



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240852

Submitted Department/Preparer: City Manager's Office

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Accepting and approving a \$390,303.00 Federal Demonstration Partnership Cost Reimbursement Subaward from Pass-Through Entity, Cultivate Kansas City, originally awarded by the US Department of Agriculture, for the establishment of a 4-year Food Systems Coordinator position in the Office of Environmental Quality; estimating and appropriating \$390,303.00 in the General Grants Fund; and recognizing this ordinance as having an accelerated effective date.

### Discussion

Cultivate KC is a non-profit organization working to grow food, farms, and community in support of a sustainable and healthy local food system in the greater Kansas City Metro Area. They recently applied to, and received, a grant award from the US Department of Agriculture to help fill the gaps in access to land and capital for Kansas City-area urban farmers. As part of their broader application, the City of Kansas City, MO Office of Environmental Quality will receive a subaward of \$390,303.00 to hire a Food Systems Coordinator.

Per the grant proposal, this position will advocate for municipally owned lands, particularly those held in the City's land bank, to be used for farming. The position will also work across government agencies to reduce barriers to acquiring land and assist urban farmers with navigating the city requirements they face when establishing a farm site. Finally, the Food Systems Coordinator will be tasked with identifying lots that are most ideal for urban agriculture and facilitating the sale of these lots to farmers who will be good stewards of the land. The intended outcome is an increase in the number of municipal-owned vacant lots that are being purchased for urban farming throughout the metro. These efforts are in alignment with the City's Climate Protection & Resiliency Plan's Food section and short term actions.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
The funds are coming from the Federal Demonstration Partnership Cost Reimbursement Subaward from Cultivate KC and into the General Grants Fund.
3. How does the legislation affect the current fiscal year?  
This legislation appropriates a grant award in the current fiscal year. This is additional grant funding for a Food Systems Coordinator Position.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
The award amount of \$390,303.00 will be distributed as a cost reimbursable subaward beginning 05/29/24 going through 11/30/2028.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
Yes, since these funds are being received from an outside grant award, they are leveraging outside funding.

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

This legislation estimates revenue sufficient to cover the additional appropriation.

**Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):

- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
- Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
- Build on existing strengths while developing a comprehensive transportation plan for the future.
- Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

## Prior Legislation

N/A

## Service Level Impacts

The Food Systems Coordinator position will provide a new service to urban farmers by working across government agencies to reduce barriers to acquiring land, assisting urban farmers with navigating the city requirements they face when establishing a farm site, and facilitating the sale of vacant municipal lots to farmers who will be good stewards of the land. Per the grant proposal, the Food Systems Coordinator will focus on increasing the number of municipal lots available for agriculture and work with approximately 20 farmers seeking land per year.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
If anything, reducing the number of vacant municipal lots and restoring the soil so that it is conducive to farming will only improve the ambient environment for the surrounding neighbors.
2. How have those groups been engaged and involved in the development of this ordinance?  
Given that no health impacts are expected, only benefits, and the lots have yet to be identified, these groups have not been engaged or involved.
3. How does this legislation contribute to a sustainable Kansas City?  
Per the City's Climate Protection & Resiliency Plan, we need to both increase production of local food and improve healthy and sustainable food access. Opening up more land to local, urban farmers would help to do both.

Additionally, multiple short-term actions in the City's Climate Plan are focused on exactly the issues this grant and position address. F-1.1: Reduce zoning and policy barriers to local food production. F-1.3: Transform underutilized urban spaces into food production areas. F-1.5: Establish a coordinator position for food systems planning and community collaboration at the municipal level.

4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

This ordinance is simply to accept, approve, and appropriate grant funds.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)