



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 260320

Submitted Department/Preparer: General Services

Revised 01/30/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Manager of Procurement Services to execute a two-year \$655,000.00 contract (EVP4497) with Remy Corporation to provide the services of a highly specialized project manager to manage the City's enterprise resource planning (ERP) Workday implementation project; waiving solicitation advertising requirements; authorizing the Manager of Procurement Services to amend and extend the contract; and designating requisitioning authority.

Discussion

Ordinance No. 251030 authorized the Manager of Procurement Services to execute a \$25,405,195.00 ten-year contract (EV3002) with Iron Brick Associates, LLC to provide the Workday cloud-based SaaS ERP system. An ERP Project Manager is critically important to manage the ERP replacement project as they provide the day-to-day leadership, coordination, and control needed to keep a complex, multi-year ERP replacement project on track and aligned to business objectives. ERP Project Manager is necessary to coordinate cross-functional teams, resolve conflicts between departments, manage scope and risk, and ensure critical activities such as data migration, integrations, testing, training, and change management are executed cohesively rather than in silos. Without a strong ERP Project Manager, the City risks misalignment between business and technical workstreams, uncontrolled scope creep, delayed decision-making, and reduced user adoption.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No
2. What is the funding source?
SO Bond Series 2026B Projects
AL-3457-127053-B-12WRKDYINT

3. How does the legislation affect the current fiscal year?
Authorizes expenditure of previously appropriated funds.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
This contract is a one-time cost. Any future costs will require a contract amendment.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No
2. This fund has a structural imbalance. ☐ Yes ☒ No
3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)

None

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☒ Ensure City Government is responsive, representative, engaged, and transparent; particularly when faced with unforeseen challenges.
 - ☐ Operate an efficient City government workforce through effective employee recruitment, development, retention, and engagement.
 - ☐ Present a realistic view of financial indicators for improved communications on impact to the City.
 - ☐

- ☐
- ☐

Prior Legislation

Funding appropriated in the Fiscal year 2025-2026 annual budget ordinance, number 250175.

Service Level Impacts

The ERP Project Manager will serve as the central liaison between executive sponsors, departments, technical teams, and the external system integrator, ensuring schedules and budget are met.

Staff Recommendation

General Services

Select One: ☒ Sponsored
☐ Directive: Res/Ord # [Click to enter Res/Ord. No.](#)

Select One: ☒ Recommend
☐ Do Not Recommend
☐ Not Applicable

This contract is important to manage the ERP replacement project.

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
N/A

4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.