



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: [Click or tap here to enter TMP-#](#).

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Appropriating \$3,338,329.40 from the Unappropriated Fund Balance of the Aviation Fund; and authorizing a \$5,151,284.00 First Amendment to the Wireless Cellular Telecommunications Management Operations and Maintenance Contract #6222120064 with Cell Site Capital, LLC for a contract total not to exceed amount of \$11,483,068.00 to improve off-air coverage service communications at Kansas City International Airport.

### Discussion

This 1<sup>st</sup> Amendment to original contract #6222120064 will improve off-air coverage service communications to Aviation outer buildings, upgrade Terminal Common Distributed Antenna system for C-Band, and provide for spare parts.

The amendment also updates required Federal language of Part II and adds CREO Civil Rights and Wage Assurances as Attachment C.

The original contract began February 1, 2023 and shall end no later than April 30, 2033. The maximum amount that City shall pay Contractor shall not exceed \$11,483,068.00 as follows:

Year 1	February 1, 2023 – April 30, 2024	\$746,250.00
Year 2	May 1, 2024 – April 30, 2025	\$3,944,581.40
Year 3	May 1, 2025 – April 30, 2026	\$763,830.40
Year 4	May 1, 2026 – April 30, 2027	\$786,745.84
Year 5	May 1, 2027 – April 30, 2028	\$810,347.58
Option Years		
Year 6	May 1, 2028 – April 30, 2029	\$834,658.50
Year 7	May 1, 2029 – April 30, 2030	\$859,697.95
Year 8	May 1, 2030 – April 30, 2031	\$885,488.98
Year 9	May 1, 2031 – April 30, 2032	\$912,052.28
Year 10	May 1, 2032 – April 30, 2033	\$939,415.07

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No

2. What is the funding source?

25-8300-621015-611015 cDAS Management Services \$ 234,862.40

25-8300-621015-634280 Radio & Communications Equip. \$3,103,467.00

Aviation Fund

3. How does the legislation affect the current fiscal year?

The 1<sup>st</sup> Amendment requires an additional \$3,338,329.40 for fiscal year ending April 30, 2025.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Year 1	February 1, 2023 – April 30, 2024	\$746,250.00
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5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

The legislation provides for managed operations and maintenance of City owned off-air coverage service communications that contributes to investment previously made during construction of the single terminal facility.

### Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No

2. This fund has a structural imbalance.  Yes  No

3. Account string has been verified/confirmed.  Yes  No

### **Additional Discussion (if needed)**

The Aviation Fund has Unappropriated Fund Balance available to support the proposed amount. The unreserved fund balance of the Aviation Fund is \$231.3 million, as of 8/14/2024.

## **Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

## **Prior Legislation**

Original Ordinance # 230030 was passed on January 26, 2023.

## **Service Level Impacts**

This Amendment supports the Aviation Department's goal to provide efficient and satisfactory services and facilities for passengers and visitors.

By improving off-air coverage service communications to Aviation outer buildings, upgrading Terminal Common Distributed Antenna system for C-Band, and providing spare parts, passengers and visitors to Kansas City International Airport will have access to an uninterrupted, seamless and clear telecommunications experience.

## **Other Impacts**

1. What will be the potential health impacts to any affected groups?  
There are no known potential health impacts to any affected groups.

2. How have those groups been engaged and involved in the development of this ordinance?

N/A

3. How does this legislation contribute to a sustainable Kansas City?

This amendment supports our goal to maintain and improve the Airport infrastructure to assure that Kansas City International Airport operates in a safe and efficient manner.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

N/A

N/A

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

**Civil Rights & Equal Opportunity Department  
Economic Equity & Inclusion  
Nondiscrimination & Equal Opportunity Review Form**

**Date:** 07/19/24  
**Form Prepared By:** Bolivar Bello

Contract/Project Number: 6222120064-1	Project Name: WIRELESS CELLULAR TELECOMMUNICATIO MANAGEMENT O&M
Developer/Prime: Cell Site Capital, LLC	Contact Information: Judi Chin: 845-325-8526
Final Contract Value: \$11,483,068	Project Manager: Bolivar Bello

Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  Ch. 100  Other:  N/A

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: _____	Ch. 38: _____
RSMo 213: _____	Title VI: _____
MWDBE: _____	Prevailing Wage and Labor Standards: _____
SLBE: _____	RSMo 34 Anti-Discrimination Against Israel: _____

Contract Type:

Construction  Design-Build  Design Professional  Professional Services

General Service  Concession  Other Goods & Services  Non-Municipal Agency

Co-Operative  Revenue Sharing  Facilities Maintenance/Repair/Renovation

Other:

**Additional Information:**

1st Amendment to original agreement #6222120064-1 extends off-air coverage service communications, upgrades cDAS system, and allows contractor to procure authorized dealer spare parts. Original agreement #6222120064 was granted a 12/22/22 solicitation waiver, and 01/03/23 CREO waived goals.

Aviation department requests a review for CREO Nondiscrimination Review approval.

**This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).**

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Document is:**

Approved  Disapproved

Changes Needed:

**Federal Provisions Included:**

Approved  Disapproved  Not Applicable

DocuSigned by: *Mark Runge* Date: 7/31/2024

CREO Signature: \_\_\_\_\_  
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**Comments:**



6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)