



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240451

Submitted Department/Preparer: City Manager's Office

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Appropriating \$50,000.00 from the Unappropriated Fund Balance of the Development Services Fund for the purpose of assisting with the establishment of community improvement districts in the City; authorizing the City Manager to enter into cooperative agreements with certain improvement districts for the purpose of reimbursing the City for funds committed; and directing the City Manager to identify the criteria for the maximum use of these funds.

### Discussion

Formation costs of Community Improvement Districts (CID) include legal fees and accounting fees and many potential CID organizations lack funding for formation costs until funding becomes available from sales taxes or special assessments to be levied by the CID. The purpose of the account established by this ordinance is to provide certain CID organizations the ability to borrow funding for formation costs and the City Manager will establish criteria for eligibility and repayment terms.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
The Development Services Fund unappropriated fund balance
3. How does the legislation affect the current fiscal year?  
Yes, these funds are being appropriated from the unappropriated fund balance of the Development Services Fund in the amount of \$50,000
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
No

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
These funds will be loaned to newly created Community Improvement Districts (CIDs) for formation costs and then will be returned once sales taxes or special assessments become available.

### Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

### Additional Discussion (if needed)

The Development Services Fund has Unappropriated Fund Balance available to support the proposed amount. The unreserved fund balance of the Development Services Fund is \$6.4 million as of 6/3/2024.

## Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Inclusive Growth and Development (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Align the City's economic development strategies with the objectives of the City Council to ensure attention on areas traditionally underserved by economic development and redevelopment efforts.
  - Ensure quality, lasting development of new growth.
  - Increase and support local workforce development and minority, women, and locally owned businesses.
  - Create a solutions-oriented culture to foster a more welcoming business environment.
  - Leverage existing institutional assets to maintain and grow Kansas City's position as an economic hub in the Central United States.
  -

## Prior Legislation

## Service Level Impacts

No service level impacts are anticipated.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
N/A
2. How have those groups been engaged and involved in the development of this ordinance?  
N/A
3. How does this legislation contribute to a sustainable Kansas City?  
N/A
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)
  
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.  
  
No - CREO's review is not applicable (Press tab after selecting)  
Please provide reasoning why not:  
N/A
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?  
  
No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)