

REQUEST FOR MODIFICATION OR SUBSTITUTION

(This Form **must** be submitted to HRD to request substitutions for an MBE/WBE listed in the Contractor Utilization Plan or for modification of the amount of MBE/WBE participation listed in the Contractor Utilization Plan. This Form shall be an amendment to the Contractor Utilization Plan.)

BIDDER/PROPOSER/CONTRACTOR: Finkle ADDRESS: 8787 Renner Ave. Lenexa, KS 66219 PROJECT NUMBER OR TITLE: 8000229 Lab AMENDMENT/CHANGE ORDER NO: (if appl	oratory Facility Renovations & Modifications
Project Goals: Contractor Utilization Plan:	
I am the duly authorized representative of the aborequest this substitution or modification on behal	ove Bidder/Contractor/Proposer and am authorized to f of the Bidder/Contractor/Proposer.
2. I hereby request that the Director of HRD recom	mend or approve: (check appropriate space(s))
a. X The addition of the certified MBE to perform, Civil Engineering. (Scope of work to be a second content of the certified MBE to perform, Civil Engineering.	/WBE firm, Taliaferro & Browne (Name of new firm) be performed by new firm)
b. A modification of the amount of M Bidder's/Contractor's/Proposer's Contr	MBE/WBE participation currently listed on the actor Utilization Plan from
% MBE% WBE (Fi	ill in $\%$ of MBE/WBE Participation currently listed on
ТО	
% MBE% WBE (Fi	ill in New % of MBE/WBE Participation requested for
	contract letter for each new MBE/WBE to be added01 or on-line M/WBE Monthly Utilization Report

3. Bidder/Contractor/Proposer states that a substitution or modification is necessary because: (check applicable reason(s) No substitutions being requested only an addition.

	The MBE/WBE listed on the Contractor Utilization Plan is non-responsive or cannot perform.
	The MBE/WBE listed on the Contractor Utilization Plan has increased its previously quoted price without a corresponding change in the scope of work.
	The MBE/WBE listed on the Contractor Utilization Plan has committed a material default or breach of its contract.
	Requirements of the scope of work of the contract have changed and make subcontracting not feasible or not feasible at the levels required by the goals established for the contract.
	The MBE/WBE listed on the Contractor Utilization Plan is unacceptable to the City contracting department.
	Bidder/Contractor/Proposer has not attempted intentionally to evade the requirements of the Act and it is in the best interests of the City to allow a modification or substitution.
4.	The following is a narrative summary of the Bidder's/Contractor's/Proposer's good faith efforts exhausted in attempts to substitute the MBE/WBE firm named above which is currently listed on the Contractor Utilization Plan with other qualified, certified MBE/WBE firms for the listed scope of work or any other scope of work in the project:
	With the increased scope of the project changing from an interior renovation to a renovation and building addition over what was previously contracted for, we are adding and additional MBE firm to provide required services to meet the previously approved goals.
5.	Bidder/Proposer/Contractor will present documentation when requested by the City to evidence its good faith efforts.
D	rated: November 30, 2021 Finkle Williams Architecture (Bidder/Proposer/Contractor)
	And. You.
	By: (Authorized Representative)



LETTER OF INTENT TO SUBCONTRACT

Project Number 80002229

Project Title Laboratory Facility Renovation & Modifications

Finkle Williams Architecture

("Prime Contractor") agrees to enter into a contractual

agreement with Taliaferro & Brown, LLC

("M/W/DBE Subcontractor"),

who will provide the following goods/services in connection with the above-referenced contract:

(Insert a brief narrative describing the goods/services to be provided. Broad categorizations (e.g., "electrical," "plumbing," etc.) or the listing of the NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in this Letter of Intent to Subcontract not being accepted.)

Structural Engineering Services

for an estimated amount of \$ 40,000

2.6

or

% of the total estimated

contract value.

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein,

contingent upon award of the contract to Prime Contractor.

Signature: Prime Contractor

Printed Name. John L. Gaar

Architect, 11-8-21

Title

Date

Signature M/W/DBE Subcontractor

Print Name HAGDS E. ANDEBRHAN

EO (1/08/202)

Title

Contract Central

CITY OF KANSAS CITY, MISSOURI Human Relations Department M/WBE MONTHLY UTILIZATION REPORT

Report Date:	9/30/2021	9/30/2021 Project Name: WSD Lab Mods		City Project Number:	ber:	80002229			
Project Address:	2 NE 32nd St, K	2 NE 32nd St, Kansas City, MO 64116	1116	Contract Award Date: 9-28-2020)ate: 9-28-202(0	City Vendor ID: 92057	12057	
General Contractor (GC): N/A	or (GC): N/A			City Contract Number: 89522	nber: 89522		City Department Name: WSD	Name: WSD	
Contact Person/Phone:	hone:			General Contract Amount:		Total Amount P	Total Amount Paid By City To Date:	ate:	
John L. Gaar / 913-498-1550 X110	-498-1550 X110			\$366,000		\$292,524			
General Contractor Address: 8787 Renner Blvd, Lenexa, KS 66219	or Address: Lenexa, KS 6621	6		Contract Goals:		DBE	24.8% MBE	10% WBE	
•				Total Contract Days: 150	ı ys : 150		Completion Date: 7-30-2021	1: 7-30-2021	
Email Address: jgaar@finklewilliams.com	aar@finklewilliam	s.com							
MBE/DBE Subcontractor	Date of Certification	Date of Subcontract	Subcontract Amount	% of Total Contract	Estimated Start date	Amount Paid This Period	Amount Paid To Date	% of Contract Paid to Date	
S&S Engineering		9/28/2020	\$89,700	25%	10/21/2020	\$12,700.00	\$89,200.00	Ó	%66
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WBE/DBE Subcontractor									
ARTIN		9/28/2020	\$8,611	7%	10/21/2020	\$0.00	\$8,611.00	10	100%
MAX Electric		9/28/2020	\$30,000	%8	10/21/2020	\$0.00	\$30,000.00	10	100%
Total WBE/DBE			\$38,611	11%					
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Totals			\$128,311	35%					
Contractor should submit report by the 15th	mit report by the 15tl	۔		Narrative:					
of each month.			·						l
Phillip Yelder, Director			•						
Human Relations Department	tment		•						
Kansas City MO 64106	1001		•						
Phone: 816-513-1836			•						
FAX: 816-513-1805									
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Report Submitted By: John L. Gaar, AIA Date: 11-8-2021

REMINDER: CONTRACTOR is responsible for meeting or exceeding the the D/M/WBE participation amounts in its Contractor Utilization Plan (CUP) as amended by any previously approved Request for Modification/Substitution. Any Change Orders or amendements modifying the amount CONTRACTOR is to be compensated will have correspondingly impacted the amount of compensation due D/M/WBEs for purposes of meeting or exceeding the Bidder/Proposer participation. CONTRACTOR is again advised to consider the effect of any Change Order or amendment, and to submit a Request for Modification/Substitution if appropriate.