

CREO - Division of Economic Equity & Inclusion

Contractor Utilization Plan Approval FormPrepared by: ifeanyi Okafor
by:

Date: 6/15/26

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Contract/Project Number: EV4394	Project Name: KCI Terminal HVAC & Plumbing Maintenance
Developer/Prime: U.S. Engineering Services LLC	Contact Name: Richard Jones, John Maske
Address: 3433 Roanoke Rd Kansas City, MO 64111	Email: John.Maske@usengineering.com, Richard.Jones@usengineering.com

Full Contract Value: \$ 9,323,076.90

Funding: ☒ City ☐ State ☐ Federal ☐ CO-OP ☐ Grant: ☐ Other:

Project Requirements: ☒ M/WBE ☐ DBE ☐ Section 3 ☐ N/A

Tax Incentive: ☐ LCRA ☐ TIF ☐ PIEA ☐ N/A ☐ Other:

Prevailing Wage: ☐ Yes ☐ No

Davis-Bacon: ☐ Yes ☐ No

Construction Employment Program: ☐ Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
☐ NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>11</u> %	MBE: <u>6</u> %
WBE: <u>11</u> %	WBE: <u>11</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): ☐ Construction ☐ Design-Build ☐ Design Professional ☐ Professional Services
☐ General Services ☒ Facilities Maintenance/Repair/Renovation ☐ Concessions ☐ Co-operative
☐ Revenue Sharing ☐ Non-Municipal Agency ☐ Other Goods & Services ☐ Other _____

Project Manager: Adam Freeman

Email: Adam.Freeman@kcmo.org

Additional Information:

Alex Gichuri is the Assistant Project Manager on this Project. Alex.Gichuri@kcmo.org

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**The Contractor Utilization Plan is:**

☒ Approved ☐ Disapproved

6 % MBE 11 % WBE _____ % DBE

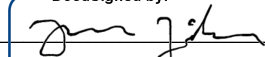
The Request for Good Faith Efforts Waiver is:

☒ Approved ☐ Disapproved ☐ Not Applicable

Appeal Sent to FICB or Incentive Agency? ☐ Yes _____ FICB _____ Incentive Agency ☒ No

CREO Signature: _____

DocuSigned by:



Date: 6/17/2026

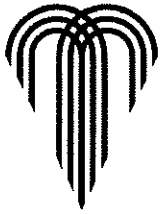
Comments:

CREO EEI Contract Management approves this CUP & GFE at 6% MBE and 11% WBE.



Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.

CREO EEI Contractor Utilization Plan Approval Form REVISED 12-01-2023

CITY OF KANSAS
HEART OF THE NATIONKANSAS CITY
MISSOURI**CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER**Project Number EV4394Project Title EV4394 KCI Terminal HVAC & Plumbing MaintCity of Kansas City, Aviation Department
(Department Project)Aviation
DepartmentU.S. Engineering Service, LLC
(Bidder/Proposer)STATE OF Missouri)
COUNTY OF Jackson) ssI, John Maske, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.
2. The project target goals are 11 % MBE and 11 % WBE.
3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

| **BIDDER/PROPOSER PARTICIPATION:** 6 % MBE 11 %
WBE

| **POST-BID/POST-RFP ESTIMATED BUDGET:** \$ 9,323,076.90

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). (*All firms must currently be certified by Kansas City, Missouri*)

| Name of M/WBE Firm CJ Industries
Address 610 S 78th St. Ste 1, Kansas City, KS 66111
Telephone No. 913-208-1129
I.R.S. No. 61-1721934



1	Name of M/WBE Firm <u>Alexander Mechanical</u> Address <u>10801 N Pomona Ave, Kansas City, MO. 64153</u> Telephone No. <u>816-833-0700</u> I.R.S. No. <u>82-3593195</u>
2	Name of M/WBE Firm _____ Address _____ Telephone No. _____ I.R.S. No. _____
3	Name of M/WBE Firm _____ Address _____ Telephone No. _____ I.R.S. No. _____
4	Name of M/WBE Firm _____ Address _____ Telephone No. _____ I.R.S. No. _____
5	Name of M/WBE Firm _____ Address _____ Telephone No. _____ I.R.S. No. _____

(List additional M/WBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

MBE/WBE BREAKDOWN SHEET

MBE FIRMS:

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Alexander Mechanical	Contractor	\$ 559,384.61	\$ 559,384.61	6.00
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



TOTAL MBE \$ / TOTAL MBE %:	\$ 559,384.61	6.00 %
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WBE FIRMS:

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
CJ Industries, LLC	Contractor	\$ 1,025,538.46	\$ 1,025,538.46	11.00
TOTAL WBE \$ / TOTAL WBE %:		\$ 1,025,538.46		11.00 %

*“Subcontract Amount” refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

**“Weighted Value” means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.

- Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation



6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

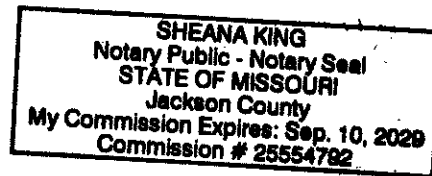
Bidder/Proposer primary contact: U.S. Engineering Service, LLC.
 Address: 3433 Roanoke Road, Kansas City, MO. 64111
 Phone Number: 816-349-4339
 Facsimile number: N/A
 E-mail Address: john.maske@usengineering.com

By: John P. Maske
 Title: Sales Director- Midwest
 Date: 6-8-2026
 (Attach corporate seal if applicable)

Subscribed and sworn to before me this 10 day of June, 2026.

My Commission Expires: 9/10/29

[Signature]
 Notary Public



Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request

Date: 11/17/2025

Form Prepared By: Mary Figeroid

Contract/Project Number: EV4394	Project Name: KCI Terminal HVAC & Plumbing Maintenance
Owning Department: Aviation	Project Manager: Adam Freeman

Funding: ☒ City ☐ State ☐ Federal ☐ CO-OP ☐ Grant: ☐ Other:

Project Requirements: ☒ M/WBE ☐ DBE ☐ Section 3 ☐ N/A

Tax Incentive: ☐ LCRA ☐ TIF ☐ PIEA ☐ N/A ☐ Other:

Prevailing Wage: ☐ Yes ☒ No

Davis-Bacon: ☐ Yes ☒ No

Presenting to Council¹: ☐ Yes ☐ No

Construction Employment Program: ☐ Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
☒ No: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: N/A	Anticipated Solicitation Date: N/A
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Contract Type:

☐ Construction	☐ Design-Build	☐ Design Professional	☐ Professional Services
☐ General Service	☐ Concession	☐ Other Goods & Services	☐ Non-Municipal Agency
☐ Co-Operative	☐ Revenue Sharing	☒ Facilities Maintenance/Repair/Renovation	
☐ Other:			

Description of Contract (Provide Details):
 MWBE request for goals
 The Kansas City Aviation Department (KCAD) invites qualified contractors to submit proposals for a multi-year, lump-sum contract not to exceed O&M and T&M contingency to provide operations and maintenance (O&M) services for the following facilities at the Kansas City International Airport (MCI):
 MCI Main Terminal HVAC / Plumbing Systems
 MCI Parking Garage HVAC Systems

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:

Reviewed CREO Annual Goal Manual? ☒ Yes ☐ No

Waiver being applied? ☐ Yes ☒ No Type: _____

According to CREO Annual Goal Manual, the Goals for this project are:

11 % MBE	11 % WBE	_____ % DBE
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Electronic Record? ☒ Yes ☐ No

Signed by: Mia Wilson Date: 11/19/2025

GSD Signature: _____

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FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:

Reviewed CREO Annual Goal Manual? ☐ Yes ☐ No ☐ N/A

☐ The following Goals are approved for this Project:

_____ % MBE	_____ % WBE	_____ % DBE
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☐ No Goals are set for this Project ☐ Waiver Approved ☐ Waiver Denied

Reason for Wavier: _____

Electronic Record? ☐ Yes ☐ No

CREO Signature: _____ Date: _____



Scopes of Work

Contract/Project Number:

Project Name:

NOTE: Include a breakdown of the scope of work and/or disciplines that will be required for this contract.

[illegible]