's officers, agents and employees. City shall have the right to reject, at any point during the term of this Contract, any subcontractor identified by Contractor, and to require that any subcontractor cease working under this Contract. City's right shall be exercisable in its sole and subjective discretion. City shall not be obligated to pay or be liable for payment of any monies which may be due to any subcontractor. Contractor shall include in any subcontract a requirement that the subcontractor comply with all requirements of this Contract in performing Contractor's services hereunder.

**Sec. 25. Professional Services – Conflict of Interest Certification.** If this Contract is for professional services other than for medical doctors or appraisers, CONTRACTOR certifies that CONTRACTOR is not an expert witness for any party in litigation against the CITY at the time of the issuance of this Contract.

**Sec. 26. Intellectual Property Rights.** CONTRACTOR agrees, on its behalf and on behalf of its employees and agents, that it will promptly communicate and disclose to CITY all computer programs, documentation, software and other copyrightable works ("copyrightable works") conceived, reduced to practice or made by CONTRACTOR or its agents, whether solely or jointly with others, during the term of this Contract resulting from or related to any work CONTRACTOR or its agents may do on behalf of CITY or at its request. All inventions and copyrightable works that CONTRACTOR is obligated to disclose shall be and remain entirely the property of CITY. It is agreed that all inventions and copyrightable works are works made for hire and shall be the exclusive property of CITY. CONTRACTOR hereby assigns to CITY any rights it may have in such copyrightable works. CONTRACTOR shall cooperate with CITY in obtaining any copyrights or patents.

**Sec. 27. Minority and Women's Business Enterprises. RESERVED.**

**Sec. 28. Employee Eligibility Verification.** CONTRACTOR shall execute and submit an affidavit, in a form prescribed by the CITY, affirming that CONTRACTOR does not knowingly employ any person in connection with the contracted services who does not have the legal right or authorization under federal law to work in the United States as defined in 8 U.S.C. §1324a(h)(3). CONTRACTOR shall attach to the affidavit documentation sufficient to establish CONTRACTOR's enrollment and participation in an electronic verification of work program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration and Reform and Control Act of 1986. CONTRACTOR may obtain additional information about E-Verify and enroll at <https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES>. For those CONTRACTORs enrolled in E-Verify, the first and last pages of the E-Verify Memorandum of Understanding that CONTRACTOR will obtain upon successfully enrolling in the program shall constitute sufficient documentation for purposes of complying with this section. CONTRACTOR shall submit the affidavit and attachments to the CITY prior to execution of the contract, or at any point during the term of the contract if requested by the CITY.

## **Sec. 29. Emergencies.**

- A. Disaster means any large scale event such as an act of terrorism, fire, wind, flood, earthquake or other natural or man-made calamity which results in, or has the potential to result in a significant loss of life or property.
- B. During and after a disaster, CONTRACTOR shall provide special services to the CITY including CONTRACTOR shall open CONTRACTOR's facilities even on nights and weekends as necessary to meet the needs of the City during a disaster.
- C. CONTRACTOR shall not charge CITY any fee for opening facilities during an emergency or for extending CONTRACTOR's hours of operation during a disaster. CITY shall pay CONTRACTOR the agreed upon contract prices for all purchases made by CITY during the disaster and CONTRACTOR shall not charge CITY any additional mark-up, fee or cost for any purchases made by CITY during a disaster.
- D. CONTRACTOR shall quickly mobilize CONTRACTOR's internal and external resources to assist CITY when a disaster unfolds.
- E. Extended hours and personnel. During disasters, CONTRACTOR's facilities shall stay open 24 hours if requested by the CITY. CONTRACTOR shall utilize additional CONTRACTOR personnel to take CITY orders if necessary. CONTRACTOR's Call Center shall accept phone orders 24 hours a day.
- F. CONTRACTOR shall have contingency plans with CONTRACTOR's suppliers to provide additional supplies and equipment quickly to CITY as needed.

G. CONTRACTOR shall cooperate with CITY to properly document any and all expenses incurred by CITY with CONTRACTOR and CONTRACTOR shall assist CITY in meeting any and all documentation requirements of the Federal Emergency Management Agency (FEMA).

**Sec. 30. Trade-In.** If the solicitation requests a price or value for one or more pieces of equipment to be traded in as part of the purchase of new equipment, the CITY retains the option to purchase the new equipment at the full price or to reduce the price of the new equipment by the amount of the trade-in offered. The CITY is not obligated to accept the trade-in offer and may withdraw equipment offered for trade-in at any time up to award.

**Sec. 31. Time of Delivery.** Delivery is required to be made in accordance with the schedule shown in the solicitation and purchase order.

**Sec. 32. F.O.B. Destination.** Unless otherwise directed in the solicitation and purchase order, all deliveries shall be F.O.B. Destination and all freight charges shall be included in the total price. Supplies shall be delivered to the destination consignee's warehouse unloading platform, or receiving dock, at the expense of the CONTRACTOR. The CITY shall not be liable for any delivery, storage, demurrage, accessorial, or other charges involved prior to the actual delivery (or "constructive placement" as defined in carrier tariffs) of the supplies to the destination, unless such charges are caused by an act or order of the CITY acting in its contractual capacity. If rail carrier is used, supplies will be delivered to the specified unloading platform of the consignee. If motor carrier (including "piggy-back") is used, supplies will be delivered to truck tailgate at the unloading platform of the consignee. If the CONTRACTOR uses rail carrier or freight forwarder for less than carload shipments, he shall assure that the carrier will furnish tailgate delivery if transfer to truck is required to complete delivery to consignee. One of the following statements usually will appear on the purchase order, although others may be used. If no statement appears, paragraph 22(a) is applicable.

- A. F.O.B. Destination, Freight Prepaid by Seller. The seller pays and bears all freight charges.
- B. F.O.B. Destination, Freight Prepaid and Charged Back on Invoice. The seller pays the freight and charges the CITY by adding it to the invoice.
- C. F.O.B. Destination, Freight Collect. The CITY pays and bears the freight charges.
- D. F.O.B. Destination, Freight Collect and Allowed on Invoice. The CITY pays the freight charges and deducts the amount from the seller's invoice.

**Sec. 33. Quality.** Unless otherwise required by terms of the solicitation, all goods, supplies, and materials furnished shall be new, in current production, and the best of their kind. When applicable, parts and maintenance shall be reasonably available. New equipment that is obsolete or technically outdated is not acceptable. Remanufactured or

reconditioned items are not considered new. Items shall be properly packaged, packed, labeled, and identified in accordance with commercial standards acceptable to the trade and as required by ICC and other federal and state regulations. Packing slips will accompany the shipment.

**Sec. 34. Price.** Prices quoted are to be firm and final. All prices quoted shall be net and shall reflect any available discount except for discounts for timely payment. All prices are to be F.O.B. designated delivery point. All shipping, packing, and drayage charges are the responsibility of the supplier. C.O.D. shipments will not be accepted unless otherwise agreed to by the City.

**Sec. 35. Brand Name or Equal.** Whenever the name of the manufacturer or the supplier is mentioned on the face hereof and the words "or equal" do not follow, it shall be deemed that the words "or equal" shall follow such designations unless the face hereof specifies "no substitutions". The CITY may assume that items submitted are equal or it may request samples and proof thereof and unless approved before shipment, reserves right to return at the CONTRACTOR'S expense all items that are not acceptable as equals, said items to be replaced by the CONTRACTOR with satisfactory items at the original submitted price.

**Sec. 36. Commercial Warranty.** The CONTRACTOR agrees that the supplies or services furnished under this contract shall be covered by the most favorable commercial warranties the CONTRACTOR gives to any customer for such supplies or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the CITY by any other clause of this contract.

**Sec. 37. Discounts.**

- A. Prompt payment discounts offered for payment within less than twenty (20) calendar days will not be considered in evaluating proposals for award, unless otherwise specified in the solicitation. However, offered discounts of less than twenty (20) days will be taken if payment is made within the discount period, even though not considered in the evaluation of proposals.
- B. In connection with any discount offered, time will be computed from date of delivery of the supplies to the carrier when acceptance is at the point of origin, or from date of delivery at destination when delivery and acceptance is at destination, or from the date the correct invoice or voucher is received in the office specified by the CITY, if the latter is later than the date of delivery. Payment is deemed to be made for the purpose of earning the discount on the date of mailing of the CITY check.
- C. Any discount offered other than for prompt payment should be included in the net price quoted and not included in separate terms. In the event this is not done, the CITY reserves the right to accept the discount offered and adjust prices accordingly on the purchase order.

**Sec. 38. Sellers Invoice.** Invoices shall be prepared and submitted in duplicate to address shown on the purchase order. Separate invoices are required for each purchase order. Invoices shall contain the following information: purchase order number, item number, description of supplies or services, sizes, unit of measure, quantity, unit price, and extended totals.

**Sec. 39. Inspection and Acceptance.** Inspection and acceptance will be at destination unless specified otherwise, and will be made by the CITY department shown in the shipping address or other duly authorized representative of the CITY. Until delivery and acceptance, and after any rejection, risk of loss will be on the CONTRACTOR unless loss results from negligence of the CITY. CONTRACTOR will be notified of rejected shipments. Unless agreed otherwise, items will be returned freight collect.

**Sec. 40. Loss and Damaged Shipments.** Risk of loss or damage to items prior to the time of their receipt and acceptance by the CITY is upon the CONTRACTOR. The CITY has no obligation to accept damaged shipments and reserves the right to return at CONTRACTOR's expense damaged merchandise even though the damage was not apparent or discovered until after receipt of the items.

**Sec. 41. Late Shipments.** Supplier or CONTRACTOR is responsible to notify the CITY department receiving the items and the Senior Buyer of any late or delayed shipments. The CITY reserves the right to cancel all or any part of an order if the shipment is not made as promised.

**Sec. 42. Tax Exemption – Federal and State.**

- A. The CITY is exempt from Federal Excise and Transportation taxes on purchases under Chapter 32, Internal Revenue Code. The federal tax registration number issued by the St. Louis District Director on November 11, 1974 is No. 43740340K.
- B. The CITY is exempt from payment of Missouri Sales and Use Tax in Accordance with Section 39(10) Article 3, of the Missouri Constitution and Sections 144.040 and 144.615 RSMo 1969 and supplement thereto. A copy of the exemption from Missouri Sales and Use Tax is available upon request.

**Sec. 43. Annual Appropriation of Funds.**

- A. Multi-year term supply and service contracts and leases and the exercise of options to renew term contracts are subject to annual appropriation of funds by the City Council. Payments made under term contracts and leases are considered items of current expense. Purchase orders are funded when issued, therefore are current expense items and are not subject to any subsequent appropriation of funds.

B. In the event sufficient funds are not appropriated for the payment of lease payments or anticipated term contract payments required to be paid in the next occurring lease or contract term and if no funds are legally available from other sources, the lease or contract may be terminated at the end of the original term or renewal term and the CITY shall not be obligated to make further payments beyond the then current original or renewal term. The CITY will provide notice of its inability to continue the lease or contract at such time as the Manager of Procurement Services is aware of the nonappropriation of funds; however, failure to notify does not renew the term of lease or contract. If a lease is cancelled, the events of default will occur as described in the lease and/or the section titled TERMINATION FOR DEFAULT. The CITY has no monetary obligations in event of termination or reduction of a term contract since such contracts represent estimated quantities and are not funded as a contract, but only to the extent of purchase orders issued.

**Sec. 44. Non-discrimination in Employment.** CONTRACTOR shall not discriminate against any employee or candidate for employment on the basis of an individual's race, hair texture or hair style associated with an individual's race, color, sex, religion, national origin, or ancestry, disability, sexual orientation, gender identity, age, or in any other manner prohibited by Chapter 38 of the City Code. Contractor shall not engage in any discrimination as prohibited by Chapter 3 of the City Code.

**Sec. 45. Ban the Box in Hiring and Promotion.**

- A. Pursuant to Section 38-104, City Code Ordinances, CONTRACTOR shall not base a hiring or promotional decision on an applicant's criminal history or sentence related thereto, unless the employer can demonstrate that the employment-related decision was based on all information available including consideration of the frequency, recency and severity of a criminal record and that the record was reasonably related to the duties and responsibilities of the position.
- B. Notwithstanding subsection A, CONTRACTOR may inquire about an applicant's criminal history after it has been determined that the individual is otherwise qualified for the position, and only after the applicant has been interviewed for the position. Any such inquiry may be made of all applicants who are within the final selection pool of candidates from which a job will be filled.
- C. This provision shall not apply to positions where employers are required to exclude applicants with certain criminal convictions from employment due to local, state or federal law or regulation.

**Sec. 46. Title VI of the Civil Rights Act of 1964.** Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color, or national origin (including limited English proficient individuals), be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any

program or activity receiving federal financial assistance. The City of Kansas City, Missouri requires compliance with the requirements of Title VI in all of its programs and activities regardless of the funding source. CONTRACTOR shall not discriminate on the grounds of race, color, or national or origin (including limited English proficient individuals).

**Sec. 47. Quality Services Assurance Act.** If this Contract exceeds \$160,000.00, CONTRACTOR certifies CONTRACTOR will pay all employees who will work on this Contract in the city limits of Kansas City, Missouri at least \$15.00 per hour in compliance with the City's Quality Services Assurance Act, Section 3-66, Code of Ordinances or City has granted Contractor an exemption pursuant to the Quality Services Assurance Act.

**Sec. 48. Anti-Discrimination Against Israel.** If this Contract exceeds \$100,000.00 and CONTRACTOR employs at least ten employees, pursuant to Section 34.600, RSMo., by executing this Contract, CONTRACTOR certifies it is not currently engaged in and shall not, for the duration of this contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

**Sec. 49. Affirmative Action.** If this Contract exceeds \$300,000.00 and CONTRACTOR employs fifty (50) or more people, CONTRACTOR shall comply with City's Affirmative Action requirements in accordance with the provisions of Chapter 3 of City's Code, the rules and regulations relating to those sections, and any additions or amendments thereto; in executing any Contract subject to said provisions, CONTRACTOR warrants that it has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract. CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or ancestry, disability, sexual orientation, gender identity or age in a manner prohibited by Chapter 3 of City's Code. CONTRACTOR shall:

- A. Execute and submit the City of Kansas City, Missouri CREO Affirmative Action Program Affidavit warranting that the CONTRACTOR has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the Contract.
- B. Submit, in print or electronic format, a copy of CONTRACTOR'S current certificate of compliance to the City's Civil Rights and Equal Opportunity Department (CREO) prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years. If, and only if, CONTRACTOR does not possess a current certification of compliance, CONTRACTOR shall submit, in print or

electronic format, a copy of its affirmative action program to CREO prior to receiving the first payment under the Contract, unless a copy has already been submitted to CREO at any point within the previous two (2) calendar years.

- C. Require any Subcontractor awarded a subcontract exceeding \$300,000.00 to affirm that Subcontractor has an affirmative action program in place and will maintain the affirmative action program in place for the duration of the subcontract.
- D. Obtain from any Subcontractor awarded a subcontract exceeding \$300,000.00 a copy of the Subcontractor's current certificate of compliance and tender a copy of the same, in print or electronic format, to CREO within thirty (30) days from the date the subcontract is executed. If, and only if, Subcontractor does not possess a current certificate of compliance, CONTRACTOR shall obtain a copy of the Subcontractor's affirmative action program and tender a copy of the same, in print or electronic format, to CREO within thirty (30) days from the date the subcontract is executed.

CITY has the right to take action as directed by City's Civil Rights and Equal Opportunity Department to enforce this provision. If CONTRACTOR fails, refuses or neglects to comply with the provisions of Chapter 3 of City's Code, then such failure shall be deemed a total breach of this Contract and this Contract may be terminated, cancelled or suspended, in whole or in part, and CONTRACTOR may be declared ineligible for any further contracts funded by CITY for a period of one (1) year. This is a material term of this Contract.

**Sec. 50. Compliance with Laws.** CONTRACTOR shall comply with all federal, state and local laws, ordinances and regulations applicable to the work and this Agreement. CONTRACTOR shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.

**Sec. 51. Prevailing Wage.** If the Agreement exceeds \$75,000.00 and any of the Services performed by CONTRACTOR includes construction, reconstruction, improvement, enlargement, alteration, painting and decorating, or major repair, that is subject to the Missouri Prevailing Wage Law (Section 290.210, RSMo – 290.340, RSMo), CONTRACTOR shall immediately notify the CITY prior to performing Services so the parties can execute an agreement that incorporates, the appropriate Wage Order. CONTRACTOR shall comply with all requirements of Section 290.210, RSMo – 290.340, RSMo even if Contractor fails to notify the CITY.

**CONTRACTOR**

I hereby certify that I have the authority to execute  
this document on behalf of CONTRACTOR.

Contractor: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM**

---

Assistant City Attorney (Date)

**KANSAS CITY, MISSOURI**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Attachment A: Scope of Work

Bridging The Gap proposes a community-based program to support the Urban Forestry Master Plan, the Blue River Watershed Restoration Plan, and the Climate Protection & Resiliency Plan made possible through American Rescue Plan Act of 2021 funding. This will be accomplished by:

- **Natural Resources Planning:** Collect baseline habitat assessment data to synthesize 5-year sub watershed management plans
- **Ecosystem Management:** Removal of invasive species followed by broadcasting of hand- collected local ecotype native seed
- **Neighborhood Planting:** 1-inch caliper trees in neighborhoods throughout the Blue River watershed
- **Park Planting:** 1-inch caliper trees in parks throughout neighborhoods in the Blue River watershed
- **Community Outreach and Engagement:** Door to door communication, tabling, and attending public meetings
- **Education and Technical Support:** Presentations, providing consultation and follow up support for recently accomplished work, synthesizing educational materials, and marketing
- **KC Tree Corps:** Workforce training in arboriculture and riparian restoration

### PROJECT 1: WATERSHED RESTORATION

SERVICE	COST	PER UNIT	TOTAL
Site-specific management plans including baseline assessments and restoration work recommendations (occurs pre-restoration work)	\$500	200 acres	\$100,000
Riparian restoration work on KC Wildland parcels	\$3,000	87 acres	\$261,000
Subcontracted restoration work for targeted areas	\$2,000	60 acres	\$120,000

**Project 1 Description:** Kansas City WildLands (KCWL) conserves, protects, and restores priority areas located on public lands to rewild the Kansas City metro. Restoring landscapes using KCWL's citizen ecology approach builds resilience within communities and mitigates the intertwined biodiversity and climate crisis. Identified project areas along the Blue River face exponential threats to habitat, limiting the ecosystem services available to communities within the watershed. Additionally, lack of suitable riparian habitat is a leading cause of species decline, biodiversity loss, impaired water quality, and increased flood risk. KCWL has identified priority riparian restoration areas in the southern project area totaling between 75-100 acres, reserving the additional space to work on contiguous acreage as identified.

**Project 1 Deliverables:** Restoration is necessary to prevent further watershed degradation and subsequent large-scale biodiversity and climate resiliency loss. KCWL will accomplish this work through the following:

- Synthesize baseline data for total project acreage through community health index surveys
- Synthesize restoration plans for total project acreage informed by baseline data and adaptive management

- Hire and manage ecological restoration contractors on identified project acreage to remove large-scale populations of established invasive species
- Hire a Program Coordinator that will coordinate and conduct ecological restoration within the project area, both overseeing contractors and manually restoring project acreage:
  - Invasive species removal in identified project areas
  - Seed collection and broadcasting
  - Other restoration tools and techniques as deemed appropriate
  - Track data, including staff hours and acres impacted
- Coordinate and conduct 10 volunteer ecological restoration workdays within the project area. Workday activities may include but are not limited to:
  - Invasive species removal
  - Recruit, train, and manage volunteers for involvement in this project
  - Lead education at each workday to engage volunteers in the long-term stewardship and importance of this project
  - Track volunteer data, including numbers of volunteers, number of volunteer hours, and acres impacted
- Coordinate and conduct 10 volunteer seed workdays of local ecotype seed from high quality habitat across metro to be redistributed back on public land within the project area. Activities may include but are not limited to:
  - Seed collection, seed processing, and seed broadcasting
  - Recruit, train, and manage volunteers for involvement in this project
  - Lead educational training at each collection workday to engage volunteers in the long-term stewardship and importance of this project
  - Advanced training and coordination of independent citizen scientist volunteers
  - Surveying and tagging high value plants for collection
  - Seed storage to meet restoration timelines
- Track data including numbers of volunteers, number of volunteer hours, species collected, species dispersed, and acres impacted

Coordinate and lead at least one community event annually to foster environmental education and increase outreach and awareness for local natural resources

#### **Project 2: Neighborhood Tree Program**

SERVICE	COST	PER UNIT	TOTAL
Watershed neighborhood tree planting (with 2 years watering and establishment)	\$600	1,700 trees	\$1,020,000

**Project 2 Description:** An important element of the program is public education. We will stress the importance of maintaining and adding to our urban forest through public speaking engagements, handouts, door hangers, neighborhood canvassing, and volunteer workdays. Choosing the right tree for the right location will be a repeated theme.

Because the Heartland Tree Alliance (HTA) capitalizes on a volunteer workforce, we can plant quality trees with a high level of success. HTA also involves the adjacent property owners and other stakeholders into the process creating buy-in for the program. Other benefits we provide include:

- On-site forester and Certified Arborists, which provides high-level expertise not typically offered by landscape companies
- One-on-one community engagement including but not limited to outreach, presentations, door-to-door canvassing, and workday activities
- Establishment of a long-term maintenance plan, where homeowners and/or HTA take responsibility for watering the trees for two years
- Follow up reminders, support, education, and expert advice either by phone, email, E-News or in person
- GIS data points of each planted tree with inventory information such as species and size

**Project 2 Deliverables:** For this contract, HTA will:

- Partner with neighborhoods/property owners to plant 1-inch caliper trees
  - BTG will have at minimum three touch points with neighborhoods (for more information see the community engagement and outreach section - Project 3)
  - BTG will plant trees, which includes:
    - Identifying tree-planting locations and selecting species
    - Calling utilities / Dig Rite
    - Creating a map of planting sites for approval by a Forester or representative
    - Ordering trees and mulch
- Providing additional support and supplemental water to the tree annually, at a higher cost per tree. These projects would be approved by the forester prior to planting and would target neighborhoods within the Quality-of-Life Improvement District or defined in the Urban Forest Master Plan to have low tree canopy cover
  - Recruiting volunteers and community partners
  - Hosting workday
    - As much as possible, the workday should be treated as a community event, with a formal beginning and a celebration of the accomplishments at the end. The goal is to create a unified community feeling that leads to stronger support of trees and momentum that can lead to other tree projects in this and other Kansas City neighborhoods
    - Provide educational overview for volunteers and conduct tree-planting demonstrations
    - Divide volunteers into teams; provide tools; promote safety
    - Plant, mulch, and water trees

- Create spatial data points and inventory information for each planted tree. This information will be transferred to the Kansas City Parks & Recreation Department for use in Arc Map/Cartograph
- Distribute door hangers and follow-up postcards to recipients with watering and maintenance instructions
- Conducting 1-year visual inspection with replacement
  - Engage residents and/or leave watering reminders at each home
  - Report mortality rates to the Kansas City Parks & Recreation Department
  - Replant trees that did not survive the 1-year guarantee

- Park Planting

- Kansas City Parks & Recreation Department will identify parks or public spaces where more trees could be planted
- BTG will plant trees within parks and public spaces which includes:
  - Selecting appropriate species in partnership with the Kansas City Parks & Recreation Department and the Jackson County Parks & Recreation Department
  - Call utilities/Dig Rite
  - Order trees, mulch, and water bag
  - Plant, mulch, water, and protect trees
    - Create spatial data point and simple inventory information for each planted tree that will then be transferred to the Kansas City Parks & Recreation Department for use in Arc Map/Cartograph
    - Water trees, as needed, during the 2-year maintenance period, utilizing water from the Kansas City Parks & Recreation District Offices
- Install deer protection when necessary
  - Conduct 2-year visual inspection with replacement
    - Re-mulch the tree, utilizing mulch from the Kansas City Parks & Recreation Department
    - Report mortality rates to the Kansas City Parks & Recreation Department
    - Schedule replacement of dead trees prior to the end of the 2-year maintenance period

**Project 3: Community Environmental Education**

SERVICE	COST	PER UNIT	TOTAL
Public education and engagement (community engagement services and expenses, public education materials and marketing, education-related recreational amenity enhancements, participant stipends, tours, community meetings and notifications, etc.)	\$4,170	18 months	\$75,060

**Project 3 Description:** Bridging The Gap consistently centers environmental education and community outreach in the work we accomplish, and one of our measures of success is how engaged a community or volunteers feel while the work is progressing. Providing consistent environmental education to the communities that will be involved in this work is key to creating and empowering natural resources stewards and fostering momentum for years to come. Heartland Conservation Alliance, a separate organization partnering on this overall opportunity, has committed to creating the messaging and educational campaign for the Blue River Watershed. Bridging The Gap will use Project 3 to disseminate and support the messaging Heartland Conservation Alliance creates. Fees for Project 3 will be tracked monthly.

**Project 3 Deliverables:**

- Perform door to door engagement in neighborhoods to recruit stewards and engage residents
- Attend community meetings and table at events
- Organize at least one community event focused on natural resources education within the watershed
- Gather input from community groups through surveys, interviews, and/or focus groups
  - Address community specific concerns
  - Provide opportunities for feedback and collaboration
- BTG will present at neighborhood/community meetings
- Host a landing page where homeowners can learn about the projects, reference FAQs, sign up to adopt a tree, sign up to volunteer, etc.
- Provide educational e-newsletters and blogs for at least the first year
- Staff foresters, ecologists, and certified arborists will be available for questions or consultations via phone, email, or in person visits

BTG will publish related educational posts through social media outlets

**Project 4: KC Tree Corps**

SERVICE	COST	PER UNIT	TOTAL
KC Tree Corps	\$38,000	5 Cohorts	\$190,000

**Project 4 Description:**

Commercial tree care companies, municipalities, and utility companies are the top employers in the arboriculture field and have historically struggled to recruit and retain a diverse workforce. Many people are unaware of forestry or green infrastructure maintenance as a career, or do not understand the opportunities for advancement throughout their lifetime. KC Tree Corps is a 10-week pre-apprenticeship that upon completion, will provide knowledgeable and willing workers to an industry responsible for quality maintenance of Kansas City's urban forest canopy. Program goals include:

- Support the 2018 Kansas City, MO Urban Forestry Master Plan recommendation of improved maintenance and development of Kansas City's urban forest canopy.
- Equip workers for employment in an industry that has demand for knowledgeable and willing workers.

- Develop positive environmental attitudes in participants such as encouraging individual advocacy for urban forests.
- Build a viable, replicable job training model for urban neighborhoods.
- Improve local neighborhood physical infrastructure.
- Create a successful local “Green Jobs” workforce training program.

**Project 4 Deliverables:**

- Participants will learn in-depth topics such as tree ID, biology, planting, pruning, and pest identification. Emphasis will be placed on trees as green infrastructure, specifically in storm water management, and the importance of healthy resilient riparian ecosystems in flood mitigation.
- Nationally recognized certifications offered include training in Grounds Operation through the Tree Care Industry Association, first aid/CPR, and OSHA 10.
- BTG will support and instruct participants for a 10-week period completing a work readiness curriculum including fundamental skills for the workforce and project-based learning.
- Project based learning will include tree planting projects, riparian restoration work, and community engagement related to projects detailed above.

**Lastly, all the work listed herein will adhere to Section 5 of the Restoration Work Plan, including applicable performance objectives, monitoring methods, reporting requirements, and scheduling.**

# **Blue River Greenway Restoration Kansas City, Missouri**

**DNR-SW-3ECA807E763C**

## **Updated Restoration Plan**

**September 23, 2024**

**Prepared by:**  
City of Kansas City, Missouri  
Bridging the Gap, Inc.  
Heartland Conservation Alliance, Inc.  
Mid-America Regional Council  
Deep Roots Kansas City

## TABLE OF CONTENTS

Table of Contents	0
1.0 Introduction	1
2.0 Project Description	3
2.1 Location	3
2.2 Historic Land Use	4
2.3 Current Land Use	5
2.4 Summary Of Project Activities	6
3.0 Goals of Restoration	9
4.0 Restoration Work Plan	11
4.1 Baseline Documentation	11
4.2 Invasive Species Removal	11
4.2.1 Target woody Invasive Species	12
4.2.2 Target Herbaceous Invasive Species	14
4.3 Restoration Methods	15
4.3.1 Direct Seeding	15
4.3.2 Bare Root Plantings	17
4.3.3 Neighborhood Tree Program	18
4.3.4 Alex George Wetland Park	19
4.3.5 Passive Restoration	21
4.4 Planting Plan	22
4.4.1 Restoration Area 1 (Direct Seeding)	22
4.4.2 Restoration Area 2 (Bare Root)	23
4.4.3 Restoration Area 3 (Neighborhood Tree Program)	24
4.4.4 Restoration Area 4 (Alex George Wetland)	25
4.4.5 Passive Restoration Area 5	28
4.5 Overview of Maintenance	28
4.5.1 Establishment Monitoring	29
4.5.2 Long Term Maintenance	30
5.0 Overview of the Monitoring Plan	31
5.1 Responsible Parties	31
5.2 Performance Objectives	32
5.3 Monitoring Methods	34
5.4 Reports	35
5.5 Schedule	35
6.0 References	37
7.0 Attachments	38

## 1.0 INTRODUCTION

This project seeks to restore 200-250 acres of riparian habitat along the Blue River, restore green infrastructure in three nodes along the Blue River corridor (Blue River Park, Blue Valley Parkway, as well as the restoration of a 9-acre wetland in Alex George Wetland Park), plant up to 2,000 trees in neighborhoods adjacent to the corridor, and work with adjacent neighborhoods to increase privately installed and managed native plant landscapes. Complementary to the restoration and planting work, this project will also update stormwater standards and policy and provide riparian and green infrastructure training to expand workforce capacity. This work will be led by a collaboration between the City of Kansas City, Missouri's Office of Environmental Quality (OEQ), the Jackson County Parks & Recreation Department (JCPRD), and community and nonprofit contractors Bridging the Gap, Inc. (BTG), Heartland Conservation Alliance, Inc. (HCA), Mid-America Regional Council (MARC), and Deep Roots Kansas City (DRKC).

The proposed green infrastructure enhancements, riparian restoration, stormwater standards, and policy development and trainings will improve channel stability, reduce peak velocities during storm events, and provide water quality benefits for nonpoint source pollution. In addition, the proposed enhancements will add to green infrastructure previously implemented by the Kansas City, MO Smart Sewer Program in the Blue River basin under Kansas City's Consent Decree, addressing critical combined sewer water quality issues. Importantly, riparian restoration will help reduce flood flows and pollutant loads from upstream areas in Kansas that are beyond the scope of Smart Sewer and Consent Decree activities.

Riparian restoration and urban forestry have long been recognized as important stormwater management tools. Riparian restoration is recognized as the most important and cost-effective way of reducing peak flows, while at the same time substantially improving water quality, creating wildlife habitat, alternative transportation assets, and conserving energy through heat island mitigation. The City of Kansas City, MO's [Urban Forest Master Plan](#) and [Overflow Control Plan](#), JCPRD's [Blue River Parkway Master Plan](#), MARC's [MetroGreen Regional Greenways Plan](#) and [Regional Green Infrastructure Framework](#), and HCA's [Blue River Action](#)

Plan each provide professional guidance pertaining to the problem statement, project scope, evaluation of alternatives, cost estimates, and maps needed to advance these efforts.

A comprehensive hydrologic and hydraulic model of the Blue River watershed developed by Kansas State University with funding from The Nature Conservancy, MARC, and the Federal Highway Administration, with input from HCA (Hutchinson, Stacy, McDonough, Kelsey, Stanton, Jessica, and Thomas, Victoria. 2020). The results are informing the riparian corridor restoration strategy, which was identified as the most cost-effective means of reducing flooding in the watershed. This restoration work plan also draws on riparian restoration expertise from HCA, the Kansas Forest Service (KFS), Kansas City Wildlands (KCWL), and other contractor organizations. Neighborhood tree plantings will follow plans and guidelines developed by the Heartland Tree Alliance (HTA) for the Kansas City, MO Parks & Recreation Department (KCPRD). The restoration and expansion of Alex George Wetlands will follow a Restoration Plan developed for KCPRD (Echols, 2021).

This Restoration Plan will be used to issue a request for proposals (RFP) for a design-build subcontractor to coordinate the riparian restoration and wetland restoration efforts with support from restoration crews employed by contractor organizations. A design-build approach will enable restoration activities to rapidly advance in cost-effective, practical ways while helping to build restoration and long-term maintenance capacity among the contractor organizations. Additionally, this project may serve as a template for further restoration efforts within the entire Blue River Greenway and beyond when further funding becomes available.

Improved riparian protection and green stormwater infrastructure design at the metro scale will be enabled through the modernization of the Kansas City Metropolitan Chapter of the American Public Works Association (APWA) Design Criteria Section 5600: Storm Drainage Systems & Facilities. This \$1.2 million effort incentivizes mimicking natural systems hydrology in development through increased site-scale preservation, restoration, and runoff reduction volume control. Many municipalities in the Kansas City region have adopted the current standards and are anticipated to adopt the updated standards. Training on restoration and green infrastructure

design, installation, and maintenance best practices has been identified by stakeholders as a need to maintain the project installation and expand restoration in the Blue River watershed region.

## 2.0 PROJECT DESCRIPTION

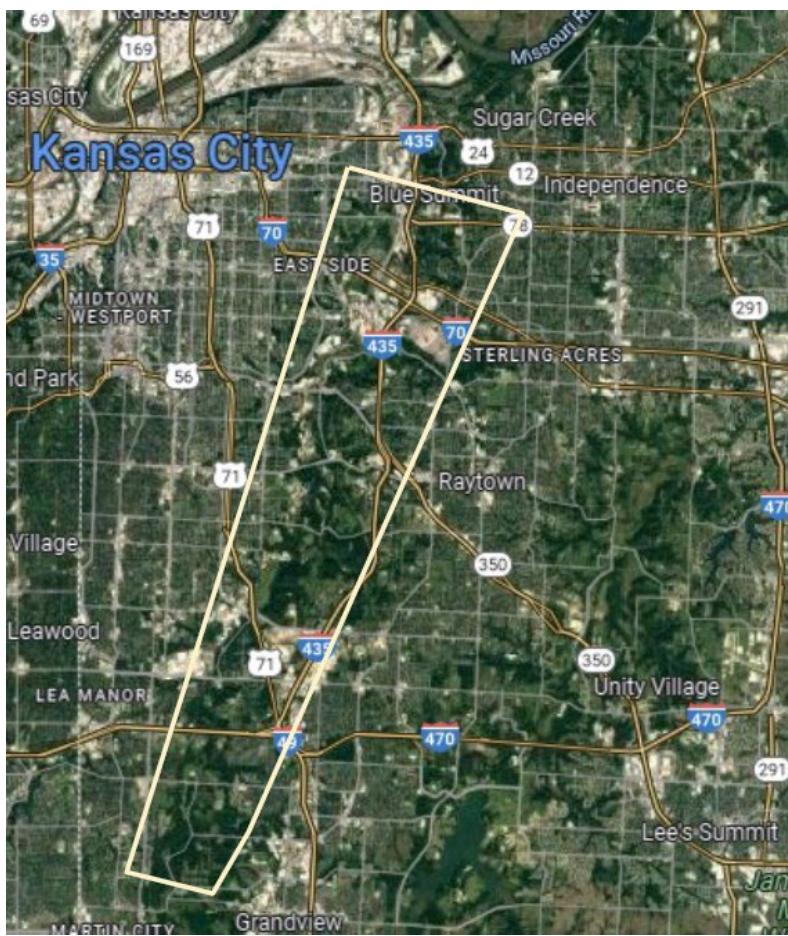
The following section provides information related specifically to the Blue River Greenway Restoration project. The section discusses the project location, historic land use, current land use, and a summary of project activities.

### 2.1 LOCATION

The geography for this project encompasses multiple areas along and adjacent to the Blue River:

- The contiguous northern section from roughly 23rd Street to 53rd Street along the Blue River, an area of approximately 227 acres.
- The noncontiguous southern section along the Blue River Parkway and Blue River Road, an area of approximate 397 acres consisting of:
  - Blue River Glade from roughly East 77<sup>th</sup> Terrace to East 83<sup>rd</sup> Street
  - Alex George Wetlands from roughly 107<sup>th</sup> Street to East Red Bridge Road
  - South Minor Park from roughly East 115<sup>th</sup> Street to East 121<sup>st</sup> Street
- Residential neighborhoods within the project area.

See **Figure 1** for an overview of the project area and **Attachment 1** for a detailed project map of the Restoration Areas at the parcel level.



**Figure 1 - Blue River Riparian Restoration Map:** Figure 1 shows a broad overview of the project area as submitted to the Missouri Department of Natural Resources for the ARPA Grant. See Attachment 1 for a detailed, parcel-level view of the restoration areas.

## 2.2 HISTORIC LAND USE

The Blue River got its name from the onetime blue waters flowing from its headwaters in Johnson County, Kansas, northeast to the Missouri River. It was identified as Blue Water River when the Lewis and Clark Expedition encountered the tributary in 1804. It has also been commonly referred to as the Big Blue or simply the Blue. During Kansas City's economic boom of the 1880s, investors began purchasing land just east of the city limits in the Blue River Valley. The railroads brought manufacturing, and the industrial towns of Centropolis, Manchester, Sheffield, and Leeds were established.

The Blue River not only had the potential for commercial traffic, but also provided swimming, fishing, and other outdoor recreation for the residents of these emerging communities. It was a short ride by streetcar, automobile, or wagon for Kansas Citians to enjoy the serenity of the Blue River's wooded banks and picturesque scenery. Boating and fishing were popular activities. The spring and summer months also attracted swimmers, campers, and picnickers. In 1912, the Board of Park Commissioners drew up an ambitious plan to address these growing and diverse constituencies. The Blue River Valley would be protected from further encroachment by incorporating it as part of the park system.

Despite the potential benefit for residents and the parks system, the Blue Valley Parkway proposal failed to get traction in City Hall, largely due to lack of funding for such a massive project. So, as predicted, the Blue River became more polluted and fell out of favor with recreationists in the years to follow. In 1920, *The Kansas City Star* referred to it as one of the city's most underutilized assets, describing it as "a stagnant little stream poisoned by sewers, sick with trash and inaccessible along much of its course."

### **2.3 CURRENT LAND USE**

A destructive flash flood in 1928 spurred the desire to straighten and widen the river to protect manufacturing interests in the lower Blue River Valley from high water. In 1935, the federal Works Progress Administration continued the city's efforts to channelize the stream. More than \$8 million over nearly five years was expended on manpower, with an average of 3,000 laborers per day working on the project. After additional flood events in the fifties and sixties, Congress authorized a flood mitigation project in 1970, which was completed in 2016. The channel was concrete-lined from Independence Avenue to the mouth at the Missouri River, transitioning to a riprap- and vegetation-lined trapezoidal channel to Swope Park. Levees and floodwalls extend further south through the Dodson Industrial District and Bannister Road. The channel then transitions to a natural river corridor that extends upstream to the Alex George Wetlands.

Current land use is mostly industrial, with some pockets of residential in the lower and middle Blue River Corridor, punctuated with parks including Blue Valley Park, Swope Park, and the Blue River Parkway. The upper Blue River Corridor (south of Bannister Road) is

primarily parkland surrounded by residential neighborhoods. Riparian vegetation is absent from Blue Valley Park to 53<sup>rd</sup> Street due to the channelization and flood mitigation projects and is patchy farther upstream due to industrial encroachment and past active recreation areas.

## **2.4 SUMMARY OF PROJECT ACTIVITIES**

Restoration of the Blue River Greenway will lead our region's efforts to use nature-based solutions to adapt to and mitigate the effects of climate change. Protecting and restoring woodlands, prairies, and other native vegetation is one of the most important and effective actions we can take because it is one of the rare strategies that helps our region both adapt to climate change by helping reduce the impacts of extreme weather on our communities and mitigate climate change by drawing down carbon dioxide and other climate-warming greenhouse gasses from the atmosphere and sequestering them in plants and soils (HCA, 2023). The current Blue River Greenway Project Restoration Plan consists of three phases and includes the following tasks:

### **Phase 1: Planning and Contracting**

1. Designating a project manager and coordinator from each contractor organization, including hiring if needed to supplement existing organizational capacity.
2. Procuring restoration contractor(s) to implement the restoration plan, based upon this restoration work plan, and with support from the contractor restoration crews.
  - a. Developing a contracting plan to recruit qualified small, disadvantaged, and local businesses to lead the team on proposals, including direct mailings and pre-proposal meeting(s).
  - b. Developing and advertising an inclusive RFP that satisfies project objectives and small business objectives.
  - c. Firm/team interviews, selection, and contract negotiation(s).
  - d. Oversight and approval of the selected contractor(s)' development of a detailed restoration plan timeline.

3. Baseline gathering of data and documentation. Determine vegetated and non-vegetated areas and present species, perform soil sampling, walkthroughs with contractors, and review of any existing documentation.
4. Hiring and training contractor work crew(s). Utilize and expand existing workforce development programs with HTA at BTG.
5. Complete coordination of APWA Stormwater Standards update project. In progress as of July 2023 in consultation with regional jurisdiction partners and the Kansas City Chapter of the APWA. Criteria development will be accomplished through contracted services with Burns & McDonnell, Vireo, Black & Veatch, and the Center for Watershed Protection.
6. Develop additional Riparian and Green Infrastructure training with support from DRKC and MARC to further expand workforce capacity. Training will include in-person classroom and field components. Content will be developed through consultation with regional and national experts to address jurisdiction-identified maintenance needs and may include online training content dependent on jurisdiction and regional employer needs.
7. Coordination and communication among the KCPRD, JCPRD, and other affected city and county departments to introduce the proposed work, inform them of the project goals, obtain approvals, and solicit input for planning, scheduling, and logistics.
8. Engagement with neighborhoods through door to door interactions discussing the value of trees for their property and the community. Gathering buy-in and stewardship from adjacent properties when trees are planted in the right-of-way near their homes.
9. Continuation of KC Tree Corps education and the young tree pruning program. This workforce training program will recruit, train, and prepare participants for a job/career in arboriculture or ecosystem restoration. Participants will learn through hands-on project based learning tree pruning, planting, identification, invasive plant removal techniques, and basic ecology. Emphasis will be placed on trees as green infrastructure, specifically in stormwater management, and the importance of healthy resilient riparian ecosystems in flood mitigation.

10. Engagement with neighborhoods and residents highlighting native plant landscapes and gardens through garden tours, providing community outreach and trainings, and demonstration gardens.
11. Aligning project goals and objectives with APWA 5600 updated criteria.
12. Assessment and/or design of planting site access points and creation of access points or public rights-of-ways where necessary or desired.

## **Phase 2: Restoration**

1. The restoration subcontractor(s) and contractor crews will begin site preparation.
  - a. Some areas will be bare to begin with; where applicable, eradicate invasive species.
  - b. Remove grass and plant cover crop in riparian restoration areas.
2. Implement riparian plantings over 200-250 acres, where applicable, using a combination of volunteer labor and tree plantings. Plant bottomland hardwood species native to Missouri and forecast to be resilient for the Kansas City region under future climate conditions by the U.S. Forest Service's [Climate Change Tree Atlas](#). For example, walnuts will be excluded based on their vulnerability to warmer temperatures forecasted due to climate change.
3. Partner with neighborhoods to plant up to 2,000 1-inch caliper trees. Species will be from the City of Kansas City, MO approved street tree list (Kansas City Parks & Recreation, 2010).
4. Complete the restoration and expansion of Alex George Wetland (Echols, 2021).
  - a. Work should be coordinated between the KCPRD, JCPRD, and the selected contractor(s).
  - b. The contractor(s) will be responsible for developing a plan covering long-term establishment, monitoring, and long-term maintenance to be delivered at the end of the project period.

## **Phase 3: Establishment Riparian Plantings**

1. Maintenance mowing, weeding, etc. will continue after planting until the end of the grant period to promote the establishment of healthy stands of trees and mitigate the regrowth of invasive species.

### Neighborhood Tree Program

1. BTG and HTA will complete annual monitoring and data collection of all neighborhood tree plantings until the grant period ends.

### Alex George Wetland

1. Watering, weeding, and monitoring/data collection of the Alex George Wetlands plantings will be conducted until the end of the grant period.

The goals, objectives, and performance criteria are described in the following section, and a detailed restoration work plan follows in Section 4.0. In order to foster community engagement, awareness, and buy-in, HCA, BTG, and other contractors will also participate in and lead environmental education and outreach throughout the different project phases. A separate media plan and calendar of community events will be developed by HCA and BTG as a supplement to this plan and provided to all project partners.

## **3.0 GOALS OF RESTORATION**

As proposed in KCPRD's American Rescue Plan Act of 2021 (ARPA) Grant application, the main objectives of this project are to restore 200-250 acres of riparian habitat along the Blue River, restore green infrastructure in three nodes along the Blue River corridor (Blue River Park, Blue Valley Parkway, as well as the restoration of a 9-acre wetland in Alex George Wetland Park), plant up to 2,000 trees in neighborhoods adjacent to the corridor, and work with adjacent neighborhoods to increase privately installed and managed native plant landscapes. Floodplains provide a significant ecological benefit to water quality and wildlife. The restored floodplain will be similar in ecological function and value to what the area was before the invasion of non-native plants. This means that restoration areas will consist of self-regulating vegetation with minimal or manageable invasives management. To meet these proposed objectives, this Restoration Plan outlines six goals described below.

**Goal 1: Document Existing Conditions** – A full understanding of existing conditions at the project sites is needed in order to establish a baseline to measure overall restoration success. Geographically relevant plans, topically relevant studies, and other publicly available relevant information will be reviewed prior to conducting the necessary baseline assessments.

**Goal 2: Suppress Invasive and Unwanted Plant Encroachment** – The riparian habitat in the Blue River Greenway has been significantly impacted by invasive species. Reforestation is needed in many areas in addition to invasive plant species removal being necessary in most existing wooded areas. In the bottomland hardwood forest, there is very little to no regeneration of native seedlings because of the large number of invasive species, including bush honeysuckle (*Lonicera maackii*) and Tree of Heaven (*Ailanthus altissima*). In more open areas, Johnsongrass (*Sorghum halepense*) has become established and is a strong competitor of native species which will eventually become a monoculture, without proper management.

**Goal 3: Establish Healthy Riparian Stands, While Comparing Different Planting Methods** – Establishing healthy riparian stands in this area will ultimately come down to establishing a healthy, self-sustaining native plant community that can naturally fill the spaces non-native species could use to spread into open habitat. This will minimize (but not eliminate) the need for long-term management, helping to suppress any remaining non-native plants from the site and allow the native plant community to proliferate.

**Goal 4: Expansion of Neighborhood Tree Canopy** – According to the 2018 Kansas City, MO Urban Forestry Master Plan, the City's tree canopy cover is currently at 31% and the city has set a goal of achieving a 35% canopy cover. This goal calls for the creation of a community-based program that will meet the goals set forth in the plan thereby increasing Kansas City's tree canopy cover through outreach and improving public tree management. This goal is also intended to diffuse the Blue River Greenway canopy benefits into the adjacent neighborhoods. This will be accomplished by planting 1-inch caliper trees in Kansas City neighborhoods within the defined project area utilizing volunteers and/or Kansas City Tree Corps participants.

**Goal 5: Alex George Wetland Restoration** - Restoration of the 9-acre wetland and adjacent areas in Alex George Wetland Park will focus on three areas: 1) revegetating and stabilizing degraded shoreline and streambank that flows into the lake to prevent additional sedimentation of the wetland, 2) removal of honeysuckle and replacement with appropriate mesic and emergent native vegetation around the shoreline to create healthy and stable habitat, and 3) removal of woody species and maintenance of existing pollinator gardens (Echols, 2021).

**Goal 6: Increase Native Plant Landscaping and Rain Gardens** - Residential adoption of native plant landscapes and rain gardens helps manage stormwater upstream. Urban neighborhoods' existing landscapes are dominated by hardscapes: streets, roofs, lawns, and even turf grass. When instead, neighborhoods emphasize native plants, stormwater runoff percolates through the soil instead of running into stormwater management systems. Native plants' deep roots slow down the flow of water preventing soil erosion and reducing stormwater runoff, filtering it along the way. Demonstration gardens, community programming, and onsite consultations will help residents increase regenerative landscapes.

## 4.0 RESTORATION WORK PLAN

Restoration will include the enhancement of riparian corridor and bottomland hardwood forested areas, neighborhood street trees, and wetland and pollinator habitat as noted above. The following restoration work plan includes a description of proposed implementation measures to meet the restoration goals discussed above in Section 3.0.

### 4.1 BASELINE DOCUMENTATION

As described in Section 3.0, Goal 1, fieldwork will be a necessary step to understand existing conditions at the restoration areas. Fieldwork will be performed by HCA, KCWL, and additional contractors, as needed. This fieldwork will entail site visits and complete walkthroughs of proposed restoration areas to document areas of bare land and areas in need of invasive clearing. This step will allow participating partners to gain an understanding of how much restoration will be needed, areas that should be focused on within restoration areas, and how much equipment and supplies will be required. If necessary, global positioning system (GPS) points and precise markings of restoration areas will be documented using geographic information systems (GIS).

### 4.2 INVASIVE SPECIES REMOVAL

The Blue River floodplain has been significantly affected by prior activities in the area and the riparian habitat has been impacted by invasive species. Reforestation is needed in many areas and invasive plant species removal is needed in existing wooded areas. In the

bottomland hardwood forest, there is very little to no regeneration of native seedlings because of the large number of invasive species, including bush honeysuckle (*Lonicera maackii*) and Tree of Heaven (*Ailanthus altissima*). In more open areas, Johnsongrass (*Sorghum halepense*) has become established and is a strong competitor of native species which may eventually become a monoculture without proper management. The overall goal for invasive species management in this area is to establish a healthy, self-sustaining native plant community that can naturally regenerate in those areas of former heavy invasion. This will allow for limited long-term management to help suppress any remaining non-native plants from the site and allow the native plant community to proliferate.

The next step in the Restoration Plan is to begin targeting invasive and unwanted woody plants and herbaceous plants where applicable. Abundance, density, and species of present invasives will determine the preferred approach and treatment methods needed. The types of tools to be used for invasive management include but are not limited to hand-operated reciprocating cutters, flail mowers, and a forestry attachment deck mounted on a skid steer. Chainsaws and a forestry mulching machine to cut and mulch woody invasives to manageable sizes may be required after the cutting work is finished. Herbicides such as glyphosate, Tordon, and Milestone will also play a crucial role in invasive suppression. Only experienced and qualified individuals and contractors will use this equipment.

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#### 4.2.1 TARGET WOODY INVASIVE SPECIES

The woody, invasive and undesirable species described below and listed in **Table 1** are a significant concern for the project Restoration Areas. These species will be first eradicated during early restoration. Eradication of invasives can start as soon as planning and contracting are complete.

In areas with densely established desirable species, crews with mechanical reciprocating cutters will remove the invasive species at the base of the stump level to the ground. As stated previously, depending on the intensity of invasives present, the use of reciprocating cutters or front-mounted forestry mower attachments and/or front-mounted flail mowers may be used where applicable. Immediately following cutting, glyphosate or Tordon will be applied to the cut stump to ensure death (cut-stump method). This is best performed as

teams of two whereas one individual is cutting while the other follows immediately applying herbicide. In the case of a forestry attachment and/or flail mower being used, teams of two to five can move in to apply herbicide after the skid steer is finished with the area. Herbicide mixed with blue pond dye for easy identification of treated stumps will be used in all restoration areas.

Cut plants may be mulched into plant biomass which will open the canopy and expose the understory, removed entirely, or left to decompose in situ. The understory will then be seeded with a cool season native seed mix (see Section 4.4 for seed mixes) to occupy space available to potential invasive species and to establish a fuel source for potential future prescribed burns that will aid in the eradication of undesired plants. This will all take place within the first year to remove all competition and create space for the future planting of trees.

A qualified contractor with specific experience in invasives removal for woodland restoration is expected to perform the work or supervise the work of subcontractors and additional contractor restoration crews. Only licensed pesticide applicators will perform any spraying activities.

**Table 1 - Woody Invasive Species Control:** This table shows a list of the anticipated woody invasive species to be encountered in this project and how they will be eradicated.

Table 1: Woody Invasive Species Control				
Common Name	Scientific Name	Cut-Stump (Initial removal)	Foliar Spray (Regrowth)	Herbicide
Amur/Bush Honeysuckle	<i>Lonicera maackii</i>	X	X	Glyphosate, Tordon
Japanese Honeysuckle	<i>Lonicera japonica</i>	X	X	Glyphosate
Tree of Heaven	<i>Ailanthus altissima</i>	X	X	Glyphosate
Autumn Olive	<i>Elaeagnus umbellate</i>	X	X	Glyphosate

Callery/ Bradford Pear	<i>Pyrus calleryana</i>	X	X	Glyphosate
Wintercreeper	<i>Euonymus fortune</i>		X	Glyphosate
Multiflora Rose	<i>Rosa multiflora</i>	X	X	Glyphosate

In the first growing season after initial removal, there will inevitably be new growth and sprouting from both the seed bank in the soil and from missed/untreated stumps. The smaller regrowth can be more easily managed by deploying targeted broadcasting and foliar-spraying herbicide techniques to further stunt plant numbers and provide a high rate of mortality. A second round of herbicide applications to additional re-sprouts is anticipated based on the density of the existing invasive woody species. This second application will be completed as a dormant season spray relative to any herbaceous grasses already seeded. Honeysuckle remains active beyond the point when most herbaceous grasses have gone dormant during the fall/early winter providing an opportunity for secondary treatment. The secondary application will fully suppress bush honeysuckle without affecting herbaceous plantings.

#### 4.2.2 TARGET HERBACEOUS INVASIVE SPECIES

Unlike the woody invasive species, the herbaceous species are not expected to impact as large of an area of the restoration areas due to their smaller size. This will be confirmed during the initial site visits described in Section 4.1 and once the restoration areas have been cleared of the heavier woody invasive species. Removal of herbaceous species can be performed using the same methods described in section 4.1.1. However, herbaceous species can be less resilient and may only require being foliar sprayed. Target species to be removed from restoration areas are listed in *Table 2* below.

**Table 2 - Herbaceous Invasive Species Control:** This table shows a list of the anticipated herbaceous invasive species to be encountered in this project and how they will be eradicated.

Table 2: Herbaceous Invasive Species Control			
Common Name	Scientific Name	Foliar Spray	Herbicide
Johnsongrass	<i>Sorghum halepense</i>	X	Out Rider
Crown Vetch	<i>Securigera varia</i>	X	Glyphosate
Garlic Mustard	<i>Alliaria petiolata</i>	X	Glyphosate
Musk Thistle	<i>Carduus nutans</i>	X	Milestone
Sericea Lespedeza	<i>Lespedeza cuneata</i>	X	PastureGard or Remedy
Burning Bush	<i>Euonymus alatus</i>	X	Glyphosate
English Ivy	<i>Hedera helix</i>	X	Glyphosate

## 4.3 RESTORATION METHODS

Green infrastructure and riparian restoration in the Blue River Greenway as outlined in the ARPA Grant describes using several restoration approaches:

1. Bottomland Hardwood Forest Restoration Plantings (Approximately 200-250 acres)
2. Expansion of Neighborhood Tree Canopy (up to 2,000 trees)
3. Wetland Restoration (Approximately 2,600-feet of shoreline, 3,000-feet of streambank, 1.5 acres of pollinator garden)
4. Passive Restoration (Approximately 97 acres)

The following sections describe each restoration approach, the chosen method of restoration, and their associated location. The first restoration approach laid out by the ARPA Grant has been divided into different Restoration Areas and will describe using two different methods of restoration. The rationale for using two methods rather than one is to assess the cost, success of initial establishment, and long-term effectiveness of one over the other to be used for further riparian restoration in the Blue River corridor.

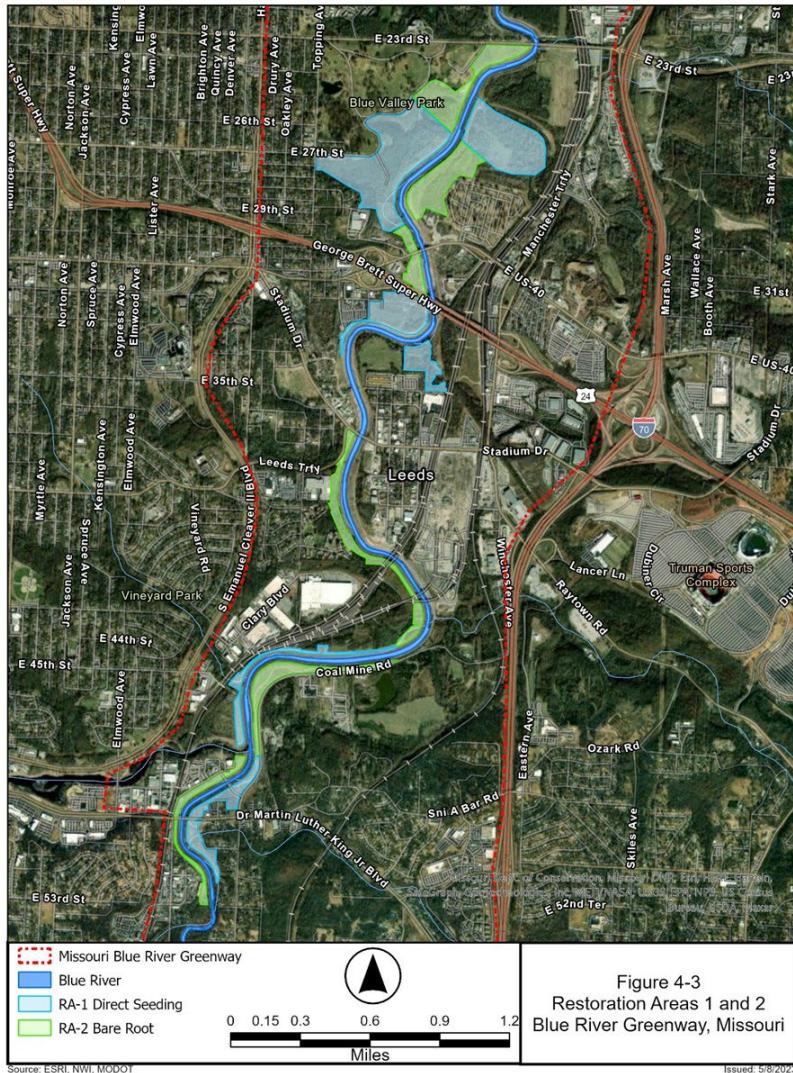
### 4.3.1 DIRECT SEEDING

High Density Direct Seeding is a non-traditional approach to forest restoration. It has been developed by Andrew Klein of the Kansas Forest Service (KFS) and applied in rural riparian corridors in northeastern and north-central Kansas to stabilize streambanks and protect reservoirs from sedimentation. KFS agreed to incorporate their method into this Restoration Plan and may provide technical assistance or actively participate if possible.

Direct seeding has shown promise of being an effective restoration strategy for maximizing space, allowing for more dense plantings while saving money and most importantly, establishing healthy, robust stands requiring less establishment effort.

Taking lessons derived from no-till agriculture, High Density Direct Seeding refers to inserting tree seeds directly into the ground utilizing a specifically designed seeder towed behind a tractor or truck to achieve tighter spacing between tree plantings allowing for more plantings. Direct Seeding emphasizes a “soils first” approach to tailoring the soils from degraded, to healthy soils like those found in high functioning, mature forest communities, as quickly as possible. Soils found in highly disturbed areas with degraded soils contain low quality vegetation and will naturally be more bacterial dominated soils. Healthy soils like those found in high functioning and diverse communities will have increased fungi and mycorrhizal activity. Direct seeding fosters these conditions by incorporating a cover crop selected to condition the soil and provide surface organic matter, followed by a heavy seed application rate (30,000 to 40,000 seeds per acre) that fosters nearly 100% infusion of the site with root mass to introduce organic matter and promote microbial growth throughout the site.

Chosen locations for the Direct Seeding method are staggered on both the west and east banks of the Blue River between East 23rd Street and 53rd Street. This will only be completed on publicly owned land. The Direct Seeding areas will be referred to as Restoration Area 1 (RA-1) (see *Figure 2*).



**Figure 2 - Restoration Areas 1 and 2:** This figure shows the chosen locations for the Direct Seeding method as staggered on both the west and east banks of the Blue River between East 23rd Street and 53rd Street highlighted in light blue and the Bare Root plantings highlighted in green. These will only be completed on publicly owned land. Please disregard the reference title to Figure 4-3. For the purposes of this Restoration Work Plan, this will be referred to as Figure 2.

### 4.3.2 BARE ROOT PLANTINGS

The Bare Root method is a common way to plant trees for large restoration projects. “Bare Root” refers to young trees that are planted with uncovered roots rather than from a container or burlap bag with soil. Trees shipped directly from a nursery are placed in the

ground as soon as possible to prevent dehydration (Arbor Day Foundation), and typically spaced 4 to 8 feet on-center (Kansas Forest Service, 2018). By contrast, traditional tree planting is labor intensive, and results in much lower initial planting density and potentially greater establishment effort.

The bare root method requires a hole wider than the natural spread of the tree's root mass and must be deep enough to allow for the roots to be fully covered. After the tree is placed in the hole, the hole is backfilled with soil and tamped firmly but not tightly to maintain sufficient soil pore space for the transmission of air and water to the roots. The next step is to construct a water-holding basin around the base of the tree at the boundary of the hole creating a moat-like structure. This is done by using a 3-foot diameter layer of 2" double-ground hardwood mulch applied over the roots, leaving a saucer around the base of the tree creating the moat. The newly planted tree is then generously watered. The area selected for the Bare Root method is also staggered on both banks of the Blue River between East 23rd street and 53rd street. The Bare Root restoration areas will be referred to as Restoration Area 2 (RA-2) (**Figure 2**).

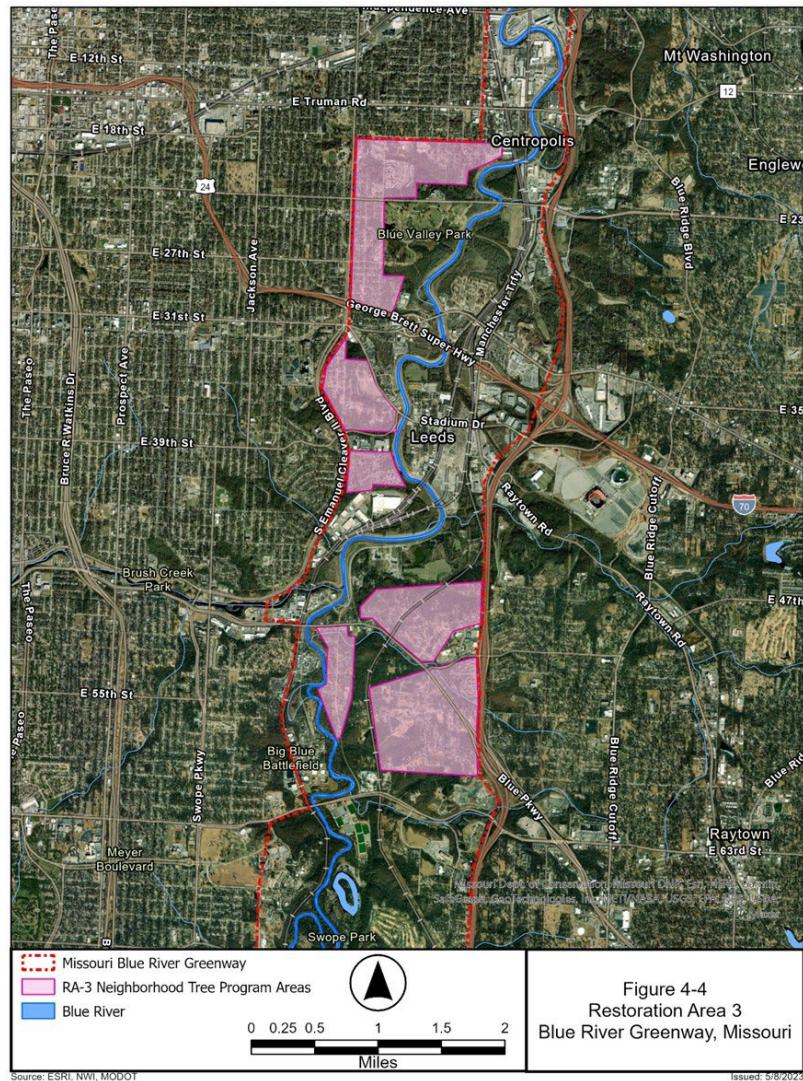
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#### 4.3.3 NEIGHBORHOOD TREE PROGRAM

Focusing an intensive, community-based tree planting program on the project area will play an important role in reforesting the Blue River Greenway and meeting Kansas City's broader reforestation goals. According to the 2018 Kansas City, MO Urban Forestry Master Plan, tree canopy coverage in the City is 31% and faces many threats. The plan also shares several similar goals to this Restoration Plan such as alleviating urban heat islands, carbon sequestration, and providing healthy recreational areas. Utilizing volunteers, NGO partners such as HTA plant and maintain thousands of trees throughout the city while educating the public on their importance.

For this project, HTA will focus on low-income and minority neighborhoods immediately adjacent to the Blue River Greenway within the project map submitted for the ARPA Grant. This Neighborhood Tree Program (NTP) program will address gaps in neighborhood tree canopy, including street trees, and will focus on picking the right tree for the right location, with willing neighbors and volunteers to provide upkeep and pruning.

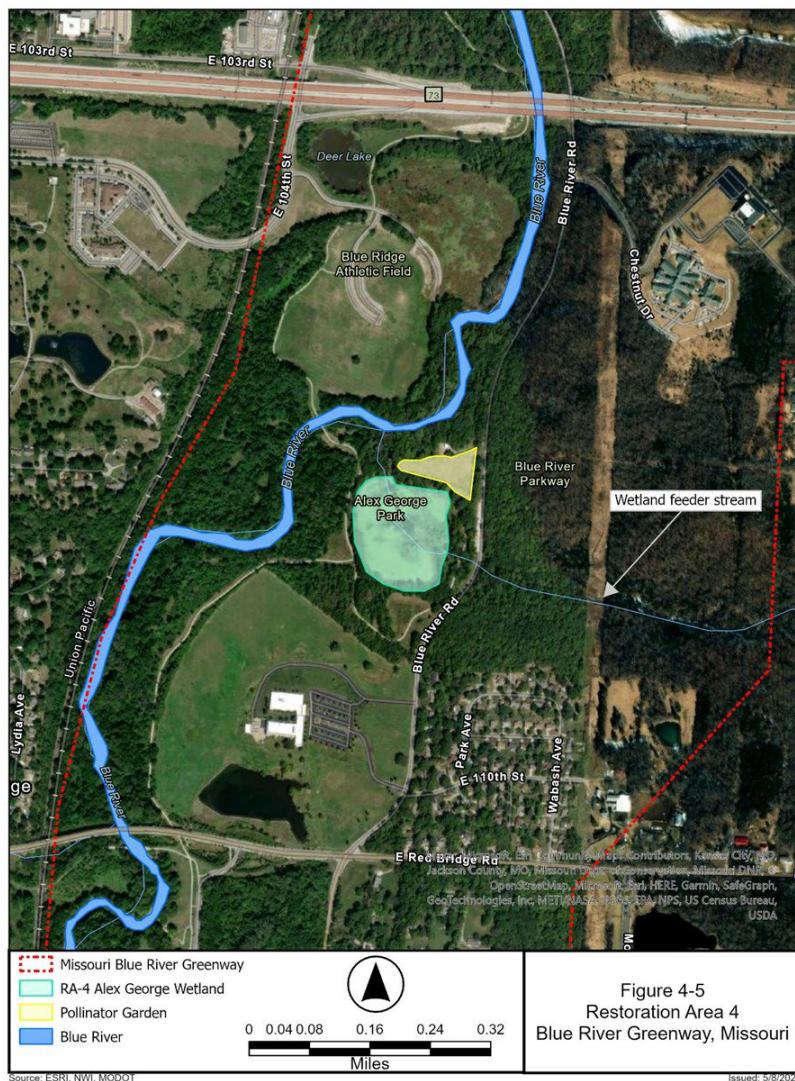
The NTP areas will collectively be referred to as RA-3. While these areas are dependent on specific neighborhood interest levels, **Figure 3** shows neighborhoods that exist within the Blue River Greenway and represent good candidates for initial consideration.



**Figure 3 - Neighborhood Tree Program:** This figure shows the locations within the Blue River Corridor that serve as focal points for the Neighborhood Tree Program. Please disregard the reference title to Figure 4-4. For the purposes of this Restoration Work Plan, this will be referred to as Figure 3.

#### 4.3.4 ALEX GEORGE WETLAND PARK

Alex George Wetland (AGW) is a 9-acre wetland located within Alex George Wetland Park between Interstate 435 and East Red Bridge Road (**Figure 4**). The park is approximately 20-acres of JCPRD's 21,000-acre system. The restoration plan for AGW is intended to meet the objectives of the ARPA Grant and is derived from another document, the *Alex George Wetland Park: Master Plan, Assisting the Natural Progression from Lake to Wetland* (Echols, 2021). For the purposes of this project, this will be known as Restoration Area 4 (RA-4).



**Figure 4 - Alex George Wetland:** This figure shows the location of Alex George Wetland and the pollinator gardens situated to its northeast. Please disregard the reference title to Figure 4-5. For the purposes of this Restoration Work Plan, this will be referred to as Figure 4.

AGW used to be Alex George Lake. With a depth of approximately 15-25 feet deep when the lake was built, it was used for recreational purposes such as boating and fishing. Since then, the failure of a dam on the west side of the lake has resulted in years of sedimentation filling in the shallow lake (Echols, 2021). In an effort to understand existing conditions after years of erosion and sedimentation, the Missouri Department of Conservation (MDC) assessed the lake. With a depth now around 2-3 feet deep, MDC determined the lake would cost approximately \$750,000-\$1,000,000 to restore (Echols, 2021). After it was decided that this approach was financially unfeasible, JCPRD made the decision to transition the lake into a wetland with assistance from HCA and MDC. The project kicked off in late 2018 and stalled due to the COVID-19 pandemic. The wetland is important as a water quality filter due to its location relative to the Blue River. Wetlands are highly effective filters of pollutants which are vital, especially if the Blue River is ever to be removed from the Clean Water Act Section 303(d) list.

Enhancements at RA-4 will include seeding the bare banks and planting shoreline vegetation along the stream feeding the wetland from the southeast, invasive species removal along the southern and western shoreline, thinning of aggressive natives on the eastern shoreline, planting bare or sparsely vegetated shoreline areas with wetland plantings, and removal of woody species to restore pollinator habitat northeast of the wetland.

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#### **4.3.5      PASSIVE RESTORATION**

Passive restoration will take place in Restoration Area 5 (RA-5) and is a method of ecological restoration that involves ecosystem processes returning independently after a major disturbance is removed from an ecosystem. Passive restoration relies on ecological succession, and its success largely depends on dynamic equilibriums and resilience within an ecosystem. Pre-existing variables like seed bank viability and diversity and in-tact ecosystem form and function can greatly influence the success of passive restoration.

Because many of the ARPA site locations bare remnant ecosystem qualities and are KCWL sites, passive restoration was identified as an appropriate method. These passive restoration

locations that KCWL will support include Blue River Glades, sections of AGW, and sections of Minor Park along the Blue River Parkway.

Passive restoration will be employed by first managing large populations of invasive species, most namely bush honeysuckle (*L. maackii*). Extensive monitoring will occur to ensure ecosystem processes are returning independently and efficiently, and an adaptive management approach will be foundational to the success of passive restoration sites.

Should a more active approach be deemed necessary based on successional variables, contractor feedback will be petitioned to inform the use of more additive methods, like broadcasting additional native local ecotype and site-appropriate seed.

#### **4.4 PLANTING PLAN**

Existing conditions in AGW and areas RA-1 and RA-2 are characterized as open patches of grassland mixed with dense patches of honeysuckle and other invasive species. Before any work is performed in any restoration areas, the removal of invasive species must be performed as described in Section 4.1. This is paramount to remove competition for the newly planted trees and shrubs. Within both RA-1 and RA-2, the plantings will be placed within an approximately 100-foot buffer from the river. Trees will not be planted within 6-8 feet of paved multi-use trails present in all restoration areas to allow for clear space and enough standoff for mowing and general upkeep. It is worth noting that one of the performance goals when choosing species will be planting diverse tree species, using the 10-20-30 rule (no more than 10% of any one species, 20% of any one genus, or 30% of any family of trees).

The following section provides an overview of the planting plan laid out for each restoration area and its associated method.

##### **4.4.1 RESTORATION AREA 1 (DIRECT SEEDING)**

After invasive species removal, Klein advised an annual or cereal rye cover crop to be laid down, which could include radish, turnip, and peas. Beginning in the spring of the second restoration year, Direct Seeding can begin. One to two people are required for the Direct Seeding approach. Seeding should take approximately 1-2 weeks to complete. Springtime

planting allows for better moisture uptake and to prevent predation. When seeding RA-1, the recommended method is to plant strips or laps along the contours of the land with approximately 30 inches between rows and one seed every two feet. Klein advises this spacing should result in 35,000-40,000 seeds per acre using large-seed tree species. This produces a much tighter spacing among stands. **Table 3** contains tree species selected that will be planted in RA-1.

**Table 3 - Restoration Area 1 Tree Species:** This table shows a list of the anticipated tree species that will be planted in Restoration Area 1 (RA-1).

<b>Table 3: RA-1 Tree Species</b>	
<b>Common Name</b>	<b>Scientific Name</b>
Cottonwood	<i>Populus deltoides</i>
Sycamore	<i>Platanus occidentalis</i>
Silver maple	<i>Acer saccharinum</i>
Swamp White Oak	<i>Quercus bicolor</i>
Paw Paw	<i>Asimina triloba</i>

#### **4.4.2 RESTORATION AREA 2 (BARE ROOT)**

Planting preparation for RA-2 is identical to RA-1. After invasive suppression and application of cover crop takes place in the first year, the removal and mowing of all herbaceous vegetation will take place. In the spring of the second restoration year, Bare Root planting can begin after an initial mowing of the cover crop. Trees shipped directly from a nursery are placed in the ground as soon as possible to prevent dehydration (Arbor Day Foundation), and typically spaced 4 to 8 feet on-center (Kansas Forest Service, 2018), for an initial density of 700 to 2,800 seedlings per acre. Alternatively, larger root-pruned-method (RPM) bare root trees may be planted at a lower density. Due to the Bare Root method's time consuming nature, progress is expected to take longer, and planting will likely take up much of the spring season and possibly into summer. A team of five to ten individuals is recommended to complete plantings in the spring season but can

be adjusted as needed. Similarly, the planting schedule, data collection and monitoring for RA-2 will be the same as RA-1 to ensure accurate counts and can be performed simultaneously. **Table 4** contains tree species that will be planted in RA-2.

**Table 4 - Restoration Area 2 Tree Species:** This table shows a list of the anticipated tree species that will be planted in Restoration Area 2 (RA-2).

<b>Table 4: RA-2 Tree Species</b>	
<b>Common Name</b>	<b>Scientific Name</b>
Bur Oak	<i>Quercus macrocarpa</i>
Sycamore	<i>Platanus occidentalis</i>
Pecan	<i>Carya illinoensis</i>
Swamp White Oak	<i>Quercus bicolor</i>
Sugar Maple	<i>Acer saccharum</i>
Hackberry	<i>Celtis occidentalis</i>

#### **4.4.3 RESTORATION AREA 3 (NEIGHBORHOOD TREE PROGRAM)**

The NTP initiative will aim to partner with neighborhood associations within the Blue River Greenway to plant 1-inch caliper trees based on community participation in the program. This will be carried out in three phases that are outlined below.

##### **Phase 1: Establishing Planting Areas**

Meeting and presenting at neighborhood community meetings will help gauge their interest level in the program. Of those neighborhoods selected to participate, neighborhoods can be canvassed to recruit homeowners to adopt trees. While canvassing is happening, a website landing page created by HTA can be created to provide homeowners information on the program, as well as a place to sign up for tree adoption, volunteering, FAQ's, etc. As neighborhoods agree to participate, neighborhood planting plans complete with maps will be created using GIS and approved by the Kansas City, MO Forester or representative.

HTA will procure trees and mulch, as well as coordinate the location of utilities

underground so as to not damage them when digging holes for trees. Tree species will be selected in the same manner as they were for the other Restoration Areas, using the Kansas City, MO Urban Forest Master Plan.

### **Phase 2: Tree Planting**

Phase two will begin after a sufficient number of neighborhoods have committed (determined by HTA's available resources) and equipment and trees have been acquired. Workdays can then be hosted at the chosen locations. Each workday will begin with an educational overview provided by HTA for the volunteers, as well as a tree-planting demonstration, and how to care for the tree after planting. As much as possible, the workday should be treated as a community event, with a formal beginning and a celebration of the accomplishments at the end. The goal of this format is to create a unified community feeling that leads to a stronger support of the trees, and a momentum that can lead to other tree projects in this and other neighborhoods.

### **Phase 3: Monitoring**

Phase three begins after all the workdays have been completed. Volunteers are left with watering and tree maintenance information. With every tree that is planted, neighborhood, precise location, and species are recorded in GIS. This data will be transferred to KCPRD for incorporation into the overall Restoration Plan geodatabase. HTA will conduct one-year visual inspections of the trees updating the spatial data with mortality rates.

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#### **4.4.4 RESTORATION AREA 4 (ALEX GEORGE WETLAND)**

In Echols' Restoration Plan for AGW, she lays out three main restoration objectives; 1) Improve the riparian corridor by stabilizing the banks of the wetland and the stream that feeds the wetland from the southeast, 2) Remove honeysuckle from the western and southern wetland shorelines and replant with herbaceous shoreline species and wet mesic species, and 3) Remove woody species from the previously established pollinator gardens northeast of the wetland to allow herbaceous species to thrive.

The timeline for RA-4 follows the same cadence as the previous Restoration Areas for both the invasive suppression and planting steps. Invasive suppression will be performed using the same methods as discussed for RA's 1 and 2 in Section 4.2. Immediately following the removal of invasive species, cover crops are applied to the bare shoreline. Following the first year of invasive suppression, the restoration of RA-4's shoreline and streambanks can begin. Stabilizing the banks of the stream feeding the wetland with fresh water is imperative. This will be addressed for as much of the feeder stream that is within the project area. Additionally, due to the severely eroded condition, it is possible that minor grading or sloping may be required to reestablish the wetlands shoreline's natural slope (Echols, 2021).

The establishment of native plants will reduce erosion, increase diversity, and improve filtration of toxins at AGW (Echols, 2021). The native wetland seed mix for shoreline and streambank stabilization are listed in **Table 5** below. The selection of these species serves as a starting point and is not comprehensive. It is possible that there are desired species present already that could be used in place of species in **Table 5**.

The re-establishment of native plants may be performed by broadcasting seed and plug planting. If targeted broadcast seeding is employed, it will be conducted on the banks above the waterline and involves the use of a properly calibrated reciprocating spreader (e.g., Vicon), or a properly calibrated rotary spreader (e.g., Scott's model R-8), or similar equipment, which is equipped with an agitator to ensure continuous mixing. The grass and forb seed intended for RA-4 (**Table 5**) shall be pre-mixed or combined on-site in a barrel or other suitable container with one or more coarse, low density, non-toxic building agents such as calcined clay (kitty litter or similar product), fine cocoa shell mulch, coarse vermiculite, or coarse perlite, and thoroughly mixed at the time of seeding. Thorough mixing and the use of one or more bulking agents is required to ensure continuous seed flow through the spreader, and to improve seed distribution by preventing seed mix segregation.

**Table 5 - Restoration Area 4 Seed & Shrub Species:** This table shows a list of the anticipated seed and shrub species that will be planted in Restoration Area 4 (RA-4), Alex George Wetland.

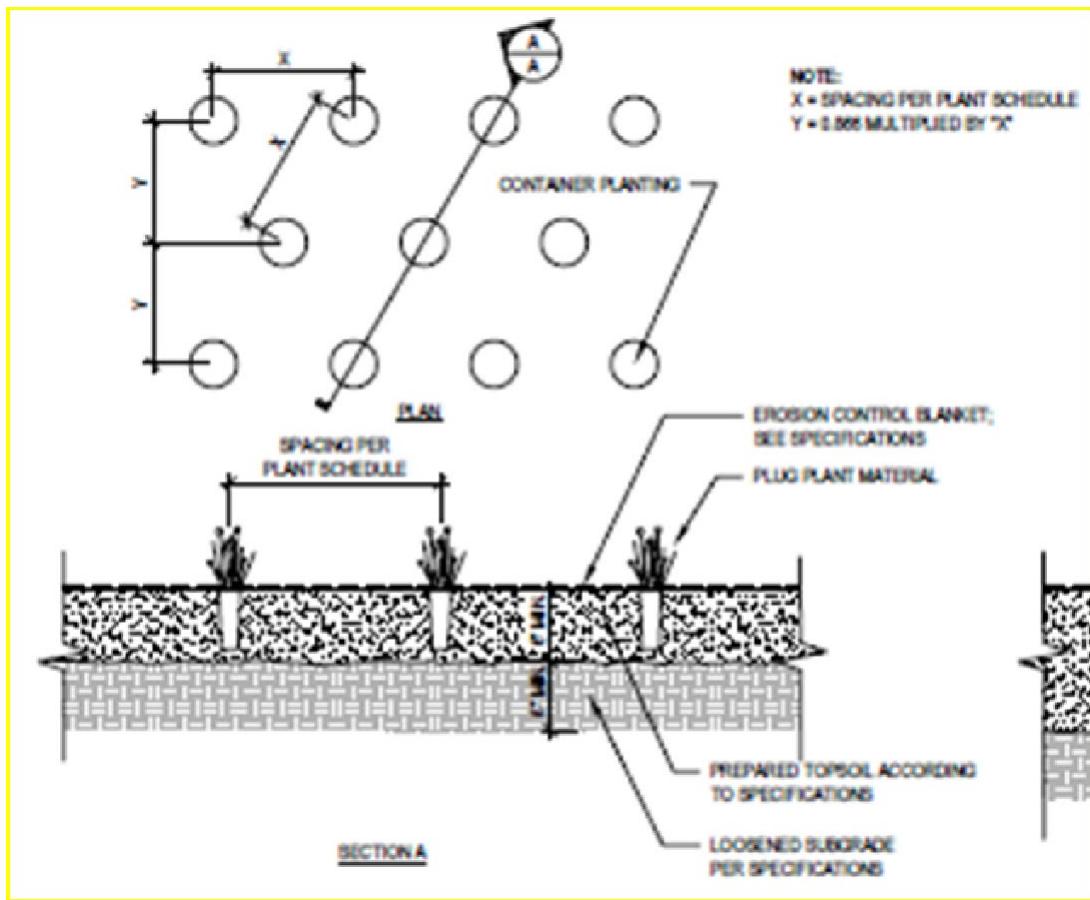
**Table 5: RA-4 Seed & Shrub Species**

Common Name	Scientific Name
Virginia Wild-Rye	<i>Elymus virginicus</i>
River Oats	<i>Chasmanthium latifolium</i>
Black-eyed Susan	<i>Rudbeckia hirta</i>
Switchgrass	<i>Panicum virgatum</i>
Arrowhead	<i>Sagittaria latifolia</i>
Softstem bulrush	<i>Schoenoplectus tabernaemontani</i>
Swamp Milkweed	<i>Asclepias incarnata</i>
Lurid Sedge	<i>Carex lurida</i>
Fox Sedge	<i>Carex vulpinoidea</i>
Palm Sedge	<i>Carex muskingumensis</i>
Lizards Tail	<i>Saururus cernuus</i>
Copper and Blue Flag	<i>Iris spp.</i>
Tussocks Sedge	<i>Carix stricta</i>

After seeding, the seed shall be raked or dragged into the soil surface to an average depth of 0.10 to 0.25-inch. When the soil is in a loose or fluffy condition, the seedbed shall be rolled with a weighted roller, so the grass and forb seed is firmly pressed into the soil.

If plugs are employed, they will be planted along the waterline to promote initial growth and stabilize the toe of the shoreline. Plug planting refers to the planting of small plants shortly after germination that have been grown off-site in celled containers. Crews will need small shovels for digging 3–6-inch holes to accommodate plugs. Plugs are then placed in the holes and filled in.

**Figure 5** depicts a pattern typical of wetland and shoreline plantings.



**Figure 5 - Plug Planting Pattern:** This figure depicts adequate plug planting patterns for wetland and shoreline plantings. Source: Vireo

#### 4.4.5 PASSIVE RESTORATION AREA 5

As noted in Section 4.3.5, planting is not anticipated in the RA-5 passive restoration areas. However, should a more active approach be deemed necessary based on successional variables, contractor feedback will be petitioned to inform the use of more additive methods, like broadcasting additional native local ecotype and site-appropriate seed.

### 4.5 OVERVIEW OF MAINTENANCE

The selected contractors will be tasked with developing a maintenance plan for each RA covering both establishment monitoring and long-term maintenance to be delivered to OEQ at the end of the grant term. Monitoring and maintenance elements that are needed and feasible

during the grant period will be implemented under the grant terms. Implementation of longer-term monitoring and maintenance will be conducted with as-yet-to-be-determined personnel and funding and is not part of this grant.

Initially, monitoring of nuisance species and invasive regrowth will be required. This requires a knowledgeable person who can differentiate between species that have been planted and what needs to be removed. After approximately three years, established monitoring can turn into long-term maintenance as the RA's become self-sustaining. It is worth noting that regular watering of all RA's is not possible, however, if an extended period of drought conditions would threaten the survivorship of the planted vegetation, KCPRD can utilize local water trucks for transport to RA's. The following section is a discussion of the established monitoring and the long-term maintenance activities proposed for the RA's.

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#### **4.5.1 ESTABLISHMENT MONITORING**

The following establishment monitoring will begin as soon as a given area is restored or planted and will continue until the end of the grant period.

Restoration Area 1: After RA-1 seeding is complete, Klein recommends check-ins every three to four weeks for monitoring and weed control in the first year. A high mow can take place as needed during these monitoring visits to control weeds and invasives regrowth while seedling height is less than 6-inches (typically within 12-months after seeding takes place). Weeds should be mowed prior to setting seeds. Mowing is preferred over chemical spray due to cost effectiveness, but spot-spraying can be utilized if warranted. Data collection on seed germination will be recorded as the number of trees per acre based on representative transects across the buffers. Three tree counts are required over the growing season: two over the summer and one immediately before winter.

Planted and volunteer species will be noted if possible.

Restoration Area 2: Established monitoring for RA-2 will be the same as RA-1 for consistency apart from mowing. Trees planted in RA-2 will be too tall to mow over when established, so mowing should be performed between planting rows with extreme caution

to avoid damaging saplings. Spot spraying with selective herbicides that will not harm woody species may be utilized where mowing is not advised.

Restoration Area 3: Part of the NTP will be to enlist the help of volunteer tree adopters not just for planting, but for regular watering of their trees. Volunteers will be trained and provided with watering and tree care information.

Restoration Area 4: Seeded areas in RA-4 will require periodic mowing and weeding. A high-mow may be employed on dry, stable bank areas to prevent weeds from setting seed, before wetland species have reached mower height. Weeds in plug planted areas should be carefully pulled by hand to avoid disturbing the plugs. If conditions are hot and dry, landscape sprinklers may be required - utilizing the water from the wetland if possible - to water wetland plugs and seeds.

Restoration Area 5: Monitoring of passive restoration in RA-5 will involve growing season surveying at two times during the year. Representative samples will be divided into at least three (3) transects for surveying and botanizing plant communities, both native and non-native. Additional monitoring data may be obtained during seed collection workdays on passive restoration sites in that seed available to collect could indicate presence or absence of expected populations.

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#### **4.5.2 LONG TERM MAINTENANCE**

The following long-term maintenance will begin as soon as a given area is restored or planted and will continue until the end of the grant period.

Restoration Area 1: Moving into long-term maintenance, emphasis is placed on mowing and continued invasive and nuisance species management. Data collection on tree performance can be taken once per year at the end of the growing season.

Restoration Area 2: Long-term maintenance for RA-2 is the same as RA-1. Mowing and nuisance species suppression and annual monitoring visits for counts and data collection.

Restoration Area 3: In addition to volunteer assistance in tree watering, annual check-ins to planted trees in all neighborhoods will be performed to assess tree health by HTA. Any necessary replants can be performed during these visits as well. Tree data points will be updated accordingly to allow for complete and accurate data.

Restoration Area 4: Similar to RA's 1 and 2, mowing and nuisance species will be addressed as needed at AGW and in pollinator gardens. Hand pulling or other methods of weeding may be needed along the shoreline and banks if significant weed issues are encountered. Monitoring will continue to take place keeping accurate tree and shrub counts.

Restoration Area 5: Maintenance of passive restoration in RA-5 will involve continued removal and management of invasive species using cut-stump treatments, supplemented with hand-broadcast native local ecotype seed as needed and available. Removal and management of invasives, as well as potential seeding, will primarily be accomplished through volunteer workdays led with an environmental education focus in partnership and resource-sharing with city and county partners.

## 5.0 OVERVIEW OF THE MONITORING PLAN

The following section provides an overview of the restoration site performance standards and monitoring methods used to determine site success. A full discussion of the proposed monitoring methods to be carried out by the contractors will be provided in an Annual Monitoring Plan to be developed and provided to OEQ by BTG, HCA, MARC, and DRKC.

### 5.1 RESPONSIBLE PARTIES

Monitoring and reporting to the Missouri Department of Natural Resources per the terms of the ARPA grant award will be completed by:

Contact: Andy Savastino, Chief Environmental Officer  
City Manager's Office – Office of Environmental Quality  
City Hall, 414 E. 12<sup>th</sup> Street, Suite 401  
Kansas City, MO 64106  
[Andy.savastino@kcmo.org](mailto:Andy.savastino@kcmo.org) | (816) 513-3460

Responsible Parties for the Contractor Partners in charge of carrying out the Restoration Work Plan, monitoring RA's, and reporting to the City of Kansas City, MO are as follows:

1. Sarah Crowder, Director of Forestry and Natural Systems  
Bridging the Gap/Heartland Tree Alliance  
1427 9<sup>th</sup> Street, Suite 201  
Kansas City, MO 64101  
[Sarah.crowder@bridgingthegap.org](mailto:Sarah.crowder@bridgingthegap.org) | (816) 561-1087
2. Jess Hartel, Senior Director of Conservation and Education  
Heartland Conservation Alliance  
6601 93<sup>rd</sup> Street  
Kansas City, MO 64138  
[jess@heartlandconservationalliance.org](mailto:jess@heartlandconservationalliance.org) | (816) 945-8505
3. Tom Jacobs, Chief Resilience Officer and Environmental Programs Director  
Mid-America Regional Council  
600 Broadway Boulevard, Suite 200  
Kansas City, MO 64105  
[tjacobs@marc.org](mailto:tjacobs@marc.org) | (816) 474-4240
4. Stacia Stelk, Executive Director  
Deep Roots KC  
P.O. Box 32131  
Kansas City, MO 64171  
[stacia@deprootskc.org](mailto:stacia@deprootskc.org) | (816) 301-7545

## 5.2 PERFORMANCE OBJECTIVES

The end points described below are for the project's ultimate success; however, progress toward the performance objectives will be measured one year before the end of the grant period and at end of the grant period. No additional monitoring and reporting will be conducted under the terms of this grant.

Restoration Areas 1 and 2 (Direct Seeding and Bare Root areas): The performance goals will be:

- 1) The presence of 5 native tree species (including both planted and preexisting species) and a) a minimal success of 4,000-8,000 stems per acre for Direct Seeded for survivorship by the end of the grant period, or b) a minimum of 200 to 400 stems per acre for Bare Root planted areas; 2) 80% coverage of native cool season understory vegetation; 3) minimal presence of woody invasive species, particularly shrub honeysuckle and tree of heaven; and 4) limited management necessary after the initial establishment.

Restoration Area 3 (Neighborhood Tree Program): The performance goals will be planting diverse tree species, using the 10-20-30 rule (no more than 10% of any one species, 20% of any one genus, or 30% of any family of trees). Trees will be placed either in public right-of-ways to maximize street shade and combat the heat island effect, or in public parks. Trees will be watered by volunteers or HTA for two summer seasons following planting. The mortality rate after two seasons will be no more than 10%.

Restoration Area 4 (Alex George Wetland): The performance goals will be: 1) the effective removal of all invasive species within the planting areas such that regrowth can be relatively easily managed with annual spraying by County staff and selected contractors; 2) vegetated and stabilized streambanks along the southeastern stream within the project area, with at least 80% cover of herbaceous vegetation, and 50% shoreline vegetative coverage with facultative wetland vegetation (planted and preexisting) that requires limited management after the initial establishment period 3) a stabilized shoreline buffer consisting of 80% total vegetative coverage and 50% coverage with facultative vegetation that is self-managing after the initial establishment period, and 4) minimal presence of invasive species that can be effectively managed by annual brush hogging, burning, hand pulling, and spot application of herbicides by County staff or selected contractors.

Restoration Area 5 (Passive Restoration): The performance goals may vary between the three sites comprising RA-5 (Alex George Wetland, Blue River Glades, Blue River Parkway at Minor Park) due to the varying biophysical structure of each site, but will largely be based around invasive species removal and monitoring of native forb establishment to inform the adaptive management approach required by passive restoration.

1. Remove invasive bush honeysuckle (*Lonicera maackii*), reducing the population to no more than 20% across site.
  - a. Conduct a honeysuckle site survey and input survey data in GIS system to calculate goal and inform more targeted management events
    - i. Optimal condition: < 20% cover of *L. maackii*
    - ii. Good: 25% cover of *L. maackii*
    - iii. Moderate: 30% cover of *L. maackii*

- iv. Low: > 30% cover of *L. maackii*
- v. Poor: unknown cover of *L. maackii*

2. Synthesize baseline vegetative community data to inform further restoration efforts by using the community health index method (Missouri Department of Conservation, 2023).
  - i. Optimal: Baseline data synthesized and available.
  - ii. Good: Baseline data synthesized.
  - iii. Moderate: 75% of baseline data synthesized and available.
  - iv. Low: 75% or less of baseline data synthesized.
  - v. Poor: No baseline data synthesized.

**Policy and Training Development:** The performance goals will be: 1) a complete stormwater standards package of materials including: a document of design criteria requirements, engineering design and calculation templates, restoration best practice guidance, stream setback recommendations, and operations and maintenance tracking materials for maintenance professionals; 2) a series of 4 workshops and training sessions for Kansas City Regional Parks & Recreation Directors, as well as maintenance supervisors and crews as determined necessary through jurisdiction stakeholder engagement.

**Increasing Native Plant Landscapes:** The performance goals will be 1) managing a native plant demonstration garden on public property, highlighting plants that thrive in most environments. The demonstration garden will include interpretive signs and resources for the budding native plant gardener; 2) develop and present native plant education programs in targeted neighborhoods and provide free garden designs and native plants; 3) host native plant garden tours to inspire new garden enthusiasts, answer questions, and discuss the ecosystem benefits; and 4) offer Nature Advisor Consultations to residents in targeted neighborhoods. Nature Advisor consultations meet residents onsite to address residents' landscaping goals through native plants. This outreach and engagement will help to bolster neighborhood interest in native plants and therefore the ongoing restoration of the Blue River Greenway.

### **5.3 MONITORING METHODS**

Monitoring during the initial establishment phase will be performed by the selected restoration contractors and representatives from the organizations specified by the restoration work plan.

Monitoring must be sufficient to measure overall performance and success rates against the identified goals and performance objectives within each RA. In addition to baseline monitoring at the start of the grant period and a final monitoring report at the end of the grant period, monitoring will include routine inspection seasonally, an assessment of species growth success determined by relative coverage and relative frequency, and data points recorded using GIS in order to keep a complete spatial record of the Restoration Work Plan. Survey methods will be determined by the contractors, but may consist of random sampling at a specified density, transect surveys at a specified spacing, timed meander surveys, or other appropriate strategies. Survey methods and density may vary by RA and sub-area as appropriate. Where performance objectives are not met, surveyors will recommend remedial measures, including maintenance and revegetation.

#### 5.4 REPORTS

Contractors will be required to report to OEQ with the results of the baseline monitoring activities, quarterly throughout the grant period (every three months), and once at the end of the grant period. Annual Reports (December 2025 and December 2026) will include the analysis of qualitative and quantitative monitoring data, maps identifying monitoring areas, transects, etc., copies of field data sheets and an assessment of restoration site trends relative to previous year monitoring. These reports will also include remedial measures recommended to maintain restoration site success as needed. Informed by adaptive management principles, a narrative of corrective measures completed for the previous year and an assessment of their success will also be included in the report. The December 2025 Annual Report will include both the baseline site data and the work completed in that calendar year. Quarterly reports will be a less formal check-in with the OEQ project manager to update them on the status of the restoration project. These reports will include the status of plantings and check-ins at each of the project sites.

#### 5.5 SCHEDULE

The following represents the tentative schedule of work associated with the Blue River Greenway Riparian Corridor Restoration Plan. The timeline presented in *Table 5* only covers work occurring during the grant period. The timelines for restoration approaches will be dynamic. Certain areas will perform better than others based on several environmental factors.

Exact outcomes and successes cannot be predicted, thus, small changes in techniques and timelines for each restoration method must be allowed.

**Table 6 - Restoration Schedule:** This table provides a tentative timeline for the restoration and reporting schedule for the grant period.

Table 6: Restoration Schedule		
Year	Season	Action
<b>2025</b> <b>Phase 1: Planning &amp; Contracting</b>	All year and may concurrently overlap with elements of Phase 2	<ul style="list-style-type: none"> <li>• Contractor advertisement and selection</li> <li>• Develop design-build plan for RA-1, RA-2, RA-3, and RA-4</li> <li>• Baseline vegetation surveys, documentation and walkthroughs of all Restoration Areas</li> <li>• Communication with participating landowners</li> </ul>
<b>2025</b> <b>Phase 2: Restoration</b>	Spring	<ul style="list-style-type: none"> <li>• Initial round of invasive removal as contractors are secured: Cutting and mulching beginning at RA-1, RA-3, and RA-4</li> <li>• Neighborhood Tree Planting Program initiated</li> <li>• Quarterly Contractor Report Due to OEQ</li> </ul>
	Summer	<ul style="list-style-type: none"> <li>• Invasive removal continued on new sites</li> <li>• Mowing of RA's where applicable</li> <li>• Planning for fall growing season</li> <li>• Quarterly Contractor Report due to OEQ</li> </ul>
	Fall	<ul style="list-style-type: none"> <li>• Invasive removal continued on new sites</li> <li>• Spot treatment of invasives on already treated sites</li> <li>• Native plantings in select treated areas begins</li> <li>• Wetland improvements</li> <li>• Neighborhood Tree Planting program continues</li> <li>• Quarterly Contractor</li> </ul>
	Winter	<ul style="list-style-type: none"> <li>• Invasive removal continued on new sites</li> <li>• Spot treatment of invasives on already treated sites</li> <li>• Seeding in select treated areas begins</li> <li>• Initial Annual Report/Baseline Due to OEQ</li> </ul>
<b>2026</b> <b>Phase 2: Restoration (continued)</b>	Spring	<ul style="list-style-type: none"> <li>• Invasive removal continued on new sites</li> <li>• Spot treatments of invasives continues</li> <li>• Native plantings and seeding continues</li> <li>• Neighborhood Tree Planting program continues</li> <li>• Quarterly Contractor Report due to OEQ</li> </ul>

<b>Phase 3: Establishment</b>	Summer	<ul style="list-style-type: none"> <li>● Invasive removal continues</li> <li>● Spot treatments of invasives</li> <li>● Mowing of RA's where applicable</li> <li>● Planning for fall growing season</li> <li>● Quarterly Contractor Report due to OEQ</li> </ul>
	Fall	<ul style="list-style-type: none"> <li>● Invasive removal (final)</li> <li>● Spot treatments of invasives (final)</li> <li>● Mowing of RA's where applicable (final)</li> <li>● Native plantings and seeding (final)</li> <li>● Neighborhood Tree Planting program (final)</li> <li>● Site assessment for all RA's begins</li> <li>● Quarterly Contractor Report due to OEQ</li> </ul>
	Winter	<ul style="list-style-type: none"> <li>● Site assessment for all RA's finishes</li> <li>● Final Annual Report Due to OEQ</li> </ul>

## 6.0 REFERENCES

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Heartland Conservation Alliance. (2023). *Blue River Greenway Vision and Implementation Strategy*. Accessed online at: [Blue River Greenway Case Statement \(heartlandconservationalliance.org\)](https://heartlandconservationalliance.org/blue-river-greenway-case-statement).

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Kansas City Parks & Recreation. (2010). *Boulevard & Parkway Standards of Kansas City*,

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## 7.0 ATTACHMENTS

**Attachment 1.** Restoration Areas Parcel Project Map

<https://kcmo.maps.arcgis.com/apps/mapviewer/index.html?webmap=de956e11cf634f68acf1c5c9fbf28e2>

**objectives, monitoring methods, reporting requirements, and scheduling.**

**Attachment C:**  
**ARPA Plans and Specifications Requirements - Non-Competitive Procurement**

**Equal Employment Opportunity and Nondiscrimination in Employment – 41 CFR 60-4; E.O.**

**11246:** 41 CFR 60-4 published April 7, 1978 and amended October 3, 1980, requires that the ARPA funding applicant and selected bidders comply with Executive Order 11246 for bids, contracts, and subcontracts for all federally assisted construction contracts exceeding \$10,000. The specifications explain the requirements for bidders and contractors under E.O. 11246. Bidders please see document titled “Standard Federal Equal Employment Opportunity Construction Contract Specifications (Executive Order 11246)”

**Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor**

**Surplus Area Firms – 2 CFR 200.321; E.O. 11625 and 12138:** Prior to awarding contracts, the ARPA funding applicant and any contractor awarding subcontracts must take the following affirmative steps in accordance with 2 CFR 200.321:

- a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce;
- f. Bidders please also see Missouri Executive Order 15-06

**Employment of Unauthorized Aliens Prohibited – §285.530 RSMo:** Pursuant to §285.530.1, RSMo, the contractor assures that it, as well as its subcontractors, does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the contractor assures that it, as well as its subcontractor shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with §285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of §285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of §285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

- The selected contractor(s) must complete the “Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization” form.
- In addition, the selected contractor(s) must enroll in the federal E-verify system, provide supporting documentation of enrollment, and provide verification documentation for enrollment in the Federal E- Verify system.

**Contract Work Hours and Safety Standards Act – 40 U.S.C. 327-330:** The contractor(s) and subcontractor(s) shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR part 5).

**OSHA Training – §292.675, RSMo:** Any person signing a contract to work on the construction of public works for any public body shall provide a ten-hour Occupational Safety and Health Administration (OSHA) construction safety program for their on-site employees which includes a course in construction safety and health approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program. All employees are required to complete the program within sixty days of beginning work on such construction project.

**Debarment and Suspension – 2 CFR 180; E.O. 12549:** The Code of Federal Regulations at Title 2, Part 180, prohibits participation in federally funded contracts by persons excluded or disqualified from doing business with the federal government. Bidders are responsible for advising the Owner if they are excluded or disqualified, and to check whether subcontractors they intend to use are excluded or disqualified. All tiers of subcontractors have the same responsibility to notify the one for which they are providing services if they are excluded or disqualified, and to check the status of any subcontractors they intend to use. Status can be checked on the System for Award Management (SAM) located on the Internet at <https://www.sam.gov/SAM/>. All subcontracts at any tier should include this language. The selected bidders must complete the “Certification Regarding Debarment and Suspension” form.

**Small Business Act – P.L. 100-590:** Prior to awarding contracts, the ARPA funding applicant and any contractor awarding subcontracts must take the following affirmative steps in accordance with Section 129 of Public Law 100- 590, Small Business Administration Reauthorization and Amendment Act of 1988:

- a. Placing Small Business in Rural Areas (SBRAs) on solicitation lists;
- b. Ensuring that SBRAs are solicited whenever they are potential sources;
- c. Dividing total requirements, when economically feasible, into small tasks or quantities to permit maximum participation by SBRAs;
- d. Establishing delivery schedules, where the requirements of work will permit which would encourage participation by SBRAs; and
- e. Utilizing the services of the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce, as appropriate.

**Central Contractor Registration – P.L. 109-282:** In accordance with the Federal Funding Accountability Act of 2006, the contractor assures that it, as well as its subcontractor(s), shall register in the System for Award Management (SAM).

SAM is the Official U.S. Government system that consolidated the capabilities of Central Contractor Registration (CCR)/FedReg, Online Representations and Certifications Application (ORCA), and Excluded Parties List System (EPLS). There is NO fee to register for this site. If you had an active record in CCR, you have an active record in SAM. You do not need to do anything in SAM at this time, unless a change in your business circumstances requires updates to your Entity record(s) in order for you to be paid or receive an award, or you need to renew your Entity(s) prior to its expiration. To update or renew your Entity records(s) in SAM, you will need to create a SAM User Account located on the Internet at <https://www.sam.gov> and link it to your migrated Entity records. You will need a user account to search for registered entities in SAM.

If the prime contractor is not currently registered in SAM, they are required to do so, as their status will be checked in SAM using the Unique Entity Identifier (UEI) provided by SAM.

**Privity of Contract:** The Missouri Department of Natural Resources, its divisions, nor its employees are or will be a party to the contract(s) at any tier.

**Protests – 2 CFR 200.318(k):** Neither the U.S. Department of Treasury nor the Missouri Department of Natural Resources will be involved in protest(s) and their resolution.

**Domestic Products Procurement Law – §§34.350 - 34.359 RSMo:** All manufactured goods or commodities used or supplied in the performance of any contract or subcontract awarded on this project shall be manufactured, assembled or produced in the United States, unless obtaining American-made products would increase the cost of the contract by more than ten percent (10%). In accordance with

§34.350 through 34.359 RSMo, a waiver may be requested from the owner. The selected bidders must complete the “Domestic Products Procurement Act – §§34.350 - 34.359 RSMo Certification” form.

**Anti-Lobbying Act – P.L. 101-121:** Sub-recipients who request or receive from the grant recipient a sub-grant, contract, or sub-contract exceeding \$100,000, at any tier under a federal grant shall comply with the Anti-Lobbying Act, Section 319 of Public Law 101-121, and file an Anti-Lobbying Certification form, and the Disclosure of Lobbying Activities form, if required, to the next tier above. Selected bidders must complete one of the following forms:

- If the selected bidder lobbied on the behalf of this project, the contractor will complete the “Disclosure of Lobbying Activities” form.
- If the selected bidder did not lobby on the behalf of this project, the contractor will complete the “Certification Regarding Lobbying” form.

**Record Retention – 2 CFR 200.334; §109.255 RSMo:** The contractor(s) and sub-contractor(s) shall retain all project related records for three years after final payment(s) and all other pending matters are closed. An extended period of record retention may be required per the Local Record Retention Schedules created by the Local Records Board as authorized by §109.255 RSMo.

**Access to Construction Site and Contract Records:** The contractor shall provide access to the project site and project records by, the Missouri State Auditor, the Missouri Department of Natural Resources, the USEPA, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.

**Payment Provisions – §8.260 RSMo; §8.960 RSMo:** The owner shall make payment to the contractor in accordance with §8.260 and §8.960 RSMo. Retainage can be no more than 5%.

**False Claims Act – 31 USC §3729:** The contractor(s) and sub-contractor(s)s, if required by future OMB guidance, shall promptly refer to the State of Missouri or other appropriate Inspector General any credible evidence that a principal, employee, agent, contractor, sub-grantee, subcontractor or other person has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving those funds.

**Clean Air Act - 42 U.S.C. 7506(C):** The contractor(s) and sub-contractor(s) shall comply with the Clean Air Act.

**Clean Water Act - 33 U.S.C. 1368:** The contractor(s) and sub-contractor(s) shall comply with the Clean Water Act.

**Energy Efficiency Requirements – Energy Policy and Conservation Act (P.L.94-163, 89 Stat. 871):** The contractor(s) and sub-contractor(s) shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163, 89 Stat. 871).

**Recycled Materials – U.S.C. 6962 (RCRA Section 6002):** In accordance with Section 6002 of the Resource Conservation and Recovery Act (RCRA), preference shall be given to the procurement of specific products containing recycled materials identified in guidelines developed by the USEPA. Current guidelines are contained in 40 CFR Part 247-254.

**Historical and Archaeological – P.L. 93-291:** If during the course of construction evidence of deposits of historical or archaeological interest is found, the contractor shall cease operations affecting the find and shall notify the owner who shall notify the Missouri Department of Natural Resources and the Director, Division of State Parks, P.O. Box 176, Jefferson City, Missouri 65102-0176, Telephone (573) 751-2479. The contractor shall halt any further disturbances of the deposits until notified by the owner that they may proceed. The owner will issue a notice to proceed only after the state official has surveyed the find and made a determination to the Missouri Department of Natural Resources and the owner. Compensation to

the contractor, if any, for lost time or changes in construction to avoid the find, shall be determined in accordance with changed conditions or change order provisions of the specifications.

**Prohibition on certain telecommunications and video surveillance services or equipment**

**Certification – 2 CFR 200.216:** In accordance with 2 CFR 200.216, recipients and sub-recipients are prohibited from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

**Anti-Discrimination Against Israel Act – §34.600 RSMo:** In compliance with §34.600 RSMo, the contracting company certifies that it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, in accordance with §34.600, RSMo. Any contract that fails to comply with the provisions of this section shall be void against public policy. This provision does not apply to contracts with a total potential value of less than one hundred thousand dollars or to contractors with fewer than ten employees.

# STANDARD FEDERAL EQUAL EMPLOYMENT OPPORTUNITY CONSTRUCTION CONTRACT SPECIFICATIONS

## (EXECUTIVE ORDER 11246)

1. As used in these specifications:
  - a. "Covered area" means the geographical area described in the solicitation from which this contract resulted;
  - b. "Director" means Director, Office of Federal Contract Compliance Programs United States Department of Labor, or any person to whom the Director delegates authority;
  - c. "Employer identification number" means the Federal Social Security number used on the Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941.
  - d. "Minority" includes:
    - (i) Black (all persons having origins in any of the Black African racial groups not of Hispanic origin);
    - (ii) Hispanic (all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race);
    - (iii) Asian and Pacific Islander (all persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands); and
    - (iv) American Indian or Alaskan Native (all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification).
2. Whenever the Contractor, or any Subcontractor at any tier, subcontracts a portion of the work involving any construction trade, it shall physically include in each subcontract in excess of \$10,000 the provisions of these specifications and the Notice which contains the applicable goals for minority and female participation and which is set forth in the solicitations from which this contract resulted.
3. If the contractor is participating (pursuant to 41 CFR 60-4.5) in a Hometown Plan approved by the U.S. Department of Labor in the covered area either individually or through an association, its affirmative action obligations on all work in the Plan area (including goals and timetables) shall be in accordance with that Plan for those trades which have unions participating in the Plan. Contractors must be able to demonstrate their participation in and compliance with the provisions of any such Hometown Plan. Each Contractor or Subcontractor participating in an approved Plan is individually required to comply with its obligations under the EEO clause, and to make a good faith effort to achieve each goal under the Plan in each trade in which it has employees. The overall good faith performance by other Contractors or Subcontractors toward a goal in an approved Plan does not excuse any covered Contractor's or Subcontractor's failure to take good faith efforts to achieve the Plan goals and timetables.
4. The Contractor shall implement the specific affirmative action standards provided in paragraphs 7 a through p of these specifications. The goals set forth in the solicitation from which this contract resulted are expressed as percentages of the total hours of employment and training of minority and female utilization the Contractor should reasonably be able to achieve in each construction trade in which it has employees in the covered area. Covered Construction Contractors performing construction work in geographical areas where they do not have a Federal or federally assisted construction contract shall apply the minority and female goals established for the geographical area where the work is being performed. Goals are published periodically in the FEDERAL REGISTER in notice form, and such notices may be obtained from any Office of Federal Contract Compliance Programs office or from Federal procurement contracting officers. The Contractor is expected to make substantially uniform progress in meeting its goals in each craft during the period specified.
5. Neither the provisions of any collective bargaining agreement, nor the failure by a union with whom the Contractor has a collective bargaining agreement, to refer either minorities or women shall excuse the Contractor's obligations under these specifications, Executive Order 11246, or the regulations promulgated pursuant thereto.
6. In order for the nonworking training hours of apprentices and trainees to be counted in meeting the goals, such apprentices and trainees must be employed by the Contractor during the training period, and the Contractor must have made a commitment to employ the apprentices and trainees at the completion of their training, subject to the availability of employment opportunities. Trainees must be trained pursuant to training programs approved by the U.S. Department of Labor.
7. The Contractor shall take specific affirmative actions to ensure equal employment opportunity. The evaluation of the Contractor's compliance with these specifications shall be based upon its effort to achieve maximum results

from its actions. The Contractor shall document these efforts fully, and shall implement affirmative action steps at least as extensive as the following:

- a. Ensure and maintain a working environment free of harassment, intimidation, and coercion at all sites, and in all facilities at which the Contractor's employees are assigned to work. The Contractor, where possible, will assign two or more women to each construction project. The Contractor shall specifically ensure that all foremen, superintendents, and other on-site supervisory personnel are aware of and carry out the Contractor's obligation to maintain such a working environment, with specific attention to minority or female individuals working at such sites or in such facilities.
- b. Establish and maintain a current list of minority and female recruitment sources, provide written notification to minority and female recruitment sources and to community organizations when the Contractor or its unions have employment opportunities available, and maintain a record of the organizations' responses.
- c. Maintain a current file of the names, addresses and telephone numbers of each minority and female off-the-street applicant and minority or female referral from a union, a recruitment source or community organization and of what action was taken with respect to each such individual. If such individual was sent to the union hiring hall for referral and was not referred back to the Contractor by the union or, if referred, not employed by the Contractor, this shall be documented in the file with the reason therefore, along with whatever additional actions the Contractor may have taken.
- d. Provide immediate written notification to the Director when the union or unions with which the Contractor has a collective bargaining agreement has not referred to the Contractor a minority person or woman sent by the Contractor, or when the contractor has other information that the union referral process has impeded the Contractor's efforts to meet its obligations.
- e. Develop on-the-job training opportunities and/or participate in training programs for the area which expressly include minorities and women, including upgrading programs and apprenticeship and training programs relevant to the Contractor's employment needs, especially those programs funded or approved by the Department of Labor. The Contractor shall provide notice of these programs to the sources compiled under 7b above.
- f. Disseminate the Contractor's EEO policy by providing notice of the policy to unions and training programs and requesting their cooperation in assisting the Contractor in meeting its EEO obligations; by including it in any policy manual and collective bargaining agreement; by publicizing it in the company newspaper, annual report, etc.; by specific review of the policy with all management personnel and with all minority and female employees at least once a year; and by posting the company EEO policy on bulletin boards accessible to all employees at each location where construction work is performed.
- g. Review, at least annually, the company's EEO policy and affirmative action obligations under these specifications with all employees having any responsibility for hiring, assignment, layoff, termination or other employment decisions including specific review of these items with onsite supervisory personnel such as Superintendents, General Foremen, etc., prior to the initiation of construction work at any job site. A written record shall be made and maintained identifying the time and place of these meetings, persons attending, subject matter discussed, and disposition of the subject matter.
- h. Disseminate the Contractor's EEO policy externally by including it in any advertising in the news media, specifically including minority and female news media, and providing written notification to and discussing the Contractor's EEO policy with other Contractors and Subcontractors with whom the Contractor does or anticipates doing business.
- i. Direct its recruitment efforts, both oral and written, to minority, female and community organizations, to schools with minority and female students and to minority and female recruitment and training organizations serving the Contractor's recruitment area and employment needs. Not later than once month prior to the date for the acceptance of applications for apprenticeship or other training by any recruitment sources, the Contractor shall send written notification to organizations such as the above, describing the openings, screening procedures, and tests to be used in the selection process.
- j. Encourage present minority and female employees to recruit other minority persons and women and, where reasonable, provide after school, summer and vacation employment to minority and female youth both on the site and in other areas of a Contractor's work force.
- k. Validate all tests and other selection requirements where there is an obligation to do so under CFR Part 60-3.
- l. Conduct, at least annually, an inventory and evaluation at least of all minority and female personnel for promotional opportunities and encourage these employees to seek or to prepare for, through appropriate training, etc., such opportunities.

- m. Ensure that seniority practices, job classifications, work assignments and other personnel practices, do not have a discriminatory affect by continually monitoring all personnel and employment related activities to ensure that the EEO policy and the Contractor's obligations under these Specifications are being carried out.
- n. Ensure that all facilities and company activities are nonsegregated except that separate or single-user toilet and necessary changing facilities shall be provided to assure privacy between the sexes.
- o. Document and maintain a record of all solicitations of offers for subcontracts from minority and female construction contractors and suppliers, including circulation of solicitations to minority and female contractor associations and other business associations.
- p. Conduct a review, at least annually, of all supervisors' adherence to and performance under the Contractor's EEO policies and affirmative action obligations.
- 8. Contractors are encouraged to participate in voluntary associations which assist in fulfilling one or more of their affirmative action obligations (7a through p). The efforts of a contractor association, joint contractor-union, contractor-community, or other similar group of which the contractor is a member and participant, may be asserted as fulfilling any one or more of its obligations under 7a through p of these Specifications providing that the Contractor actively participates in the group, makes every effort to assure that the group has a positive impact on the employment of minorities and women in the industry, ensures that the concrete benefits of the program are reflected in the Contractor's minority and female workforce participation, makes a good faith effort to meet its individual goals and timetables, and can provide access to documentation which demonstrates the effectiveness of actions taken on behalf of the Contractor. The obligation to comply, however, is the Contractor's and failure of such a group to fulfill an obligation shall not be a defense for the Contractor's noncompliance.
- 9. A single goal for minorities and a separate single goal for women have been established. The Contractor, however, is required to provide equal employment opportunity and to take affirmative action for all minority groups, both male and female, and all women, both minority and non-minority. Consequently, the Contractor may be in violation of the Executive Order if a particular group is employed in a substantially disparate manner (for example, even though the Contractor has achieved its goals for women generally, the Contractor may be in violation of the Executive Order if a specific minority group of women is underutilized).
- 10. The Contractor shall not use the goals and timetables or affirmative action standards to discriminate against any person because of race, color, religion, sex, or national origin.
- 11. The Contractor shall not enter into any Subcontract with any person or firm debarred from Government contracts pursuant to Executive Order 11246.
- 12. The Contractor shall carry out such sanctions and penalties for violation of these Specifications and of the Equal Opportunity Clause, including suspension, termination and cancellation of existing subcontracts as may be imposed or ordered pursuant to Executive Order 11246, as amended, and its implementing regulations, by the Office of Federal Contract Compliance Programs. Any Contractor who fails to carry out such sanctions and penalties shall be in violation of these Specifications and Executive Order 11246, as amended.
- 13. The Contractor, in fulfilling its obligation under these Specifications, shall implement specific affirmative action steps, at least as extensive as those standards prescribed in paragraph 7 of these Specifications, so as to achieve maximum results from its efforts to ensure equal employment opportunity. If the Contractor fails to comply with the requirements of the Executive Order, the implementing regulations, or these Specifications, the Director shall proceed in accordance with 41-CFR 60-4.8.
- 14. The Contractor shall designate a responsible official to monitor all employment related activity to ensure that the company EEO policy is being carried out, to submit reports relating to the provisions hereof as may be required by the Government and to keep records. Records shall at least include for each employee the name, address, telephone numbers, construction trade, union affiliation if any, employee identification number when assigned, social security number, race, sex, status (e.g., mechanic, apprentice trainee, helper, or laborer), dates of changes in status, hours worked per week in the indicated trade, rate of pay, and locations at which the work was performed. Records shall be maintained in an easily understandable and retrievable form; however, to the degree that existing records satisfy this requirement, Contractors shall not be required to maintain separate records.
- 15. Nothing herein provided shall be construed as a limitation upon the application of other laws which establish different standards of compliance or upon the application of requirements for the hiring of local or other area residents (e.g., those under the Public Works Employment Act of 1977 and the Community Development Block Grant Program).

**NOTICE OF REQUIREMENT FOR AFFIRMATIVE  
ACTION TO ENSURE EQUAL EMPLOYMENT  
OPPORTUNITY (EXECUTIVE ORDER 11246)**

1. The Offeror's or Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Specifications" set forth herein.
2. The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

Timetables	Goals for minority participation for each trade	Goals for female participation in each trade
All years	12.7%	6.9%

These goals are applicable to all the Contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the contractor also is subject to the goals for both its federally involved and nonfederally involved construction.

The Contractor's compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a), and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

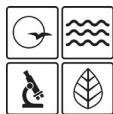
3. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the subcontract is to be performed.

4. As used in this Notice, and in the contract resulting from this solicitation, the "covered area" is (insert description of the geographical areas where the contract is to be performed giving the state, county and city, if any).

Participation Goals for Minority Contractors per the  
October 2019 Department of Labor OFCCP - Technical Assistance Guide

Missouri Counties

Adair.....	4.0	Howard.....	4.0	Ray .....	12.7
Andrew.....	3.2	Howell.....	2.3	Reynolds.....	11.4
Atchison .....	10.0	Iron .....	11.4	Ripley .....	11.4
Audrain.....	4.0	Jackson .....	12.7	St. Charles .....	14.7
Barry.....	2.3	Jasper.....	2.3	St. Clair .....	14.7
Barton.....	2.3	Jefferson .....	14.7	St. Francois.....	11.4
Bates.....	10.0	Johnson.....	10.0	Ste. Genevieve.....	11.4
Benton .....	10.0	Knox .....	4.0	St. Louis .....	14.7
Bollinger.....	11.4	Laclede .....	2.3	St. Louis City .....	14.7
Boone .....	4.0	Lafayette.....	10.0	Saline.....	10.0
Buchanan.....	3.2	Lawrence .....	2.3	Schuylerville.....	4.0
Butler.....	11.4	Lewis .....	3.1	Scotland.....	4.0
Caldwell .....	10.0	Lincoln .....	11.4	Scott .....	11.4
Callaway.....	4.0	Linn .....	4.0	Shannon.....	2.3
Camden .....	4.0	Livingston.....	10.0	Shelby.....	4.0
Cape Girardeau.....	11.4	McDonald.....	2.3	Stoddard .....	11.4
Carroll .....	10.0	Macon.....	4.0	Stone.....	2.3
Carter.....	11.4	Madison.....	11.4	Sullivan .....	4.0
Cass .....	12.7	Maries.....	11.4	Taney.....	2.3
Cedar .....	2.3	Marion .....	2.4	Texas .....	2.3
Chariton.....	4.0	Mercer .....	10.0	Vernon.....	2.3
Christian .....	2.0	Miller.....	4.0	Warren.....	11.4
Clark.....	3.4	Mississippi.....	11.4	Washington.....	11.4
Clay .....	12.7	Moniteau .....	4.0	Wayne .....	11.4
Clinton.....	10.0	Monroe .....	4.0	Webster .....	2.3
Cole .....	4.0	Montgomery .....	11.4	Worth .....	10.0
Cooper .....	4.0	Morgan .....	4.0	Wright .....	2.3
Crawford .....	11.4	New Madrid .....	26.5		
Dade .....	2.3	Newton .....	2.3		
Dallas.....	2.3	Nodaway .....	10.0		
Daviess .....	10.0	Oregon.....	2.3		
De Kalb .....	10.0	Osage.....	4.0		
Dent .....	11.4	Ozark .....	2.3		
Douglas .....	2.3	Pemiscot .....	26.5		
Dunklin.....	26.5	Perry .....	11.4		
Franklin .....	14.7	Pettis .....	10.0		
Gasconade .....	11.4	Phelps .....	11.4		
Gentry.....	10.0	Pike .....	3.1		
Greene .....	2.0	Platte.....	12.7		
Grundy .....	10.0	Polk .....	2.3		
Harrison.....	10.0	Pulaski .....	2.3		
Henry.....	10.0	Putnam .....	4.0		
Hickory.....	2.3	Ralls .....	3.1		
Holt.....	10.0	Randolph .....	4.0		



***CERTIFICATION REGARDING DEBARMENT AND SUSPENSION***

Applicant Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project No.: \_\_\_\_\_ SAM.gov UEI No.: \_\_\_\_\_

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any governmental (federal, state, or local) entity;
- b) Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for:
  - 1) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
  - 2) Violation of federal or state antitrust statutes relating to the submission of offers; or
  - 3) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c) Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with, commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award.

I am able to certify to the above statements.

I am unable to certify to the above statements and attached my explanation.

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\_\_\_\_\_  
Typed Name of Authorized Representative

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\_\_\_\_\_  
Title of Authorized Representative

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\_\_\_\_\_  
Signature of Authorized Representative

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\_\_\_\_\_  
Date



## **Certification Regarding Debarment and Suspension Instructions**

The Missouri Department of Natural Resources receives assistance from the federal government, and the funds provided to a community constitute a sub-agreement. Accordingly, each prospective recipient of a grant, loan, or cooperative agreement and any contractor or subcontractor must agree to fully comply with Executive Order 12549, 2 C.F.R. Part 180, and 2 C.F.R. Part 1532 regarding Debarment and Suspension.

“Principals,” for the purposes of this certification, means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within an entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

The prospective grant, loan, or cooperative agreement recipient should return the signed certification, and explanation if needed, with its application to:

Missouri Department of Natural Resources  
Financial Assistance Center  
PO Box 176  
Jefferson City, MO 65102-0176

Or email to [fac@dnr.mo.gov](mailto:fac@dnr.mo.gov).

The recipient of funding should also obtain a certification from their consulting engineer and prime contractor. The funding recipient shall also check the status on the System for Award Management (SAM) located on the Internet at <https://www.sam.gov/portal/public/SAM/>.

Each prospective subcontractor should submit a completed certification or explanation to the prime contractor for the project

## CERTIFICATION OF NONSEGREGATED FACILITIES

(Applicable to federally assisted construction contracts and related sub-contracts exceeding \$10,000 which are not exempt from the Equal Opportunity clause.)

The federally assisted construction contractor certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The federally assisted construction contractor certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The federally assisted construction contractor agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. The federally assisted construction contractor agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name and Title of Signer \_\_\_\_\_  
(Print or Type)

Firm Name \_\_\_\_\_

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

## **BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION, AND AFFIDAVIT OF WORK AUTHORIZATION**

### **BUSINESS ENTITY CERTIFICATION:**

**The vendor must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.**

**BOX A:** To be completed by a non-business entity as defined below.

**BOX B:** To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at <https://www.e-verify.gov/>.

**BOX C:** To be completed by a business entity who has current work authorization documentation on file with a Missouri Department including Office of

**Business entity**, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term “**business entity**” shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term “**business entity**” shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term “**business entity**” shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities, out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

### **BOX A – CURRENTLY NOT A BUSINESS ENTITY**

I certify that \_\_\_\_\_ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

- I am a self-employed individual with no employees; **OR**

- The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if

\_\_\_\_\_ (Company/Individual Name) is awarded a contract for the services requested herein under \_\_\_\_\_ (IFB Number) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo then, prior to the performance of any services as a business entity,

\_\_\_\_\_ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the Department with all documentation required in Box B of this exhibit.

Authorized Representative's Name  
(Please Print)

*Authorized Representative's Signature*

Company Name (if applicable)

Date

*(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)*

### BOX B – CURRENT BUSINESS ENTITY STATUS

I certify that \_\_\_\_\_ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530.

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Authorized Business Entity  
Representative's Name (Please Print)

*Authorized Business Entity  
Representative's Signature*

---

Business Entity Name

---

Date

---

E-Mail Address

As a business entity, the vendor must perform/provide each of the following. The vendor should check each to verify completion/submission of all of the following:

- Enroll and participate in the E-Verify federal work authorization program (Website: <https://www.e-verify.gov/>; Phone: 888-464-4218; Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;  
AND
- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the vendor's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the vendor's name and the MOU signature page completed and signed, at minimum, by the vendor and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the vendor's name and company ID, then no additional pages of the MOU must be submitted;  
AND
- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

## **AFFIDAVIT OF WORK AUTHORIZATION:**

The vendor who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now \_\_\_\_\_ (Name of Business Entity Authorized Representative) as \_\_\_\_\_ (Position/Title) first being duly sworn on my oath, affirm \_\_\_\_\_ (Business Entity Name) is enrolled and will continue to participate in the E- Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that \_\_\_\_\_ (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

***In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)***

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*Authorized Representative's Signature*

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Printed Name

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Title

---

Date

---

E-Mail Address

---

E-Verify Company ID Number

Subscribed and sworn to before me this \_\_\_\_\_ of \_\_\_\_\_. I am  
(DAY) (MONTH, YEAR)  
commissioned as a notary public within the County of \_\_\_\_\_, State of  
(NAME OF COUNTY)  
\_\_\_\_\_, and my commission expires on \_\_\_\_\_.  
(NAME OF STATE) (DATE)

---

*Signature of Notary*

---

*Date*

*(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)*

### BOX C – AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

I certify that \_\_\_\_\_ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri Department that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the vendor's name and the MOU signature page completed and signed by the vendor and the Department of Homeland Security – Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of **Missouri Department** to Which Previous E-Verify Documentation Submitted:

Date of Previous E-Verify Documentation Submission: \_\_\_\_\_

Previous **Bid/Contract Number** for Which Previous E-Verify Documentation Submitted: \_\_\_\_\_  
(if known)

Authorized Business Entity  
Representative's Name (Please Print)

*Authorized Business Entity  
Representative's Signature*

Business Entity Name

Date

E-Mail Address

E-Verify MOU Company ID Number

### FOR STATE OF MISSOURI USE ONLY

Documentation Verification Completed By:

Buyer

Date

## **Domestic Products Procurement Act – RSMo 34.350 – 34.359 Certification**

Each contract for the purchase or lease of manufactured goods or commodities by any public agency, and each contract made by a public agency for construction, alteration, repair, or maintenance of any public works shall contain a provision that any manufactured goods or commodities used or supplied in the performance of that contract or any subcontract thereto shall be manufactured or produced in the United States. (34.353.1 RSMo)

Project Name: \_\_\_\_\_

Project Number: \_\_\_\_\_

Contract Name: \_\_\_\_\_

Please check one of the following and sign where indicated.

- All of the manufactured goods used in the project are produced in the United States.
- A waiver is being requested from the \_\_\_\_\_ to the domestic products provision due to the following exception:
  - The specified products are not manufactured or produced in the United States in sufficient quantities or manufactured or produced in the United States within the necessary time frames in sufficient quantities.
  - The cost for the specified products would increase the contract by more than 10 percent\*; or

Only one line of a product is manufactured or produced in the United States.

Documentation of at least one of the cases above must be provided. List below the materials that cannot comply with the Domestic Product Procurement Act provisions.

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Additional sheets (attach if necessary)

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Name of Contracting Firm

Signature

Date

ARPA Project Number

## ***CERTIFICATION REGARDING LOBBYING***

### **CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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Typed Name & Title of Authorized Representative

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Signature and Date of Authorized Representative

Approved by  
OMB

0348-  
0046

## ***Disclosure of Lobbying Activities***

Complete this form to disclose lobbying activities pursuant to 31  
U.S.C. 1352 (See reverse for public burden disclosure)

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change  <b>For material change only:</b> Year _____ quarter _____ Date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if Known:	<b>5. If Reporting Entity in No. 4 is Subawardee,</b> Enter Name and Address of Prime:	
<b>Congressional District, if known:</b>		<b>Congressional District, if known:</b>
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: _____	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$ _____	
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):	<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI):	
<b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
<b>Federal Use Only</b>	Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)	

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

## Attachment D: Pricing Addendum



### Bridging The Gap Watershed Restoration and Community Tree Program

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#### *Pricing Addendum*

Bridging The Gap proposes a community-based program to support the Urban Forestry Master Plan, the Blue River Watershed Restoration Plan, and the Sustainability Plan made possible through ARPA funding.

SERVICE	COST	PER UNIT	TOTAL
KC Tree Corps	\$38,000	5 cohorts	\$190,000
Public education and engagement (community engagement services and expenses, public education materials and marketing, participant stipends, tours, community meetings and notifications, etc.)	\$4,170	18 months	\$75,060
Watershed neighborhood tree planting (with 2 years establishment)	\$600	1700 trees	\$1,020,000
Site-specific management plans including baseline assessments and restoration work recommendations (occurs pre-restoration work)	\$500	200 acres	\$100,000
Riparian restoration work on KC Wildland parcels	\$3,000	87 acres	\$261,000
Subcontracted restoration work for targeted areas	\$2,000	60 acres	\$120,000
<b>BTG Total Not to Exceed</b>			<b>\$1,766,060</b>