Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form

Date: 04/15/2025
Form Prepared By: Ashley Wise

Contract/Project Number: NA	Project Name: Charlie Ds Express
Developer/Prime: NA	Contact Information: 816-513-0787
Final Contract Value: $15,590.00	Project Manager: Ashley Wise

Funding:	☐ City	☐ State	☐ Federal	☐ CO-OP	☐ Grant:	☐ Other:
Project Requirements:	☐ M/WBE	☐ DBE	☐ Section 3	☑ N/A		
Tax Incentive:	☐ LCRA	☐ TIF	☐ PIEA	☐ Ch. 100	☐ Other:	☑ N/A
Prevailing Wage:	☐ Yes	☐ No				
Davis-Bacon:	☐ Yes	☐ No				

Construction Employment Program: ☐ **Yes:** Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is $300,000 or more.
☐ **No:** Workforce hours are less than 800 and project cost is less than $300,000.

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: X	Ch. 38: X
RSMo 213: NA	Title VI: NA
MWDBE: NA	Prevailing Wage and Labor Standards: NA
SLBE: NA	RSMo 34 Anti-Discrimination Against Israel: NA

Contract Type:
☐ Construction   ☐ Design-Build   ☐ Design Professional   ☐ Professional Services
☑ General Service ☐ Concession   ☐ Other Goods & Services ☐ Non-Municipal Agency
☐ Co-Operative   ☐ Revenue Sharing ☐ Facilities Maintenance/Repair/Renovation
☑ Other: Property Lease

Additional Information:

Authorizing the Director of General Services to execute a five (5) year lease agreement with two options to renew for five (5) years each with Charlie D's Express beginning July 1, 2025, and ending June 30, 2030.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

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The Document is:

☒ Approved	☐ Disapproved

Changes Needed:

Federal Provisions Included:

☐ Approved	☐ Disapproved	☒ Not Applicable

CREO Signature: *Alvaro Ontiveros*
DocuSigned by:
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Date: 5/13/2025

Comments: