



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240034

Submitted Department/Preparer: Aviation

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing a \$350,000.00 professional services Amendment No. 8 with Paslay Management Group for the Owner's Representative at KCI Airport; authorizing a maximum expenditure of \$385,000.00.

### Discussion

THE MWDBE CREO CUP WAS APPROVED FOR 13 % MBE, 8 % WBE PARTICIPATION. In addition to the PMG/PMO Scope scheduled through the end of Oct. 2023, the additional scope that was requested by both KCAD and the Airlines are now scheduled to continue through end of May of 2024.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
8561 - 627270 - 611060 – 62180498 ; Airport Improvement 2019B Bond fund
3. How does the legislation affect the current fiscal year?  
FY2024 \$385,000.00
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
There is no known future fiscal impact.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No

### Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No

3. Account string has been verified/confirmed.

Yes  No

### Additional Discussion (if needed)

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

## Prior Legislation

180445, 230883

## Service Level Impacts

This project will provide efficient and satisfactory services and facilities for passengers and visitors.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
Aviation Engineering has reviewed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts.

2. How have those groups been engaged and involved in the development of this ordinance?

The Community within the Kansas City, Missouri area has been consistently engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance.

3. How does this legislation contribute to a sustainable Kansas City?

Continuous reconstruction of infrastructure at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.




# HRD Contractor Utilization Plan Approval

Date: April 6, 2018  
 To: Shirley Huddleston, Human Relations Department  
 From: Kevin D. Wells, Aviation Department  
 Subject: Project No. 62180498 – Owner’s Representative

<b>Funding:</b>	<input checked="" type="checkbox"/> City (MBE/WBE)	<input type="checkbox"/> Federal (DBE) <sup>1</sup>	<input type="checkbox"/> State (DBE) <sup>1</sup>	<input type="checkbox"/> Tenant MBE/WBE	<input type="checkbox"/> Tenant DBE <sup>1</sup>
	<input type="checkbox"/> Other:	<input type="checkbox"/> Grant #			
<b>Contract</b>	<input type="checkbox"/> Construction	<input type="checkbox"/> General Service	<input type="checkbox"/> Facility Repair	<input type="checkbox"/> Lease	
<b>Category:</b>	<input type="checkbox"/> Design Professional	<input checked="" type="checkbox"/> Professional Services	<input type="checkbox"/> Concession	<input type="checkbox"/> Tenant	
<b>Bid/Proposal Closing Date:</b> 02/07/18			<b>No. of Bidders/Proposers:</b>		
<b>Recommended Bid/Proposal<sup>2</sup>:</b> \$385,000.00					
<b>Company:</b> Paslay Management Group			<b>Address:</b> 306 W. 7 <sup>th</sup> St., Ste 505, Fort Worth, TX 76102		
<b>Contact:</b> R. Clay Paslay			<b>Phone:</b> 972-550-1062		
<b>Contact Email:</b> cpaslay@pmgpl.com			<b>Fax:</b> 469-912-1797		
<b>Additional Information:</b>					

cc: J. Jade Liska, Project Manager

<b>FOR HUMAN RELATIONS DEPARTMENT USE ONLY</b>	
<b>The attached Contractor Utilization Plan is:</b>	
<input checked="" type="checkbox"/> Approved	<b>The Request for Best Faith Efforts Waiver is:</b>
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Approved
	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Not Applicable
<b>Contractor Utilization Plan Participation:</b> 13 % MBE 8 % WBE	
 Human Relations Department	Date: 04/09/18

<b>FOR GRANTING AGENCY USE ONLY<sup>3</sup></b>	<input checked="" type="checkbox"/> N/A
<b>Approved by:</b>	
_____	_____
	Date

<sup>1</sup> DBE Programs apply to specific federal or state grant requirements.  
<sup>2</sup> The dollar figure here should match the approved Bid/Proposal recommendation on file with the requesting department.  
<sup>3</sup> Federal and state grant agreements may require granting agency approval of contract goals.  
 HRD Form 2 Utilization Plan Approval 050113

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)